



CLASS SPECIFICATION

Class Code: 60008111
Date Established: 04/1990
Last Reviewed: 05/2021
Last Revised: 05/2021
Last Title Change:
FLSA: non-exempt
Probation: 6 months

EQUIPMENT SERVICE WORKER II

DEFINITION

Under supervision, performs servicing and minor mechanical repairs on automotive and diesel equipment; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Two years of full-time paid experience in performing servicing, preventive maintenance, vehicle and equipment inspection work, and minor mechanical repairs on automotive or diesel equipment or vehicles; OR an equivalent combination of education and experience.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment.

In certain operational areas within Equipment Services, a valid Class A Commercial Driver's License (CDL) with HAZMAT and tanker endorsements and no restrictions must be obtained within six months of time of appointment.

DISTINGUISHING CHARACTERISTICS

This is the second level in the Equipment Service Worker classification series. Incumbents perform a variety of servicing and minor mechanical repair work on automotive and diesel equipment. This classification is distinguished from Equipment Service Worker I in that incumbents perform minor mechanical repairs such as inspecting and replacing shoe and disc brakes and completing 4-wheel drive hub servicing, etc., not performed by Equipment Service Worker I incumbents.

SUPERVISION EXERCISED

Exercises no direct supervision.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Perform servicing of gasoline and diesel-powered vehicles and equipment including lubrication, changing oil, changing air and oil filters, and checking and adding fluids including windshield washer, transmission, cooling system, brakes, and differential.

Perform fueling and transporting of vehicles.

Inspect and change tires; rotate, repair, and balance tires.

Check lighting systems and replace bulbs when necessary.

Pick up and deliver parts and accessories.

Steam clean and wash vehicles and equipment.

Perform general housekeeping duties in the shop.

Perform minor mechanical repair work such as inspecting and replacing shoe and disc brakes, completing 4-wheel drive hub servicing, inspecting wheel bearings, and packing and replacing seals.

Inspect suspension systems and replace shocks, struts, and sway bars.

Replace components of gasoline or diesel engines such as starter pumps, master cylinders, power steering pumps, starters, charging systems, drive lines, etc.

Remove and install radiators, hoses, and thermostats.

Replace heavy equipment wear items such as cutting edges, bucket teeth, etc.

Inspect and replace belts.

Perform emergency light repairs.

Adjust headlights.

Install fire extinguishers and spray equipment.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Knowledge of:

Policies and procedures of the department and work unit where assigned.

Ability to:

Perform a variety of servicing, lubrication, preventative maintenance inspections, and minor mechanical repairs on gasoline and diesel vehicles and equipment serviced by the Washoe County Maintenance Shop.

Entry Level *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

Knowledge of:

General tools, equipment, and methods used in servicing, preventative maintenance, vehicle equipment inspection work, and minor mechanical repair work.

Gasoline and diesel engine components and equipment including water pumps, complete brake systems, power steering pumps, starters, charging systems, drive lines, and suspension systems.

Standard lubricants and oils used in vehicle and equipment servicing work.

Safe work practices.

Ability to:

Read and write.

Understand and follow specific oral instructions.

Maintain routine maintenance records.

Foster and maintain collaborative and productive working relationships with all those contacted in the course of work.

SPECIAL REQUIREMENTS *(Essential duties require the following physical skills and work environment.)*

Employees with CDL's in this class are subject to drug and alcohol testing under the following conditions: reasonable cause, post-accident, random, return to duty, and follow-up.

Ability to stand and walk for extended periods. Ability to frequently stoop, bend, and kneel. Ability to lift and move objects weighing up to 120 lbs. Corrected hearing and vision to normal range. Verbal communication ability. Ability to perform sustained and vigorous activities in a variety of environments, temperatures, and weather conditions. Exposure to grease, oils, and lubricants.

This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards.