

Washoe County Human Services Agency

Regulations for Child Care Facilities

Requirements For Accommodation Facilities

SECTION 32 REQUIREMENTS FOR ACCOMMODATION FACILITIES

- 32.1 Facility location. An accommodation facility shall be located in a separate section of a commercial business establishment and enclosed from the principal business venture of such establishment. Any adult recreation of the business establishment which prohibits the participation of children shall be obscured from the view and hearing of children receiving care. The facility must comply with building, fire, and sanitation requirements outlined elsewhere in these Regulations. Capacity of the facility shall be determined by the local authorities having jurisdiction. Outdoor space, while recommended, is not required.
- 32.2 Program
- A. An accommodation facility must offer the child an opportunity for safe and comfortable activity appropriate to the child's level and must provide an adequate amount of furniture and materials to facilitate such activity.
 - B. There shall be a separate area designated for infants and toddlers if the facility is caring for children less than two years of age.
 - C. The facility shall not operate or advertise as an early care and education program.
 - D. The facility shall not provide field trips for children cared for in the facility.
- 32.3 Person in charge. During the hours of operation, each accommodation facility must have a person on duty who is designated as the person responsible for the operation of the facility.
- 32.4 Staff requirements. All staff who supervise children at any time must possess a valid child care work permit and have complied with caregiver requirements and TB test requirements detailed in Sections 22.3 and 22.4 of these Regulations. The staff member who receives the children shall be trained to recognize symptoms of illness or potential child care problems which would necessitate discussion with the parents prior to placement.
- 32.5 Registration
- A. No child shall be accepted for care unless the parent completes and signs a registration form. The registration form shall include a statement:
 - 1. Listing the child's full name and date of birth;
 - 2. Listing name of child's parents or guardian, home address, and telephone number;
 - 3. Describing the child's current health status including whether or not the child is free from contagious disease;

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4. Giving parental permission to obtain emergency medical care if physician or hospital services are needed and parental agreement to bear such expenses;
5. Agreeing to return for the child by the time the maximum number of hours has elapsed;
6. Showing the date and times of placement;
7. Listing the full name, address, and telephone number of at least two persons to contact in the case of an emergency; and
8. Asserting the parent's understanding and agreement to adhere to policies set forth by the facility.

B. Registration forms shall be retained by the facility for six months.

32.6 Conditions of placement

A. No child shall be accepted for placement unless:

1. He or she is free of contagious disease;
2. The adult directly or indirectly responsible for placement of the child remains on the premises of the commercial business during the period the child remains in care;
3. There is a control system, which is enforced, to prevent periods of care in excess of the maximum number of hours allowed; and
4. The parent makes provision for any feeding requirements which the child might have.

B. No medication may be administered to a child in an accommodation facility.

C. No child shall remain in the facility in excess of 3-1/2 hours in a 24-hour period.

32.7 Supervision of children

A. Children in placement shall be supervised at all times by facility staff who have been approved by the Agency. No child in placement shall be permitted to be alone with patrons of the facility or with facility staff who have not been approved by the Agency.

*B. The facility shall adhere to the staff-to-child ratio outlined in Section 24.4.C.

32.8 Extended care accommodation facilities. The following outlines additional requirements set forth for facilities licensed as extended care accommodation centers:

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- A. Extended care accommodation facilities must follow all of the Regulations outlined for accommodation facilities with the exception of Subsection 32.6.C.
- B. There must be a designated napping area available to all children attending the facility.
- C. Meals or snacks offered at the facility may be provided by the facility or the parent of a child attending the facility. Food prepared at home by a parent of a child attending the facility may only be consumed by that child at the facility in accordance with state and local health agencies.
- D. In addition to the required 35 square feet of indoor space per child, an extended care accommodation facility must have a designated indoor area that provides sufficient space for physical activity such as climbing, basketball, dancing and gymnastics, or other gross motor activities.
 - 1. The designated indoor area used for physical activity must have a separate area for infants and toddlers, or a time in which the area is used only for infants and toddlers.
- E. A child may not be cared for at the facility for a period greater than five hours in any 24-hour period.