



# Job Announcement

POSITION

## Senior Project Manager

SALARY RANGE

**\$112,694.40 - \$146,515.20**

LOCATION

**Reno, NV**

Under general direction, supervises the function, activities, and staff of the capital projects section; and performs related work as required.

### About the Position

The Senior Project Manager is within the Engineering and Capital Projects Division of the Washoe County Community Services Department and supervises the functions, activities, and staff of the capital projects section. This position oversees major construction project management, manages capital improvement project requests, and ensures compliance with applicable laws, ordinances, and codes.

The individual in this position will handle complex and highly detailed work requiring exceptional organizational and analytical skills. They are expected to learn, retain, and apply a broad range of technical and regulatory information, and communicate effectively with architects, engineers, contractors, and members of the public. Additionally, the Senior Project Manager will train and mentor staff members, including but not limited to Project Managers, Engineers, Inspectors, Technicians, and other support personnel.



QUALITY  
PUBLIC SERVICE



INTEGRITY



EFFECTIVE  
COMMUNICATION



# Senior Project Manager

## About The Community Services Department

Washoe County Community Services Department, located in Reno, Nevada, exists to provide our customers with support for new development, wastewater and recycled water utility services, roads, regional parks, and facilities services to meet the regional and local needs of Washoe County. We commit to understanding their needs, being responsive and proactively seeking solutions that collectively lead to our region's success, ensuring a healthy and sustainable community. The Community Services Department team consists of over two hundred and seventy full-time employees with over 50 positions within the Engineering and Capital Projects Division.

<https://www.washoecounty.gov/csd/index.php>

## Required Education and Experience

Six years of full-time experience performing project management in a public works, engineering, or construction field AND a bachelor's degree from an accredited college or university in architecture, architectural engineering, construction management, engineering, or a closely related field; OR eight years of full-time experience performing project management in a public works, engineering or construction field AND a project management certification, such as, Certified Construction Manager (CCM), Project Management Professional (PMP), or equivalent; OR an equivalent combination of training and experience.



## Ideal Candidate Criteria

The ideal Senior Project Manager is a dynamic leader with a proven track record in managing complex public works and construction projects from concept to completion. They bring a degree in architecture, engineering, or construction management—or equivalent experience—paired with professional credentials like CCM or PMP. Known for their ability to balance big-picture strategy with hands-on execution, they excel at guiding teams, managing budgets, and ensuring compliance with all regulations while delivering projects on time and within scope. Tech-savvy and fluent in modern project management tools, they combine sharp analytical skills with clear, confident communication, building strong relationships with stakeholders and inspiring trust through results. This candidate thrives in fast-paced environments, solves problems creatively, and consistently drives projects that make a lasting impact on the community. For additional information on the department, please visit their website at:

[https://www.washoecounty.gov/csd/engineering\\_capitalprojects/index.php](https://www.washoecounty.gov/csd/engineering_capitalprojects/index.php)



## Compensation & Benefits

The annual salary range for this position is \$112,694.40 - \$146,515.20. Washoe County also offers an exceptional benefits package which includes:

- Nevada PERS Retirement - Washoe County pays 100% of the PERS contribution for each full-time employee.
- Health, Dental, Life and Vision Insurance – Washoe County contributes 100% of the premium for each employee. Coverage includes medical, dental, vision, and life insurance. Washoe County also contributes 50% of the premium for dependent coverage.
- Note: New employees are automatically enrolled in the High Deductible Health Plan (HDHP) with a Health Savings Account. Employees become eligible for health benefits after 30 days of employment. Washoe County contributes up to \$2,500 annually into the employee's Health Savings Account (HSA).
- Vacation Accrual (120 hours per year, increasing with continued employment)
- Deferred Compensation plans available
- 12 Paid Holidays
- Sick Leave (120 hours per year, increasing with continued employment)
- Longevity Pay
- Merit Increases - Full-time employees eligible to receive an annual merit increase of 5% until the position classification's maximum salary is reached.
- Cost-of living adjustments - historical annual COLA increases for 2017-2026 have ranged from 2.5% - 5.0%
- There are no Social Security deductions (although a 1.45% deduction for Medicare is required)
- Nevada does not have state or local income tax\*

Washoe County requires its employees to reside in the state of Nevada or neighboring California communities such as Truckee, South Lake Tahoe or Susanville as of their first day of work.

Washoe County hires all new employees at the minimum rate of the salary range and eligible employees may receive an annual merit increase of 5% until they reach the maximum salary for the classification. Upon promotion, current Washoe County employees are placed at the minimum rate of the salary range for the higher classification of the new position OR a promotional calculation, whichever is greater.





# Senior Project Manager

## License Or Certificate

Registration as a Professional Engineer or Architect within the State of Nevada or a jurisdiction recognized for purposes of reciprocity by the Nevada State Board of Registered Professional Engineers and Land Surveyors, or the Nevada State Board of Architecture Interior Design and Residential Design; OR a professional project management certification such as Certified Construction Manager (CCM), Project Management Professional (PMP) or equivalent is required at the time of application and must be maintained for continued employment in this classification.

A valid driver's license is required at the time of appointment and must be maintained for continued employment in this classification.

## To be considered:

Submit the required application at:

<https://www.governmentjobs.com/careers/washoecounty>

In addition to the application, the following documents must be included with the application before the filing deadline in order to be considered:

- Compelling cover letter
- Comprehensive resume which includes how the applicant meets the Ideal Candidate criteria
- Three professional references



## EEO Statement

Washoe County is proud to be an equal opportunity employer and is committed to a diverse workforce that creates a sense of belonging for all employees and citizens, thereby encouraging persons from all backgrounds and experiences to apply for employment. Washoe County will recruit, hire, train and promote into all job levels without regard to race, religion or belief, gender, marital status or domestic partnership, familial status, national origin, age, mental or physical disability, pregnancy, sexual orientation, gender expression or identity, genetic information (GINA), veteran status, political affiliation, membership in an employee association or union or any other protected class under applicable federal or state law.



# Senior Project Manager

## About Washoe County

Washoe County is located along the eastern slopes of the majestic Sierra Nevada Mountains in northwestern Nevada. The County covers an area of 6,600 square miles bordering California and Oregon. The County seat is the City of Reno, the fourth largest city in Nevada. Reno boasts a bustling downtown, diverse neighborhoods, Nevada's flagship state university, and a top-ranked international airport. Nearby are the City of Sparks, the state's fifth largest city, and Incline Village at Lake Tahoe. The County's population of approximately 496,000 citizens is split with nearly half residing in the incorporated City of Reno, one quarter in Sparks and one quarter in the unincorporated areas. Residents and visitors enjoy the pleasant climate, abundant recreational activities, arts, entertainment, professional sports, and cultural events.

## Washoe County Governance & Organization

A five-member Board of County Commissioners, elected by district, governs Washoe County. The Board appoints a County Manager who is responsible for policy implementation and overall operations. The County provides services as an administrative arm of the state, as well as a variety of regional and community services. The County has twenty-four departments managed by appointed department heads and an additional seven led by elected officials.

Our organization employs over 3,000 people dedicated to serving the citizens of Washoe County.

## Tentative Timeline

**February 2, 2026 – February 27, 2026**

Applications Accepted

**Week of March 2, 2026**

Screening Committee reviews candidate materials to identify candidates with the most potential for success in the position to be invited to interview.

**Week of March 9, 2026**

First round of Interviews

**April 1, 2026**

Estimated Hire Date

**Questions?**

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