

Washoe County



Health District

**Washoe County District Board of Health
Meeting Minutes
November 15, 2012**

PRESENT: Mr. Matt Smith, Chairman, George Furman, MD, Councilwoman Ratti, Councilwoman Zadra, Dr. Denis Humphreys, and Dr. George Hess

ABSENT: Commission Jung, Vice Chair

STAFF:

Joseph P. Iser, District Health Officer
Eileen Stickney, Administrative Health Services Officer, Administrative Health Services
Robert Sack, Division Director, Environmental Health Services

Charlene Albee, Branch Enforcement Chief, AQM
Yann Ling-Barnes, Environmental Engineer II, AQM
Brenden Schnieder, Air Quality Specialist II, AQM
Lori Cooke, Fiscal Compliance Officer, AHS
Phil Ulibarri, Public Information Officer, AHS
Stacey Akurosawa, EMS Coordinator, EPHP
Kelli Seals, Health Educator II, CCHS
Leslie Admirand, Deputy District Attorney

Kevin Dick, Division Director, Air Quality Management
Steve Kutz, Division Director, Community and Clinical Health Services
Randall Todd, DrPH, Division Director, Epidemiology and Public Health Preparedness
Daniel Inouye, Air Quality Supervisor, AQM
Craig Petersen, Senior Air Quality Specialist, AQM
Patsy Buxton, Fiscal Compliance Officer, AHS
Steve Fisher, Department Computer Application Specialist, AQM
Peg Caldwell, Registered Nurse I, EPHP
Bev Bayan, WIC Program Manager, AHS
Emily Barnes, Advanced Practitioner of Nursing, CCHS
Peggy F. O'Neill, Recording Secretary

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| 1:05 pm 1, 2 | Meeting Called to Order, Pledge of Allegiance and Roll Call | Chairman Smith called the meeting to order, followed by the Pledge of Allegiance led by Councilwoman Ratti. Roll call was taken and a quorum noted. | |
| 3. | Public Comment | No public comment was presented. Chairman Smith, Dr. Iser, and the entire District Board of Health recognized Councilman Dan Gustin for his dedication to the improvement of Public Health for the Cities of Reno, Sparks, and Washoe County, serving as a member of the District Board of Health from January 2005 to December 2012. Chairman Smith introduced Councilwoman Zadra, as the newest appointment from the City of Reno to the District Board of Health. | |

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| 4. | Approval/Deletions – Agenda – November 15, 2012 | Chairman Smith called for any deletions to the Agenda of the November 15, 2012 DBOH Meeting. | Councilwoman Ratti moved, seconded by Dr. Humphreys, that the November 15, 2012 Agenda be approved as submitted. <u>MOTION CARRIED</u> |
| 5. | Approval/Deletions – Minutes –Special Meeting of October 18, 2012 Approval/Deletions – Minutes - Regular Meeting of October 25, 2012 | Chairman Smith called for any additions or corrections to the minutes of the October 18 2012 Special Meeting and October 25, 2012 Regular Meeting. Dr. Hess stated that he was not marked as present on either set of minutes and he was present. Dr. Hess requested that the minutes of both minutes be corrected to reflect is attendance. | Councilwoman Ratti moved, seconded by Dr. Humphreys, that the minutes of the October 18, 2012 Special Meeting be approved as amended. <u>MOTION PASSED; with Councilwoman Zadra abstaining.</u> Councilwoman Ratti moved, seconded by Dr. Humphreys, that the minutes of the October 25, 2012 Regular meeting be approved as amended. <u>MOTION PASSED; with Councilwoman Zadra and Dr. Furman abstaining.</u> |
| 6. | Recognitions | Dr. Iser and Chairman Smith recognized Kelli Seals for 10 years of service and Emily Barnes for 30 years of service. | |
| 7. | Proclamations | The Proclamation announcing the Great American Smokeout - November 15, 2012, was read into the record. | Dr. Humphreys moved, seconded by Councilwoman Zadra, that the Proclamation be approved as presented. <u>MOTION CARRIED</u> |

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| 8. | Consent Agenda | <p>Dr. Hess and Dr. Humphries requested that Agenda Item Nos. C.3. and 8.A.1.a. be pulled from the Consent Agenda for discussion.</p> <p>A. <u>Air Quality Management Cases:</u></p> <p>1. Unappealed Citations to the Air Pollution Control Hearing Board:</p> <p>a. Jerry Enwald - Case No. 1095, Unappealed Citation No. 5228 – Staff reported Citation No. 5228, was issued to Jerry Enwald on September 4, 2012, for failure to have an asbestos survey performed by a qualified person and submitted to Air Quality for the issuance of a permit prior to the start of a major project which is a major violation of Section 030.000 of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be upheld and a fine in the amount of \$5,000.00 be levied as a negotiated fine.</p> <p>b. Reno Sun LLC - Case No. 1097, Unappealed Citation No. 5308 – Staff reported Citation No. 5308, was issued to Reno Sun LLC/Florsheim Homes on October 4, 2012, for operating a ten acre construction site without a valid dust control permit, which is a major violation of Section 030.000 of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be upheld and a fine in the amount of \$2,500.00 be levied as a negotiated fine.</p> <p>c. Western Pavement Solutions - Case No. 1099, Unappealed Citation No. 4615 – Staff reported Citation No. 4615, was issued to Western Pavement Solutions on October 8, 2012, for operating a portable asphalt recycling circuit without a permit to operate, which is a major violation of Section 030.105(B)(10) of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be upheld and a fine in the amount of \$2,500.00 be levied as a negotiated fine.</p> <p>d. Golden Gate Petroleum - Case No. 1101, Unappealed Citation No. 5310 – Staff reported Citation No. 5310, was issued to Golden Gate Petroleum on October 9, 2012, for violation of Permit to Operate No. K0102GS, Condition 4, which requires states with a Balance Phase II Recovery System to conduct a Static Pressure Decay Test once every three years. In this case,</p> | |

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| | | <p>the last time the testing was conducted was in August, 2009. Failure to conduct the required testing is a major violation of Section 030.2175 of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be upheld and a fine in the amount of \$1,250.00 be levied as a negotiated fine.</p> <ol style="list-style-type: none"> 2. Recommendation to Uphold Citation Appealed to the Air Pollution Control Hearing Board: None. 3. Recommendation for Variance: None. <p>A. <u>Sewage, Wastewater & Sanitation Cases:</u> None.</p> <p>B. <u>Budget Amendments / Interlocal Agreements:</u></p> <ol style="list-style-type: none"> 1. The Board was advised Staff recommends approval of Subgrant Amendment #1 Scope of Work for the Assistant Secretary for Preparedness and Response – Hospital Preparedness program for the period July 1, 2012 to June 30, 2013; and, if approved, authorize the Chairman to execute. 2. The Board was advised Staff recommends approval of 2012-2013 Memorandum of Legislative Cooperation By and Among the City of Reno, City of Sparks, Regional Planning Governing Board, Regional Transportation Commission, Truckee Meadows Water Authority, Reno Sparks Convention and Visitors Authority, Western Regional Water Commission, Sun Valley General Improvement District, Washoe County, Washoe County Health District, Washoe County School District, South Truckee Meadows General Improvement District; and Incline Village General Improvement District; and, if approved, authorize the Chairman to execute. 3. The Board was advised Staff recommends Ratification of Interlocal Contract between the Washoe County Health District (WCHD) and the Washoe County School District Pulled from Consent Agenda by Dr. [redacted] Hess. [redacted] Washoe County School District program for the period of approval through June 12, 2013; and, if approved, authorize the Chairman to execute the Interlocal Contract. | <p><u>ACTION ITEMS:</u> (1) Agenda Item Nos. C.3. and 8.A.1.a. were pulled from the Consent Agenda for discussion; (2) Letters to Jerry Enwald, Reno Sun, LLC, Western Pavement Solutions, and Golden Gate Petroleum regarding fines and due dates; and (3) Re-appointment letters to APCHB members Richard W. Harris and Joseph M. Serpa.</p> |

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| | | <p>C. <u>Staff recommends re-appointment to the Air Pollution Control Hearing Board - Richard W. Harris</u></p> <p>D. <u>Staff recommends re-appointment to the Air Pollution Control Hearing Board - Joseph M. Serpa</u></p> <p><u>Discussion on Agenda Item No. 8.C.3:</u></p> <p>Dr. Hess questioned the appropriateness of the expenditures in light of the Projected FY 14 Health Fund Budget shortfall.</p> <p>Ms. Lori Cooke, FCO, reported to Dr. Hess that this agreement is a formalization of a process already in place, the appropriations for the services have been budgeted, including the provision of vaccine to the WCSD that are state-supplied (i.e., zero cost to the WCHD).</p> <p><u>Discussion on Agenda Item No. 8.A.1.a:</u></p> <p>Dr. Humphreys questioned the process in reducing the fine amount from the Recommended Amount of \$35,000 down to the Negotiated Fine of \$5,000.</p> <p>Ms. Charlene Albee, Enforcement Branch Chief, reported to Dr. Humphreys that this was the most intensive investigative case that AQM has conducted. The fine was based on the fact that there were three (3) confirmed days of continued work against a "Stop Work Order." Section 030.0140 of the DBOH Regulations allows for up to a \$10,000 per day fine for every day of violation. The additional \$5,000 recommended amount was for conducting demo/renovation activities without qualified asbestos testing and an Acknowledgement of Asbestos Assessment. Mr. Enwald stated that he was unaware that the Stop Order meant he could do no work. He was under the impression he could at least clean up the mess, but could do no additional demolition. He is a small businessman, and AQM took into consideration that a \$35,000 fine would be unrecoverable. Mr. Enwald will be making payments on the \$5,000 negotiated fine. That was the reason for the reduction.</p> | <p>Dr. Humphreys moved, seconded by Dr. Hess, that the Consent Agenda be approved as modified in a single motion.</p> <p><u>MOTION CARRIED</u></p> <p>Dr. Hess moved, seconded by Councilwoman Ratti, that Agenda Item No. 8.C.3. be approved as presented.</p> <p><u>MOTION CARRIED</u></p> <p>Dr. Humphreys moved, seconded by Dr. Hess, that Agenda Item No. 8.A.1.a. be approved as presented..</p> <p><u>MOTION CARRIED</u></p> |
| 9. | Air Pollution Control Hearing Board Cases | None. | |

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| | | <p>Dr. Iser stated that it will be a complex negotiation, that the decision for oversight of Fire, REMSA, and Medical Dispatch will be an emotional process. Chairman Smith stated we simply need to keep moving forward.</p> <p>Councilwoman Ratti stated that EMS is agendized for the November 26, 2012, Sparks City Council meeting, which will allow the City Manager to meet with the Fire Chief and have a thoughtful conversation about items on which the City of Sparks needs to focus, and will also allow time for Councilwoman Ratti to meet with Mayor Martini.</p> <p>Councilwoman Ratti stated that she believes that some of the anxiety that is coming to the front already is due to a lack of process. The best way to keep this process on track is for the DBOH to do our best, and to ask our managers to do their best, to keep the proper roles for staff at the staff level and the proper rolls for governance at the governance level. Councilwoman Ratti believes that where we have the potential to get off track is when governing body members, whether individually or as a whole, try to direct operational decisions. There will be tough decisions. There is no one right answer. But the process needs to move along with staff providing operational advice and governance providing governing advice. If we council and commission members can refrain from hanging big regional items on the back of this issue, we will be more successful. If this gets hung on regional fire, we're done.</p> <p>Dr. Furman asked that an EMS Update be agendized for the Dec. 6 Strategic Retreat.</p> <p>Councilwoman Zadra stated that she concurs with Councilwoman Ratti's statements. Chairman Smith stated he thinks it is imperative that we focus on the issues that improve the system.</p> <p>Councilwoman Ratti stated that she is concerned about having an EMS agenda item being a significant portion of the Strategic Retreat. She believes it is premature and distracts from the strategic planning process. Dr. Iser assured Councilwoman Ratti that it will only be as significant a portion as needed. If little has happened, very little time will be taken on that item.</p> | |

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| 12. | <p>PUBLIC HEARING: Presentation and Possible Adoption of the 2011 Washoe County Emissions Inventory for Carbon Monoxide, Ozone Precursors, and Particulate Matter as a revision to the Washoe County portion of the Nevada State Implementation Plan.</p> | <p>Mr. Inouye presented to the DBOH on the Washoe County, Nevada 2011 Periodic Emissions Inventory, copies of both the Inventory and Mr. Inouye's presentation are on file for the record.</p> <p>Mr. Inouye reported that the EPA has established health based national ambient air quality standards (NAAQS) for six criteria pollutants. Areas that have violated these NAAQS are designed as "non-attainment" areas." All areas of Washoe County currently attain these NAAQS; however, portions of the county have previously violated the 24-hour PM10, 8-hour carbon monoxide, and 1-hour ozone.</p> <p>The 1990 Clean Air Act Amendments require Washoe County to prepare and periodically update an emissions inventory for each non-attainment pollutant or precursor. Emission inventories are a comprehensive account of all sources of air pollutant emissions. Emission inventories are the foundation for developing control strategies in order to maintain attainment of the NAAQS. They are also used to measure the progress of existing programs, such as the motor vehicle inspection/maintenance and residential wood burning programs.</p> <p>The 2011 Emissions Inventory is the report that addresses these issues, and is available at the "News & Events" section of the Air Quality Management Division website, www.washoecounty.us/health/aqm/home.html, or by contacting Mr. Daniel Inouye of AQM at (775)784-7214 or dinouye@washoecounty.us.</p> <p>Mr. Inouye introduced the team who crafted the report; Ms. Yann Ling-Barnes, Mr. Craig Petersen, and Mr. Brenden Schnieder.</p> <p>Dr. Hess stated that an Executive Summary directed toward lay people would have been helpful to him in his review. Dr. Hess questioned how frequently the inventory is performed, and Mr. Inouye reported that it is a periodic update, and the EPA requires that it be completed every three years; however, if AQM had reason to believe an interim update was necessary, they would update it at that time. Mr. Inouye further reported that the initial inventory was conducted in 1990 after the requirement in the 1990 Clean Air Act Amendments. Dr. Hess requested periodic graphical updates of the indicators.</p> <p>Chairman Smith questioned if our air quality is better now than in 1990, and Mr. Inouye reported that since 1990 we have shown significant improvements in our air quality.</p> <p>Dr. Iser asked Mr. Inouye to elaborate on the NAAQS and specifically the PM 2.5 and Ozone and the health consequences of elevated levels PM 2.5 and</p> | |

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| | | <p>Ozone. Mr. Inouye reported that NAAQS have two primary standards. Primary standards set limits to protect public health, including the health of "sensitive" populations such as asthmatics, children, and the elderly. Secondary standards set limits to protect public welfare, including protection against visibility impairment, damage to animals, crops, vegetation, and buildings. Elevated levels of Ozone do exacerbate many health problems.</p> <p>Dr. Iser stated that the PM 2.5 are the very small particulates that are able to go all way to the bottom of the lungs and then can be absorbed into the blood stream and exacerbate heart disease and lung disease. All of the items the division monitors do have significant health implications.</p> <p>Dr. Humphreys thanked the team for the effort and the great work that AQM does to maintain our air quality.</p> <p>CHAIRMAN SMITH OPENED THE PUBLIC HEARING AND ASKED FOR ANY PUBLIC COMMENT. THERE BEING NONE, CHAIRMAN SMITH CLOSED THE PUBLIC HEARING.</p> | <p>Dr. Hess moved, seconded by Dr. Humphreys, to adopt the 2011 Washoe County Emissions Inventory for Carbon Monoxide, Ozone Precursors, and Particulate Matter as a revision to the Washoe County portion of the Nevada State Implementation Plan, as presented.</p> <p><u>MOTION CARRIED</u></p> |
| 13. | <p>Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for October 2012</p> | <p>Eileen Stickney, Administrative Health Services Officer, presented the Monthly Public Health Fund Revenue and Expenditure Report for October 2012 of FY13, a copy of which was placed on file for the record.</p> <p>Ms. Stickney reported that the Environmental Oversight Account for October was not available at the time of this report, but it is now available and the balance is \$108,296.18.</p> <p>Ms. Stickney directed the Board members to the Expense Report for Air Quality Management, page 8, the "Advertising" line item, and reported that 1,229% variance is simply a function of how the original item was budgeted versus how the expense item was captured. The appropriation was budgeted under "Professional Services," but the expense was captured under "Advertising." The variance is also compounded by the ending dates of the grant cycle.</p> <p>Ms. Stickney stated that Ms. Buxton will present to the Board a Medicaid Billing Update. Ms. Buxton reported that she recently submitted our first claim to Medicaid in the approximate amount of \$2,800 for the period of May, June, and July. August, September, and October will be submitted by the end of November. This represents our Medicaid Fee for Service claim. We are going through each of the managed care organizations and looking at our contracts to determine how to best submit the claims, whether paper or electronic. There are two options. We can use a clearing house to do the electronic upload, or we</p> | |

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| | <p>Board Comment</p> | <p>can submit paper claims. There is a cost associated with the clearing house, and Staff is analyzing the cost effectiveness of submitting paper claims. Claims are now being submitted on an ongoing basis, so progress has certainly been made.</p> <p>Dr. Hess questioned what caused the stop in our Medicaid billing. Ms. Buxton reported that in August of 2011, there was an Account Clerk II in AHS who processed the billing, and that individual retired. At that time, a fundamental review of the CPT codes used in the clinic was conducted. We had a consultant come in and review what we could do to optimize and maximize reimbursement. That process was finalized, and we prepared our first billings and sent off client statements and found out that we had a breach in confidentiality. One client received a bill that should not have. So before we submitted any claims or sent out client statements, that process needed to be reviewed. Staff then had to complete the re-enrollment process for Nevada Medicaid, which providers are now required to do every 36 months. We then completed the Payerpath registration to facilitate electronic billing submission, which now brings us up to date.</p> | <p>Dr. Humphreys moved, seconded by Dr. Hess, to approve the Monthly Health Fund Revenue and Expenditure Report, as presented.</p> <p><u>MOTION CARRIED</u></p> |
| <p>14.</p> | <p>FY14 Budget Update and Possible Direction to Staff</p> | <p>Dr. Iser, District Health Officer, reported that last month Staff provided the Board with a preliminary overview of the FY 14 Health Fund Budget which projected a shortfall of \$1.7 Million by the end of FY14. This amount does not include any Ending Fund Balance requirement that the DBOH directs. In addition to that, if we look out to the subsequent fiscal year, FY 15, we project a \$2.5 Million shortfall. These deficits are in direct correlation to the County's implementation of a \$2.5 Million COWCAP to the Health Fund, which is to be implemented as follows: \$550,000 in the current budget year, FY 13; \$1.5 Million in FY 14; with full implementation of \$2.55 Million in FY 15.</p> <p>Dr. Iser has sent an email to all staff which was copied to the DBOH members in order to prepare them for the discussion today in this open meeting. Dr. Iser stated that he asked each Division Director to present to him a 50% General Fund allocation reduction scenario. We will not have to go to 50%; certainly not by 2014; closer to 50% for 2015, but Dr. Iser felt that it was important to begin the projection process to look at what those outcomes might be. This will mean significantly downsizing many of our current programs.</p> <p>Dr. Iser reported that each Division Director came back with recommendations on how to make the transition easiest by looking at what we are required to do. For example, in Immunizations, we are required to hold one clinic per year related to the schools. That is significantly less than what we do now, but if we met that we could save \$100,000. Dr. Iser gave other specific examples of</p> | |

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| | <p>Board Comment</p> | <p>mandates and various examples of reduction scenarios. Dr. Iser reported that more details will be given at the Strategic Retreat, and turned the presentation over to Ms. Stickney.</p> <p>Eileen Stickney, Administrative Health Services Officer, reported that Staff reviewed the 3-Year Department Business Planning project requests for the "Innovative Dollars" for large expenditure items as requested by the County. Staff identified four projects for consideration: (1) Automated Appointment System for Immunizations, estimated at approximately \$62,000; (2) Electronic Medical Record System Modules for Family Planning, estimates are to be prepared by the vendor; (3) Integration of Family Planning and Sexually Transmitted Disease/HIV Programs; and (4) Service Delivery Improvement in Immunizations and Vital Statistics by Lobby Remodel, estimated at approximately \$150,000.</p> <p>Staff will also submit these requests through the County CIP process which is the normal process for capital improvements projects. The CIP request is due December 14. Another request that will be submitted through the CIP process is the EHS request for updated field Tablets. Staff will continue to update the Board as the process continues.</p> <p>Dr. Hess asked where the dollars come from to fund these type requests, and Ms. Stickney reported that any CIP request that are granted would be funded with a budget augmentation from the County (above the base) to cover those costs. Dr. Hess stated that it is disturbing to him to discuss 50% reductions in General Fund services and staff in one agenda item and then turn and discuss large ticket capital improvements in the next. Dr. Iser stated that he shares Dr. Hess's frustration, but these dollars come from two different budget items and processes. The CIP dollars from the County budget that are dedicated to Capital Improvements. Investments in capital improvement projects help the Health District in the long run.</p> <p>Councilwoman Ratti asked for clarification that there is "innovation money" for the Capital Improvement Process and then the standard budget process. Councilwoman Ratti questioned who makes the decision on the "innovation money," and Ms. Stickney reported that the County makes that decision, and Dr. Iser clarified that there is a committee that reviews the requests and makes recommendations, but Ms. Simon makes the final decision, with BCC ratification.</p> <p>Dr. Iser stated that no one who works in public health feels comfortable with these recommendations. Whenever the County has asked the Health District,</p> | |

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| | | <p>along with the other departments, to cut its budget, the Health District has complied. The COWCAP is different, and we are struggling to develop scenarios to meet that obligation. Our effective net GF transfer after COWCAP for FY 13 will be \$6.1 Million, about \$5.1 Million the next year (FY14), and \$4.1 Million for the subsequent year (FY 15). We have to find ways to save in General Fund. We will not be filling General Fund supported positions.</p> <p>Chairman Smith stated that as long as we are treated the same as other County departments, then there is nothing to be done, but if the Health Fund is being singled out, then it needs to be addressed. Unless the public shows outrage, Chairman Smith does not know what can be done about it. Chairman Smith will continue to pursue a reduced COWCAP allocation on behalf of the Health District.</p> <p>Councilwoman Ratti questioned Staff about what will be brought to the Strategic Retreat to allow the DBOH to make these decisions and stated that what needs to be brought is for Staff to clearly designate what is off the table because it is grant funded or does not help the General Fund. The dollars are interesting, but the DBOH needs the story about what the impacts will be in order to make those decisions. Councilwoman Ratti is hopeful that the DBOH will have the story that goes with each one of those numbers. Dr. Iser assured Councilwoman Ratti that is the plan moving forward. Dr. Iser stated that the County has not authorized furloughs, but if the Board would like him to explore that option, he will. Councilwoman Ratti stated that it is her belief all options should be brought to the table for thoughtful consideration.</p> <p>Dr. Furman stated that we need to focus on our priorities and what mandates the Health District is required to fulfill. Councilwoman Ratti stated that she is aware that early in the economic downturn crisis, the Board was presented with the list of mandates, but what it lacked in depth was a discussion of "is it required that we do it to a certain level." Dr. Iser stated that he understands the request and that is why the Immunization example was given, but further stated that the requested detail will be given to the Board at the Strategic Retreat.</p> <p>Ms. Stickney reported that Staff has developed a report which reflects the exact mandate and will have that for you at the Strategic Retreat. Councilwoman Zadra requested that information be presented regarding the equity in funding regarding cuts and also implementation of the COWCAP. Chairman Smith and Dr. Iser suggested a presentation on the COWCAP by Alan Rosen. Ms. Stickney reported that Ms. Buxton will present on the Indirect Cost rates for the grants at the Retreat. Dr. Iser reported that the delta on the recovery in fees for the implementation of indirect costs in our fee schedules is estimated to be</p> | <p>Councilwoman Ratti moved, seconded by Chairman Smith that the items that were discussed be brought back to the DBOH at the next meeting.</p> <p><u>MOTION CARRIED</u></p> |

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| | | \$374,000. That also will be income to help offset the shortfall, if the DBOH approves the fees that will be brought to the Board in spring. | |
| 15. | Presentation and Possible Acceptance of 2013 Washoe County District Board of Health Meetings and Deadline Calendar | Dr. Iser, District Health Officer, directed the DBOH to the Calendar enclosed in the packet and noted important dates to the Board. | Dr. Hess moved, seconded by Dr. Humphreys, that 2013 Calendar be approved as presented. <u>MOTION CARRIED</u> |
| 16. | <u>Staff Reports and Program Updates</u> A. <u>Director – Epidemiology and Public Health Preparedness</u> | <p>Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.</p> <p>Dr. Todd reported that MRC Coordinator who was reported as hired has decided not to take the position, and Staff will be offering the position to one of the other well-qualified applicants.</p> <p>Dr. Todd reported that the gastroenteritis case count reflected in his report has now risen to 986 in just this short time. This has been a very large, unprecedented outbreak, but Staff does believe that with consistent application of our recommended enhanced exclusion policy and PVI cleaning recommendations, the outbreak will return to baseline within relatively short order.</p> <p>Dr. Humphreys asked if the rate is increasing, and Dr. Todd responded that he believes it is being driven by increasing number of schools reporting incidents, but he would have to drill down on the data to be certain. Dr. Humphreys asked if the outbreak has crossed over into middle and high schools also, and Dr. Todd reported that it has not been a problem in the other schools but mostly the elementary schools. Dr. Iser reported this type of outbreak could be devastating in an elder care facility.</p> <p>Dr. Todd reported that the outbreak workload is putting a strain on both EPHP and EHS Staff.</p> | |
| | B. <u>Director – Community and Clinical Health Services</u> | Mr. Steve Kutz, Director, Community and Clinical Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record. | |

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| | <p>C. <u>Director – Environmental Health Services</u></p> <p><u>Board Comment</u></p> | <p>Mr. Robert Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.</p> <p>Mr. Sack reported that since the writing of his report, the City of Reno did pass an ordinance regarding recycling, and there will be pressure on the County and Sparks to pass something similar.</p> <p>Councilwoman Zadra reported that the discussion on the City of Reno's agenda yesterday was simply to discuss allocation of the dollars which will be generated from the new ordinance.</p> <p>Dr. Furman had a question concerning financing of the garbage service and questioned if the Cities have agreed to supply some money for the garbage pickup. Mr. Sack reported that issue is covered under the franchise agreement, and the Health District is not a party to that agreement. What was proposed is a change in how your garbage service occurs and its frequency, and you would build a higher rate for recycling. Along with that, the ordinance requires that commercial trash and recycling be franchised. Rate payers are paying for the enhancements.</p> | |
| | <p>D. <u>Director – Air Quality Management</u></p> | <p>Mr. Kevin Dick, Division Director, Air Quality Management, presented the monthly Division Director's Report, a copy of which was placed on file for the record.</p> <p>Mr. Dick reported that placed at the Board table are additional materials which reflect our recent outreach, marketing, and educational activities. This campaign is being paid for by salary savings which resulted from vacancies that occurred over the past year. Those salary savings were higher than anticipated because of the process imposed upon us by the County. The dollars were attributable to an EPA grant, so we had to either utilize them or return those dollars to the EPA. Outreach and education for air quality is a very important element to our program, and Staff used this opportunity to kick off our "Keep it Clean" branding and new Burn Code branding with the October press conference. A representative of Senator Heller's staff attended the press conference and presented AQM with a Certificate of Senatorial Recognition from Senator Heller. The plan for the future is to roll out additional campaigns under the "Keep it Clean" branding.</p> <p>Mr. Dick reported that during the month of October the Cities of Reno and Sparks, and Washoe County, proclaimed October 23 to be EnergyFit Nevada Day. Mr. Dick was involved because he is the President of Home Free Nevada</p> | |

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| | <p>Board Comment</p> | <p>which is the State of Nevada sponsor for home performance with EnergyStar which is the EPA/DOE approach for linking home energy retrofits. The program is offering reduced rates on home energy inspections which will allow home owners to qualify for rebates for energy saving retrofits. Mr. Dick stated that he is involved in this program because of its positive effects air quality, both outdoors and inside the home.</p> <p>Dr. Humphreys questioned Mr. Dick about the increase in the number of dust complaints and enforcement activity. Mr. Dick reported that we are having more responses to general dust complaints and fewer responses to construction dust and dust control permit complaints. We are responding to complaints that deal with neighbor complaints and horse properties, so it is less of a development type issue and more of smaller complaints where homeowners believe they are being impacted. These complaints are difficult to resolve because we live in a dusty state. You are seeing more citations being issued because we are trying to be more consistent in the issuance of citations. We do not want to be repeatedly warning violators, so we are issuing citations if we have been to the site and issued warnings and those warnings are not headed, or when we encounter situations that are clearly more serious violations of AQM regulations.</p> <p>Dr. Furman asked how much the wind contributes to the complaints and monitoring, and Mr. Dick confirmed that AQM generally has more dust complaints on windy days.</p> | |
| | <p>E. <u>Administrative Health Services Officer</u></p> | <p>There was no Administrative Health Services Officer's Report for this month.</p> | |
| | <p>F. <u>District Health Officer</u></p> | <p>Dr. Iser, District Health Officer, presented the monthly District Health Officer Report, a copy of which was placed on file for the record.</p> <p>Dr. Iser reported that any of the major advancements Staff had hoped to achieve toward accreditation have been placed on hold since we were unsuccessful in the NACCHO Accreditation grant and facing budget shortfalls. Staff will continue to proceed with the internal incremental steps that can be taken at this time.</p> <p>Dr. Iser presented the final version of the WCHD Health Status Report to the DBOH.</p> | |

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| | | <p>Dr. Iser reported that the Health District has been awarded the RWJF Shared Services grant that is to explore cross jurisdictional sharing opportunities in northern Nevada. The grant is for \$125,000 over a 2-year period. Staff will be finalizing revisions that the Foundation has requested over the next two weeks. The grant will fund on January 15, 2013. All seven of the northern Nevada counties have agreed to participate. It is simply a planning grant, so there are no plans for implementation at this point. AHS will help us with costing out services for ours and our partners' review to determine the path forward.</p> <p>Dr. Iser reported on items that will be addressed at the Dec. 6 Strategic Retreat which will begin at 9:00 am. The Board discussed the potluck versus bringing in lunch, which would be paid for by each individual participating. The consensus was to bring in sandwiches.</p> | |
| 17. | Board Comment | No Board Comment was presented. | |
| 18. | Public Comment | No public comment was presented. | |
| 19. | Motion to Adjourn | There being no further business to come before the Board, the meeting was adjourned. | <p>Dr. Humphreys, moved, seconded by Councilwoman Zadra, that the meeting be adjourned.</p> <p><u>MOTION CARRIED</u> The meeting was adjourned at 3:05 p.m.</p> |

Joseph P. Iser MD, DrPH, MSc

JOSEPH P. ISER, MD, DrPH, MSc
DISTRICT HEALTH OFFICER

Peggy F. O'Neill

PEGGY F. O'NEILL,
RECORDING SECRETARY