



Northern Nevada CoC Leadership Council Agenda

October 3rd, 2023

3:00pm – 5:00pm

IN PERSON —170 S. Virginia Street, 2nd Floor Conf. Rm

Called to order at 3:04 pm

1. Introductions (Chair or Vice Chair)
 - Trevor Macaluso, Eddy House
 - Heather Niel, NNAMHS
 - Scott Benton, VOA Cares Campus
 - Amy Jones, City of Sparks
 - Austin Pollard, HPN
 - Mercedes Joy, LEAB
 - Roxanne Amaya, LEAB
 - Jamie Newfelt, RHA
 - Susan Cameron, CCNN
 - Susan Clark, Two Hearts
 - Julianna Glock, VOA
 - Benjamin Castro, RISE
 - Brandon Zirkle, WCSO
 - Hannah Meadows, Safe Embrace
 - Barb Scherrer, Renown Health
 - Enrique De La Paz, HUD- LV (Remote)
 - Adrienne Babbitt, HUD- LV (Remote)
 - Catrina Grigsby-Thedford, Nevada Homeless Alliance (Remote)
 - Donica Martinez, Nevada Homeless Alliance (Remote)

2. Shelter Update (VOA and RISE)
 - VOA- Scott Benton
 - Last phase of construction will be opening soon.
 - Second set of bathrooms will open in December
 - Welcome Center and Resource Center will follow.
 - Continue to be at near capacity
 - Warming center has been opening as needed.
 - Rise- Ben Castro
 - No updates

3. CoC
 - Committee/Working Group Updates
 - i. TAY Committee (Trevor Macaluso)
 - [First lived experience advisory meeting and it went very well.](#)
 - [Next committee meeting should happen in the next couple weeks.](#)
 - ii. Coordinated Entry (Emily Elyse)

- **Report Back:** Quarterly CE Meeting – Monday, September 11th from 10-11am
 - **Potential Action Item:** Require clients live in region for a minimum of 6-months to be eligible for housing referrals from the Community Queue
 - i. **Board discussion:** The group discussed resources are strained across the community and had mixed feelings about this proposal. Pros and Cons discussed: how do you keep track, how do you determine residency? The board requested to see data to make an educated decision. Catrina will discuss with absent members to see if they want to continue this discussion next month.
 - **Action Item:** Approve Ben Castro (RISE) as new Coordinated Entry Review Board member
 - [Barb Scherrer, Renown Health, made a motion and Amy Jones, City of Sparks seconded. All approved.](#)
- iii. Lived Experience Advisory Board Update (Mercedes Joy- LEAB Member)
 - NOFO Recap- Overall LEAB members and the rating and ranking committee were happy with this experience. LEAB participated in the rating and ranking process this year for the first time in our community. They heard project presentations from all providers who submitted an application. They scored these presentations based on their own metrics which was incorporated into overall project scores. Civitas facilitated the rating and ranking committee meeting, good feedback was received from board members.
 - Secret Shopper-
 - Catrina presented a basic framework for implementing a Secret Shopper project to evaluate our local coordinated entry system. LEAB will format questions for focus groups, schedule focus groups, hold focus groups, review results and discuss the results with the community. Results will not be used to make agencies look bad, but to help agencies provide services better.
 - Overall process is expected to take 1-2 months. The Las Vegas implementation took about 4 months, but they are a much bigger city with more access points.
 - Add item next month for the proposal for the board.
- iv. Racial Equity (Emily Elyse) Next session –
 - Monday, October 9th from 10-11am. Invited board members to attend and confirmed that the agenda was shared out over the RAH list serve today.
- CoC Strategic Plan Update-
 - i. Goal 1 – Unified Governing Body (Emily)
 - **Progress Update:** New Member On-Boarding Packet
 - Draft version provided to new members Barb, Susan Clark, and Captain Brandon Zirkle. An expanded version of the table of contents of the onboarding packet was shared with the entire board for review and feedback. The board felt it was complete as is and gave staff the greenlight to continue compilation. Staff encouraged new members to give feedback on the draft packets once they are able to review them.
 - ii. Goal 3—Tenancy Support and Landlord Engagement (Roberta)
 - Continuing discussions with Elevate Nevada. They do have some grants available for development, board members were encouraged to get in contact regarding those. The Landlord Engagement Survey is being sent out

tomorrow and set for return by October 18th. Preliminary results should be available for the November meeting.

iii. Future Planning (Catrina)

- Last year did a CoC annual plan. Looking to the group to see if we're ready for 3 -5 year plan or just refresh a year plan. Board would like to see where we met the mark and what could have used some work. From there we can determine what goals need to be carried over and what new work we might want to take up.

4. 2023 NOFO (Catrina)

- Everything was in on time. Lot of work but everyone took the time to participate and do the work. Hopefully we get the funding.
 - i. Next steps- debriefing meeting with applicants.
 - ii. Next meeting staff will share the reallocation project score card with the board to introduce this evaluation matrix to the body. The CoC program reallocation policy was newly approved this year but we didn't have enough time as a community to leverage it for this years competition. The CoC's plan will be to have quarterly project check-in's with CoC grantees where these items will be reviewed on an ongoing basis.

5. 2024 Homelessness Point-In-Time Count Planning (Emily)

- Back on the agenda- the 2024 PIT count will be held on the 1/24/2024 through 1/25/24, the early morning of the 25th will be the street count.
- Project planning will begin, staff invited folks to join the planning committee. This year, we will utilize existing street outreach teams, rather than general volunteers from the community. We want to ensure that those that conducting the street count are equipped and trained to facilitate the PIT survey in a trauma informed manner.

6. HMIS Updates (Emily)

- [2024 Data Standards](#) – effective October 1st
 - i. HUD makes updates every other year- page layouts look a little different, if you need any HMIS support reach out CoC staff. Emily highlighted some important updates for the group from the 2024 data standards: 1. How we capture client's names- names no longer have to be legal names in HMIS unless they are required by another funder such as the VA, 2. Race and ethnicity fields were combined.
- Housing Plan Module Update – In Progress
 - i. This is a project with Bitfocus to implement a feature in HMIS that would allow users to capture client housing assessments and plans. Was scheduled to roll out to the broader community in October, currently piloting with Cares Campus Case Management staff and will be shared with the broader community in late fall.
- Review [System Performance Measure](#): Measure 1. Length of Stay
 - i. At the last board meeting staff introduced SPM's to the group. They will highlight one SPM each board meeting to review with the leadership counsel. This month staff reviewed measure 1 length of stay- We have gone up with length of stays but doing better than the national average. The group discussed possible reasons for this including the COVID eviction moratorium ending, raising rents, lack of housing availability, and the introduction of many new housing resources to the community and our adoption of coordinated entry locally.

7. **Action Item:** Review and approve MCO Request for Information Response from NNCLC (Catrina)

- **State Medicaid team opened up a request of information-** Catrina reviewed the draft letter with the board at a previous meeting and integrated their revisions and edits. Catrina reviewed the revised version with the board for final approval.
 - Trevor Macaluso, Eddy House, made motion and Jamie Newfelt, RHA, seconded. Motion passed by all.
8. Agency Updates/Announcements (All)
- VOA closed on Hwy 40 and will start working with NNAHMS to get people housed. Project will be Transitional housing.
 - Safe Embrace has an event on the 14th- 4-6pm at the Believe sign with survivors speaking.
9. Future Agenda Items (All)
- Secret Shopper
 - Reviewing progress on 2023 CoC annual plan
 - Reviewing CoC program reallocation score card for 2023
 - Cares tour for board members in January
 - Housing Conference recap
 - Review SPM
10. RAH Agenda items and lead for the **in-person** October 12th, 2023 meeting (All)
- Scott Benton will open the meeting as lead.
 - Networking event

Meeting was adjourned at 4:30pm.