

DECLARATION OF RESPONSIBLE OFFICIAL

- This form must have an original wet-ink signature(s), and therefore cannot be transmitted electronically.
- Submit Application to WCHD AQMD, 1001 E. Ninth Street, Suite B171, Reno, NV 89512.
- **Please see instructions on page 2 before filling out this application.**

Identification

This completed form, or a letter on company letterhead with original wet-ink signature(s) containing this same information, must be submitted to the AQMD before the requested change or addition will be valid.

1. Source Name:

2. Permit Number:

Options

3. Select one of the options below:

I will assume the role of Responsible Official, with full scope of responsibilities for the certification of all communications, letters, reports, notifications, invoices, permits, and applications, for this operating permit (Fill out contact information in #4 and sign below as New Responsible Official).

I will replace this Responsible Official: _____

I am requesting an additional Responsible Official, with full scope of responsibilities for the certification of all communications, letters, reports, notifications, invoices, permits, and applications, for this operating permit (Fill out contact information for the additional Responsible Official in #4. The current RO and additional RO should sign below).

4. Responsible Official Contact Information:

Name:

Title:

Mailing Address:

City:

State:

ZIP Code:

Phone No.:

Fax No.:

Email:

5. Pursuant to Washoe County District Board of Health Regulations Governing Air Quality Management Section 010.1305, I certify that, based on information and belief formed after reasonable inquiry, the statements and information in this document are true, accurate, and complete.

Signature of Current Responsible Official Date

Signature of New Responsible Official Date

Printed Name of Current Responsible Official

Printed Name of New Responsible Official

Title of Current Responsible Official

Title of New Responsible Official

Form Instructions

This form is intended for existing sources only.

A Responsible Official is defined as:

“A Corporation’s Chairman, Chief executive officer, president, vice president in charge of a principal business function, secretary, treasurer or designated environmental representative of a corporation responsible for overall operation of one or more manufacturing, production or operating facilities applying for or subject to a permit and approved in advance by the Control Officer; a general partner in partnership; the proprietor of sole-proprietorship; or the principal executive officer or ranking elected official of a public agency. For sources subject to Title IV of the act, the responsible official shall be the representative who meets the requirements promulgated in 40 CFR Part 72. (Adopted 10/20/93)”

1. Provide the source name as it appears on the Permit to Operate.
2. Provide the Permit Number as it appears on the Permit to Operate (ex. AAIRXX-XXXX).
3. Select the option corresponding to the nature of the request.
4. Print or type the name, mailing address, phone and fax numbers, and email address of the Responsible Official.
5. In blue or black ink, sign the form as a current or new Responsible Official (**wet-ink signature required**).