

EEO 6 – Administrative Support Job Classifications
(as of 11/15/19)

Class Code	Job Class Title
1126	ACCOUNT CLERK
0312	ACCOUNT CLERK
13730	ACCOUNT CLERK II
0311	ACCOUNT CLERK II
1225	ACCOUNT CLERK II - JUSTICE COURT
18300	ADMINISTRATIVE ASSISTANT
1136	ADMINISTRATIVE ASSISTANT
18053	ADMINISTRATIVE ASSISTANT I
0174	ADMINISTRATIVE ASSISTANT I
15226	ADMINISTRATIVE ASSISTANT II
15300	ADMINISTRATIVE ASSISTANT II
0163	ADMINISTRATIVE ASSISTANT II
14163	ADMINISTRATIVE ASSISTANT II
0173	ADMINISTRATIVE ASSISTANT TRAINEE
1100	ADMINISTRATIVE CLERK
13708	ADMINISTRATIVE LEGAL SECRETARY-JUV SRVC
7023	ADMINISTRATIVE SECRETARY
1230	ADMINISTRATIVE SECRETARY
13723	ADMINISTRATIVE SECRETARY
0023	ADMINISTRATIVE SECRETARY
1102	ADMINISTRATIVE SECRETARY I
1103	ADMINISTRATIVE SECRETARY II
0024	ADMINISTRATIVE SECRETARY SUPERVISOR
18100	ADMINISTRATIVE SUPERVISOR
18276	APPRAISAL SUPPORT SPECIALIST
1320	ASSISTANT COURT ADMINISTRATOR
18557	ASSISTANT COURT ADMINISTRATOR (RENO JC)
18250	ASSISTANT COURT ADMINISTRATOR/TECHNOLOGY
0170	ASSISTANT TO COUNTY MANAGER
0168	BOARD RECORDS AND MINUTES SUPERVISOR
2114	BUILDING PERMIT TECHNICIAN
17800	CASE COMPLIANCE SPECIALIST
0103	CHIEF RECORDS CLERK
16326	CIVIL SUPERVISOR
6140	COLLECTIONS ANALYST
16800	COLLECTIONS SUPERVISOR
2210	COMMUNICATIONS SPECIALIST
2209	COMMUNICATIONS SPECIALIST TRAINEE
0317	COUNTY PAYROLL SUPERVISOR
1220	COURT CLERK I
1240	COURT CLERK II
1290	COURT CLERK III
17500	COURT CONTROL OFFICER
1250	CRIMINAL/ARRGMNT /CASHIER
15332	DEPUTY CLERK - BOARD RECORDS & MINUTES
1205	DEPUTY CLERK I

Class Code	Job Class Title
1210	DEPUTY CLERK II
1215	DEPUTY CLERK III
18400	DEPUTY CLK TRAINEE-BOARD RECORDS/MINUTES
0130	DEPUTY COUNTY RECORDER
1124	DISTRICT COURT CLERK
1108	DISTRICT COURT DEPUTY CLERK I
1104	DISTRICT COURT DEPUTY CLERK II
1120	DISTRICT COURT DEPUTY CLERK LEAD
18376	DISTRICT COURT EVIDENCE CLERK
0212	DUPLICATING EQUIPMENT OPERATOR I
0213	DUPLICATING EQUIPMENT OPERATOR II
6147	ELIGIBILITY CASE COMPLIANCE REVIEWER
6149	ELIGIBILITY CERTIFICATION SPECIALIST I
6150	ELIGIBILITY CERTIFICATION SPECIALIST II
6148	ELIGIBILITY SUPERVISOR
8110	EQUIPMENT PARTS SPECIALIST
0054	EVIDENCE AND PROPERTY CONTROL CLERK
1014	FAMILY SUPPORT SPECIALIST
1012	FAMILY SUPPORT SUPERVISOR
18555	FINANCIAL SERVICES CLERK
1144	FISCAL SERVICES CLERK
18575	HUMAN RESOURCES PROCTOR
18660	HUMAN RESOURCES SPECIALIST I
0509	HUMAN RESOURCES SPECIALIST I
18653	HUMAN RESOURCES SPECIALIST II
0510	HUMAN RESOURCES SPECIALIST II
15333	HUMAN RESOURCES SPECIALIST III
0501	HUMAN RESOURCES SPECIALIST TRAINEE
0201	IMAGING & RECORD MGMT SUPERVISOR
0056	IMAGING AND RECORDS TECHNICIAN I
0055	IMAGING AND RECORDS TECHNICIAN II
0202	IMAGING EQUIPMENT TECHNICIAN I
0203	IMAGING EQUIPMENT TECHNICIAN II
0200	IMAGING EQUIPMENT TECHNICIAN TRAINEE
2203	INMATE PROPERTY/SERVICES SUPERVISOR
18652	INTERPRETER
1216	INTERPRETER/CLERK
18156	INVESTIGATIVE ASSISTANT
1013	INVESTIGATIVE ASSISTANT
17879	JUDGE'S ADMINISTRATIVE ASSISTANT
1138	JUDGE'S ADMINISTRATIVE ASSISTANT
1255	JUDGE'S SECRETARY
1128	JURY COMMISSIONER
17878	JUSTICE COURT DIVISION SUPERVISOR
1200	JUSTICE COURT RECORDS CLERK
1203	JUSTICE SUPPORT SPECIALIST
1130	LAW CLERK
12500	LAW LIBRARY AIDE
15725	LAW LIBRARY ASSISTANT I
12514	LAW LIBRARY ASSISTANT II
12516	LAW LIBRARY ASSISTANT III

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18655	LEARNING AND DEVELOPMENT SPECIALIST
13721	LEGAL SECRETARY
0101	LEGAL SECRETARY
13722	LEGAL SECRETARY LEAD
0102	LEGAL SECRETARY LEAD
13724	LEGAL SECRETARY SUPERVISOR
0104	LEGAL SECRETARY SUPERVISOR
5000	LIBRARY AIDE
5012	LIBRARY ASSISTANT I
5014	LIBRARY ASSISTANT II
5016	LIBRARY ASSISTANT III
18551	MEDICAL BILLING SPECIALIST
18429	MEDICOLEGAL DATA SPECIALIST
6145	MITIGATION SPECIALIST
13720	OFFICE ASSISTANT I
0014	OFFICE ASSISTANT I
13015	OFFICE ASSISTANT II
0015	OFFICE ASSISTANT II
0016	OFFICE ASSISTANT III
7017	OFFICE SUPPORT SPECIALIST
0017	OFFICE SUPPORT SPECIALIST
0514	PAYROLL TECHNICIAN I
17451	PAYROLL TECHNICIAN II
0513	PAYROLL/PERSONNEL CLERK
2116	PERMIT SERVICES COORDINATOR
1163	PRE-TRIAL SERVICES OFFICER I
1160	PRE-TRIAL SERVICES OFFICER II
1141	PRE-TRIAL SERVICES OFFICER III
1161	PRE-TRIAL SERVICES PROGRAM MANAGER
0314	PRINCIPAL ACCOUNT CLERK
1140	PROBATE COMMISSIONER
15100	PROGRAM ASSISTANT
15325	PROGRAM ASSISTANT
15400	PROGRAM ASSISTANT
0172	PROGRAM ASSISTANT
0410	PROPERTY INVENTORY CLERK
0135	PROPERTY TRANSFER COMPLIANCE RECORDER
18552	PUBLIC ADMINISTRATOR SPECIALIST
0134	RECORDING SUPERVISOR
1101	RECORDS CLERK (DISTRICT COURT)
2202	SHERIFF FIELD SPECIALIST
16526	SHERIFF FIELD SPECIALIST TRAINEE
2205	SHERIFF SUPPORT SPECIALIST B/C/PC
16525	SHERIFF SUPPORT SPECIALIST B/C/PC TRAINEE
2221	SHERIFF SUPPORT SPECIALIST SUPERVISOR
16134	SHERIFF'S OFFICE RECORDS MANAGER
18375	SPECIALTY COURT OFFICER
18151	SR. BUILDING PERMIT TECHNICIAN
0133	SR. DEPUTY RECORDER
1310	SR. JUDGE'S SECRETARY
12520	SR. LAW LIBRARY ASSISTANT

Class Code	Job Class Title
5018	SR. LIBRARY ASSISTANT
0400	STOREKEEPER
1260	SUPERVISING CLERK I
1265	SUPERVISING CLERK II
1270	SUPERVISING CLERK III
2207	SUPERVISING COMMUNICATIONS SPECIALIST
1132	SUPERVISORY CLERK II
2201	SUPPLY SPECIALIST
1134	UNIT MANAGER
16876	VOLUNTEER COORDINATOR