

1 motion must demonstrate good cause for the request and be supported by relevant facts,
2 including but not limited to:

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- 4 a) Medical conditions or health concerns,
- 5 b) Distance or travel-related difficulties,
- 6 c) Professional or personal obligations that prevent in-person attendance, or
- 7 d) Other circumstances deemed reasonable by the Court.
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9 **3. Filing and Approval of Remote Appearance Motions:**

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- 11 a) A motion requesting a remote appearance must be filed no later than three (3)
- 12 business days prior to the scheduled court date.
- 13 b) The motion must be filed with the Clerk and served upon all parties involved in
- 14 the case.
- 15 c) The Court will review the motion and issue a ruling regarding the request. If the
- 16 motion is granted, the Court will provide the necessary instructions for
- 17 participating remotely.
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19 **4. Failure to Appear in Person:** Any party who fails to appear in person at the scheduled
20 court date, without prior approval for a remote appearance, may be subject to penalties,
21 including but not limited to contempt of court, continuance of the case, or other sanctions
22 as the Court deems appropriate.

23 **5. Exceptions:** The Court may make exceptions to this Order on a case-by-case basis, at its
24 discretion, to accommodate extraordinary circumstances or based on the needs of justice.
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1 This Administrative Order 2025-03 will be in effect immediately until further notice
2 and subject to change at the Court's discretion.

3 **IT IS SO ORDERED.**

4 Dated this 26th day of February 2025.
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9 MELISSA MANGIARACINA
10 JUSTICE OF THE PEACE
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