



CLASS SPECIFICATION

Class Code: 60019862
Date Established: 07/2026
Last Reviewed:
Last Revised:
Last Title Change:
FLSA: non-exempt
Probation: 12 months

TRAFFIC SAFETY LEAD

DEFINITION

Under general supervision, performs journey level work in the fabrication and installation of signs as well as striping and pavement marking operations throughout Washoe County; provides lead direction over assigned staff; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Two years of full-time experience in road maintenance or construction, road sign fabrication and installation, construction trades, or public works maintenance; OR an equivalent combination of education and experience.

LICENSE OR CERTIFICATE

A valid Class A State of Nevada Commercial Driver's License is required at the time of application and must be maintained for continued employment in this classification.

ATSA Traffic Control Technician Certification and IMSA Signal Technician Certification is required within six months of appointment and must be maintained for continued employment in this classification.

SUPERVISION EXERCISED

Exercises lead direction.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Design, develop, and format sign layouts using computerized graphic design software to ensure accuracy, consistency, and compliance with applicable standards.

Fabricate, repair, and install roadway signs and barricades; mount signs in the field; ensure compliance with the Manual on Uniform Traffic Control Devices (MUTCD) (Latest Edition).

Provide lead direction to assigned staff which includes participating in staff selection; providing training in proper work methods and techniques; assigning and reviewing work; and providing input into performance evaluations.

Build and repair a variety of barricades using hand tools and light construction equipment such as saws, jackhammers, and blowtorches.

Mount finished signs on posts, install finished signs in concrete and repair existing signs out in the field in accordance with the MUTCD (Latest Edition).

Lead and perform the operation of shop saws, hand tools, and other related tools and equipment, ensuring safe, efficient, and quality workmanship.

Apply repair paint and operate bead guns.

Stripe roads and highways using a highway striping truck and compressor.

Maintain equipment used in painting, striping roads, and fabricating signs in good working condition, and perform equipment repairs as necessary.

Operate select medium-size equipment on a limited basis to support sign installation, pavement marking activities, small projects, and winter weather operations, including snow removal support, when operationally necessary.

Respond to higher level inquiries from the public, County departments, and external agencies regarding sign fabrication, installation, maintenance, and/or compliance with regulations in a courteous manner.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Knowledge of:

Department/division policies and procedures.

Principles of lead work and job site coordination related to sign fabrication, installation, and pavement marking operations.

Applicable MUTCD requirements and traffic control standards.

Basic operating principles and safety practices related to limited use of select medium-size equipment in support of assigned work.

Recognize hazardous roadway conditions and take appropriate action by reporting, coordinating, or implementing temporary traffic control measures to protect public and employee safety.

Ability to:

Perform a variety of sign layout, building and installation assignments.

Design and format signs using computerized graphic software, to include the use of a plotter.

Set up, maintain and take down construction zone road closures with traffic control devices, in accordance with the (MUTCD) (Latest Edition).

Operate a highway striping truck and compressor.

Provide work direction and technical guidance to assigned staff and function as a job site crew leader.

Safely operate select medium-size equipment to support sign, pavement marking, and winter operations without exceeding the scope of the classification.

Entry Level *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

Knowledge of:

General tools, equipment, materials, and methods used in the fabrication, building and installation of signs and other control devices.

General safe working practices involved with the installation and repair of traffic control devices and in using general construction tools, equipment, and basic painting materials.

Ability to:

Use the heat applicator machine, spray paint equipment and a variety of hand and power tools.

Exercise independent judgment while working with minimal supervision.

Recognize and report hazardous roadway conditions.

Operate a computer; effectively utilize specialized software and various standard software such as Word, Excel, PowerPoint, etc.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain, and foster effective and positive working relationships with those contacted during the course of work.

SPECIAL REQUIREMENTS *(Essential duties require the following physical skills and work environment.)*

Ability to stand and walk for extended periods. Ability to frequently stoop, bend and kneel. Ability to lift and move objects weighing up to 80 lbs. Ability to perform sustained and vigorous activities in a variety of environments, temperatures, and weather conditions. Exposure to grease, lubricants, and construction materials.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.