



CLASS SPECIFICATION

Class Code: 60004004
Date Established: 05/1988
Last Reviewed: 02/2025
Last Revised: 02/2025
Last Title Change:
FLSA: non-exempt

SEASONAL PARK AIDE - MAINTENANCE

DEFINITION

Under general supervision, performs basic manual labor and maintenance and/or public service or guide assignments in the Washoe County Park System; and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Regional Parks: Three months of public contact experience; OR an equivalent combination of training and experience.

Golf Course: Three months of golf course or landscape maintenance experience; OR an equivalent combination of training and experience.

Arboretum: Three months of nursery, landscape maintenance, or parks maintenance experience; OR an equivalent combination of training and experience.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment and must be maintained for continued employment in this classification.

SUPERVISION EXERCISED

Exercises no direct supervision.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Perform routine maintenance and housekeeping tasks to prepare and maintain park facilities for public use.

Perform gardening, mowing, and irrigation system maintenance assignments.

Assist maintenance staff in performing special duties when required.

Clean and maintain picnic areas and restroom facilities.

May provide lead direction and training to assigned staff.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Knowledge of:

Department/division policies and procedures.

The Washoe County Park System and the rules and regulations pertaining to the use of park facilities.

Ability to:

Independently perform work assignments in an assigned area of park maintenance and/or operations.

Provide lead direction, coordination, and orientation for other seasonal staff and volunteers.

Entry Level *(Applicants will be screened for possession of these through written, oral, performance, or other evaluation methods.)*

Knowledge of:

Basic mathematics.

Hand tools used for assigned function.

Ability to:

Perform assigned jobs of park and facility maintenance, support, and operations.

Keep and maintain accurate records.

Perform mathematical calculations.

Read, write, and communicate at a level necessary to perform job assignments.

Communicate effectively and courteously with the public.

Establish, foster and maintain effective and cooperative working relationships with all those contacted through the course of work.

SPECIAL REQUIREMENTS *(Essential duties require the following physical skills and work environment.)*

Ability to sit, stand, and walk for extended periods. Ability to frequently climb. Some positions may require the ability to perform heavy physical activity. Work is performed indoors and outdoors in varying temperatures and weather conditions. Ability to lift and carry objects weighing up to 50 pounds.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.