



**Washoe County District Board of Health  
Videoconference Meeting Minutes**

**Members**

Oscar Delgado, Chair  
Robert Lucey, Vice Chair  
Michael D. Brown  
Kristopher Dahir  
Dr. Reka Danko  
Dr. John Novak  
Tom Young

**Thursday, August 26, 2021  
1:00 p.m.**

**Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

---

**1. Roll Call and Determination of Quorum**

Chair Delgado called the meeting to order at 1:01 p.m.

The following members and staff were present:

Members present:

Oscar Delgado, Chair  
Robert Lucey, Vice Chair (via zoom, disconnected at 2:45 p.m.)  
Michael Brown  
Dr. Reka Danko  
Dr. John Novak  
Tom Young

Members absent: Kristopher Dahir

**Mrs. Valdespin verified a quorum was present.**

Staff present:

Kevin Dick, District Health Officer  
Dania Reid, Deputy District Attorney  
Stephen Shipman  
Kelcie Atkin  
Laurie Griffey  
Dr. Nancy Diao  
Francisco Vega  
Erin Dixon  
Lisa Lottritz

**2. Pledge of Allegiance**

Dr. Reka Danko led the pledge to the flag.

**3. Public Comment**

**Chair Delgado opened the public comment period.**

Ms. Valdespin called Ms. Rachel Huff, as a registered public comment; however, Ms. Huff was not available. Additionally, emails from Ms. Marika Moore and request for comment from Ms. Rita Pepi were put on the record.

Ms. Frances McKeon was called to make public comment. Ms. McKeon began her comment by asking what the role of the District Board of Health, who sits on this Board, and how does the Board dictate Public Health Care policy. Ms. McKeon opined this Board should have the ability to provide updates on research and the community should hear more from experts in health care.

Mr. Nicholas St. John expressed his disappointment with this Board. He opined that scientific studies show how to treat the disease without a vaccine, however, this procedure has been ignored. Mr. St. John made reference to a few Chapters regarding Fraud and False Statements within the U.S. Code.

Ms. Janet Butcher expressed appreciation for the International Drug Awareness Day being recognized. She opined that the issue of drugs is not being addressed. Ms. Butcher opined the newer COVID surges have occurred due to the open border policy.

Ms. Darla Lee opined that those who opted not to get vaccinated should not be blamed for the current spread of the new variant. Ms. Lee also opined there are number of experts that are not being consulted in reference to the vaccine.

Ms. Cheryl Parino asked if one of the Board members could ask the questions the constituents are presenting. Ms. Parino opined that all regulations based off the New World Order are not for the safety and health of people.

Mr. Roger Edwards opined he and others are only present to complain about the situation. He opined the emergency mandates are not law. He also opined the Board is supposed to represent the community. Additionally, Mr. Edwards stated that applause during a public meeting is approved.

Mr. Bruce Foster referred to Abbot and Costello script, modifying it to speak of the mask requirement and vaccination process.

Mr. James M. Benthin opined much of the information on television does not explain fully the situation with COVID-19. Mr. Benthin opined that there are alternative treatment and those should be considered. Additionally, he opined the vaccine is not a silver bullet, as people are still contracting COVID-19 after being vaccinated.

Ms. Cindy Martinez was asked to wear a mask, however, Ms. Martinez refused.

**Chair Delgado ordered a brief recess.**

Ms. Melanie Sutton asked for the public health emergency to end. She opined this pandemic is compared to the flu. Additionally, she stated healthy people should not be segregated, but if you're sick stay home. Ms. Melanie stated you can get treated for COVID-19. Ms. Sutton invited the Board to follow the science.

Mr. Donald Fossum displayed a document relating to Renewal Project. He asked to go back to how things were regarding freedom, cohesiveness, and getting along. Mr. Fossum spoke of a community meeting at the North Valleys High School where he opined that COVID-19 is a "cash cow".

Ms. Victoria Myer opined money may be the cause of pulling this pandemic together. Ms. Myer stated she is not an anti-vaxxer, but rather pro-choice. Ms. Myer said they would work diligently and persistently to flip this Board and every other Board that works against the county and will not be bullied into submission.

**4. Approval of Agenda.**

August 26, 2021

**Health Officer, Kevin Dick reported there was a request to move Board Comment (Item #13) after the consent items (Item #8). Mr. Dick informed the Board Councilman Dahir had to log off by 2:45 p.m. and had requested for Item #9 be conducted while he is present.**

**Ms. Valdespin confirmed Councilman Dahir was not logged on.**

**Mike Brown moved to approve the agenda for the August 26, 2021, District Board of Health regular meeting. Dr. John Novak seconded the motion which was approved unanimously.**

**5. Recognitions.**

**A. New Hires**

- i. Carina Suazo, August 2, 2021, Health Educator I - IZ – CCHS
- ii. Mia Gzebb, August 16, 2021, Environmental Health Specialist Trainee – EHS
- iii. Zarmish Tariq, August 16, 2021, Health Educator II – Chronic Disease – CCHS
- iv. Lissa Callahan, August 16, 2021, Statistician– EPHP COVID Program

Health Officer, Kevin Dick introduced all new employees and asked Lisa Lottritz to introduce her division’s new staff member.

Ms. Lottritz introduced Ms. Suazo as the new Health Educator I for the Immunization Program and Ms. Tariq as the new Health Educator II for the Chronic Disease Prevention Program. Ms. Lottritz provided a brief description of their education and experience.

Mr. Dick invited Dr. Nancy Diao to introduce Ms. Lissa Callahan.

Dr. Diao introduced Ms. Callahan as the new COVID Statistician in the EPHP Program. Dr. Diao briefly shared Ms. Callahan’s experience and background.

**B. Retirements**

- i. Michael Lupan, Environmental Health Specialist effective September 14, 2021 – EHS

Health Officer, Kevin Dick congratulated Mr. Lupan on his 25 years of working with the Health District.

**C. Promotions**

- i. Kristen DeBraga, Environmental Health Specialist to Sr. Environmental Health Specialist, effective July 19, 2021 – EHS
- ii. Joshua Philpott, from Environmental Health Specialist Trainee to Environmental Health Specialist, effective August 2, 2021 – EHS
- iii. Julia Ratti, Health Educator to Director of Programs and Projects effective July 16, 2021 – ODHO
- iv. Falisa Hilliard, Office Support Specialist to Program Assistant effective July 1, 2021 – ODHO

Health Officer, Kevin Dick congratulated all the employees that have been promoted within the Health District.

D. Special Recognitions

- i. Mike Touhey, NACCHO Food Safety Workgroup member (term from 07/01/2021 – 06/30/2023)

Health Officer, Kevin Dick congratulated and thanked Mr. Touhey on his recent appointment. Mr. Dick stated that Mr. Touhey's participation in this workgroup would give the Health District a voice which will help to shape national policy around food safety.

6. **Proclamations.**

**A. International Overdose Awareness Day.**

Accepted by: Britany Wiele, Program Manager, JTNN

Staff Representative: Nicole Alberti

**B. Breastfeeding Awareness Month.**

Staff Representative: Kelcie Atkin and Alejandra Rosales

**C. Emergency Preparedness Month.**

Staff Representative: Raquel Depuy-Grafton

Health Officer, Kevin Dick presented all the proclamations and called staff to accept them. Ms. Kelcie Atkin was present to accept the Breastfeeding Awareness Month Proclamation and Stephen Shipman accepted the Emergency Preparedness Month Proclamation.

Ms. Janet Butcher expressed appreciation for the Overdose Awareness Day. Ms. Butcher asked what action is being taken to stop the illegal activity happening at the border. Additionally, she asked how the experimental drug affect the flow of the milk.

**Dr. John Novak moved to approve the listed proclamation. Dr. Reka Danko seconded the motion which was approved unanimously.**

7. **Consent Items**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

- i. July 22, 2021

B. Budget Amendments/Interlocal Agreements

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$383,437.00 (\$38,43.70 cash match) retroactive to July 1, 2021 through June 30, 2022 in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; approval of authorization to travel and travel reimbursements for non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed the FY22 travel budget to attend the Health Care Coalition Conferences (dates to be determined); and authorize the District Health Officer to execute the Subaward and any subsequent amendments and give the District Health Officer authorization to execute MOU agreements with partnering agencies..  
Staff Representative: Kristen Palmer

- C. Recommendation of the appointment of Stephen Shipman to the Emergency Operations Plan Development Committee and Raquel DePuy Grafton and Andrea Esp as alternates to the Emergency Operations Plan Development Committee.  
Staff Representative: Andrea Esp
- D. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2021.  
Staff Representative: Anna Heenan

**Michael Brown moved to approve the consent agenda. Dr. Reka Danko seconded the motion which was approved unanimously.**

**13. Board Comment.**

Dr. Reka Danko expressed her honor for being part of the Board. Dr. Danko explained her medical firsthand experience in dealing with this pandemic, in hospitals where the escalation has reached the maximum level that modern medicine has to offer. Dr. Danko stated she respects each person's opinion and rights to make informed decision as well as honors and welcomes diversity and open conversation, but she also took an oath to practice medicine, to treat the ill to the best of her ability, to preserve a patient's privacy, and to teach the practice of medicine to the next generation.

Dr. Danko continued to state in medicine doctors make recommendations and it's her job that patients understand the diagnosis and the risks and benefits of getting treatment or not seeking treatment. She further affirmed her personal beliefs and political views never enter those discussion because they are not relevant to health.

Dr. Danko recognized that guidelines and treatment of disease including for COVID-19 both in and outside of the hospital have continued to evolve. She added that in medicine the basic premise is and has always been weighing the balance between risks and benefits. Regardless of the pandemic and/or disease data evolved, and recommendations are modified based on that data to provide the most benefit with the least risk.

Dr. Danko stated most medical conditions don't resolve without effort or treatment and neither will this pandemic. While there is no quick solution there is a combination of factors that can be done to provide benefit and reduce risk. Dr. Danko affirmed she does not recommend patients to ignore symptoms and seek treatment only on the brink of death, just like it is not recommended to ignore prevention measures of viral spread until the ability to provide health care collapses. Dr. Danko further confirmed that if worn appropriately masks do prevent infection just as they also help protect the weakest and most vulnerable in the community.

Dr. Danko stated that for those who choose not to wear masks, alternatives and modifications exist such as the vaccine. With regards to the vaccine, Dr. Danko explained the vaccine does not just help the individual but also those around him. Dr. Danko stated the more time that is spent arguing rather than uniting the longer the risk is being promoted over benefit.

Dr. Danko specifically addressed Commissioner Lucey regarding the letter he wrote to the governor expressing his opposition to masks. Dr. Danko informed mask do reduce infection but do not reduce vaccination rates, as the recent reintroduction of mask updates has improved the vaccination rate nationwide.

Dr. Danko concluded by stating she does not decide between washing her hands or wearing a mask when treating patients and she does not tell patients to pick between treating their diabetes or their heart disease. The risks are mitigated by treating both and always through multimodal treatment strategies.

**8. Regional Emergency Medical Services Authority**

**A. Review and Acceptance of the REMSA Operations Report for July 2021.**

Presented by: Dean Dow

Mr. Aaron Abbott for Dean Dow opened this item for questions the Board may have regarding the report that was submitted by REMSA.

**Dr. John Novak moved to approve REMSA's July 2021 Report. Dr. Reka Danko seconded the motion which was approved unanimously.**

**B. Update of REMSA's Public Relations during July 2021.**

Presented by: Alexia Jobson

Alexia Jobson presented the Public Relations report for July 2021.

Ms. Jobson provided updates since the writing of her report. On August 19, 2021, Jerry Overton, president of the International Academies of Emergency Dispatch visited REMSA Health to address on the State of Emergency Dispatch for Medical, Fire, and Law Enforcement.

Ms. Jobson continued to report record breaking call volumes required a reminder to preserve 911 for emergencies such as symptoms of stroke, cardiac arrest, and severe allergic reactions and difficulty breathing. This message was shared by KTVN, KOLO and KRNV.

Mr. Jobson concluded by reporting Adam Heinz was recently invited to participate in an event with Senator Cortez Masto about the air quality due to the wildfire smoke in the region.

Ms. Jobson opened her item for questions from the Board.

**C. Review, discussion and possible approval of EMSAB-recommended changes to the REMSA Exemption Guideline letter, to include granting of exemptions during an MCI/MAEA event, weather, system overload, Status 99 situations, and miscellaneous events, as well as extending the three-day required reporting period to five for REMSA and identifying the required approval period for the EMS Oversight Program to three days.**

Presented by: Aaron Abbott

Mr. Aaron Abbott began his presentation by reporting that the item was coming back as per the request of the Board as the Board requested for this item to be discussed at the EMS Advisory Board.

Mr. Abbott reports this item was discussed with the EMSAB and the submitted report lists all the recommendations and proposed action.

Chair Delgado expressed his appreciation for the efforts made to meet with the EMSAB.

**Michael Brown moved to approve the EMSAB recommended changes to the REMSA Exemption Guideline letter. Dr. John Novak seconded the motion which was approved unanimously.**

**9. Presentation regarding discussion with City and County Managers regarding provisions of the Interlocal Agreement (ILA) entered in to by the Cities of Reno and Sparks and Washoe County for creation of the Health District and possible action to forward recommendations for proposed amendments of the ILA to Reno, Sparks, and Washoe County.**

Staff Representative: Kevin Dick

**Chair Delgado called the Public Hearing to order.**

Health Officer, Kevin Dick reported he met with the City and County Managers on August 24, 2021 and spoke about the Interlocal Agreement and briefed the managers on the Board's discussion of last month's District Board of Health meeting.

Mr. Dick reports managers are in support of a name change to the Washoe County Health District recognizing the confusion regarding its governance. However, it was understood that this process cannot be rushed into, which would mean bringing in an outside firm to help identify an appropriate name for the Health District.

Additionally, Mr. Dick affirmed managers did not believe any more changes to the Interlocal Agreement were advisable at this time. However, managers did agree that once there is further movement through the global COVID-19 pandemic, facilitated discussions should be had regarding the Health District and potential recommended improvements and changes.

Mr. Dick stated managers recognized that under the Nevada Revised Statutes 439.390, adding representatives to the Board of Health that can represent types of industries or economic sectors is not what is prescribed as the composition of this Board. He added, there is no opportunity to add additional Board member under the existing statute. Mr. Dick further reported, managers do not believe alternates should be pursued as NRS 439.390 does not expressly authorize alternates.

Health Officer opened his item for questions from the Board.

Ms. Janet Butcher began her comment by opining an FDA approved vaccination does not exist currently. She continued to opine that until the vaccine is approved properly it is only an experimental drug and as such a person should be able to choose.

Ms. Victoria Myer opined that when it came to mask no one can speak for her as it is her choice. She also opined there are treatment options and there are many things doctors do on the frontlines to treat people. She continued to express this issue should be between her and her doctor, not this Board or the Health Officer. She asked that enhancing quality of life be honored.

Chair Delgado asked that all public comment be specific to the item being heard, otherwise, general public can be heard at the end of the agenda.

**Michael Brown moved to accept the presentation regarding discussion with City and County Managers regarding provisions of the Interlocal Agreement. Dr. Reka Danko seconded the motion which was approved unanimously.**

**10. Recommendation to approve Washoe County Health District Public Records Policy and Addendum which allows for the recoupment of actual costs as provided in NRS Chapter 239.**

Staff Representative: Francisco Vega

Health Officer Kevin Dick provided a brief explanation for the purpose of this item. Health Officer reported this item is an addendum to the policy that was brought forth last month. This addendum clarifies the cost recovery process for filling public records requests. Mr. Dick briefly explained the details of the addendum, including fees, storage devices, postage, and personnel costs. Additionally, Mr. Dick explained this addendum provides for discussion

to be had with the requesters to reduce the amount of time spent on a request by narrowing said request.

**Dr. John Novak moved to adopt of the Washoe County Health District Public Records Policy and Addendum. Michael Brown seconded the motion which was approved unanimously.**

## **12. Staff Reports and Program Updates**

### **A. Air Quality Management, Francisco Vega, Division Director**

Clean Cars Nevada, CARB Study on Wildfire Smoke, President Biden Announces Steps to Drive American Leadership Forward on Clean Cars and Trucks, Monitoring and Planning, Permitting and Compliance.

Mr. Vega open his item by informing the Board that his division has recorded 30 exceedances of the National Ambient Air Quality Standards this year, which represents a record. Additionally, the highest daily averages ever recorded have been measured in the last week.

Mr. Vega reported the Caldor Fire has burned over 130,000 acres and is approximately 11% contained and Dixie Fire has burned 700,000 acres and is approximately 45% contained. Mr. Vega stated these fires are impacting the health and welfare of the citizen of Washoe County.

Mr. Vega reported his division has answered several media requests, including requests from Good Morning America, ABC News, and the Washington Post.

Mr. Vega concluded by reminding Washoe County citizens and business owners that the role of the Air Quality Management Division is to provide the best information and data available, so that the best decision possible can be made.

Mr. Vega opened his item for question from the Board.

### **B. Community and Clinical Health Services, Lisa Lottritz, Division Director**

Divisional Update – National Immunization Awareness Month; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and COVID-19 Immunizations

Ms. Lottritz began her report by adding that the immunization team has been busy with back-to-school activities such as four Saturday clinics that were held in collaboration with Community Health Alliance. She continued by reporting walk-in have been facilitated in the clinic.

Ms. Lottritz opened her item for questions from the Board.

### **C. Environmental Health Services, Erin Dixon, Division Director**

Environmental Health Services (EHS) Division: Program Updates; Consumer Protection (Food/Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management); and Inspections.

Erin Dixon began her report by highlighting some positive outcomes from the environmental health teams. The food program partnered with the US Food and Drug

Administration on a local warehouse inspection, which resulted in destruction of 17 pallets of product consisting mainly of formula. A recall was issued by the FDA on August 9, 2021.

Additionally, the EHS Epi Team worked with a childcare facility to stop an RSV outbreak, which included a site visit and training. Mr. Dixon added that no new cases were reported after the training, which highlights the effectiveness of the team.

Ms. Dixon continued to report the Waste Management Team provided a 30-yard dumpster for a large-scale hoarding case.

Ms. Dixon concluded by reporting that her division will be holding public workshops in September for Updated Food Regulations and Updates to the Underground Storage Tank Program.

Ms. Dixon opened her item for questions from the Board.

**D. Epidemiology and Public Health Preparedness, Dr. Nancy Diao, Division Director**

Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Dr. Nancy Diao began her report by updating that the Hospital Preparedness Program started the annual resource and gap analysis planning for the fiscal year. Dr. Diao continued to report the epidemiology program has stepped into the school season in addition to continuing to track of all general communicable diseases.

Dr. Diao made herself available to respond to questions from the Board.

**E. Office of the District Health Officer, Kevin Dick, District Health Officer**

District Health Officer Report – COVID-19 Response, Joint Information Center, Meeting with City and County Managers, Public Health Accreditation, Community Health Improvement Plan, and Public Communications and Outreach.

Health Officer, Kevin Dick opened his item by providing an update on the COVID-19 response. Mr. Dick reported he began his report with the statutory obligations of the Health District based off comments from the dais at the Board of County Commissioners during the August 14, 2021, meeting. Mr. Dick briefly outlined the Health District responsibilities as stated in NRS 441A to prevent and suppress communicable diseases and explained why controlling a communicable disease is important and considered a priority as a form of protecting and enhancing the quality of life and wellbeing of the community.

Mr. Dick continued to report the status of case positivity rate and the increase of testing from 75 to 100 people requesting to be tested in the course of a week to 2,000 to 2,500 now. Mr. Dick sadly reported 32 deaths have been reported for August, thus far.

Mr. Dick reported some milestones that merit recognitions such as over 60% of the 12 and older population have been vaccinated and 67% of the 12 and older population has initiated vaccination. Additionally, Mr. Dick brought attention to the misinformation that has been brought forth to these meetings. Mr. Dick reported YouTube removed last month's District Board of Health meeting from their website platform as a result of the misinformation that occurred during the public comment period.

Chair Delgado asked for confirmation of the statement made by Health Officer regarding misinformation during public comment.

Mr. Dick confirmed and reported Health District's Communication Manager appealed, however, YouTube denied the appeal.

Mr. Dick shared a graphic, made available on the District Board of Health website under this meeting, with an announcement that vaccines will be required as of October 20, 2021, with the logo of the Health District, however, the Health District has not posted this information and is considered misinformation.

Mr. Dick continued to report that in the department of Homeland Security New Terrorism bulletin they noted that new US adversaries are attempting to spread misinformation, which includes Russians, Chinese, and Iranian government linked media outlets have repeatedly amplified conspiracy theories concerning the origins of COVID-19 and effectiveness of vaccines. Homeland Security Intelligence Chief, John Cohen, stated they are seeing a lot of focus on COVID-19 issues, and stating that foreign nations are focused on sowing discord related to resurges of COVID-19 around the idea that Public Health restrictions are somehow an infringement on one's freedom or calling into question the US government's response to the pandemic.

Mr. Dick concluded by reporting the positive outcomes of the Family Health Festival on July 24, 2021, at the North Valleys High Schools.

**11. Discussion and possible direction to staff of the Process and Selection of Management Appraisal Form for the District Health Officer's Annual Review.**

Presented by: Laurie Griffey

Ms. Laurie Griffey experienced technical difficulties, therefore, this item was heard after Item #12.

Ms. Griffey reported her item is a request for the Board to choose the questions they would like to use to perform the Health Officer's evaluation. She briefly explained the difference between the two options. The second one mirrors what has been used currently to evaluate the Washoe County Manager.

Chair Delgado asked for feedback from the Board. No comments were made, so Chair stated he supports the process that is used to evaluate the Washoe County Manager.

**Dr. John Novak moved to approve the Process and Selection of Management Appraisal Form for the District Health Officer's Annual Review. Dr. Reka Danko seconded the motion which was approved unanimously**

**14. Public Comment.**

**Chair Delgado opened the public comment period.**

**Ms. Valdespin called Ms. Janet Butcher.**

Ms. Janet Butcher opined that the comments referred to from the Board of County Commissioners meeting were not accurate. Ms. Butcher asked why masks are required if as she opined, they do not stop a virus. Ms. Butcher asked about the deaths resulting from blood clots after vaccination.

Ms. Rachel Huff commented telephonically. Ms. Huff began her comment by expressing her support for the mandates in place to keep the community safe and open during the pandemic. She continued to urge the Board to hold science at the forefront despite the loud voices of those who oppose it. Ms. Huff further expressed regret that the COVID-19 vaccine was not offered to families during the back-to-school immunization event that were held by the County. Ms. Huff asked the Board to continue to put pressure on the School Board to enforce the use of masks by all individuals on school campus and to add the COVID-19 vaccine to the list of mandated vaccinations required for children to attend school. Ms. Huff expressed her worry about mitigation measures not being put in place, as it will result in mental health risks for school aged children. Ms. Huff concluded by expressing that her personal freedoms end when they endanger the safety of others. She opined individually we are only as healthy and prosperous as we are as a whole. She asked the Board to continue to base their decisions on the health and well being of all rather than the comfort and convenience of a few.

Ms. Valdespin stated for the record that Mr. Nicholas St. John and Mr. Roger Edward registered for public comment, but they were not available to comment.

## **Adjournment.**

**Chair Delgado adjourned the meeting at 3:28 p.m.**

---

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** *Members of the public may make public comment by submitting an email comment to [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.* Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

### **Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.us/health>

State of Nevada Website: <https://notice.nv.gov>

*Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.*

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health

District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.us](mailto:svaldespin@washoecounty.us). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.us/health> pursuant to the requirements of NRS 241.020.

DRAFT