



CLASS SPECIFICATION

Class Code: 60002219
Date Established: 04/1997
Last Reviewed: 04/2022
Last Revised: 04/2022
Last Title Change:
FLSA: Non-exempt
Probation: 12 Months

DEPUTY SHERIFF RECRUIT

DEFINITION

Under immediate supervision, receives instruction in assigned curriculum of the Washoe County Sheriff's Office approved law enforcement academy and participates in training exercises designed to simulate situations encountered by a Washoe County Sheriff's Deputy, and performs related work as required.

EXPERIENCE AND TRAINING REQUIREMENTS

Must meet Nevada Commission on Peace Officer's Standards and Training (P.O.S.T.) requirements per Nevada Administrative Code (NAC) 289.110 as listed below:

Graduation from high school or possession of a General Education Development (G.E.D.) Certificate.

Must be a United States Citizen at time of application.

Must be 21 years of age within six months of application.

Must be 21 years of age at the time of appointment.

A person may not be appointed to perform the duties of a peace officer if he or she has:

Been convicted of a felony in this State or of any offense which would be a felony if committed in this State Law.

Been convicted of an offense involving moral turpitude or the unlawful use, sale or possession of a controlled substance.

A documented history of physical violence; or resigned in lieu of termination or been terminated from any civil service employment for substantiated misconduct involving dishonesty, and has not been reinstated as a result of a judicial action or any available appeal or remedy relating to the resignation or termination, including, without limitation, any civil service appeal, direct administrative appeal or collective bargaining remedy. For purposes of this paragraph, "dishonesty" includes untruthfulness, deception, misrepresentation, falsification, and dishonesty by admission or omission.

LICENSE OR CERTIFICATE

A valid Nevada Class C driver's license is required at the time of appointment and for continued employment in this classification.

DISTINGUISHING CHARACTERISTICS

Incumbents of this civilian, non-commissioned class are assigned to the Academy for the purpose of receiving instruction and training in the duties and responsibilities of a Washoe County Deputy Sheriff. A Deputy Sheriff Recruit is restricted from performing in the capacity of a Deputy Sheriff.

SUPERVISION EXERCISED

NA

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Receive classroom instruction and participate in field training exercises in law enforcement techniques, policies, and procedures as they relate to the Washoe County Sheriff's Office, which includes but is not limited to:

Learn weaponry and associated safety practices.

Learn State and Federal laws relating to arrest, search and seizure, traffic, and narcotics.

Learn the (10) code; commit to memory and use code while operating radio and communicating with law enforcement personnel.

Learn proper force continuum relating to a variety of situations; defend and protect self in physical confrontations.

Learn to evaluate situations and determine appropriate action to be taken; to anticipate situations and problems and initiate effective strategies; and recognize safety hazards and exercise caution in all actions.

Learn to operate Washoe County Sheriff's Office vehicle safely in normal and emergency situations.

Learn to operate various equipment, including radios and other equipment used in police activities in addition to National Criminal Information Center (NCIC) systems.

Communicate with a variety of people in various situations using persuasion, tact, self-restraint, common sense, judgment, strategy, and interpersonal skills.

Write and dictate clearly and concisely using grammatically correct English.

Read and interpret complex documents; collect, organize, and analyze a variety of information and apply results to police activities.

Observe, assimilate, and recall facts and details.

Administer basic first aid/CPR and maintain annual certification.

Testify with proper courtroom demeanor.

Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Performs related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Full Performance *(These may be acquired on the job and are needed to perform the work assigned.)*

Ability to:

For successful completion of the Academy, incumbents must pass written and practical examinations as outlined in the Academy handbook and must achieve a score of 70% or better on the final written P.O.S.T. examination to qualify for their Category I and III P.O.S.T. Certificates.

Must participate in physical fitness activity in preparation of Nevada P.O.S.T. fitness test.

Receive an overall standard or better rating on the required individual performance evaluation report.

Entry Level *(Applicants will be required to demonstrate these through written, oral, performance or other evaluation procedures.)*

Knowledge of:

Proper English grammar, punctuation, and spelling.

Ability to:

Accurately observe and recall information.

Quickly assess situations and make logical decisions.

Exercise emotional control.

Give and follow verbal and written instructions.

Organize and prioritize work.

Maintain confidentiality.

Read and comprehend laws, regulations, policies, and procedures.

Read and follow street maps.

Perform basic mathematical computations.

Communicate effectively, both orally and in writing.

Establish and maintain effective work relationships with departmental personnel, other agencies, the public, inmates, and others contacted in the course of work.

SPECIAL REQUIREMENTS

Applicants will be required to:

Pass the Nevada P.O.S.T. physical fitness standards for academy candidates.

Pass a detailed background investigation.

Pass a Computer Voice Stress Analysis.

Pass a County approved medical examination, including drug screen, and psychological examination.

Pass the P.O.S.T. physical fitness examination per Nevada Administrative Code (NAC) 289.300 at time of graduation from the Academy.

Must successfully complete agency approved law enforcement academy and obtain Nevada P.O.S.T. Category I and III certification.

Ability to sit, stand, walk, run, kneel, push, pull, bend, crouch, stoop, squat, crawl, twist, climb, drive, lift, use tools requiring dexterity, and distinguish between colors. Ability to tolerate exposure to cold, heat, noise, vibration, confining workspace, chemicals, explosive materials, mechanical hazards, electrical hazards, dust, dirt, grease, infectious disease, and other environmental conditions in the performance of duties assigned.

Must be willing to use protective devices (e.g. bullet-resistant vests, masks, goggles, gloves, etc.) in the course of performing duties and responsibilities.

Must be willing to purchase an approved duty weapon. County will reimburse up to \$325.00 toward the purchase of approved duty weapon. Any amount that exceeds \$325.00 will be paid by the employee.

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards.