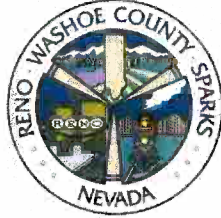


Washoe County



MATT SMITH, Chairman
KITTY JUNG, Vice Chairman
GEORGE FURMAN, MD
DAN GUSTIN

GEORGE HESS, MD
DENIS HUMPHREYS, OD
JULIA RATTI
JOSEPH P. ISER, MD, DrPH, MSc
District Health Officer

Health District

WASHOE COUNTY HEALTH DISTRICT
1001 East Ninth Street / P.O. Box 11130
Reno, Nevada 89520
Telephone 775.328-2400 • Fax 775.328.2279
www.washoecounty.us/health

MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, August 23, 2012, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89520

District Board of Health Meeting Agenda

Time	Agenda Item No.	Agenda Item	Presenter
1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Mr. Smith
	2.	Roll Call	Ms. O'Neill
Public Comment	3.	Public Comment (limited to three (3) minutes per person)	Mr. Smith
For Possible Action	4.	Approval/Deletions to Agenda for the August 23, 2012 Meeting	Mr. Smith
For Possible Action	5.	Approval/Additions/Deletions to the Minutes of the July 26, 2012 Regular Meeting	Mr. Smith
	6.	Recognitions and Proclamations A. Introduction of new employee(s). None.	Mr. Smith and Dr. Sack

Time	Agenda Item No.	Agenda Item	Presenter
For Possible Action		<p>B. Promotions – Bryan Tyre, Senior Licensed Engineer, AQM</p> <p>C. Years of Service –</p> <ol style="list-style-type: none"> 1. Curtis Splan – AHS – 5 years 2. Sandra Maestas – CCHS – 5 years 3. Stacy Hardie – CCHS – 25 years <p>D. Proclamations – Obesity Prevention Awareness Day – September 19, 2012</p> <p>E. Recognitions – None.</p>	
For Possible Action	7.	<p><u>Consent Agenda: Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</u></p> <p><u>A. Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Unappealed Citations to the Air Pollution Control Hearing Board: Mike Costello – Case 1091, NOV 5301 ATTN: Mike Costello 2115 Dickerson Road, Reno NV 89511 (775) 622-2729 2. Recommendation for Variance: None. 	Ms. Albee
For Possible Action		<p><u>B. Sewage, Wastewater & Sanitation Cases:</u> Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board.</p> <p>Variance Case #1-12W Vicki Smith 606 Front Street Verdi, NV 89523</p>	Mr. Tyre
For Possible Action		<p><u>C. Re-Appointment to the Sewage, Wastewater and Sanitation Hearing Board – Mark Simons, Esq.</u></p>	Mr. Tyre

Time	Agenda Item No.	Agenda Item	Presenter
For Possible Action		D. <u>Appointment to the Sewage, Wastewater and Sanitation Hearing Board – Jeanne Rucker</u>	Mr. Tyre
For Possible Action		E. <u>Budget Amendments / Interlocal Agreements:</u> 1. Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$404,040 (with \$40,404 or 10% match) for the period July 1, 2012 to June 30, 2013, in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$51,313 in both revenue and expense to the FY 13 ASPR Hospital Preparedness Federal Grant Program, IO 10708; and, if approved, authorize the Chairman to execute.	Ms. Buxton
For Possible Action		2. Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$665,000 (with \$66,500 or 10% Health District match) for the period July 1, 2012, to June 30, 2013, in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; and, if approved, authorize the Chairman to execute.	Ms. Buxton
For Possible Action	8.	<u>Air Pollution Control Hearing Board Cases appealed to the District Board of Health.</u> None.	Ms. Albee
For Possible Action	9.	<u>Regional Emergency Medical Services Authority:</u> A. Review and Acceptance of the Operations and Financial Report for July, 2012; and B. Update of REMSA's Community Activities Since July, 2012	Mr. Gubbels
	10.	Presentation of <i>The Fitch Report</i> prepared by Fitch & Associates at the request of REMSA for the purposes of Medical Dispatch and EMS Improvement Recommendations	Fitch & Associates

Time	Agenda Item No.	Agenda Item	Presenter
For Possible Action	11.	Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure Report for July 2012	Ms. Stickney
For Possible Action	12.	Approve the elimination of wage and benefit concessions effective July 2, 2012, and reinstitute merit increases and career incentive payments for the District Health Officer effective July 1, 2012	Ms. Griffey
	13.	<u>Staff Reports and Program Updates</u>	
		A. Director, Epidemiology and Public Health Preparedness - Communicable Disease; Public Health Preparedness; Emergency Medical Services	Dr. Todd
		B. Acting Director, Community and Clinical Health Services – Clinical Update: Treatment Advances (1) Tuberculosis Treatment Option – 3-HP; Nexplanon – Long Term Contraceptive; (3) Gonorrhea Treatment Guideline Changes	Ms. Hardie
		C. Director, Environmental Health Services - Food Program; Land Development; Solid Waste/Special Events; and Vector-Borne Disease Program	Mr. Sack
		D. Director, Air Quality Management – Air Quality; Planning and Monitoring Activity; Permitting Activity; Compliance & Inspection Activity; and Permitting & Enforcement Activity	Mr. Dick
		E. Administrative Health Services Officer – Reports presented in Item No. 10.	Ms. Stickney
		F. District Health Officer – 2012 – 2013 Legislative Sessions; Budget; Human Resources; Communication; Accreditation; Washoe County and Community Activities; Health District Media Contacts and Outreach; Statewide (and Beyond) Organizational Efforts; NeedyMeds; and District Board of Health Information and Resources	Mr. Sack
Board Comment	14.	Limited to Announcements or Issues for Future Agendas	Mr. Smith

Time	Agenda Item No.	Agenda Item	Presenter
Public Comment	15.	Public Comment (limited to three (3) minutes per person). No action may be taken.	Mr. Smith
For Possible Action	16.	Adjournment	Mr. Smith

The District Board of Health may take action on the items denoted as "For Possible Action."

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a "\$."

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – Limited to Announcement or Issues for future Agendas."

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health

Washoe County



**Washoe County District Board of Health
Meeting Minutes
July 26, 2012**

Health District

PRESENT: Mr. Matt Smith, Chairman, George Furman, MD; Dr. Denis Humphreys, Commissioner Kitty Jung, Vice Chair

ABSENT: Councilman Gustin and Councilwoman Ratti are excused

STAFF: Dr. Joseph Iser, District Health Officer
 Kevin Dick, Director, Air Quality Management
 Robert Sack, Director, Environmental Health Services
 Candy Hunter, Acting Director, Community and Clinical Health Services
 Phil Ulibarri, Public Information Officer
 Steve Fisher, Department Computer Application Specialist
 Peg Caldwell, RN1, EMS Program, EPHP
 Bev Bayan, WIC Program Manager, CCHS
 Leslie Admirand, Deputy District Attorney
 Daniel Timmons, Air Quality Specialist I, AQM
 Peggy F. O'Neill, Recording Secretary

Randall Todd, DrPH, Director, Epidemiology and Public Health Preparedness
 Tony Macaluso, Environmental Health Specialist Supervisor, EHS
 Patsy Buxton, Fiscal Compliance Officer, AHS
 Stacey Akurosawa, EMS Coordinator, EMS Program, EPHP
 Daniel Inouye, Air Quality Supervisor, AQM
 Lynn Shore, Public Health Nurse II, CCHS
 Curtis Splan, DCAS, AHS
 Trudy Enfeld, Plans/Permits/Applications Aide, EHS
 Brendan Schnieder, Air Quality Specialist II, AQM

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
1:05 pm 1, 2	Meeting Called to Order, Pledge of Allegiance and Roll Call	Chairman Smith called the meeting to order, followed by the Pledge of Allegiance led by Dr. Humphreys. Roll call was taken and a quorum noted. Councilman Gustin and Councilwoman Ratti are excused.	
3.	Public Comment	No public comment was presented.	
4.	Approval/Deletions – Agenda –July 26, 2012	Chairman Smith called for any deletions to the Agenda of the July 26, 2012 DBOH Meeting.	Dr. Humphreys moved, seconded by Chairman Smith, that the July 26, 2012 Agenda be approved as submitted. <u>MOTION CARRIED</u>

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
5.	<p>Approval/Deletions – Minutes – Regular Meeting of June 28, 2012</p> <p>Board Comment</p>	<p>Chairman Smith called for any additions or corrections to the minutes of the June 28, 2012 Regular Meeting.</p> <p>Commissioner Jung requested that in future versions of the minutes, the motion dialog be moved to the "Action" column.</p>	<p>Dr. Humphreys moved, seconded by Commissioner Jung, that the minutes of the June 28, 2012, meeting be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
6.	<p>Recognitions and Proclamations</p>	<p>Dr. Iser and Chairman Smith recognized the new employees and made awards for years of service.</p> <p>A Proclamation declaring August 2012 Breastfeeding Awareness Month was presented.</p>	<p>Commissioner Jung moved, seconded by Dr. Furman, that the Proclamation be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
7.	<p>Consent Agenda</p>	<p>A. <u>Air Quality Management Cases:</u></p> <ol style="list-style-type: none"> 1. Unappealed Citations to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Stewart Title Company, Case No. 1082, Case No. 1079, Unappealed Citation No. 5015 – Staff reported Citation No. 5015, was issued to Stewart Title Company on May 8, 201, for failure to re-inspect and verify a woodstove had been removed before closing escrow on a property located at 14595 Geronimo Trail in Reno, Nevada, which is a minor violation of Section 040.051D(3)(a)(1)(i) of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be upheld and a fine in the amount of \$250.00 be levied as a negotiated settlement. b. Serv-Pro Fire and Water, Case No. 1084, Unappealed Citation No. 4614 – Staff reported Citation No. 4614 was issued to Serv-Pro Fire and Water on May 25, 2012, for failure to conduct proper testing for possible asbestos containing materials (ACM) and for failure to notify Air Quality Management prior to the removal of water damaged wallboard materials. The activities associated with the issuance of the citation occurred in an apartment complex located at 9050 Double R Boulevard, #525, in Reno, Nevada, which is a major violation of Section 030.107(A) of the Washoe County DBOH 	

Regulations Governing Air Quality Management. Staff recommends the citation be **upheld** and a fine in the amount of **\$2,500.00** be levied **as a negotiated settlement**.

- c. **Harmony Escrow, Case No. 1086, Unappealed Citation No. 5016**
– Staff reported **Citation No. 5016** was issued to **Harmony Escrow** on May 8, 2012, for failure to reinspect and verify that a failed woodstove had removed before closing escrow on a property located at 3675 Erin Drive in Sparks, Nevada, which is a minor violation of Section 040.051D(3)(a)(1)(i) of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be **upheld** and a fine in the amount of **\$250.00** be levied **as a negotiated settlement**.

- d. **MMC Trucking, Case No. 1087, Unappealed Citation No. 5114** – Staff reported **Citation No. 5114** was issued on May 30, 2012, for failure to control fugitive dust on a construction site. The construction site is located at 550 Crystal Park Road in Verdi, Nevada, which is a major violation under Section 030.000 of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be **upheld** and a fine in the amount of **\$1,250.00** be levied **as a negotiated settlement**.

- e. **CalNeva Carpet Care, Case No. 1088, Unappealed Citation No. 5116** – Staff reported **Citation No. 5116** was issued on May 31, 2012, for failure to conduct proper testing for possible asbestos containing materials (ACM) and for failure to notify the Air Quality Management office prior to the removal of water damaged wallboard materials. The activities associated with the issuance of the Citation occurred in a condominium located at 928 Northwood Boulevard, Unit 113, in Incline Village, Nevada, which is a major violation of Section 030.107(A) of the Washoe County DBOH Regulations Governing Air Quality Management. Staff recommends the citation be **upheld** and a fine in the amount of **\$2,500.00** be levied **as a negotiated settlement**.

- f. **Top Hat Cleaners, Case No. 1089, Unappealed Citation No. 5117** – Staff reported **Citation No. 5117** was issued on June 1, 2012, for failure to accurately maintain required operation and maintenance records at a perchloroethylene dry cleaning establishment, which is a major violation of Section 030.2175 of Washoe County DBOH Regulations governing Air Quality

ACTION ITEMS: Letters to Stewart Title Company, Serv-Pro Fire and Water, Harmony Escrow, MMC Trucking, CalNeva Carpet Care, and Top Hat Cleaners regarding fines and due date.

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>Management. Staff recommends the citation be upheld and a fine in the amount of \$500.00 be levied as a negotiated settlement.</p> <p>2. Recommendation to Uphold Citation Appealed to the Air Pollution Control Hearing Board: None.</p> <p>3. Recommendation for Variance: None.</p> <p>B. <u>Sewage, Wastewater & Sanitation Cases:</u> None.</p> <p>C. <u>Budget Amendments / Interlocal Agreements:</u></p> <p>1. The Board was advised that Staff recommends the approval of Notice of Grant Award dated June 22, 2012, from the Department of Health and Human Services Public Health Service for the period June 30, 2012, to June 29, 2013, in the amount of \$785,000, in support of the Family Planning Program.</p> <p>2. Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$116,000 (\$58,000-FY13; \$58,000-FY14) for the period July 1, 2012 to June 30, 2014, in support of the Maternal and Child Health (MCH) Program; and, if approved, authorize the Chairman to execute.</p>	<p>Dr. Humphreys moved, seconded by Commissioner Jung, that the entire Consent Agenda be approved as presented.</p> <p><u>MOTION CARRIED</u></p>
8.	Air Pollution Control Hearing Board Cases	None.	
9.	Regional Emergencies Medical Services Authority A. <u>Review and Acceptance of the Operations and Financial Report – May and June, 2012</u>	<p>Mr. Jim Gubbels, Vice President, REMSA reported that the DBOH members have been provided with a copy of the May and June 2012 Operations and Financial Report; overall emergency response times for life-threatening calls in May 2012 was 92%, and 97% for non-life threatening calls; within the 8 minute zone, it was 91%; within the 15 minute zone, it was 96%; and within the 20 minute zone, it was 100%. Advised the overall average bill for air ambulance service for May 2012 was \$7,523, with a year-to-date average of \$7,033. The overall average bill for ground ambulance services for May 2012 was \$1,013, with a year-to-date average of \$1,006; and</p>	

Overall emergency response times for life-threatening calls in June 2012 was 92%, and 97% for non-life threatening calls; within the 8 minute zone, it was 91%; within the 15 minute zone, it was 100%; and within the 20 minute zone, it was 98%. Advised the overall average bill for air ambulance service for June 2012 was \$6,859, with a year-to-date average of \$7,018. The overall average bill for ground ambulance services for June 2012 was \$1,011, with a year-to-date average of \$1,007.

**B. Update of REMSA's
Community Activities Since
April 2012**

Mr. Gubbels presented information about REMSA's recently awarded Health Care Innovation Award. The award that REMSA received will allow the creation of a new program that could truly revolutionize how medical care is provided outside of the hospital nationwide. A new program will allow discretion in response to lower acuity and chronic disease conditions in urban, suburban, and rural areas of Washoe County. The program is designed to improve patients' healthcare experience, while reducing unnecessary ambulance responses and hospital admissions and readmissions. A central component of the program is the creation of a new non-emergency phone number to provide an alternative care pathway for patients that need medical advice and care.

Board Comments

Dr. Furman congratulated REMSA on the award. Dr. Furman stated that two citizens have asked him why this model has not been tried before. Mr. Gubbels informed the Board that there are federal regulations from the Center for Medicare and Medicaid Systems (CMS). CMS is now giving us the opportunity to show innovation and demonstrate this to the nation. This is a demonstration project so we can show that a sprained ankle can go to the urgent care facility rather than an emergency room.

Chairman Smith asked how will be handled if the paramedic believes an urgent care is the proper setting but a patient believes the emergency room is the proper setting for care. Mr. Gubbels replied that it will be the patient's choice ultimately.

Dr. Humphreys stated that cooperation among the partners is going to be critical to the success of the project. He questioned whether it may require extended hours for the urgent care facilities. Mr. Gubbels stated that has no answer for that question at the moment. Dr. Humphreys also questioned Mr. Gubbels about REMSA's quality assurance program. Mr. Gubbels replied that they already have a QA program in place now, and described that program for the Board. The new program will require additional criteria for review.

Dr. Humphreys moved, seconded by Commissioner Jung, that the Operational Reports for the Financial Reports for the Months of May and June 2012 be accepted as presented.

MOTION CARRIED

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>Dr. Furman asked about repeat callers, and Mr. Gubbels stated that this grant opportunity will allow REMSA to address that issue with possible EMT or paramedic visits to those individuals which would in turn reduce transport issues and costs.</p> <p>Dr. Humphreys asked Mr. Gubbels about the response from the local hospitals to this grants opportunity in light of the fact that a high percentage of their emergency room patients end up not being payers for services. Mr. Gubbels responded that they have only heard from NNMC at this point, and their response was "we can't wait to see how this works for the community."</p>	
10.	<p>Presentation and possible approval of a special meeting of the DBOH or move of the regular August meeting to the week of August 27, 2012, to facilitate the presentation of the Tri-Data report to the DBOH</p>	<p>Dr. Iser reported that Dr. Cohen's presentation of the TriData report to the BCC has been postponed to August 28. Dr. Cohen cannot present to the DBOH at the regular meeting on August 23 because he needs to present to the BCC first.</p> <p>Dr. Iser has received a draft of the TriData report which has been provided to key personnel to solicit their comments. The Health District's comments are due back to the county by August 2. Dr. Iser asked any of the members if they would like a copy of the draft report, and Commissioner Jung stated that she would like a copy.</p> <p>There was discussion about how to facilitate a presentation to the DBOH. Ms. Admirand clarified that any and all DBOH members may attend the Commission meeting on August 28 and hear Dr. Cohen's presentation, but no more than two members may meet outside of a DBOH meeting.</p> <p>Chairman Smith queried the members as to whether to have Dr. Cohen present to them directly or have a report to the Board by Dr. Iser and Chairman Smith.</p> <p>Dr. Humphreys stated that he is quite comfortable with a summary report from Dr. Iser and Chairman Smith.</p>	<p>Action Item: Provide copy of draft TriData report to Commissioner Jung.</p> <p>Dr. Humphreys moved, seconded by Dr. Furman, that Dr. Iser and Chairman Smith attend the August 28, 2012 BCC meeting to hear the TriData Report presentation by Dr. Cohen and then present to the DBOH in the September regular meeting.</p> <p><u>MOTION CARRIED</u></p>
11.	<p>A. <u>Director – Epidemiology and Public Health Preparedness</u></p>	<p>Dr. Randall Todd, Director, Epidemiology and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.</p> <p>Dr. Todd reported the syndromic surveillance system mentioned in his report which was halted by the state as they transition to the new software, BioSense, has been extended by the state for three months which will allow for a smoother transition.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
	B. <u>Acting Director – Community and Clinical Health Services</u>	Ms. Candy Hunter, Acting Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.	
	C. <u>Director – Environmental Health Services</u>	<p>Mr. Robert Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.</p> <p>Mr. Sack reported that the vector control applications are proceeding as planned. Staff has completed two applications; one in late June and one in late July, and one more is planned for early August. We have no disease evidence at this time, but we are experiencing higher than normal numbers of mosquitoes. The complaints come from Double Diamond, Damonte Ranch, Rosewood Lakes, and some in Spanish Springs.</p> <p>Commissioner Jung questioned about unusual behavior of bats. Mostly that means bats flying around in daytime, which can be an indication of rabies. Mr. Sack reported that EHS provides outreach at that time. They work with the Grand Sierra and the Nugget on that issue regarding how to control them on their properties. We have had an employee bitten by a rabid bat, so we take this issue seriously.</p>	
	D. <u>Director – Air Quality Management</u>	Mr. Kevin Dick, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.	
	E. <u>Administrative Health Services Officer</u>	There was no Administrative Health Services Officer's Report for this month	
	F. <u>District Health Officer</u>	<p>Dr. Joseph Iser, District Health Officer, presented his monthly District Health Officer Report, a copy of which was placed on file for the record.</p> <p>Dr. Iser reported that attached to his report is a summary by Division of the effects budget cuts have had on the District over the last four or five years.</p> <p>Dr. Iser reported to the DBOH about a RWJF Shared Services grant opportunity. Dr. Iser is contemplating responding to this opportunity. It would help us explore how we might share or provide services to other northern Nevada counties. Mr. Whitley, NSHD, is behind the grant, and we are beginning conversations with the northern Nevada counties along the I-80 and Hwy.50 corridors to see which ones might be interested in exploring these cross-jurisdictional sharing opportunities.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
		<p>No matching funds are required. It is a two-year planning grant, and nothing more is required. We could plan in year one and implement in year two, if we so desire.</p> <p>Chairman Smith stated that if we can help these other counties, we should attempt to do so. There will be no cost to the citizens of Washoe County. Any services we provide to other counties will be paid for by those counties or the state.</p> <p>Dr. Iser reported that last year he required that the Health District nursing staff get an influenza shot or, if there was an increase in influenza cases, wear N95 masks. Many other jurisdictions have mandated that masks be worn by all clinical staff. In conversations with Renown representatives, they expressed their desire that the DBOH mandate the wearing of masks by all clinical staff if they do not take the seasonal influenza vaccine. It is to protect employees and patients from exposure. If there is consensus from the DBOH, Dr. Iser will come back to the Board and ask for approval of such a regulation.</p> <p>Commissioner Jung asked Ms. Admirand if she has looked at the legality of imposing such a regulation. Ms. Admirand replied that she has not, but she will do so. Commissioner Jung stated she believes it will take the legislature to take that type action. She does not see the DBOH as having that type of authority.</p> <p>Dr. Iser stated that all of the DBOH regulations have to go through the NV BOH anyway, so that is another hurdle we will have to cross.</p> <p>Commissioner Jung asked for clarification from Dr. Iser as to whether he is requiring that of Health District staff at this time. He replied that it hasn't yet been implemented.</p> <p>Dr. Humphreys stated that he believes it is an issue to explore; he understands the legality of it, but also believes it would be additional protection for the public and clinical staff.</p> <p>Dr. Iser stated if implemented, it would only be for Washoe County, since that is the Health District's jurisdiction.</p>	<p>Action Item: Ms. Admirand will render an opinion regarding the DBOH's ability to enact a regulation requiring all persons who work in clinical settings in Washoe County to either receive the influenza vaccine or wear a W95 mask.</p>
12.	Board Comment	<p>Dr. Furman stated that his presentation on ultrasound is now available on NevadaTrends.com ; also, this last Saturday there was an article put out by Outpost Healthy Living about the safety of ultrasound.</p>	

TIME / ITEM	SUBJECT / AGENDA	DISCUSSION	ACTION
13	Public Comment	No public comment was presented.	
14.	Motion to Adjourn	There being no further business to come before the Board, the meeting was adjourned.	<p>Commissioner Jung moved, seconded by Dr. Humphreys, that the meeting be adjourned.</p> <p><u>MOTION CARRIED</u> The meeting was adjourned at 2:02 p.m.</p>


JOSEPH P. ISER, MD, DrPH, MSc
DISTRICT HEALTH OFFICER


PEGGY F. O'NEILL,
RECORDING SECRETARY

PROCLAMATION

WHEREAS, over 34 percent of children in Washoe County are overweight or obese and 60 percent of adults in Reno and Sparks are overweight or obese; and

WHEREAS, unhealthy eating patterns and too little physical activity are primary contributing factors to overweight and obesity; and

WHEREAS, obesity can lead to severe and chronic health problems during childhood, adolescence, and adulthood, including heart disease, diabetes, cancer, and asthma; and

WHEREAS, obesity-related conditions now account for nearly one out of every ten dollars spent on medical costs; and

WHEREAS, there are concrete steps we can take right away as concerned family members, educators, planners, health care providers, service providers, and community leaders to ensure that our communities, youth institutions, and places of work combat overweight and obesity by supporting physical activity and promoting healthy eating; now, therefore, be it

PROCLAIMED, By the Washoe County District Board of Health that September 19, 2012, is designated as Obesity Prevention Awareness Day.

ADOPTED, This 23rd day of August, 2012.

Matt Smith, Chairman
Washoe County District Board of Health



WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

DATE: August 23, 2012

TO: District Board of Health

FROM: Kevin Dick, Director, Air Quality Management

SUBJECT: Mike Costello – Case No. 1091
Unappealed Citation No. 5301
Agenda Item: 7.A.1.

Recommendations

Air quality Management Division Staff recommends that Citation No. 5301 be upheld and a fine of \$1,000 be levied against Mr. Mike Costello for operating a commercial auto body repair facility without a permit to operate and spray painting a vehicle without a spray booth. The operation of the spray painting equipment constitutes a major violation of the District Board of Health Regulations Governing Air Quality Management, specifically Section 030.000, Source Permitting and Operation, and Section 030.106, National Emission Standards for Hazardous Air Pollutants, Subpart HHHHHH, Paint Stripping and Miscellaneous Surface Coating Operations at Area Sources. This is a negotiated settlement.

Recommended Fine: \$1,500.00

Negotiated Fine: \$1,000.00

Background

On July 18, 2012, Air Quality Specialist Michael Osborn was dispatched to 2115 Dickerson Road in Reno, Nevada, to investigate a complaint filed by the City of Reno Code Enforcement. Upon his arrival at the address on Dickerson Road, AQ Specialist Osborn observed a 2011 Chevrolet sitting immediately outside the open bay door. On the rack beside the car was a complete bumper assembly that had been recently painted evidenced by the tacky surface coating. It was also noted that the right rear quarter panel, rear end, and trunk lid had been freshly painted as well. Upon approaching the garage portion of the business, strong paint odors were noted by AQ Specialist Osborn.

AQ Specialist Osborn was able to make contact with Mr. Mike Costello who confirmed he had just finished painting the rear bumper for the car in front of the door. AQ Specialist Osborn asked Mr. Costello if he was aware of the fact that he was required to paint in a spray booth when painting vehicles commercially. Mr. Costello stated to AQ Specialist Osborn that he was fully aware of the spray booth requirement but that the required suppression system was cost prohibitive for him so he had disassembled his spray booth a couple of months earlier. Mr. Costello had another nine cars in the building plus three (3) High Volume-Low Pressure (HVLP) spray guns, a Husky-Pro Air Compressor, and paper for masking off vehicles to be painted.

P.O. BOX 11130 Reno, NV 89520-0027 • (775) 784-7200 • FAX (775) 784-7225

www.washoecounty.us/health

WASHOE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER HIRING EMPLOYMENT ELIGIBLE APPLICANTS

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August 23, 2012

DBOH/ Mike Costello/Case No. 1091

Page 2

Based on the on-site observation of the spray painting operation and information provided by Mr. Costello, AQ Specialist Osborn issued a Stop Work order to cease and desist all spray painting until a permit to operate had been obtained from the Air Quality Management office. AQ Specialist Osborn also issued Notice of Violation Citation No. 5301 for operating without a permit. A petition to appeal form was provided to Mr. Costello.

Settlement

On July 26, 2012, Senior AQ Specialist Dennis Cerfoglio conducted a negotiated settlement meeting attended by AQ Specialist Michael Osborn and Mr. Mike Costello. After consideration of all the facts presented in the case, Mr. Costello agreed to a fine of \$1,000. A Memorandum of Understanding was signed by all parties.

Alternatives

1. The District Board of Health may determine that no violation of the regulations has taken place and dismiss Citation No. 5301.
2. The Board may determine to uphold Citation No. 5301 but levy any fine in the range of \$0 to \$10,000.

In the event the Board determines to change the proposed penalty, the matter should be continued so that Mr. Costello may be properly noticed.



Kevin Dick, Division Director
Air Quality Management

KD/DC: ma



WASHOE COUNTY HEALTH DISTRICT
 AIR QUALITY MANAGEMENT DIVISION
 1001 EAST NINTH ST. • SUITE B171 • RENO NV 89512
 (775) 784-7200



Case # 1091

NOTICE OF VIOLATION

NOV 5301

DATE ISSUED: 07-17-12

ISSUED TO: Mike Costello PHONE #: ⁷⁷⁵ 622-2729
 MAILING ADDRESS: 2115 Dickerson Rd. CITY/ST: Reno, NV ZIP: 89503
 NAME/OPERATOR: Same owner PHONE #: N/A
 PERMIT NO. None COMPLAINT NO. CMP12-0128

YOU ARE HEREBY OFFICIALLY NOTIFIED THAT ON 07-17-2012 (DATE) AT 1:05 PM (TIME), YOU ARE IN VIOLATION OF THE FOLLOWING SECTION(S) OF THE WASHOE COUNTY DISTRICT BOARD OF HEALTH REGULATIONS GOVERNING AIR QUALITY MANAGEMENT:

- | | |
|--|--|
| <input type="checkbox"/> MINOR VIOLATION OF SECTION: | <input type="checkbox"/> MAJOR VIOLATION OF SECTION: |
| <input type="checkbox"/> 040.030 DUST CONTROL | <input checked="" type="checkbox"/> 030.000 OPERATING W/O PERMIT |
| <input type="checkbox"/> 040.055 ODOR/NUISANCE | <input type="checkbox"/> 030.2175 VIOLATION OF PERMIT CONDITION |
| <input type="checkbox"/> 040.200 DIESEL IDLING | <input type="checkbox"/> 030.105 ASBESTOS/NESHAP |
| <input type="checkbox"/> OTHER _____ | <input checked="" type="checkbox"/> OTHER <u>Spray Ops.</u> |

VIOLATION DESCRIPTION: Operating a Spray paint operation with-
out a permit or spray booth

LOCATION OF VIOLATION: 2115 Dickerson Road

POINT OF OBSERVATION: on site painted products / odor

Weather: warm/calm Wind Direction From: N E S W

Emissions Observed: None
 (If Visual Emissions Performed - See attached Plume Evaluation Record)

WARNING ONLY: Effective _____ a.m./p.m. _____ (date) you are hereby ordered to abate the above violation within _____ hours/days. I hereby acknowledge receipt of this warning on the date indicated.

Signature _____

CITATION: You are hereby notified that effective on 07-17-2012 (date) you are in violation of the section(s) cited above. You are hereby ordered to abate the above violation within 5 hours/days. You may contact the Air Quality Management Division to request a negotiated settlement meeting by calling (775) 784-7200. You are further advised that within 10 working days of the date of this Notice of Violation, you may submit a written petition for appeal to the Washoe County Health District, Air Quality Management Division, P.O. Box 11130, Reno, Nevada 89520-0027. Failure to submit a petition within the specified time will result in the submission of this Notice of Violation to the District Board of Health with a recommendation for the assessment of an administrative fine.

SIGNING THIS FORM IS NOT AN ADMISSION OF GUILT

Signature: [Signature] Date: 7-17-2012
 Issued by: [Signature] Title: AQST

PETITION FOR APPEAL FORM PROVIDED

COMPLAINT INVESTIGATION REPORT
Washoe County Air Quality Management Division

Complaint Number: **CMP12-0128**

Complaint Status: NOV

Source of Complaint: CITIZEN

Complaint Type: PAINTING

Date Received: 07/18/2012

Time: 12:45 P.M.

Inspector: MOSBORN

Inspector Area: 3

Complaint Description: NOV CITATION 5301 CASE 1091 - DBOH 8/23/2012 - SPRAY PAINTING-NO PERMIT- NO BUSINESS LICENSE

Address: 2115 DICKERSON RD RENO

Location:

Parcel Number:

Related Permit Number: None

Complainant:

CINDY
CITY OF RENO CODE ENFORCEMENT

775-745-0379

Responsible Party:

MIKE COSTELLO

2115 DICKERSON ROAD
RENO NV 89503
775-622-2729

Investigation:

On this date at approximately 1240 p.m., Specialist Osborn received a phone call from Washoe County Air Quality reference a possible auto spray painting shop with no permit to operate or business license. The complainant was a City of Reno Code Enforcement officer. On speaking with the officer it was learned that she had received a complaint that Mr. Costello was bragging to others that he had removed his spray booth and was still painting without it.

As this Specialist drove up to the shop the garage door was observed open with a 2011 Chevrolet sitting immediately outside the doors. On the rack beside the car was a freshly painted and still tacky complete bumper assembly. It was further noted that the right rear quarter panel, rear end and trunk lid had freshly been spray painted.

On approaching the garage portion of the business the odor of VOCs was still strong and emanating from the interior area. On entering the Garage Osborn made contact with Mr. Costello and asked him if he had been painting. Mr. Costello stated that he had just painted the rear bumper for the car in front of the door. Mr. Costello further stated that he was just trying to make a little money to survive since he had a wife and three children. Mr. Costello was asked if he knew that he was required to have a permit to operate when spray painting vehicles commercially. He stated that he knew and in fact had just disassembled in booth in the last couple of months and removed it from

the shop because the cost of a suppression system was prohibitive for him.

Noted inside the shop area was 3 HVLP spray guns, a Husky-Pro Air Compressor, paper for masking off vehicles. Also noticed in the shop was another nine vehicles parked inside the building.

Photographs were taken of the interior of the garage area, spray guns and the vehicle parked on the outside with Lic # GFM-478 New Mexico. A stop work order was written to cease and desist all spray painting with out a permit to operate. (See attached photos of Stop work order.)

At approximately 2:05 p.m. this date Mr. Costello was issued a notice of violation for 030.000 Operating without a Permit. Mr. Costello was presented with a petition to appeal form and Specialist Osborn returned to other duties.

Enforcement Activities

Warning Citation..:	Citation Number: 0
NOV.....: 07/18/2012	NOV Number....: 5301
	Case Number.....: 1091
Settlement.....: 07/26/2012	Amount.....: \$1,000.00
Appealed.....:	
Upheld.....:	Amount.....: \$0.00

Status Information

Initialized By.....: TBURTON	Completed Date...:
Date Assigned.....: 07/18/2012	Completed By.....:

EVIDENCE PHOTOS TAKEN BY
AIR QUALITY SPECIALIST MIKE OSBORN
ON JULY 18, 2012



Freshly painted rear bumper,
right rear quarter panel & trunk lid
area.

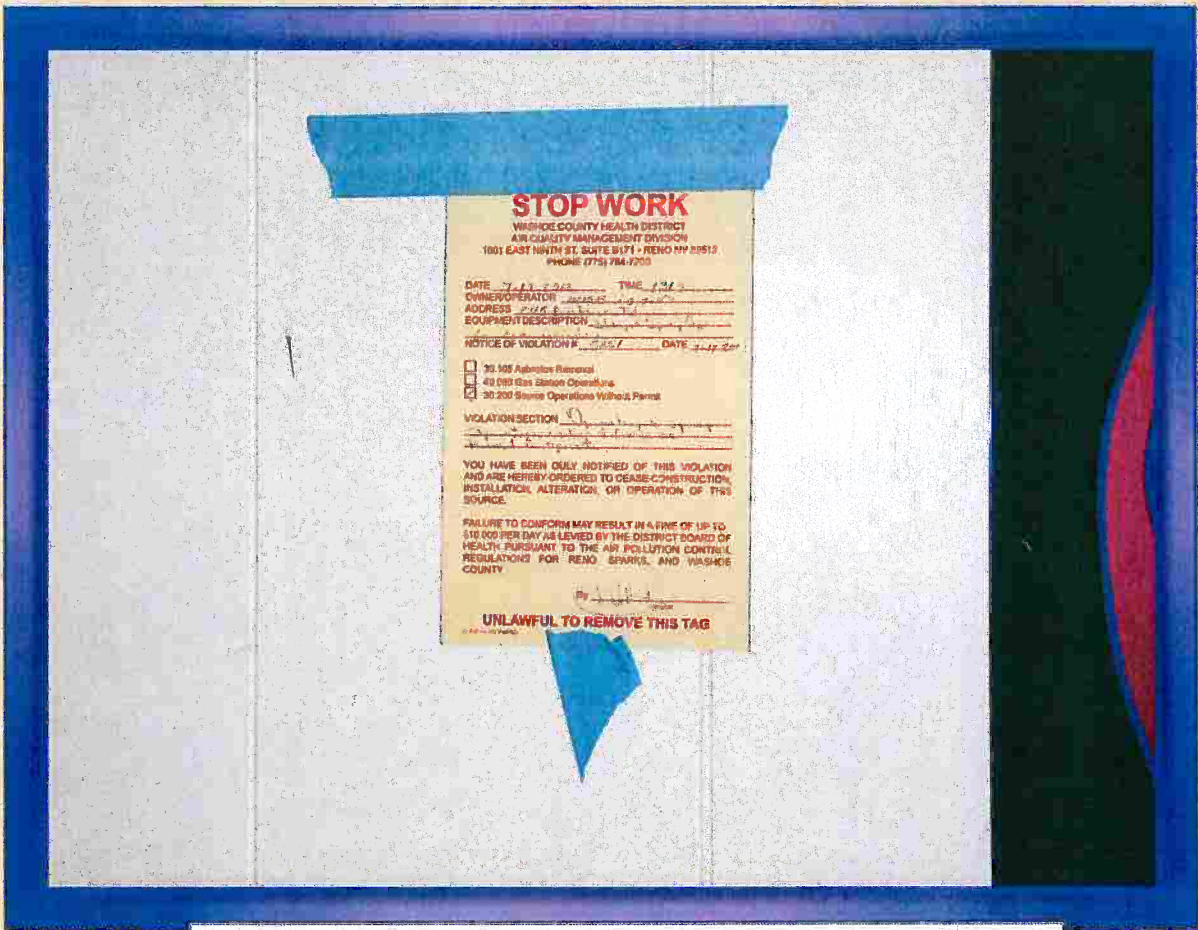


HVLP spray guns, respirator, paints and solvents.





Husky-Pro Air Compressor



Stop work order place on interior of 2115 Dickerson Road.

STOP WORK

WASHOE COUNTY HEALTH DISTRICT
AIR QUALITY MANAGEMENT DIVISION
1001 EAST NINTH ST. SUITE B171 • RENO NV 89512
PHONE (775) 784-7200

DATE 7-17-2012 TIME 1310
OWNER/OPERATOR MIKE COSTELLO
ADDRESS 2115 Dickerson Rd.
EQUIPMENT DESCRIPTION Thermal Spray Ops.
for commercial use.
NOTICE OF VIOLATION # 5301 DATE 7-17-2012

- 30.105 Asbestos Removal
 40.080 Gas Station Operations
 30.200 Source Operations Without Permit

VIOLATION SECTION Operating a Spray
Operation without a valid
Permit to operate.

YOU HAVE BEEN DULY NOTIFIED OF THIS VIOLATION
AND ARE HEREBY ORDERED TO CEASE CONSTRUCTION,
INSTALLATION, ALTERATION, OR OPERATION OF THIS
SOURCE.

FAILURE TO CONFORM MAY RESULT IN A FINE OF UP TO
\$10,000 PER DAY AS LEVIED BY THE DISTRICT BOARD OF
HEALTH PURSUANT TO THE AIR POLLUTION CONTROL
REGULATIONS FOR RENO, SPARKS, AND WASHOE
COUNTY.

By 
Inspector

UNLAWFUL TO REMOVE THIS TAG



DISTRICT HEALTH DEPARTMENT AIR QUALITY MANAGEMENT DIVISION

MEMORANDUM OF UNDERSTANDING

AIR QUALITY MANAGEMENT DIVISION
WASHOE COUNTY HEALTH DISTRICT

Date: July 26

Company Name: MIKE COSTELLO

Company Address: 2115 DICKERSON RD, RENO, NV

Notice of Violation No.: 5301 Case No.: 1091

Location of Violation: 2115 DICKERSON RD, RENO, NV

The staff of the Air Quality Management Division of the Washoe County Health District issued the above referenced Citation for the violation of Regulation: 030.000
OPERATING WITH-OUT a PERMIT.

A settlement of this matter has been negotiated between the undersigned parties resulting in a penalty amount of \$ 1,000⁰⁰. This settlement will be submitted to the District Board of Health for review at the regularly scheduled meeting on August 23, 2012.

[Signature]
Signature of Company Representative

Michael Costello
Print Name

owner
Title

[Signature]
Witness

Witness

[Signature]
Signature of District Representative

DENNIS A. CERFOGLIO
Print Name

SR. AIR QUALITY SPEC.
Title

Witness

Witness

RECOMMENDED FINE WORKSHEET

DATE: 7-24-2012 CASE NO.: 1091 NOV NO.: 5301

COMPANY NAME: MIKE COSTELLO

CONTACT NAME: MIKE COSTELLO

(MAJOR / MINOR)

VIOLATION OF SECTION(S): 030.000 OPERATING W/O A PERMIT OR SPRAY BOOTH

X 1ST VIOLATION _____ 2ND VIOLATION _____ 3RD VIOLATION

<u>YES</u>	HAZARDOUS AIR POLLUTANT	YES / NO	<u>HAP'S</u>	TYPE OF AIR CONTAMINANT (CO, NOX, SOX, PM, VOC'S, HAP'S)	
<u>NO</u>	LEGALLY PERMITTED SOURCE	YES / NO	<u>YES</u>	PUBLIC HEALTH EXPOSURE	YES / NO
_____	NUMBER OF DAYS IN VIOLATION	YES / NO	<u>YES</u>	PUBLIC COMPLAINTS	YES / NO

1. **DEGREE OF VIOLATION:** MINOR MODERATE MAJOR
(The degree to which the person/company has deviated from the regulatory requirements)

Major violation due to no spray booth, permit to operate or business license

2. **ECONOMIC BENEFIT COMPONENT:** (OPTIONAL): MINOR MODERATE MAJOR
ESTIMATED COST \$ unknown costs

(Economic effect to the person/company for NOT complying with the Regulations including avoided costs and delayed costs)

Minimum cost of \$6,800 for a suppression system.

3. **DEGREE OF COOPERATION:** MINOR MODERATE MAJOR
(The person/company's efforts to immediately cease the violation and come into compliance)

Remorseful and understands the violations

4. **ADDITIONAL COMMENTS:**

Evidence shows that Mr. Costello had painted the right rear quarter panel, trunk area and bumper of the vehicle shown in the attached photos.

RECOMMENDED FINE: \$1,500



AQ SPECIALIST'S SIGNATURE

NOTE: "Minor Violations", per District Regulations, cannot exceed \$1000 for the first and second violations. Third minor violations, plus "major violations" cannot exceed \$10,000 per day.



Washoe County Health District



Public Health
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ENVIRONMENTAL HEALTH SERVICES DIVISION

DATE: August 15, 2012
TO: District Board of Health
FROM: Bryan W. Tyre, P.E.
SUBJECT: Variance Case #1-12W
Vicki Smith
606 Front Street
Verdi, NV 89523

Recommendation

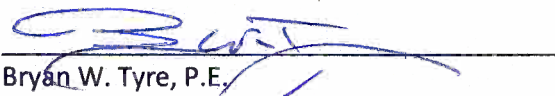
The Sewage Wastewater and Sanitation Hearing Board recommends approval of the variance request to the requirements of 040.005 Table 1 of the District Board of Health Regulations Governing Well Construction (Well Regulations). That regulation requires a 100-foot setback from a well to a septic system leach field.

Background

The subject house was built in 1920 on a small railroad lot in Verdi. Until recently the dwelling used a hand-dug well for a water supply. The owner wants to upgrade the well to modern standards, but there is no place on the property to locate a well at least 100 feet from the septic leach field. As a result the owner and well driller, Roger Thrall of Aqua Drilling and Well Service have proposed to seal the well to a depth of 130 feet to mitigate potential contamination of the well by the septic system.

Conditions of Approval

1. A notice shall be recorded against Assessor's Parcel No. 38-412-24 indicating the variance conditions of approval prior to the well drilling permit approval.
2. The owner or successor shall connect to the community water system when it becomes available.
3. The well shall be disinfected and return a clean bacteria sample prior to occupancy. If a negative coliform bacteria result cannot be obtained, the owner will install a chlorination system prior to occupancy.


Bryan W. Tyre, P.E.
Senior Licensed Engineer
Environmental Health Services Division

BWT:sn



Washoe County Health District



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CASE NO. 1-12W – AS REVIEWED BEFORE THE SEWAGE, WASTEWATER AND SANITATION HEARING BOARD

In Re: Application of VICKI SMITH)
for a Variance request pertaining to)
property located at 606 Front Street,)
Verdi, Nevada, from the requirements)
of Section 040.005 Table I of the Washoe)
County District Board of Health Regulations)
Governing Well Construction.)

CASE NO. 1-12W
VICKI SMITH

At a hearing of the Sewage, Wastewater
and Sanitation Hearing Board at Wells
Avenue at Ninth Street, Reno, Nevada
August 8, 2012

PRESENT: Chairman Ron Anderson, PE
Vice Chairman Steve Brigman, PE
Member Michele Dennis, PE
Member Mark Simons, Esquire
Member Bruce MacKay

ABSENT: Member George Georgeson, PE

STAFF: Bryan Tyre, PE, Senior Registered Engineer
Janet Smith, Recording Secretary

STATEMENT OF THE FACTUAL QUESTION BEFORE THE HEARING BOARD

SECTION 040 MINIMUM STANDARDS FOR CONSTRUCTION OF WATER WELLS

SECTION 040.005 The minimum standards set forth in this subsection must be complied with and apply to all wells, except, observation, monitoring, piezometers and exploratory wells drilled to test aquifer performance.

MINIMUM HORIZONTAL SEPARATION (FEET)

TABLE 1

	DOMESTIC AND PRIVATE WELLS	PUBLIC WATER WELLS
PROPERTY LINES AND EASEMENTS	5	5
SEPTIC SYTEM DISPOSAL FIELDS	100	200
SEPTIC TANKS	100	200
BUILDING SEWER OR GRAVITY COMMUNITY SEWER LINE	50	50
WASTEWATER FORCE MAIN	100	150
FLOOD IRRIGATION	25	100
WATERCOURSES	25	25
DRAINAGE CHANNELS	25	25
OVERHEAD POWER LINES	12	12

(1) The setback requirements from easements only apply to underground, access and roadway easements.

GENERAL COMMENTS

On August 8, 2012, the Hearing Board for the referenced Regulations held a public hearing to consider all evidence and testimony presented concerning a variance request to the above. Ms. Debra Feraco, Office Manager, Aqua Drilling and Well Service, Inc., representing the applicant, Ms. Vicki Smith, was present at the aforementioned hearing.

Mr. Bryan Tyre, PE, Senior Registered Engineer, advised the house on the subject lot was constructed “on a small railroad lot in the 1920s” and is serviced by “hand-dug well” for the water supply. Mr. Tyre advised it is the intent of the owner to upgrade the well to modern standards; however, the lot is not large enough to comply with the requirement of the well being located a minimum of 100 feet from the septic leach field. Mr. Tyre advised the only location for the well “is the far corner of the lot as far away from the neighboring septic systems as possible”; however, not complying with the 100 foot requirement for separation from the septic tank and leach field.

Mr. Tyre advised Mr. Roger Thrall, Aqua Drilling and Well Service, has proposed sealing the well to a depth of 130 feet to mitigate potential contamination of the well by the septic system leach field.

Mr. Simons questioned whether “the 130 feet is excessive; and if the recommendation is “due to the static water level (the depth of the top of the aquifer).”

In response to Mr. Simons, Mr. Tyre advised the Regulations require any well within one-quarter of mile of a water body have a 100 foot seal; that every new well must have a minimum of a 50 foot seal. Mr. Tyre advised the intent of the 130 foot seal is to ensure as much protection of the aquifer as possible.

In response to Mr. Simons regarding the requirement for the installation of a chlorination system should it become necessary, Mr. Tyre advised he included a recommendation for a chlorination system as a possible alternative, to address any possible concerns the Hearing Board members may have. Mr. Tyre stated it is the consensus of Staff the proposed 130 foot seal will be adequate; that the 130 foot seal was proposed by Aqua Drilling and Well Service; and was not a condition of the Health District.

In response to Mr. Anderson, PE, regarding the depth of the static water level, Mr. MacKay advised the static water level is approximately 18-20 feet; that the water level “is governed by the ditch adjacent to the property.” Mr. MacKay advised the ditch would be classified as a water course by the State Engineer’s Office; that the ditch is within a quarter-mile. Mr. MacKay stated the applicant “more than complies with the 100 foot minimum requirement; that the proposed 130 seal. Mr. MacKay advised the static water level has been very stable over the years; therefore, “there isn’t an issue” with the proposed request.

In response to Mr. Brigman regarding the gradient, Mr. Tyre advised the groundwater gradient is “towards the Truckee River and runs quickly.”

In response to Mr. Brigman regarding the “choice of a 130 seal, Mr. Tyre advised it’s necessary to maintain the well “as shallow as possible to ensure a plentiful and safe water supply”; that additionally a deeper well “would cost additional money.

The applicant, Ms. Vicki Smith, owner of Assessor’s Parcel No. 38-412-24, is requesting a variance to the aforementioned Regulation.

The reason for the variance is:

1. To allow for the upgrade of the well to modern standards while protecting the groundwater aquifer.

FINDINGS OF FACT

The Hearing Board may recommend a variance only, if after a hearing with due and proper notice it considers whether:

1. Will the proposed variance result in contamination of the water to the extent it cannot be used for its existing or expected use?

The effect on the groundwater quality will not be affected by the drilling of a new well.

2. Will the proposed variance pose a threat to public health?

It is the consensus of Staff the increase from 50 feet to 130 feet in depth of the sanitary seal will provide protection of the health of the residents of 606 Front Street. Section 010.235 (SEAL) of the Washoe County District Board Regulations Governing Well Construction defines the well seal as: The watertight seal

established in a well bore or the annular space between the well casings or a well casing and the well bore to prevent the inflow or vertical movement of surface water or shallow groundwater, or to prevent the outflow or vertical movement of water under artesian pressures. The term includes a sanitary seal.”

RECOMMENDATION

Mr. Tyre advised Staff recommends approval of the proposed variance request, subject to three (3) conditions as outlined.

1. A notice shall be **recorded** against Assessor’s Parcel No. 38-412-24 indicating the variance conditions of approval **prior** to the well drilling permit approval.
2. The owner or successor shall connect to the community water system when it becomes available.
3. The well shall be disinfected and return a clean bacteria sample **prior** to occupancy. If a negative coliform bacteria result cannot be obtained, the owner will install a chlorination system prior to occupancy.

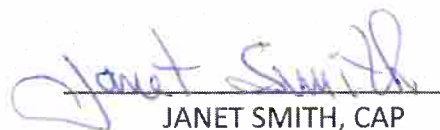
MOTION

Ms. Dennis moved that based upon testimony presented, it be recommended to the District Board of Health that Variance Case No. 1-12W (Vicki Smith), be approved, stipulating to the Findings of Fact and subject to the three (3) conditions as outlined.

The motion was seconded by Mr. Simons and carried unanimously for approval.



RON ANDERSON, RE, CHAIRMAN
SWS / WELL WATER HEARING BOARD



JANET SMITH, CAP
RECORDER



Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION

Public Health
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DATE: August 14, 2012

TO: District Board of Health Members

FROM: Robert O. Sack, Division Director, Environmental Health Services

VIA: Bryan W. Tyre, P.E., Senior Licensed Engineer *BWT*

SUBJECT: Reappointment to the Sewage, Wastewater and Sanitation Hearing Board

Recommendation

The Environmental Health Services staff recommends that the District Board of Health reappoint Mark Simons, Esquire, to the Sewage, Wastewater and Sanitation (SWS) Hearing Board for a three-year term.

Background

Mr. Simons has served on the SWS Hearing Board since 2006 and is a valuable member. He has expressed an interest in another three-year appointment. His legal expertise and common sense often provide insight and he contributes to the SWS Hearing Board's understanding of unique sewage disposal variance requests.

Fiscal Impact

There is no fiscal impact to the Washoe County Health District associated with this reappointment.

Alternatives

The District Board of Health members may decide not to reappoint Mr. Simons, and direct staff to seek other candidates and advertise for additional applicants.





Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION



Public Health
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DATE: August 14, 2012
TO: District Board of Health Members
FROM: Robert O. Sack, Division Director, Environmental Health Services 
VIA: Bryan W. Tyre, P.E., Senior Licensed Engineer 
SUBJECT: Appointment to the Sewage, Wastewater and Sanitation Hearing Board

Recommendation

The Environmental Health Services staff recommends that the District Board of Health appoint Jeanne Rucker, REHS, to the Sewage, Wastewater and Sanitation (SWS) Hearing Board for a three-year term.

Background

Ms. Rucker recently retired from the Washoe County Health District and has over 32 years of experience in plan review, inspection, and permitting on-site wastewater systems, pools and wells. Ms. Rucker brings a unique perspective to the SWS Hearing Board and fills a valuable role considering her experience in the public sector and the predominance of private-sector trained engineers on the SWS Hearing Board. Ms. Rucker was an advocate for common sense while working as a regulator and can provide resources when questions regarding the history or source of regulations come up.

Fiscal Impact

There is no fiscal impact to the Washoe County Health District associated with this appointment.

Alternatives

The District Board of Health members may decide not to appoint Ms. Rucker, and direct staff to seek other candidates and advertise for additional applicants.



Washoe County Health District



Public Health
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STAFF REPORT BOARD MEETING DATE: 8/23/12

DATE: August 13, 2012

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District
775-328-2418, pbuxton@washoecounty.us *PB*

THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$404,040 (with \$40,404 or 10% match) for the period July 1, 2012 to June 30, 2013 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$51,313 in both revenue and expense to the FY 13 ASPR Hospital Preparedness Federal Grant Program, IO 10708; and if approved authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Notice of Subgrant Award from the Nevada State Health Division for the period July 1, 2012 through June 30, 2013 in the total amount of \$404,040 in support of the Public Health Preparedness ASPR Grant Program. A copy of the Notice of Subgrant Award is attached.

District Board of Health strategic priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$404,044 for the period July 1, 2011 to June 30, 2012 in

AGENDA ITEM # _____

support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program at their August 25, 2011 meeting.

BACKGROUND

The Nevada State Health Division has awarded the Public Health Preparedness Program \$404,040 for the period July 1, 2012 through June 30, 2013. Funds will be used to support personnel, travel, other professional services, and operating expenditures. Items include but are not limited to: hydration and nutrition (water/juice/coffee and snacks/light lunch) to be provided for participants in training exercises, meetings and other grant activities to ensure continuity of active participation; Incentives (non-cash value gift cards such as Walmart, Starbucks, etc) to be provided to preparedness training facilitators, etc. who volunteer their time training staff; incentives for meeting and training participants; and MRC program supplies to maintain operations of the MRC unit include signage, binders, certificates, hats, lapel pins, badges, go-bags, first-aid kits, etc.

This budget amendment will also require Board of County Commissioners approval.

FISCAL IMPACT

Should the Board approve these budget amendments, the adopted FY 13 budget will be **increased by \$51,313** in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10708-431100	Federal Revenue	\$44,844
2002-IO-10708-431105	Federal Revenue-Indirect	6,469
	Total Revenue	\$51,313
2002-IO-10708-701412	Salary Adjustment	29,909
-705360	Benefit Adjustment	10,656
-710100	Professional Svcs	(1,686)
-710110	Contracted/Temp Svcs	(12,500)
-710300	Operating Supplies	662
-710334	Copy Machine	70
-710350	Office Supplies	(950)
-710355	Books and Subscriptions	(350)
-710360	Postage	20
-710500	Other Expense	250
-710502	Printing	1,510
-710509	Seminars/Meetings	300
-710519	Cellular Phone	2,500
-710529	Dues	400
-710585	Undesignated Budget	6,469
-710872	Food Purchases	1,850
-711210	Travel	(2,300)
-711504	Equipment-NonCapital	14,503
	Total Expenditures	\$51,313

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$404,040 (with \$40,404 or 10% match) for the period July 1, 2012 to June 30, 2013 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$51,313 in both revenue and expense to the FY 13 ASPR Hospital Preparedness Federal Grant Program, IO 10708; and if approved authorize the Chairman to execute.

POSSIBLE MOTION

Move to approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$404,040 (with \$40,404 or 10% match) for the period July 1, 2012 to June 30, 2013 in support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program; Approval of amendments totaling an increase of \$51,313 in both revenue and expense to the FY 13 ASPR Hospital Preparedness Federal Grant Program, IO 10708; and if approved authorize the Chairman to execute.

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

Program #: ASPR07-12

Budget Account #: 3218

Category #: 23

GL #: 8516

NOTICE OF SUBGRANT AWARD

Program Name: Public Health Preparedness Health Planning & Emergency Response Nevada State Health Division	Subgrantee Name: Washoe County Health District (WCHD)
--	---

Address: 4150 Technology Way, Suite #200 Carson City, NV 89706-2009	Address: 1001 East Ninth Street Reno, NV 89520
--	---

Subgrant Period: July 1, 2012 through June 30, 2017	Subgrantee's
Subgrant Budget Period: July 1, 2012 through June 30, 2013	EIN#: 88-6000138
	Vendor#: T40283400Q
	Dun & Bradstreet#: 073786998

Reason for Year 1 Award: 2012 ASPR Hospital Preparedness Program (HPP) – Funds are intended to demonstrate achievement in the following Capabilities: #1 – Healthcare System Preparedness, #2 – Healthcare System Recovery, #3 – Emergency Operations Coordination, #5 – Fatality Management, according to the HPP Grant Guidance.

County(ies) to be served: () Statewide (X) Specific county or counties: Washoe County

Approved Budget Categories for Year 1:

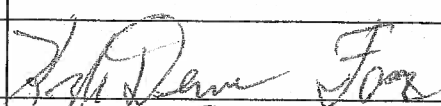
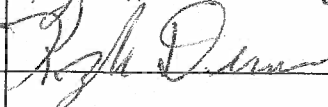
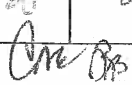
1. Personnel	\$	277,674
2. Contractual/Consultant	\$	54,000
3. Travel	\$	15,500
4. Equipment	\$	12,000
5. Supplies	\$	3,212
6. Other	\$	11,110
7. Indirect	\$	30,544
Total Cost	\$	404,040

Disbursement of funds will be as follows:
Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures *specific to this subgrant*. Total reimbursement will not exceed ~~\$665,000~~ during the subgrant budget period.

Source of Funds: \$404,040	% of Funds:	CFDA#:	Federal Grant #:
1. ASPR Hospital Preparedness Program	100%	93.889	1U90TP000534-01

Terms and Conditions
In accepting these grant funds, it is understood that:

- Expenditures must comply with appropriate state and/or federal regulations.
- This award is subject to the availability of appropriate funds.
- Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.

Authorized Sub-grantee Official Title	Signature	Date
Tami M. Chartraw, MPA:HA Health Program Manager II, PHP		7/20/12
Kyle Devine, MSW Health Program Manager II, PHP		7/20/12
Richard Whitley, MS Administrator, Health Division		

HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION A
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
 - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
 - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

8. Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).
9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.
10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a. any federal, state, county or local agency, legislature, commission, council, or board;
 - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
 - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
 - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
 - b. ascertain whether policies, plans and procedures are being followed;
 - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
 - d. determine reliability of financial aspects of the conduct of the project.
12. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27th, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year. **To ensure this requirement is met Section D of this subgrant must be filled out and signed.**
13. Subgrantee agrees to cost share/match a nonfederal contribution in the amount of 10% (\$1 for each \$10 of federal funds provided in this subgrant). The Cost Sharing/Match for Budget Year 1 will be \$40,404.00. This match may be provided directly or through donations from public or private entities and may be in cash or in kind, fairly evaluated, including plant, equipment or services. Amounts provided by the federal government or services assisted or subsidized to any significant extent by the federal government may not be included in determining the amount of such nonfederal contributions. Documentation of match, including methods and sources must be available upon request of Health Division. Subgrantee will sign attached Match Certification (Attachment 1).

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION B**

Description of services, scope of work, deliverables and reimbursement

Washoe County Health District (WCHD) hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

- WCHD HPP Scope of Work for Budget Period 1 will be submitted within 30 days after execution of Subgrant Award.
- Achievement of Capability Objectives for Budget Period 1 to be completed by June 30, 2013. Outcome of the funded Capabilities will be measured by Health Division. Each funded capability requires substantial achievement and demonstration of completion as specified in the Scope of Work of the funded functions and resource elements. If objectives are not met, Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state.
- Submit written Progress Reports to the Health Division electronically on or before:
 - January 15, 2013 Mid Year Progress Report – Year 1 (For the period of 07/01/12 - 12/31/12)
 - July 31, 2013 Annual Progress Report – Year 1 (For the period of 01/01/13 - 06/30/13)
 - January 15, 2014 Mid Year Progress Report – Year 2 (For the period of 07/01/13 - 12/31/13)
 - July 31, 2014 Annual Progress Report – Year 2 (For the period of 01/01/14 - 06/30/14)
 - January 15, 2015 Mid Year Progress Report – Year 3 (For the period of 07/01/14 - 12/31/14)
 - July 31, 2015 Annual Progress Report – Year 3 (For the period of 01/01/15 – 06/30/15)
 - January 15, 2016 Mid Year Progress Report – Year 4 (For the period of 07/01/15 – 12/31/15)
 - July 31, 2016 Annual Progress Report – Year 4 (For the period of 01/01/16 – 06/30/16)
 - January 15, 2017 Mid Year Progress Report – Year 5 (For the period of 07/01/16 – 12/31/16)
 - July 31, 2017 Final Progress Report – Year 5 (For the period of 01/01/17 – 06/30/17)
- Submit written Quarterly Match/Cost Sharing Report each year on or before:
 - November 15 1st Quarter (For the period of July - September)
 - February 15 2nd Quarter (For the period of October - December)
 - May 15 3rd Quarter (For the period of January – March)
 - August 15 4th Quarter (For the period of April – June)
- Written Scope of Work and Budget contingent on availability of Federal funds are to be submitted to the Health Division electronically on or before:
 - April 30, 2013 Scope of Work & Budget for Year 2 (For the period of 07/01/13 – 06/30/14)
 - April 30, 2014 Scope of Work & Budget for Year 3 (For the period of 07/01/14 – 06/30/15)
 - April 30, 2015 Scope of Work & Budget for Year 4 (For the period of 07/01/15 – 06/30/16)
 - April 30, 2016 Scope of Work & Budget for Year 5 (For the period of 07/01/16 – 06/30/17)
- Additional information may be requested by the Health Division, as needed, due to evolving state and federal reporting requirements.
- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number 1U90TP000534-01 from Assistant Secretary for Preparedness and Response (ASPR). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or Assistant Secretary for Preparedness and Response (ASPR)."
- Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 1U90TP000534-01 from the Assistant Secretary for Preparedness and Response (ASPR).

(continued on next page)

Subgrantee agrees to adhere to the following Year 1 budget:

1. Personnel	\$ 277,674		
		\$ 7,483	Director, Epidemiology & Health Preparedness 5%
		\$ 13,702	Public Health Preparedness Manager 16%
		\$ 9,224	Administrative Secretary 16%
		\$ 72,667	Public Health Emergency Response Coordinator 100%
		\$ 32,768	Health Educator II 50%
		\$ 65,140	MRC Program Coordinator 100%
		\$ 76,689	Fringe Benefits (38.16%)
2. Contractual/ Contract Services	\$ 54,000		
		\$ 2,500	Part-Time Clerical Assistant
		\$ 1,500	Translation/Interpretation Services
		\$ 4,800	Consultant/Contract Services: MRC Training Classes
		\$ 5,000	Consultant/Contract Svcs: MRC/WCHD Online Trng Dvl
		\$ 9,000	Consultant/Contract Services: COOP/ACS Trainings
		\$ 18,200	Consultant/Contract Services: No. Nev. Body Recovery
		\$ 3,000	Consultant/Contract Svcs: Field Op Guides-Crisis Resp
		\$ 10,000	Consultant/Contract Services: HVA Workshop
3. Travel	\$ 15,500		
		\$ 4,500	In State Travel
		\$ 11,000	Out of State Travel
			In compliance with Federal GSA rates
4. Equipment	\$ 12,000		
		\$ 9,000	WebEOC Annual Maint. Fee for WCHD Instance
		\$ 3,000	WebEOC Annual Maint. Fee for WCHD Resource Mgr
5. Supplies	\$ 3,212		
		\$ 550	Office Supplies
		\$ 2,196	MRC Program Supplies
		\$ 466	Operating Supplies
6. Other	\$ 11,110		
		\$ 3,320	Telephone Services
		\$ 120	Postage
		\$ 120	Copy Machine
		\$ 400	Membership dues
		\$ 500	Education Supplies
		\$ 1,800	Rental Space/ Meeting Room
		\$ 2,000	Hydration / Nutrition
		\$ 500	Incentives
		\$ 2,350	Printing
7. Indirect	\$ 30,544		Indirect Costs (11%)
Total Cost	\$ 404,040		

- Health Division policy is to allow no more than 10% flexibility (no more than a cumulative amount of \$40,404), within approved Scope of Work, unless otherwise authorized. Upon reaching the 10% funding adjustment threshold, additional adjustments between categories cannot be made without prior written approval from the Health Division. Changes to the Scope of Work cannot be made without prior approval from the Health Division and the federal funding agency. ****Redirect requests can only be submitted up to 60 days before the close of the subgrant period.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred, summarizing the total amount and type of expenditures made during the reporting period.
- Requests for Reimbursements will be submitted monthly.
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Submit monthly Requests for Reimbursement no later than 15 days following the end of the month; submit a Request for Reimbursement for activities completed through the month of June no later than July 15th each year. 25th
- Additional expenditure detail will be provided upon request from the Division.
- The maximum approved funding under this subgrant is \$404,040 for Year 1 budget period which covers July 1, 2012 through June 30, 2013

Additionally, the Subgrantee agrees to provide:

- Provide a copy of all plans developed and all After Action Reports (AAR) for exercises within 45 days of completion.
- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT BUDGET PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.
- An Annual proposed Scope of Work is due 45 days before the close of each subgrant budget period to support the effort proposed for next budget award.

The Nevada State Health Division agrees:

- Review and approve activities through programmatic and fiscal reports and conduct site visits at the Subgrantee's physical site as necessary.
- Provide reimbursements, not to exceed a total of \$404,040 for the entire subgrant budget period.
- Provide technical assistance, upon request from the Subgrantee.
- "The program Contract Monitor or Program Manager shall, when federal funding requires a specific match, maintenance of effort (MOE), "in-kind", or earmarking (set-aside) of funds for a specific purpose, have the means necessary to identify that the match, MOE, "in-kind", or earmarking (set-aside) has been accomplished at the end of the grant year. If a specific vendor or sub-grantee has been identified in the grant application to achieve part or all of the match, MOE, "in-kind", or earmarking (set-aside), then this shall also be identified in the scope of work as a requirement and a deliverable, including a report of accomplishment at the end of each quarter to document that the match, MOE, "in-kind", or earmarking (set-aside) was achieved. These reports shall be held on file in the program for audit purposes, and shall be furnished as documentation for match, MOE, "in-kind", or earmarking (set-aside) reporting on the Financial Status Report (FSR) 90 days after the end of the grant period."
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

Both parties agree:

- Based on the bi-annual narrative progress and financial reporting forms, as well as site visit findings, if it appears to the Health Division that activities will not be completed in time specifically designated in the Scope of Work, or project objectives have been met at a lesser cost than originally budgeted, the Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state. This includes but is not limited to:
 - Reallocating funds between the subgrantee's categories, and
 - Reallocating funds to another subgrantee or funding recipient to address other identified PHP priorities, by removing it from this agreement through a subgrant amendment,

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION C
Financial Reporting Requirements**

- ☞ A Request for Reimbursement is due on a **monthly** basis, based on the terms of the subgrant agreement, no later than the 15th of the month.
- ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ☞ Payment will not be processed without all reporting being current.
- ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ☞ **PLEASE REPORT IN DOLLARS and CENTS (No Rounding)**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

A. Approved Budget: List the approved budget amounts in this column by category.

B. Total Prior Requests: List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

C. Current Request: List the **current** expenditures requested at this time for reimbursement in this column, for each category.

D. Year to Date Total: Add Column B and Column C for each category.

E. Budget Balance: Subtract Column D from Column A for each category.

F. Percent Expended: Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

☞ **An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.**

Budget Request and Justification Form

- ☞ Insert your total monthly expenditure amount from your attached reimbursement request in column a.
- ☞ Provide the percentage of the capabilities these funds are to be applied against in column b.
- ☞ If utilizing an electronic copy, this will auto-populate the dollar amount in column c.
- ☞ Return document along with the monthly reimbursement request.

Nevada Department of Health and Human Services

Health Division # 13008
 Bureau Program # ASPR07-12
 GL # 8516
 Draw #: _____

HEALTH DIVISION

REQUEST FOR REIMBURSEMENT / ADVANCE

Program Name: Public Health Preparedness Health Planning & Emergency Response Nevada State Health Division	Subgrantee Name: Washoe County Health District (WCHD)
Address: 4150 Technology Way, Suite 200 Carson City, NV 89706	Address: 1001 East Ninth Street Reno, NV 89520
Subgrant Period: July 1, 2012 through June 30, 2017 Subgrant Budget Period: July 1, 2012 through June 30, 2013	Subgrantee EIN #: 88-6000138 Subgrantee Vendor #: T40283400Q Dun & Bradstreet #: 073786998

FINANCIAL REPORT AND REQUEST FOR FUNDS

(report in dollars and cents; must be accompanied by expenditure report/back-up)

Month(s): _____ **Calendar Year:** _____

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year To Date Total	E Budget Balance	F Percent Expended
1 Personnel	\$ 277,674.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 277,674.00	0%
5 Contract/Consultant	\$ 54,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 54,000.00	0%
2 Travel	\$ 15,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,500.00	0%
3 Supplies	\$ 3,212.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,212.00	0%
4 Equipment	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00	0%
6 Other	\$ 11,110.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,110.00	0%
7 Indirect	\$ 30,544.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30,544.00	0%
8 Total	\$ 404,040.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 404,040.00	0%

This report is true and correct to the best of my knowledge.

Authorized Signature _____ Title _____ Date _____

Reminder: Request for Reimbursement cannot be processed without an expenditure report/back-up. Reimbursement is only allowed for items contained within Subgrant Award documents. If applicable, travel claims must accompany report.

FOR HEALTH DIVISION USE ONLY

Program contact necessary? Yes No Contact Person: _____

Reason for contact: _____

Fiscal review/approval date: _____ Signed: _____

Scope of Work review/approval date: _____ Signed: _____

ASO or Bureau Chief (as required): _____ Date: _____

Nevada State Health Division : Public Health Preparedness
Assistant Secretary for Preparedness and Response: Hospital Preparedness Program
Budget Request and Justification Form
Washoe County Health District (WCHD)
July 1, 2012 through June 30, 2013

Contact Name:	<u>Jeff Whiteside</u>
Phone Number:	<u>775-328-6130</u>
E-Mail Address:	<u>jwhitesides@washoecounty.us</u>
Applicant/Agency Name:	<u>WCHD</u>
Total Agency Request:	<u>\$404,040 - Year 1</u>

** Insert your total monthly expenditure amount below from your attached reimbursement request in column a. Provide the percentage of the capabilities these funds are to be applied against in column b. If utilizing an electronic copy this will auto-populate the dollar amount in column c. Return this document along with your monthly reimbursement request. This will provide a tracking to expedite the mid- and end-of-year progress reporting.

**Please contact us if you have any questions.

Budget Summary

	(a)	(b)	(c)
Monthly Expenditure:		Current % Utilized	Current \$ Utilized
1. Healthcare System Preparedness:			
F1: Develop, refine, or sustain Healthcare Coalitions			\$ -
F2: Coordinate healthcare planning to prepare the healthcare system for a disaster			\$ -
F3: Identify and prioritize essential healthcare assets and services			\$ -
F4: Determine gaps in the healthcare preparedness and identify resources for mitigation of these gaps			\$ -
F5: Coordinate training to assist healthcare responders to develop the necessary skills in order to respond			\$ -
F6: Improve healthcare response capabilities through coordinated exercise and evaluation			\$ -
F7: Coordinate with planning for at-risk individuals and those with special medical needs			\$ -
2. Healthcare System Recovery:			
F1: Develop recovery processes for the healthcare delivery system			\$ -
F2: Assist healthcare organizations to implement Continuity of Operations			\$ -
3. Emergency Operations Coordination:			
F1: Healthcare organization multi-agency representation and coordination with emergency operations			\$ -
F2: Assess and notify stakeholders of healthcare delivery status			\$ -
F3: Support healthcare response efforts through coordination of resources			\$ -
F4: Demobilize and evaluate healthcare operations			\$ -
5. Fatality Management:			
F1: Coordinate surges of deaths and human remains at healthcare organizations with community fatality management operations			\$ -
F2: Coordinate surges of concerned citizens with community agencies responsible for family assistance			\$ -
F3: Mental/behavioral support at the healthcare organization level			\$ -
			\$ -

SECTION E

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEVADA STATE HEALTH DIVISION

CONFIDENTIALITY ADDENDUM

BETWEEN
Nevada State Health Division

Public Health Preparedness (PHP)
Hereinafter referred to as "Division"
and

Washoe County Health District (WCHD)
hereinafter referred to as "Contractor"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Division and Contractor.

WHEREAS, Contractor may have access, view or be provided information, in conjunction with goods or services provided by Contractor to Division that is confidential and must be treated and protected as such.

NOW, THEREFORE, Division and Contractor agree as follows:

I. DEFINITIONS

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that particular inter-local or other agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any individually identifiable information, health information or other information in any form or media.
3. **Contractor** shall mean the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. TERM

The term of this Addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Division or created by Contractor from that confidential information is destroyed or returned, if feasible, to Division pursuant to Clause VI (4).

III. LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW

Contractor hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Division for any purpose other than as permitted by Agreement or required by law.

IV. PERMITTED USES AND DISCLOSURES OF INFORMATION BY CONTRACTOR

Contractor shall be permitted to use and/or disclose information accessed, viewed or provided from Division for the purpose(s) required in fulfilling its responsibilities under the primary inter-local or other agreement.

V. USE OR DISCLOSURE OF INFORMATION

Contractor may use information as stipulated in the primary inter-local or other agreement if necessary for the proper management and administration of Contractor; to carry out legal responsibilities of Contractor; and to provide data aggregation services relating to the health care operations of Division. Contractor may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the inter-local or other agreement to which this Addendum is made a part; or
3. The Contractor has obtained written approval from the Division.

VI. OBLIGATIONS OF CONTRACTOR

1. **Agents and Subcontractors.** Contractor shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Contractor and are contained in Agreement.
2. **Appropriate Safeguards.** Contractor will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.
3. **Reporting Improper Use or Disclosure.** Contractor will immediately report in writing to Division any use or disclosure of confidential information not provided for by Agreement of which it becomes aware.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Contractor will return or destroy all confidential information created or received by Contractor on behalf of Division. If returning or destroying confidential information at termination of Agreement is not feasible, Contractor will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Contractor maintains will not be used or disclosed.

IN WITNESS WHEREOF, Contractor and the Division have agreed to the terms of the above written Addendum as of the effective date of the inter-local or other agreement to which this Addendum is made a part.

CONTRACTOR/ORGANIZATION

DIVISION

Signature

Signature

Print Name

Richard Whitley
Print Name

Title

Administrator
Title

ATTACHMENT 1

Nevada State Health Division
Public Health Preparedness
Match Certification

ASPR07-12

Date: August 14, 2012

External Funding Source: 2012 ASPR Hospital Preparedness Program (HPP)

A mandatory cost sharing/matching cost contribution is required for the following proposal:

Funding Recipient: Washoe County Health District (WCHD)

Project Title: HPP and PHEP Cooperative Agreement -- 1U90TP000534-01

Project Grant #: _____

Duration: From: July 1, 2012 To: June 30, 2013

Total cost sharing/matching cost contribution: \$40,404 / Percentage: 10%

Source of cost sharing/matching cost contribution:

Name: Washoe County Health District

Account # (if applicable): _____

Funding recipient hereby certifies that the identified cost sharing/matching cost contribution is not being used to match any other funding source.

Washoe County Health District
Name and Title
(Funding Recipient)

Ellen Stucky
Signature

8/14/12
Date



Washoe County Health District



Public Health
Prevent. Promote. Protect.

STAFF REPORT BOARD MEETING DATE: 8/23/12

DATE: August 13, 2012

TO: District Board of Health

FROM: Patsy Buxton, Fiscal Compliance Officer, Washoe County Health District *PB*
775-328-2418, pbuxton@washoecounty.us

THROUGH: Eileen Stickney, Administrative Health Services Officer, Washoe County Health District, 775-328-2417, estickney@washoecounty.us *ES*

SUBJECT: Approval of Notice of Subgrant Award from the Nevada State Health Division in the amount of \$665,000 (with \$66,500 or 10% Health District match) for the period July 1, 2012 to June 30, 2013 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; and if approved authorize the Chairman to execute.

SUMMARY

The Washoe County District Board of Health must approve and execute, or direct the Health Officer to execute, contracts in excess of \$50,000, Interlocal Agreements and amendments to the adopted budget.

The Washoe County Health District received a Notice of Subgrant Award from the Nevada State Health Division for the period July 1, 2012 through June 30, 2013 in the total amount of \$665,000 in support of the Public Health Preparedness CDC Grant Program. A copy of the Notice of Subgrant Award is attached.

District Board of Health strategic priority: Protect population from health problems and health hazards.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.
BCC Strategic Outcome supported by this item: Healthy communities.

This item supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

PREVIOUS ACTION

The District Board of Health approved the Notice of Subgrant Award from the Nevada State Health Division for the period August 10, 2011 through August 9, 2012 in the total amount of \$497,304 (with \$49,730 or 10% Health District match) at their September 22, 2011 board meeting.

AGENDA ITEM # _____

BACKGROUND

The Nevada State Health Division has awarded the Public Health Preparedness Program \$665,000 (with \$66,500 or 10% Health District match) for the period July 1, 2012 through June 30, 2013. The indirect cost rate will be used to meet the match requirement.

Funds will be used to support personnel, travel, other professional services, and operating expenditures including funding incentives (to include but not limited to: nutrition and hydration and serving utensils for PHP trainings/stakeholder meetings; preparedness kits to be used as raffles for meetings and events).

Achievement of the following capability objectives are to be completed by June 30, 2013: 1) Community Preparedness 2) Emergency Operations Coordination 3) Emergency Public Information and Warning and 4) Public Health Surveillance and Epidemiological Investigation. Each funded capability requires substantial achievement and demonstration of completion as specified in the Scope of Work of the funded functions and resource elements. If objectives are not met, Health Division may reduce the amount of this Subgrant Award and reallocate funding to other preparedness priorities within the state.

The attached Notice of Subgrant Award has corrections noted which will be initialed by the Chairman upon approval. The Nevada State Health Division has indicated that the corrections will be made on their documents when they are returned for signature.

FISCAL IMPACT

A budget amendment will be brought forward for approval in September 2012.

RECOMMENDATION

Staff recommends that the Washoe County District Board of Health approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$665,000 (with \$66,500 or 10% Health District match) for the period July 1, 2012 to June 30, 2013 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; and if approved authorize the Chairman to execute.

POSSIBLE MOTION

Move to approve the Notice of Subgrant Award from the Nevada State Health Division in the amount of \$665,000 (with \$66,500 or 10% Health District match) for the period July 1, 2012 to June 30, 2013 in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program; and if approved authorize the Chairman to execute.

HEALTH DIVISION

(hereinafter referred to as the DIVISION)

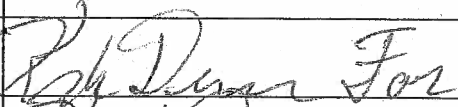
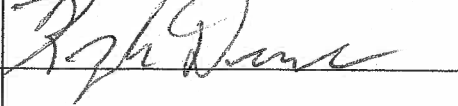
Program #: **CDC08-12**

Budget Account #: **3218**

Category #: **22**

GL #: **8516**

NOTICE OF SUBGRANT AWARD

Program Name: Public Health Preparedness Health Planning & Emergency Response Nevada State Health Division		Subgrantee Name: Washoe County Health District (WCHD)	
Address: 4150 Technology Way, Suite #200 Carson City, NV 89706-2009		Address: 1001 East Ninth Street Reno, NV 89520	
Subgrant Period: July 1, 2012 through June 30, 2017 Subgrant Budget Period: July 1, 2012 through June 30, 2013		Subgrantee's EIN#: 88-6000138 Vendor#: T40283400Q Dun & Bradstreet#: 073786998	
Reason for Year 1 Award: 2012 Centers for Disease Control (CDC) - Public Health Preparedness and Response for Bioterrorism – Funds are intended to demonstrate achievement in the following Capabilities: #1 - Community Preparedness, #3 – Emergency Operations Coordination, #4 - Emergency Public Information and Warning and #13 – Public Health Surveillance and Epidemiological Investigation, according to the CDC Grant Guidance .			
County(ies) to be served: () Statewide (X) Specific county or counties: Washoe County			
Approved Budget Categories for Year 1:			
1. Personnel	\$	493,085	
2. Contractual/Consultant	\$	60,234	
3. Travel	\$	16,000	
4. Equipment	\$	0	
5. Supplies	\$	4,450	
6. Other	\$	41,923	
7. Indirect	\$	49,308	
Total Cost		\$	665,000
Disbursement of funds will be as follows: Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures <i>specific to this subgrant</i> . Total reimbursement will not exceed \$ 665,000.00 during the subgrant budget period.			
Source of Funds:			
1. Center for Disease Control and Prevention	% of Funds:	CFDA#:	Federal Grant #:
	100%	93.069	1U90TP000534-01
Terms and Conditions In accepting these grant funds, it is understood that: 1. Expenditures must comply with appropriate state and/or federal regulations. 2. This award is subject to the availability of appropriate funds. 3. Recipient of these funds agrees to stipulations listed in Sections A, B, and C of this subgrant award.			
Authorized Sub-grantee Official Washoe County Health District	Signature		Date
Tami M. Chartraw, MPA:HA Health Program Manager II, PHP			7/20/12
Kyle Devine, MSW Health Program Manager II, PHP			7/20/12
Richard Whitley, MS Administrator, Health Division			

HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION A
Assurances

As a condition of receiving subgranted funds from the Nevada State Health Division, the Subgrantee agrees to the following conditions:

1. Subgrantee agrees grant funds may not be used for other than the awarded purpose. In the event Subgrantee expenditures do not comply with this condition, that portion not in compliance must be refunded to the Health Division.
2. Subgrantee agrees to submit reimbursement requests for only expenditures approved in the spending plan. Any additional expenditures beyond what is allowable based on approved categorical budget amounts, without prior written approval by the Health Division, may result in denial of reimbursement.
3. Approval of subgrant budget by the Health Division constitutes prior approval for the expenditure of funds for specified purposes included in this budget. Unless otherwise stated in the Scope of Work the transfer of funds between budgeted categories without written prior approval from the Health Division is not allowed under the terms of this subgrant. Requests to revise approved budgeted amounts must be made in writing and provide sufficient narrative detail to determine justification.
4. Recipients of subgrants are required to maintain subgrant accounting records, identifiable by subgrant number. Such records shall be maintained in accordance with the following:
 - a. Records may be destroyed not less than three years (unless otherwise stipulated) after the final report has been submitted if written approval has been requested and received from the Administrative Services Officer of the Health Division. Records may be destroyed by the Subgrantee five (5) calendar years after the final financial and narrative reports have been submitted to the Health Division.
 - b. In all cases an overriding requirement exists to retain records until resolution of any audit questions relating to individual subgrants.

Subgrant accounting records are considered to be all records relating to the expenditure and reimbursement of funds awarded under this Subgrant Award. Records required for retention include all accounting records and related original and supporting documents that substantiate costs charged to the subgrant activity.

5. Subgrantee agrees to disclose any existing or potential conflicts of interest relative to the performance of services resulting from this subgrant award. The Health Division reserves the right to disqualify any grantee on the grounds of actual or apparent conflict of interest. Any attempt to intentionally or unintentionally conceal or obfuscate a conflict of interest will automatically result in the disqualification of funding.
6. Subgrantee agrees to comply with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).
7. Subgrantee agrees to comply with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

8. Subgrantee agrees to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996, 45 C.F.R. 160, 162 and 164, as amended. If the subgrant award includes functions or activities that involve the use or disclosure of Protected Health Information, the Subgrantee agrees to enter into a Business Associate Agreement with the Health Division, as required by 45 C.F.R 164.504 (e).
9. Subgrantee certifies, by signing this subgrant, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every Subgrantee receiving any payment in whole or in part from federal funds.
10. Subgrantee agrees, whether expressly prohibited by federal, state, or local law, or otherwise, that no funding associated with this subgrant will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
 - a. any federal, state, county or local agency, legislature, commission, council, or board;
 - b. any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or
 - c. any officer or employee of any federal, state, county or local agency, legislature, commission, council, or board.
11. Health Division subgrants are subject to inspection and audit by representatives of the Health Division, Nevada Department of Health and Human Services, the State Department of Administration, the Audit Division of the Legislative Counsel Bureau or other appropriate state or federal agencies to
 - a. verify financial transactions and determine whether funds were used in accordance with applicable laws, regulations and procedures;
 - b. ascertain whether policies, plans and procedures are being followed;
 - c. provide management with objective and systematic appraisals of financial and administrative controls, including information as to whether operations are carried out effectively, efficiently and economically; and
 - d. determine reliability of financial aspects of the conduct of the project.
12. Any audit of Subgrantee's expenditures will be performed in accordance with Generally Accepted Government Auditing Standards to determine there is proper accounting for and use of subgrant funds. It is the policy of the Health Division (as well as a federal requirement as specified in the Office of Management and Budget (OMB) Circular A-133 [Revised June 27th, 2003]) that each grantee annually expending \$500,000 or more in federal funds have an annual audit prepared by an independent auditor in accordance with the terms and requirements of the appropriate circular. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of the Subgrantee's fiscal year. **To ensure this requirement is met Section D of this subgrant must be filled out and signed.**
13. Subgrantee agrees to cost share/match a nonfederal contribution in the amount of 10% (\$1 for each \$10 of federal funds provided in this subgrant). The Cost Sharing/Match for Budget Year 1 will be ~~\$40,404.00~~ ^{6,500}. This match may be provided directly or through donations from public or private entities and may be in cash or in kind, fairly evaluated, including plant, equipment or services. Amounts provided by the federal government or services assisted or subsidized to any significant extent by the federal government may not be included in determining the amount of such nonfederal contributions. Documentation of match, including methods and sources must be available upon request of Health Division. Subgrantee will sign attached Match Certification (Attachment 1).

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION B**

Description of services, scope of work, deliverables and reimbursement

Washoe County Health District (WCHD) hereinafter referred to as Subgrantee, agrees to provide the following services and reports according to the identified timeframes:

- WCHD HPP Scope of Work for Budget Period 1 will be submitted within 30 days after execution of Subgrant Award.
- Achievement of Capability Objectives for Budget Period 1 to be completed by June 30, 2013. Outcome of the funded Capabilities will be measured by Health Division. Each funded capability requires substantial achievement and demonstration of completion as specified in the Scope of Work of the funded functions and resource elements. If objectives are not met, Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state.
- Submit written Progress Reports to the Health Division electronically on or before:

○ January 15, 2013	Mid Year Progress Report – Year 1	(For the period of 07/01/12 - 12/31/12)
○ July 31, 2013	Annual Progress Report – Year 1	(For the period of 01/01/13 - 06/30/13)
○ January 15, 2014	Mid Year Progress Report – Year 2	(For the period of 07/01/13 - 12/31/13)
○ July 31, 2014	Annual Progress Report – Year 2	(For the period of 01/01/14 - 06/30/14)
○ January 15, 2015	Mid Year Progress Report – Year 3	(For the period of 07/01/14 - 12/31/14)
○ July 31, 2015	Annual Progress Report – Year 3	(For the period of 01/01/15 – 06/30/15)
○ January 15, 2016	Mid Year Progress Report – Year 4	(For the period of 07/01/15 – 12/31/15)
○ July 31, 2016	Annual Progress Report – Year 4	(For the period of 01/01/16 – 06/30/16)
○ January 15, 2017	Mid Year Progress Report – Year 5	(For the period of 07/01/16 – 12/31/16)
○ July 31, 2017	Final Progress Report – Year 5	(For the period of 01/01/17 – 06/30/17)

- Submit written Quarterly Match/Cost Sharing Report each year on or before:

○ November 15	1 st Quarter	(For the period of July - September)
○ February 15	2 nd Quarter	(For the period of October - December)
○ May 15	3 rd Quarter	(For the period of January – March)
○ August 15	4 th Quarter	(For the period of April – June)

- Written Scope of Work and Budget contingent on availability of Federal funds are to be submitted to the Health Division electronically on or before:

○ April 30, 2013	Scope of Work & Budget for Year 2	(For the period of 07/01/13 – 06/30/14)
○ April 30, 2014	Scope of Work & Budget for Year 3	(For the period of 07/01/14 – 06/30/15)
○ April 30, 2015	Scope of Work & Budget for Year 4	(For the period of 07/01/15 – 06/30/16)
○ April 30, 2016	Scope of Work & Budget for Year 5	(For the period of 07/01/16 – 06/30/17)

- Additional information may be requested by the Health Division, as needed, due to evolving state and federal reporting requirements.

- Identify the source of funding on all printed documents purchased or produced within the scope of this subgrant, using a statement similar to: "This publication (journal, article, etc.) was supported by the Nevada State Health Division through Grant Number 1U90TP000534-01 from ~~Assistant Secretary for Preparedness and Response (ASPR)~~. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Nevada State Health Division or ~~Assistant Secretary for Preparedness and Response (ASPR)~~." **CDC**

- Any activities performed under this subgrant shall acknowledge the funding was provided through the State Health Division by Grant Number 1U90TP000534-01 from ~~the Assistant Secretary for Preparedness and Response (ASPR)~~. **CDC**

(continued on next page)

Subgrantee agrees to adhere to the following Year 1 budget:

1. Personnel	\$ 493,085		
		\$ 99,674	Director, Epidemiology and Public Health Prep 75%
		\$ 63,880	Public Health Preparedness Manager 84%
		\$ 43,001	Administrative Secretary 84%
		\$ 63,069	Public Health Emergency Response Coordinator 100%
		\$ 29,098	Health Educator II 50%
		\$ 41,361	Public Information Officer 70%
		\$ 2,501	Epidemiologist - Intermittent Hrly Position 100%
		\$ 2,485	Public Health Investigator- Hrly Position 100%
		\$ 148,015	Fringe Benefits (42.89%)
2. Contractual/	\$ 60,234		
		\$ 1,000	Translation Services
		\$ 2,500	Part-time clerical assistant (122 hrs/grant period)
		\$ 700	Consultant: Large Format Printer
		\$ 5,000	Consultant: Social Media
		\$ 4,000	Contractual: Media Tracking
		\$ 4,000	Contractual: On-line Training Develop. for WCHD staff
		\$ 43,034	Contractual: Private POD Training and Exercise
3. Travel	\$ 16,000		
		\$ 3,000	In State Travel
		\$ 13,000	Out of State Travel
4. Supplies	\$ 4,450		Paper, pens & printer supplies <i>(to include but not limited to)</i>
5. Equipment	\$ 0		
6. Other	\$ 41,923		
		\$ 4,200	Telephone Services
		\$ 200	Postage
		\$ 250	Copy Machine
		\$ 1,614	Printing
		\$ 500	Website Hosting
		\$ 1,100	Books, Publications, Subscriptions
		\$ 900	Membership Dues
		\$ 2,500	Educational Supplies
		\$ 1,000	Printer
		\$ 1,008	Equipment Repair
		\$ 525	Minor Furniture and Equipment
		\$ 191	Computer Software
		\$ 1,500	Rental Space/Meeting
		\$ 1,000	Incentives
		\$ 1,600	Rental Space – Antiviral Storage
		\$ 20,000	Media Buy
		\$ 3,630	Equipment Services – Vehicle asset Management Fee
		\$ 85	Equipment Services – Operating and Maintenance
		\$ 120	Equipment Services – Fuel Charge (for truck)
7. Indirect	\$ 49,308		10.0% Direct costs excluding capital expenditures, sub-awards and flow-through funds
Total Costs	\$ 665,000		<i>of total personnel costs</i>

- Health Division policy is to allow no more than 10% flexibility (no more than a cumulative amount of \$66,500), within approved Scope of Work, unless otherwise authorized. Upon reaching the 10% funding adjustment threshold, additional adjustments between categories cannot be made without prior written approval from the Health Division. Changes to the Scope of Work cannot be made without prior approval from the Health Division and the federal funding agency. ****Redirect requests can only be submitted up to 60 days before the close of the subgrant period.**
- Equipment purchased with these funds belongs to the federal program from which this funding was appropriated and shall be returned to the program upon termination of this agreement.
- Travel expenses, per diem, and other related expenses must conform to the procedures and rates allowed for State officers and employees. It is the Policy of the Board of Examiners to restrict contractors/Subgrantees to the same rates and procedures allowed State Employees. The State of Nevada reimburses at rates comparable to the rates established by the US General Services Administration, with some exceptions (State Administrative Manual 0200.0 and 0320.0).

Subgrantee agrees to request reimbursement according to the schedule specified below for the actual expenses incurred related to the Scope of Work during the subgrant period.

- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred, summarizing the total amount and type of expenditures made during the reporting period.
- Requests for Reimbursements will be submitted monthly.
- Requests for Reimbursement will be accompanied by supporting documentation, including a line item description of expenses incurred;
- Submit monthly Requests for Reimbursement no later than 15 days following the end of the month; submit a Request for Reimbursement for activities completed through the month of June no later than July ^{15th} _{25th} each year.
- Additional expenditure detail will be provided upon request from the Division.
- The maximum approved funding under this subgrant is \$665,000 for Year 1 budget period which covers July 1, 2012 through June 30, 2013.

Additionally, the Subgrantee agrees to provide:

- Provide a copy of all plans developed and all After Action Reports (AAR) for exercises within 45 days of completion.
- A complete financial accounting of all expenditures to the Health Division within 30 days of the CLOSE OF THE SUBGRANT PERIOD. Any un-obligated funds shall be returned to the Health Division at that time, or if not already requested, shall be deducted from the final award.

The Nevada State Health Division agrees:

- Review and approve activities through programmatic and fiscal reports and conduct site visits at the Subgrantee's physical site as necessary.
- Provide reimbursements, not to exceed a total of \$665,000.00 for the entire subgrant budget period.

- Provide technical assistance, upon request from the Subgrantee.
- "The program Contract Monitor or Program Manager shall, when federal funding requires a specific match, maintenance of effort (MOE), "in-kind", or earmarking (set-aside) of funds for a specific purpose, have the means necessary to identify that the match, MOE, "in-kind", or earmarking (set-aside) has been accomplished at the end of the grant year. If a specific vendor or sub-grantee has been identified in the grant application to achieve part or all of the match, MOE, "in-kind", or earmarking (set-aside), then this shall also be identified in the scope of work as a requirement and a deliverable, including a report of accomplishment at the end of each quarter to document that the match, MOE, "in-kind", or earmarking (set-aside) was achieved. These reports shall be held on file in the program for audit purposes, and shall be furnished as documentation for match, MOE, "in-kind", or earmarking (set-aside) reporting on the Financial Status Report (FSR) 90 days after the end of the grant period."
- The Health Division reserves the right to hold reimbursement under this subgrant until any delinquent forms, reports, and expenditure documentation are submitted to and accepted by the Health Division.

Both parties agree:

- Based on the bi-annual narrative progress and financial reporting forms, as well as site visit findings, if it appears to the Health Division that activities will not be completed in time specifically designated in the Scope of Work, or project objectives have been met at a lesser cost than originally budgeted, the Health Division may reduce the amount of this subgrant award and reallocate funding to other preparedness priorities within the state. This includes but is not limited to:
 - Reallocating funds between the subgrantee's categories, and
 - Reallocating funds to another subgrantee or funding recipient to address other identified PHP priorities, by removing it from this agreement through a subgrant amendment,

All reports of expenditures and requests for reimbursement processed by the Health Division are SUBJECT TO AUDIT.

This subgrant agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subgrant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason the Health Division, state, and/or federal funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION C
Financial Reporting Requirements**

- ☞ A Request for Reimbursement is due on a **monthly** basis, based on the terms of the subgrant agreement, no later than the 15th of the month.
- ☞ Reimbursement is based on **actual** expenditures incurred during the period being reported.
- ☞ Payment will not be processed without all reporting being current.
- ☞ Reimbursement may only be claimed for expenditures approved within the Notice of Subgrant Award.
- ☞ **PLEASE REPORT IN DOLLARS and CENTS (No Rounding)**

Provide the following information on the top portion of the form: Subgrantee name and address where the check is to be sent, Health Division (subgrant) number, Bureau program number, draw number, employer I.D. number (EIN) and Vendor number.

An explanation of the form is provided below.

A. Approved Budget: List the approved budget amounts in this column by category.

B. Total Prior Requests: List the **total** expenditures for all previous reimbursement periods in this column, for each category, by entering the numbers found on Lines 1-8, Column D on the **previous** Request for Reimbursement/Advance Form. If this is the first request for the subgrant period, the amount in this column equals zero.

C. Current Request: List the **current** expenditures requested at this time for reimbursement in this column, for each category.

D. Year to Date Total: Add Column B and Column C for each category.

E. Budget Balance: Subtract Column D from Column A for each category.

F. Percent Expended: Divide Column D by Column A for each category and total. Monitor this column; it will help to determine if/when an amendment is necessary. Amendments **MUST** be completed (including all approving signatures) 30 days **prior** to the end of the subgrant period.

☞ **An Expenditure Report/Backup that summarizes, by expenditure GL, the amounts being claimed in column 'C' is required.**

Budget Request and Justification Form

- ☞ Insert your total monthly expenditure amount from your attached reimbursement request in column a.
- ☞ Provide the percentage of the capabilities these funds are to be applied against in column b.
- ☞ If utilizing an electronic copy, this will auto-populate the dollar amount in column c.
- ☞ Return document along with the monthly reimbursement request.

Nevada Department of Health and Human Services

Health Division # 13015
 Bureau Program # CDC08-12
 GL # 8516
 Draw #: _____

HEALTH DIVISION

REQUEST FOR REIMBURSEMENT

Program Name: Public Health Preparedness Health Planning & Emergency Response Nevada State Health Division	Subgrantee Name: Washoe County Health District (WCHD)
Address: 4150 Technology Way, Suite 200 Carson City, NV 89706	Address: 1001 East Ninth Street Reno, NV 89520
Subgrant Period: July 1, 2012 through June 30, 2017 Subgrant Budget Period: July 1, 2012 through June 30, 2013	Subgrantee EIN #: 88-6000138 Subgrantee Vendor #: T40283400Q Dun & Bradstreet #: 73786998

FINANCIAL REPORT AND REQUEST FOR FUNDS

(report in dollars and cents; must be accompanied by expenditure report/back-up)

Month(s): _____ **Calendar Year:** _____

Approved Budget Category	A Approved Budget	B Total Prior Requests	C Current Request	D Year To Date Total	E Budget Balance	F Percent Expended
1 Personnel	\$ 493,085	\$ 0.00	\$ 0.00	\$ 0.00	\$ 493,085.00	0%
2 Contract/Consultant	\$ 60,234	\$ 0.00	\$ 0.00	\$ 0.00	\$ 60,234.00	0%
3 Travel	\$ 16,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,000.00	0%
4 Supplies	\$ 4,450	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,450.00	0%
5 Equipment	\$ 0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
6 Other	\$ 41,923	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41,923.00	0%
7 Indirect	\$ 49,308	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49,308.00	0%
8 Total	\$ 665,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 665,000.00	0%

This report is true and correct to the best of my knowledge.

Authorized Signature _____	Title _____	Date _____
----------------------------	-------------	------------

Reminder: Request for Reimbursement cannot be processed without an expenditure report/back-up. Reimbursement is only allowed for items contained within Subgrant Award documents. If applicable, travel claims must accompany report.

FOR HEALTH DIVISION USE ONLY

Program contact necessary? Yes No Contact Person: _____

Reason for contact: _____

Fiscal review/approval date: _____ Signed: _____

Scope of Work review/approval date: _____ Signed: _____

ASO or Bureau Chief (as required): _____ Date: _____

**Nevada State Health Division : Public Health Preparedness
Centers for Disease Control and Prevention (CDC)
Budget Request and Justification Form
Washoe County Health District (WCHD)
July 1, 2012 through June 30, 2013**

Contact Name: Jeff Whiteside
Phone Number: 775-328-6130
E-Mail Address: jwhitesides@wahoecounty.u
Applicant/Agency Name: WCHD
Total Agency Request: \$665,000 - Year 1

** Insert your total monthly expenditure amount below from your attached reimbursement request in column a. Provide the percentage of the capabilities these funds are to be applied against in column b. If utilizing an electronic copy this will auto-populate the dollar amount in column c. Return this document along with your monthly reimbursement request. This will provide a tracking to expedite the mid- and end-of-year progress reporting.
 **Please contact us if you have any questions.

Budget Summary

	(a)	(b)	(c)
Monthly Expenditure:		Current % Utilized	Current \$ Utilized
CDC Capabilities:			
1. Community Preparedness:			
F1: Determine risks to the health of the jurisdiction	_____	\$	-
F2: Build community partnerships to support health preparedness	_____	\$	-
F3: Engage with community organizations to foster public health, medical, and mental/behavioral health social networks	_____	\$	-
F4: Coordinate training or guidance to ensure community engagement in preparedness efforts	_____	\$	-
3. Emergency Operations Coordination:			
F1: Conduct preliminary assessment to determine need for public activation	_____	\$	-
F2: Activate public health emergency operations	_____	\$	-
F3: Develop incident response strategy	_____	\$	-
F4: Manage and sustain the public health response	_____	\$	-
F5: Demobilize and evaluate public health Emergency operations	_____	\$	-
4. Emergency Public Information and Warning:			
F1: Activate the emergency public information system	_____	\$	-
F2: Determine the need for a joint public information	_____	\$	-
F3: Establish and participate in information system operations	_____	\$	-
F4: Establish avenue for public interaction and information exchange	_____	\$	-
F5: Issue public information, alerts, warnings, and notifications	_____	\$	-
13. Public Health Surveillance and Epi Investigation:			
F1: Conduct public health surveillance and detection	_____	\$	-
F2: Conduct public health and epidemiological	_____	\$	-
F3: Recommend, monitor, and analyze mitigation actions	_____	\$	-
F4: Improve public health surveillance and epidemiological investigation systems	_____	\$	-
	_____	\$	-
		<u>\$</u>	<u>-</u>

**HEALTH DIVISION
NOTICE OF SUBGRANT AWARD
SECTION D**

NEVADA STATE HEALTH DIVISION
AUDIT INFORMATION REQUEST

1. Non-Federal entities that expend \$500,000.00 or more in total Federal Awards are required to have a single or program-specific audit conducted for that year, in accordance with *OMB Circular A-133*. A COPY OF THE FINAL AUDIT REPORT MUST BE SENT TO THE NEVADA STATE HEALTH DIVISION, ATTN: ADMINISTRATIVE SERVICES OFFICER IV, 4150 TECHNOLOGY WAY, SUITE 300, CARSON CITY, NEVADA 89706-2009, within nine (9) months of the close of your fiscal year.
2. Did your organization expend \$500,000.00 or more in all Federal Awards during your most recent fiscal year? YES NO
3. When does your fiscal year end? June 30, 2013
4. How often is your organization audited? Annually
5. When was your last audit performed? FY12 in progress, FY11 report completed Oct. 2
6. What time period did it cover? July 1, 2011 - June 30, 2012
7. Which accounting firm conducted the audit? Kafoury, Armstrong & Co.

Eileen Stackney Administrative Health Services Officer 8/14/12
SIGNATURE TITLE DATE

SECTION E

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEVADA STATE HEALTH DIVISION

CONFIDENTIALITY ADDENDUM

BETWEEN
Nevada State Health Division

Public Health Preparedness (PHP)
Hereinafter referred to as "Division"
and

Washoe County Health District (WCHD)
hereinafter referred to as "Contractor"

This CONFIDENTIALITY ADDENDUM (the Addendum) is hereby entered into between Division and Contractor.

WHEREAS, Contractor may have access, view or be provided information, in conjunction with goods or services provided by Contractor to Division that is confidential and must be treated and protected as such.

NOW, THEREFORE, Division and Contractor agree as follows:

I. DEFINITIONS

The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Agreement** shall refer to this document and that particular inter-local or other agreement to which this addendum is made a part.
2. **Confidential Information** shall mean any individually identifiable information, health information or other information in any form or media.
3. **Contractor** shall mean the name of the organization described above.
4. **Required by Law** shall mean a mandate contained in law that compels a use or disclosure of information.

II. TERM

The term of this Addendum shall commence as of the effective date of the primary inter-local or other agreement and shall expire when all information provided by Division or created by Contractor from that confidential information is destroyed or returned, if feasible, to Division pursuant to Clause VI (4).

III. LIMITS ON USE AND DISCLOSURE ESTABLISHED BY TERMS OF CONTRACT OR LAW

Contractor hereby agrees it shall not use or disclose the confidential information provided, viewed or made available by Division for any purpose other than as permitted by Agreement or required by law.

IV. PERMITTED USES AND DISCLOSURES OF INFORMATION BY CONTRACTOR

Contractor shall be permitted to use and/or disclose information accessed, viewed or provided from Division for the purpose(s) required in fulfilling its responsibilities under the primary inter-local or other agreement.

V. USE OR DISCLOSURE OF INFORMATION

Contractor may use information as stipulated in the primary inter-local or other agreement if necessary for the proper management and administration of Contractor; to carry out legal responsibilities of Contractor; and to provide data aggregation services relating to the health care operations of Division. Contractor may disclose information if:

1. The disclosure is required by law; or
2. The disclosure is allowed by the inter-local or other agreement to which this Addendum is made a part; or
3. The Contractor has obtained written approval from the Division.

VI. OBLIGATIONS OF CONTRACTOR

1. **Agents and Subcontractors.** Contractor shall ensure by subcontract that any agents or subcontractors to whom it provides or makes available information, will be bound by the same restrictions and conditions on the access, view or use of confidential information that apply to Contractor and are contained in Agreement.
2. **Appropriate Safeguards.** Contractor will use appropriate safeguards to prevent use or disclosure of confidential information other than as provided for by Agreement.
3. **Reporting Improper Use or Disclosure.** Contractor will immediately report in writing to Division any use or disclosure of confidential information not provided for by Agreement of which it becomes aware.
4. **Return or Destruction of Confidential Information.** Upon termination of Agreement, Contractor will return or destroy all confidential information created or received by Contractor on behalf of Division. If returning or destroying confidential information at termination of Agreement is not feasible, Contractor will extend the protections of Agreement to that confidential information as long as the return or destruction is infeasible. All confidential information of which the Contractor maintains will not be used or disclosed.

IN WITNESS WHEREOF, Contractor and the Division have agreed to the terms of the above written Addendum as of the effective date of the inter-local or other agreement to which this Addendum is made a part.

CONTRACTOR/ORGANIZATION

DIVISION

Signature

Signature

Print Name

Richard Whitley

Print Name

Title

Administrator

Title

ATTACHMENT 1

Nevada State Health Division
Public Health Preparedness
Match Certification

CDC08-12

Date: August 14, 2012

External Funding Source: Centers for Disease Control (CDC)- Public Health
Emergency Preparedness (PHEP)

A mandatory cost sharing/matching cost contribution is required for the following proposal:

Funding Recipient: Washoe County Health District (WCHD)

Project Title: HPP and PHEP Cooperative Agreement

Project Grant #: 1U90TP000534-01

Duration: From: July 1, 2012 To: June 30, 2013

Total cost sharing/matching cost contribution: \$66,500 / Percentage: 10%

Source of cost sharing/matching cost contribution:

Name: Washoe County Health District

Account # (if applicable): _____

Funding recipient hereby certifies that the identified cost sharing/matching cost contribution is not being used to match any other funding source.

Eileen Goulombe
Administrative Health Services Officer
Washoe County Health District

Name and Title
(Funding Recipient)

Eileen Stuckney
Signature

8/14/12
Date



Regional Emergency Medical Services Authority

REMSA

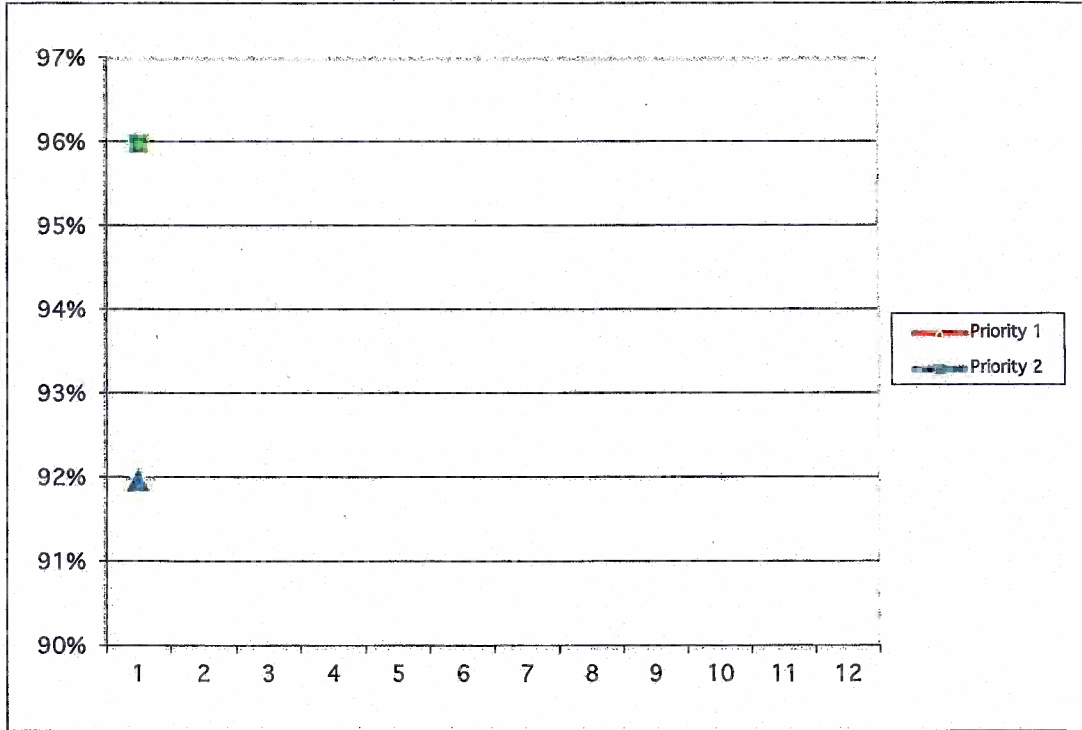
OPERATIONS REPORTS

FOR

JULY 2012

Fiscal 2013

Month	Avg. Response Time	Avg. Travel Time	Priority 1	Priority 2
Jul. 2012	5 mins. 46 secs.	4 mins. 48 secs.	92%	96%
Aug.				
Sept.				
Oct.				
Nov.				
Dec.				
Jan. 2013				
Feb.				
Mar.				
Apr.				
May				
June 2013				



Care Flight

Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-12	10	\$69,730	\$6,973	\$6,973
Aug.			\$0	\$6,973
Sept.			\$0	\$6,973
Oct.			\$0	\$6,973
Nov.			\$0	\$6,973
Dec.			\$0	\$6,973
Jan. 2013			\$0	\$6,973
Feb.			\$0	\$6,973
Mar.			\$0	\$6,973
Apr.			\$0	\$6,973
May			\$0	\$6,973
June			\$0	\$6,973
Totals	10	\$69,730	\$6,973	\$6,973

Adjusted Allowed Average Bill - \$7,393.00

REMSA Ground

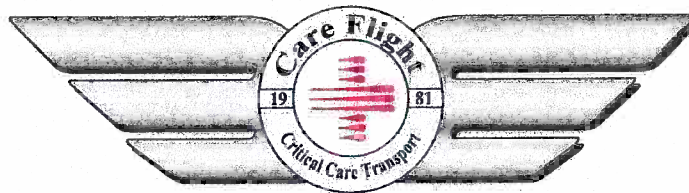
Month	#Patients	Gross Sales	Avg. Bill	YTD Avg.
Jul-12	3222	\$3,256,558	\$1,011	\$1,011
Aug.			\$0	\$1,011
Sept.			\$0	\$1,011
Oct.			\$0	\$1,011
Nov.			\$0	\$1,011
Dec.			\$0	\$1,011
Jan. 2013			\$0	\$1,011
Feb.			\$0	\$1,011
Mar.			\$0	\$1,011
Apr.			\$0	\$1,011
May			\$0	\$1,011
June			\$0	\$1,011
Totals	3222	\$3,256,558	\$1,011	\$1,011

Allowed ground avg bill - \$1,028.00



Regional Emergency Medical Services Authority

**CARE FLIGHT
OPERATIONS REPORT
FOR
JULY 2012**



**CARE FLIGHT OPERATIONS REPORT
JULY 2012
WASHOE COUNTY**

- ❖ **In Town Transfer:**
 0 Ground ITTs were completed
- ❖ **Outreach, Education, & Marketing:**
 ➤ **2 Community Education & Public Events**

7/21/12	Red Rock Fire Dept BBQ	❖ Flight Staff
7/26/12	KOLO flight	❖ Flight Staff

❖ **Statistics**

Washoe County Flights

	# patients
Total Flights:	10
Total Patients	10
Expired on Scene	0
Refused Transport (AMA)	0
Scene Flights	7
Hospital Transports	3
Cardiac	3
Trauma	2
Medical	3
High Risk OB	0
Neuro	1
Pediatrics	1
Newborn	0
Full Arrest	0
Total	10



Regional Emergency Medical Services Authority

REMSA
GROUND OPERATIONS REPORT
FOR
JULY 2012



GROUND AMBULANCE OPERATIONS REPORT

July 2012

1. OVERALL STATISTICS:

Total Number Of System Responses	5638
Total Number Of Responses In Which No Transport Resulted	2427
Total Number Of System Transports	3211

2. CALL CLASSIFICATION REPORT:

Cardiopulmonary Arrests	2%
Medical	43%
OB	0%
Psychiatric/Behavioral	5%
Transfers	18%
Trauma	26%
Trauma – MVA	7%
Trauma – Non MVA	19%
Unknown/Other	6%
Total Number of System Responses	100%

3. MEDICAL DIRECTOR'S REPORT:

The Clinical Director reviewed:

- 100% Full Arrest Ground Charts
- 100% Pediatric ALS and BLS Ground Charts
- 100% All Ground Intubations

Review of the following patient care records (PCR) for accurate and complete documentation and appropriate use of protocol:

- 100% of cardiopulmonary arrests
- 100% of pediatric patients both ALS and BLS transport and non-transport patients
- 100% of advanced airways (outside cardiac arrests)
 - ETCO2 use in cardiac arrests and advanced airway
- 100% of Phase 6 Paramedic and EMT PCRs
- 100% Pain/Sedation Management
- Total of 2962 PCRs

All follow-up deemed necessary resulting from Communication CQI was completed by Chris Barton, EMD, Communications Education and CQI Coordinator

4. EDUCATION AND TRAINING REPORT:

A. Public Education

Advanced Cardiac Life Support

Date	Course Location	Students
7/7/2012	EMS CES 911 Training Site	2
7/9/2012	EMS CES 911 Training Site	5
7/10/2012	REMSA	8
7/15/2012	EMS CES 911 Training Site	2
7/20/2012	REMSA	6
7/25/2012	REMSA	7
7/28/2012	EMS CES 911 Training Site	1

Advanced Cardiac Life Support Recert

Date	Course Location	Students
7/6/2012	John Mohler & Co	12
7/6/2012	John Mohler & Co	12
7/9/2012	Humboldt General Hospital	1
7/10/2012	EMS CES 911 Training Site	2
7/10/2012	Tahoe Pacific Hospital	5
7/11/2012	Eastern Plumas Healthcare	2
7/21/2012	REMSA	11
7/26/2012	REMSA	11
7/30/2012	REMSA	2

Advanced Cardiac Life Support Skills

Date	Course Location	Students
7/9/2012	REMSA	1
7/9/2012	REMSA	4

Advanced Cardiac Life Support Prep

Date	Course Location	Students
7/2/2012	REMSA	2
8/1/2012	REMSA	4

Bloodborne Pathogen

Date	Course Location	Students
7/18/2012	CCNN	10
7/19/2012	Hidden Valley	11
7/27/2012	REMSA	4
7/29/2012	Paul Shapiro	5

Family & Friends CPR Awareness

Date	Course Location	Students
7/19/2012	REMSA	17

Nevada First Responder

Date	Course Location	Students
7/14/2012- 7/28/2012	REMSA	10

Health Care Provider CPR

Date	Course Location	Students
5/16/2012	NDOC	2
5/18/2012	NDOC	6

5/20/2012	NDOC	6
6/14/2012	Storey County Fire Department	1
6/26/2012	REMSA	9
6/29/2012	NorCal EMS Educational Services	1
6/29/2012	Daniel Snow	18
7/3/2012	EMS CES 911 Training Site	2
7/5/2012	REMSA	10
7/7/2012	Riggs Ambulance	9
7/7/2012	EMS CES 911 Training Site	10
7/11/2012	REMSA	9
7/11/2012	Humboldt General Hospital	2
7/11/2012	Nye County Sheriff's Office	3
7/11/2012	REMSA	18
7/14/2012	REMSA	9
7/15/2012	EMS CES 911 Training Site	6
7/17/2012	REMSA	8
7/17/2012	Humboldt General Hospital	11
7/17/2012	Peggy Drussel	1
7/18/2012	SNJC	8
7/18/2012	EMS CES 911 Training Site	7
7/18/2012	NDOC	7
7/18/2012	NDOC	1
7/19/2012	West Hills Hospital	8
7/19/2012	NDOC	2
7/21/2012	REMSA	8
7/22/2012	EMS CES 911 Training Site	3

7/24/2012	EMS CES 911 Training Site	2
7/26/2012	Regent Care Center Reno	4
7/26/2012	NorCal EMS Educational Services	1
7/26/2012	Silver Lake Volunteer Fire	2
7/27/2012	CCNN	10
7/30/2012	EMS CES 911 Training Site	1
7/30/2012	Nye County Sheriff's Office	1
7/26/2012	REMSA	10

Health Care Provider, Employee

Date	Course Location	Students
7/11/2012	REMSA	1
7/16/2012	REMSA	1
7/16/2012	REMSA	1

Health Care Provider Recert

Date	Course Location	Students
7/2/2012	REMSA	7
7/2/2012	Airport Fire Department	1
7/7/2012	Riggs Ambulance	1
7/11/2012	EMS CES 911 Training Site	1
7/12/2012	WCSD	2
7/12/2012	Humboldt General Hospital	5
7/12/2012	Eastern Plumas Healthcare	6
7/12/2012	REMSA	10
7/12/2012	EMS CES 911 Training Site	2
7/13/2012	Rosewood Rehabilitation Hospital	6

7/16/2012	Nampa Fire Department	1
7/17/2012	Nampa Fire Department	10
7/18/2012	REMSA	9
7/19/2012	REMSA	10
7/21/2012	REMSA	10
7/24/2012	REMSA	10
7/25/2012	Eastern Plumas Healthcare	1
7/26/2012	Eagle Valley	3
7/27/2012	REMSA	10
7/27/2012	Aaron Barnes	2

Health Care Provider Skills

Date	Course Location	Students
7/5/2012	REMSA	1
7/9/2012	REMSA	1
7/14/2012	REMSA	1
7/16/2012	REMSA	1
7/16/2012	Orvis School of Nursing	1
7/20/2012	REMSA	1
7/24/2012	Sierra Neurosurgery	2
7/25/2012	REMSA	2
7/25/2012	Elko County School District	1
7/31/2012	REMSA	5

Heart Saver CPR/AED

Date	Course Location	Students
2/1/2012	Airport Fire Department	7

2/2/2012	Airport Fire Department	9
4/2/2012	REMSA	11
4/5/2012	REMSA	11
5/26/2012	Heather Paige	1
6/30/2012	Ronald Oliver	5
7/5/2012	REMSA	4
7/5/2012	Levy Restaurants	4
7/10/2012	REMSA	22
7/10/2012	Majen	8
7/10/2012	Erica Krysztof	4
7/11/2012	Tahoe Forest Hospital	4
7/11/2012	REMSA	7
7/12/2012	WCSD	3
7/14/2012	WCSD	2
7/16/2012	Atlantis Security	5
7/18/2012	Humboldt General Hospital	7
7/18/2012	EMS CES 911 Training Site	1
7/19/2012	WCSD	2
7/19/2012	SNJC	15
7/19/2012	SNJC	11
7/20/2012	Airport Fire Department	2
7/21/2012	Ronald Oliver	7
7/23/2012	EMS CES 911 Training Site	3
7/24/2012	WCSD	4
7/25/2012	WCSD	3
7/26/2012	NorCal EMS Educational Services	8
7/26/2012	REMSA	13

7/28/2012	WCSD	2
7/30/2012	RAVE Family Foundation	1

Heart Saver CPR/First Aid

Date	Course Location	Students
3/20/2012	NDOC	1
5/13/2012	NDOC	7
5/13/2012	NDOC	7
5/14/2012	NDOC	7
5/20/2012	NDOC	4
5/21/2012	NDOC	6
6/1/2012	REMSA	4
6/5/2012	Humboldt General Hospital	2
6/5/2012	NDOC	5
6/14/2012	REMSA	16
6/19/2012	NDOC	6
6/23/2012	Heather Paige	1
6/25/2012	NDOC	5
7/1/2012	NDOC	6
7/2/2012	NDOC	5
7/2/2012	Eagle Valley	5
7/2/2012	SNJC	2
7/5/2012	NDOC	6
7/5/2012	SNJC	1
7/6/2012	EMS CES 911 Training Site	2
7/6/2012	SNJC	6
7/6/2012	SNJC	6

7/7/2012	REMSA	9
7/9/2012	SNJC	6
7/9/2012	Security Consultants Group	9
7/9/2012	REMSA	9
7/9/2012	NDOC	15
7/9/2012	NDOC	6
7/10/2012	Susan Phillips	5
7/10/2012	Community Living Options	4
7/10/2012	Join	4
7/11/2012	Majen	8
7/11/2012	NDOC	3
7/11/2012	NDOC	5
7/11/2012	NDOC	12
7/11/2012	NDOC	4
7/12/2012	Susan Phillips	2
7/12/2012	NDOC	5
7/13/2012	Susan Phillips	5
7/13/2012	NDOC	7
7/16/2012	Security Consultants Group	9
7/16/2012	NDOC	4
7/17/2012	Majen	4
7/17/2012	NDOC	16
7/18/2012	Nampa Fire Department	9
7/19/2012	Humboldt General Hospital	5
7/19/2012	Majen	7
7/19/2012	NDOC	8

7/19/2012	Hidden Valley	11
7/20/2012	Susan Phillips	6
7/21/2012	Alex MacLennan	5
7/21/2012	REMSA	7
7/23/2012	NDOC	9
7/23/2012	NDOC	4
7/24/2012	Jayne Graney	4
7/24/2012	Washoe County Sheriff	12
7/25/2012	Majen	11
7/25/2012	Pacific Coast Flange	10
7/25/2012	Cooper B Line	15
7/26/2012	Jennifer Kraushaar	14
7/26/2012	Jennifer Kraushaar	16
7/27/2012	REMSA	4
7/28/2012	Heather Paige	1
7/30/2012	Jes Stewart	7
7/31/2012	Majen	4

Heart Saver First Aid

Date	Course Location	Students
7/3/2012	EMS CES 911 Training Site	3
7/12/2012	REMSA	3
7/12/2012	Milan	18
7/18/2012	WCSD	1
7/27/2012	CCNN	10

Heart Saver Pediatric CPR/First Aid

Date	Course Location	Students
6/11/2012	Tahoe Forest Hospital	7
7/7/2012	Alex MacLennan	11
7/21/2012	Jennifer Kraushaar	4
7/23/2012	EMS CES 911 Training Site	2
7/28/2012	Jennifer Kraushaar	15

International Trauma Life Support Recert

Date	Course Location	Students
7/31/2012	REMSA	8

Pediatric Advanced Life Support

Date	Course Location	Students
7/13/2012	REMSA	9
7/16/2012	Charlie Tabano	12
7/17/2012	REMSA	7

Pediatric Advanced Life Support Recert

Date	Course Location	Students
7/24/2012	EMS CES 911 Training Site	3
7/26/2012	Molly Turner	5
7/27/2012	REMSA	3
7/29/2012	EMS CES 911 Training Site	2
7/30/2012	Molly Turner	3
7/31/2012	EMS CES 911 Training Site	1

Ongoing Courses

Date	Course Description / Location	Students
7/5/11	REMSA Education - Paramedic Program	9
1/3/12	REMSA Education - Paramedic Program	15
7/5/12	REMSA Education - EMT Advanced	23

Total Students This Report	1258
----------------------------	------

5. COMMUNITY RELATIONS:

Community Outreach:

Point of Impact

Date	Description	Attending
7/7/12	Technician Update Class for Recertification CEUs	10 Technicians
7/21/12	Child Safety Seat Checkpoint, at L/P Insurance Services, 10 cars and 10 seats inspected.	5 volunteers, 4 staff

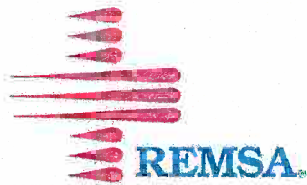
Northern Nevada Fitting Station Project

Date	Description	Attending
7/25/12	Quarterly Fitting Station Partners meeting, REMSA.	3 volunteers, 1 staff

Safe Kids Washoe County

Date	Description	Attending
7/9/12	Buckle Up webinar.	2 staff
7/10/12	Have A Ball Mini Golf Tournament committee meeting, Sparks.	4 members
7/10/12	Safe Kids membership committee meeting.	3 members
7/10/12	Safe Kids monthly Coalition meeting, Sparks.	1 staff, 8 volunteers

7/10/12	Safe Kids website committee meeting.	3 members
7/11/12	Safe Kids USA Advisory Council monthly teleconference.	1 staff
7/11/12	Truckee Meadows Bicycle Alliance monthly meeting.	1 volunteer
7/16/12	Obesity Forum planning committee meeting, Reno.	1 staff
7/17/12	Join Together Northern Nevada Prescription Round Up monthly committee meeting, Reno.	1 staff
7/19/12	Maternal Child Health Coalition of Northern Nevada monthly meeting.	1 staff
7/20/12	Cribs for Kids Train the Trainer program Las Vegas	
7/31/12	Quarterly Nevada State EMS for Children committee meeting, Las Vegas.	1 volunteer



Regional Emergency Medical Services Authority

**GROUND AMBULANCE AND CARE FLIGHT
INQUIRIES
FOR
JULY 2012**

INQUIRIES

July 2012

There were no inquiries in the month of July.



Regional Emergency Medical Services Authority

**GROUND AMBULANCE
CUSTOMER SERVICE
FOR
JULY 2012**

GROUND AMBULANCE CUSTOMER COMMENTS JULY 2012

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
1	Everything	Keep up the good work!	
2	Made me comfortable and not scared told me what they were doing.	All was good.	
3		Let patients know SEMSA is not contracted with Blue Cross/Pers!!! We asked and were told there were...WRONG.	
4	Kindness and prompt treatment	n/a	My insurance has been dragging their feet on my bill, sorry!
5	Very professional.		
6	Quick delivery to hospital.	Same.	
7	Prompt and courteous, ability to care for patient.	Just keep up the good work.	
8	Very courteous and helpful, speedy too, very efficient.	I can't think of anything.	Excellent
9	Everything!		
10	Reassured me things would be ok.		
11	Managed, over their protests, to get her to the hospital.		We didn't request REMSA. Vista Hospice did and your REMSA personnel simply did not want to transport her.
12		Nothing. Doing great job.	
13	Kept me comfortable and helped to ease my stress. Thank you.	Get better shocks on the vehicles.	
14	Your crew arrived promptly and were very courteous and helpful.	Nothing.	Excellent service.
15	Got me to hospital.		
16	Help keeping papa and I calm and helped convince him he needed to go to the hospital.		The guys that came to my house to help were great.
17	They stay with me in the hospital until someone could help me.	Nothing.	They were very professional and helpful.
18	They were all wonderful and professional! On the 2nd trip I had so many prior arm pricks that they couldn't get a vein to give me something to stop the vomiting.	You did a great job- thanks.	I'm sorry this is late. After being at St. Mary's in May I was sent to Regent Care center for 3 weeks. This was under other papers waiting for me when I returned. Thanks for your superior help both times!
19	Everything was great and everyone was helpful.	The ambulance driver asked me for directions to the freeway. Caught me off guard seeing that my Dad was dying. I never thought that a ambulance driver would ask me for directions, I was in shock!	
20	Everything		
21	The team was calm and careful transporting me from house to vehicle to the ER. They answered questions satisfactorily and eased stress with humor.	n/a	Very professional and personable.
22	Everyone that answered my call were very helpful.		Remsa was very helpful. I felt the hospital let me down.
23	Fast service		Fast service, well trained staff and very kind.
24	Everything. The REMSA paramedics were caring, understanding, and took the time to listen to my requests.		
25	Took the time to explain what was being done.	Nothing, they were great.	Thank you for the care and patience you had with us.
26	Everything you guys do. Than you!		
27	MY ENTIRE EXPERIENCE WITH REMSA WAS VERY GOOD.	I THINK YOU HAVE EVERYTHING COVERED.	YOUR STAFF CONVINCED THAT IT WOULD BE BETTER, DUE TO MY CONDITION, TO HAVE REMSA TRANSPORT ME TO THE HOSPITAL.
28	Followed request of patient to transport to Carson Tahoe Hospital.		
29	Everything.		
30	Remsa is the best!		
31	EVERYTHING!!	Your service has to be by far the best in the USA.	THANK YOU!!!!
32	Everything		
33	Everything- the crew was very professional and made a bad situation the best it could be.	I really don't see how this crew could have done anything better.	I hope to never use your services again, but if ever necessary I know who I will call.
34	Efficiently began my recovery.		
35	Did fine, thank you.	Nothing other than find me help for my bill.	
36	Responded very fast to my emergency. Made me feel comfortable.	Excellent job!	
37	Got me there in short time.		
38	I was informed all the time of what was happening.		
39	efficient, communicated clearly		
40	Everything		
41	Assess, treat, transport!	Be less expensive :)	
42	Left a note for my daughter on the counte telling her that REMSA would take me to the ER.		
43	Great service, great care, thank you.		
44	They took me to the hospital. Everyone was kind. Thank you!	No	Yes
45			I was unconscious, so I do not remember.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
46	Great service and communication.	No improvement needed.	Your staff is very professional and great bedside manners.
47	Quick response, great assistance from dispatch. Really compassionate to my wife's seizure until unit arrived.	N/A	
48	Everything	Nothing	
49	Made me comfortable and at ease on ride to hospital. Tried to ease my pain.		Kind caring and professional.
50	Very sure of what they had to do.		Good service, prices are way overpriced, this was a ride to airport about 1-mile from Renown Hosp. I think there's something wrong with that, what a rip off. My niece could have driven me to the airport, I wasn't on IV or oxygen.
51	Attentive to my needs. Trustworthy staff.		Is this service available more than once annually?
52	Arrived timely and provided good care.	Shut the front screen door.	
53	Got me to the emergency room in a timely manner and cared for me on the way.		
54	I FELT AS THOUGH I WAS IN GOOD HANDS AS SOON AS THE MEDICAL HELP ARRIVED. THANK YOU FOR PULLING ME OUT OF THE DIRT.		
55	Provided primary help to the patient in every respect including transportation to the hospital.	From my experience, I can say that REMSA provides excellent service and I cannot think of better service.	All questions above are relevant and service provided by REMSA's dispatcher and professional personnel is admirable.
56	Everything!		Outstanding!
57	Handled my dad with care & professionalism.		
58	Tried to help.	Be the same.	
59	Everything		
60	Crew did a very good job from the get go.		
61		I gave the driver our insurance card but billing did not bill insurance, but billed us instead.	Billing issue still has not been resolved.
62	Helped me & wife settle down.	Keep up the good work.	
63	Very professional and considerate. Made me feel very comfortable. Thanks!	Just keep doing what they are doing.	couldn't be better.
64	Quick and professional response, speedy and accurate patient assessment.		
65	Explained what was going on.	n/a	
66	Promptly attended to my medical needs in exception to me being pregnant.	Arrival time.	
67	Quick and compassionate	Nothing.	
68	THE STAFF WAS VERY PROFESSIONAL. TREATED ME WELL.		
69	Questions, control, confidence, comfort, talking to patient to relieve anxiety.	None. Excellent crew.	
70	Navigate through a small crowded space (hall).	I do not understand why the 911 operator keeps one on the phone so long the caller cannot go dress.	Excellent and nice they turn off siren.
71	Everything! Thank you!		
72	Friendly when I was concerned.		
73	It was an interesting ride.		
74	Communicate well, compassionate, and made sure the house was locked.		
75	Very professional, sensitive, and caring.		Perfect care.
76			Good car each time, 5 hospital admissions.
77	Everything was handled smoothly and efficiently. Personnel was helpful and efficient. Thank you!	No complaints.	
79	Everything.		Crew contacted VA Hospital to approve my transport. VA approved. Bill should be sent to VA Hospital.
80	The answer to my LifeAlert was very fast and the staff were very helpful and efficient.	REMSA has always been very friendly and efficient to me.	The personnel were very efficient and friendly. The best.
81	Yes	Can't get any better	Great
82	Everything. Very polite and helpful.	Nothing	
83	Cleaned and bandaged forehead.		
84	YOUR PERSONNEL WERE EXTREMELY COURTEOUS AND CONSIDERATE OF MY MOTHERS NEEDS.	I CAN THINK OF NOTHING AT THIS TIME.	I COULD NOT HAVE ASKED FOR A MORE EFFICIENT AND HELPFUL SERVICE BY MORE EFFICIENT CREW.
85	ARRIVED PROMPTLY.		
86	BE PROFESSIONAL		
87	Personal attention was excellent!		
88	Professional and helpful.		Very good care.
89	EVERYTHING		GREAT JOB!
90	The dispatcher and ambulance professionals kept me very calm as I was very scared.	Everything you did for me was above and beyond. Keep up the great work.	My well being was first and foremost. God bless all of you.
91	Great communication- very professional.	Nothing- good service.	
92	Everything	It was good.	It was good.
93	All done well	No suggestions	No comment.
94	The crew really knew what they were doing.	Can't think of anything. The response was really good!	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
95	Very quick to arrive at our house.		Very efficient. I really do not have any bad comments about the service.
96	From beginning to end, all well.	Keep up the good work.	
97	Very caring and courteous to me during the whole time they were helping me.	I cannot think of anything. They were very excellent.	
98	Professional and polite.		
99	All went very well.	Can't think of anything.	Very good service.
100	EVERYTHING.		
101			We are unable to give you any feedback.
102	I was in a lot of pain and they did the best they could for me.	Nothing.	I've used you for a lot of emergencies I've had and you are the best. Thank all of you. You all the best!
103	you came as fast as possible when I called you.		Your care to patient is always great. Keep up the great work.
104	The driver and attendant were kind and thoughtful. I appreciate their professionalism. Thank you.		
105	Reassurance		
106	Talk to us and taking time to help him understand what was going on.		Very nice.
107			The emergency personnel were very professional and helpful. Knowledgeable and efficient.
108	The EMT's were very caring and polite.	I had excellent care.	
109	Everything	Nothing.	Excellent staff and crew even with ambulance breakdown.
110			Do you still have where I can pay a one price for the year?
111	Stayed with me.	Good job.	Very good.
112	Staff was great.	Thicker mattress for gurney or do something that goes across lower back. Long ride really hurt.	
113	Made sure my husband received proper care.	Keep up great work.	
114	The staff was completely business like and helpful.		
115	Not only cared for my husband, they cared for me with their kindness, these women were wonderful.	Take care of these employees so they will remain wonderful representatives for your company.	I saw these women come into the ER 4 different times after my husband & never once did they not stop in to ask how he was doing as well as how I was doing or did I need anything. Thank you for being there for us!
116	Professional compassionate, caring respectful & knowledgeable.		
117	all people involved were just wonderful and very caring.		Service was excellent
118	Sympathetic, patient, clear and concise dialogue.	Cannot think of a thing.	Considering the situation and outcome all personnel were so kind and helpful and compassionate to all.
119	Everything was good.		
120	Listen and assist.		
121	Worked patiently with a difficult (ornery) man and were efficient and careful with a b foot patient (also polite). Your crew seemed fine to me.		I have been the caregiver for 3+ years and I appreciated their persuasive help to hospital (2nd run) I appreciated the no siren/alarm I requested.
122	Everything	Stay the same.	
123	Extremely polite and informative.	No improvement.	
124	PROFESSIONAL AND HELPFUL.		VERY GOOD CARE.
125	Calm, reassuring personnel. Made me less nervous.		Trent took good care of me on the way to Reno.
126	All patient care.		
127	BOTH OF THE EMTS WERE AMAZING.	EVERYTHING WENT THE BEST IT COULD HAVE.	I CANNOT THANK YOU ENOUGH.
128	Everything thank you.		
129	LISTENED TO MY NEEDS AND TOOK GOOD CARE OF ME.		I AM GRATEFUL FOR THE CARE I RECEIVED. THANK YOU.
130	Very nice and helpful calmed me.		
131	Very helpful and pleasant.	?	Very good service.
132	Everything was good. Response good.		
133	EVERYTHING GOOD.		KEEP DOING WHAT YOU'RE DOING.
134	Everything.	Could not have been better.	Your people couldn't have been more caring. Thank you very much.
135	Everything	Keep up the good work.	
136		Put my wheelchair in with me so I have a way to get to a safe place, as my request for purse & chair was denied and my rented wheelchair & purse etc was lost or stolen! And left me in jeopardy for 2-4 days! NOT NICE.	
137	Everything	Nothing	They did a good job.
138	Everything necessary		Excellent!
139			Crew was very professional and polite.
140	The man that put the IV in did the best job ever!	Nothing.	No one has ever done so well putting in an IV in the 7 times I have had them done.
141	you made me feel safe. Thank you all. God bless.		Very polite and very knowledgeable.
142	Arrived in a short time after were called.		
143	The young men and young lady were very kind and helpful to me.	We had a long wait.	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
144	I thank you for responding quickly.	Keep up the good work!	
145	Very professional and helpful.		
146	Acted very professional.	Continue the good work.	
147	Showed up very quick. The crew was extremely professional and they did everything they could to assess my problem and make me comfortable.		I was very impressed with the crew. A first class crew. Please thank them for me.
148	Everything. Thank you so much!!!!		
149	You were very quick, which is good when you are hurting.		
150		I should have been taken to the closest hospital, No Nevada Hospital, quicker service time!	5 ambulances arriving at the hospital I was taken to and I was deemed less serious so less care given to me! I had road rash on my arms, legs, stomach & back and was handled roughly.
151	YOUR STAFF WAS VERY HELPFUL AND INFORMATIVE. THE DRIVER KEPT ME BUSY WITH CONVERSATION SO I WOULD NOT STRESS OUT.		I THANK THE CREW THAT TRANSPORTED TO RENOWN FOR THEIR PROFESSIONALISM AND A TRULY GENUINE CARING ATTITUDE TOWARDS BOTH MYSELF AND MY HUSBAND.
152			
153	Quick, kind, effecient, helpful. Thanks!		
154	Very effecient.		
155	I HAVE NO COMPLAINTS. YOUR STAFF WAS WONDERFUL TO ME. THANK YOU!		
156	Quick time and very polite.		
157	Every tme they have been very helpful.		Very good and understanding.
159	Thank you.		
160	ALWAYS MADE ME FEEL CONFIDENT THAT THEY WERE TAKING EXCELLENT CARE OF ME.		ALWAYS HAVE REDUCED MY ANXIETY WHEN I'VE HAD TO CALL.
161	Took me to the hospital.		
162	TRANSPORT.	EVALUATE PRESENT CONDITION AS IS SEEN AT TIME OF ARRIVAL FOR TRANSPORT TO HOSPITAL.	PROMPT ARRIVAL- WHAT MED SVCS OTHER THAN TRANS. SHOULD EMT PROVIDE FROM SYMPTOMS STATED.
163	Calmed my husband down. Immediately diagnosed my low blood sugar and treated me. Kept both of us informed and gave us choices. Accepted decision to transport. Great care, thoughtfulness.		Thank you!!
164	You were prompt and courteous.		
165	Calm and professional	Communicate better with spouse	Made patient feel safe. More communication with spouse.
166	Prompt and professional.	Screen obits prior to making contact.	Keep up the good work.
167	YOU ALWAYS GIVE GOOD HELP.		
168	The two EMTs who returned my wife to our home were exceptional individuals.		She died at home. Her two children and myself were with her.
169	Good	All good	Good
170	you did everything well. you were kind, helpful, and considerate.	Nothing, you did it all well.	
171	Everything! Your personnel could not have been more caring!		The concern and care I was given made a bad situation feel better. Thank you.
172	EVERYTHING.	NOTHING. KEEP UP THE GOOD JOB.	
173	Service was fine.	Nothing at this time.	
174	The crew were professional and extremely caring.	Nothing I can think of.	
175	Everything	Nothing	
176			I would like to express my appreciation for the fine care you gave me. Thank you.
177	Everything	Nothing	
178	Polite, kind, helpful	Service is already good.	Good, you did a good job.
179	Everything.		
180	Everything	Keep up the good work.	
181	Outstanding.!		
182	Everything.	Nothing.	
183	Transport me to the hospital. Excellent.		Outstanding!
184	EVERYTHING YOU ALWAYS HAVE BEEN CONSIDERATE PROFESSIONAL AND VERY KIND.		
185	Response time, calmness, strength: your team is excellent.		
186	Everything was excellent.	Keep up the excellent care.	Outstanding
187	Comfort	Nothing, equipment was neat.	
189	Didn't crash vehicle in route to hospital.	You should not charge so much for the little that you do.	Your fees are rediculous! How do you justify over \$1,000 for a mile Trip? Shame on you!
190	Your staff did everything great. I followed the dispatcher instructions - they saved my husbands life.		We are so grateful to all of you. We hope and pray we will never have to ride with you again, but if we do, we'll know we are in good hands! Thank you all.
191	Everything!	Keep up the good and excellent work!	
192	Everything		Excellant service.

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
193	EVERYTHING.		
194	Were kind and caring.	How can you improve perfect?	
195	SCARY EXPERIENCE FOR ME AND THEY ALL MADE ME MUCH MORE COMFORTABLE.		JUST GREAT CARE. EXCELLENT.
196	EVERYTHING	NOTHING	
197	Got to the ER in good time.	Keep it the same.	It was good.
198	Staff was caring and compassionate to my 1 year old daughter.		Thank you.
199	Everything!	keep up the good and excellent work.	Thank you for good care. Very dependable.
200	ALL THINGS	NO IMPROVEMENT	EVERYTHING FINE.
201	Crew was polite and gave all info to family.	Just stay in business.	
202	Everything was ok.		Why wasn't I asked which hospital I wanted to go to? St Mary's was the one my insurance and I preferred.
203	Helpful.		
204	Everything		
205	Great		good
206	Calmed me down.	Patient and polite	The crew communicated excellent to my family, was patient.
207	Everything	I can't think of anything.	
208	Got me to hospital alive and relaxed.		
209	The paramedics were fantastic! Care was very good!	n/a	
210	Helping me with understanding what was needed.	nothing	REMSA people are very patient with recovery of a patient.
211	Answered all questions.		Very good group.
212	Everything.		
213	Response was very quick. Thank you.		
214			Excellent!
215	ASSURED AND ADVISED ME OF MY CONDITION QUICKLY AND PROFESSIONALLY.		
216	Everything except the doctor that attended me.	Nothing.	
217		Find out how you can get in the closed gate at Sunvilla Estates. Twice now the ambulance has been unable to get in the gate. I thought you had a code. The fire dept does.	
218	Help me with monthly payments.	Let me make payments because I'm not working right now.	Everything was good, specially the people who help me the day of my injury.
219	Paramedics were very nice - kept me calm so I didn't freak out - very nice.	Did not tell my children where they were taking me.	Thank you for saving my life.
220	WELL SATISFIED.		WELL SATISFIED.
221	The paramedics were great!! Felt very comfortable with them and that I was in good hands.		Wonderful! Thank you very much.
222	Most everything.		
223	From start to finish communication and service was superior.	Continue as you are.	Continue are you are. Thank you for your service.
224	Soothed the patient.		
225	Polite	nothing	
226	The response time was superb. The crew made my mother secure and confident. Thank you all.		
227	Everything.		
228	Very professional and caring! Thank you!		
229	Calm me down to relax so I could feel better.	Just be here when we need you.	
230	NO BILL YET.	WELL SATISFIED.	EVERYTHING WAS VERY GOOD. POLITE EMT AND VERY CARING.
231	Paid attention and saw to my needs	Keep it up	
232	All. Your service was great. God bless all of you.	I wouldn't know.	All good. I was a medic in the US Army.
233	respond quickly		
234	Good crew, took care of me.	? Not sure.	
235	Everything. Prompt, kind, and caring.		
236	Got me to hospital on time.		
237	THE ATTENDANTS IN THE AMBULANCE WERE VERY CONCERNED WITH MY CARE AND COMFORT.		I WAS QUITE ANGERED WHEN REMSA WAS USED TO TAKE ME FROM EMERGENCY CARE AROUND THE CORNER TO THE HOSPITAL. COULDN'T IT HAVE BEEN DONE BY WHEELCHAIR?
238	I can find no complaints.		
239	I was very happy w/the one gentleman and the other one was very unprofessional - an ass.	When I use you again I would request not to have that jerk.	My dad and my nephew was there too and they both were very unimpressed w/the man w/ bad attitude.
240	Everything perfect		
241	Transported patient safely and courteously two blocks to Renown.		
242		Nothing	Excellent
243	Everything, as usual.		
244	NORMAL- CARE WAS VERY GOOD.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
245	I was kind of out of it and don't remember anything. Prompt in handling the patient needs and prompt in arriving.	Nothing.	One time one of the staff told me I'm rude and didn't even say anything.
246	Everything.		The meds were awesome. Thank you so much.
247	Everything.		Excellent!
248	Everything.		
249	Tended to my accident rather quickly. Thank you.		
250	YES VERY GOOD.	STAY AS YOU ARE.	THE SERVICE WAS GREAT COULDNT GET ANY BETTER.
251	the EMT's were very helpful.		
252	Your people were very nice and helpful. They recomended me going to the hospital and that was good.	My first experience with sort of event. I thought you did a very good job.	
253	Everyone where awsome The did everything to make me feel comfortable		This was the first time iv ever flown and it was fine. Next flight I go on I want it to be a pleasure trip. Thanks to everyone your the best.
254	yes, and information given helped a lot.	Since no IV started, everything was great.	
255	Everyone was professional, courteous, and very kind. On the drive to emergency, one medic sat in the back and kept me company. Thanks.	You can't do anything better, you are the best.	you were great.
256	The crew were very efficient - explained fully the procedure - made me feel "special" and comfortable.	The service was excellent.	
257	Your services were provided to my daughter who is 21 yrs old and is currently unemployed. For all practical purposed an indigent without income or source of income. She is not on SSI or medicare, we have tried and failed. My insurance covers her by law but the copay is on her. Please continue all further correspondance to her. She would be willing to work off the co-pay by washing your ambulances or whatever else she may be capable of doing to work it off.		
258	THEIR PROFESSIONALISM AND CALMNESS MADE ME FEEL WILL CARED FOR WHICH HELPED ME KEEP MY HUSBAND CALM. AND THEY UNDERSTOOD HIS ANXIOUS HELPLESS FEELING ALONE WITH HIS MENTAL STATE WHICH HELPED ME NOT WORRY AS MUCH ABOUT HIM AND CONCENTRATE ON ME GETTING BETTER.		
259	Everything. The young men were very kind, professional, and courteous. They stopped by to see if everything was "ok" before they left the emergency room.		
260	EVERYTHING! ALL THE PERSONNEL THAT CAME WERE EXTREMELY HELPFUL, POLITE, AND COMPASSIONATE.		
261	The ambulance arrived very quickly. Everyone was very professional and caring. They went about their work in haste and had patient at the hospital very quickly.		Thank you very much.
262	service, provided information	n/a	
263	Staff was very kind.		
264	Everything. Thank you REMSA to a job well done!!!	Nothing.	
265	Everything		
266	VERY CARING AND HELPFUL. THEY MADE ME FEEL LIKE I WAS IMPORTANT.		NEED MORE PEOPLE THE ONES WHO HELPED ME. THANK YOU.
267	exelent		
268	Everything welll	n/a	
269	Very well.		
270	Right now, I don't know.	Nohting	No comiment on the questions above.
271	Everything was excellent!		
272	Excellent!		
273	EVERYTHING- IMPRESSED THE HECK OUT OF ME.	SEE ANSWER ABOVE.	YOUR PERSONNEL WAS EXTRA CONSIDERATE TO ME.
274	TRANSPORTATION TO HOSPITAL WITH COURTESY	FINE AS IS.	CARE VERY GOOD.
275	Friendly, courteous, competant service	Took long way to hospital, but time was not of essence.	
276	GOOD PROMPT ARRIVAL. YOU LISTENED TO ME. MUCH APPRECIATED!		
277	COURTEOUS, PROFESSIONAL.		
278	No B.S. Got me to the hospital in good time.	Don't send me a large bill.	you did good! I'm alive.
279	Yes, very kind and helpful.		
280	Everything was as expected.		
281	The two young men were very good and respectful of my husband. They treated him kindly.		
282	Did everything well, appreciate the help.		
283	Friendly medics	I can't think of anything.	
284			Always very polite and helpful.
285	Very well, very satisfied wth your service.		

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
286	Everything	Nothing	
287	Gave great care! :)	Nothing (don't change your great service!)	
288	The first ambulance attendance, a young woman, was very kind & helpful. The second attendant was dismissive & a little condescending. He did not want to take my mother to the hospital even though she is 72, her elbow was fractured & it was well over 90 degrees all ready. Since we had to wait over an hour for the tow truck I was especially grateful to the young lady for her caring and concern.		
289	The guys are always professional and pleasant.	Keep doin' what you do!	
290	Started IV and reassure pt - explained procedures & attempt to make pt comfortable.	Reassure & explain things to panicky family better while performing procedures on pt.	
291			Great care and service. Thanks for the upbeat/professional attitude.
292	Everything	Nothing	I always like everyone, every time.
293	The driver and EMT guys were SO cool! I explained my symptoms and they obviously have been well trained. They recommended the appropriate action, get this guy to emergency now, with complete calm and confidence.		I felt I was in really good hands. you have a terrific team.
294	Professional behavior and attitude.		
295	it is good to know you are there when we need you.	Service was good.	
296	Paramedic were very attentive and pleasant.		
297	Extremely efficient, courteous, could not do better for both of us since patient was basically incoherent.		I was so amazed at each person's professionalism, knowledge, and courtesy during this time.
298	Everything! They made me feel comfortable and important to them.	Nothing that I know of.	Just thank you for caring!!
299	Everything they did was helpful and professional and caring.		Thanks so much!!
300	Everything		
301	Everything!	Nothing that I can think of.	
302	Very helpful. Kept me calm until we got to the hospital.	Nothing.	
303	The emergency room physicians were the ones to decide to transport patient to St. Mary's. When I arrived at the patients room, REMSA was in the process of moving him. I only spoke to the attending physician.	You are already doing great.	I as sister, had to call REMSA 7-13 for help - non emergency. They were prompt, helpful, and very caring. I didn't make the call to the dispatcher nor have I had any contact with billing staff. Everything at the pick-up site was good.
304	Provided the necessary care and information.		
305	Extreme care to the patient.	unknown.	
306			Shocked at the price for 1/2 block ride.
307	Ambulance driver and staff were very reassuring. Arrived at the hospital in a timely manner.		
308	Everything, very well done.	Nothing that I can think of.	
309	Got me to the hospital with everything that needed to be done.	Everything was great. Thanks again.	
310	Everything	The same	Great care, and service. The staff was great!
311	We were at airport when ambulance arrived to transfer me to St. Mary's.	Miss some of the street bumps (ha!)	Paramedics were gentle and kind!
312	Everything	Keep up the good work.	Great!
313	Your team communicated very well.		
314	They cam quickly. Very courteous!		
315	Put me at ease. Had my service dog with me. They took him along and even walked him for me at the hospital!	Service is already superior!	Thank you for such a terrific service. GREAT CREW!!!
316	Explained what was going to happen before transport. Showed concern for me.		
317	They responded quickly.		
318	Everything!!!	Nothing.	Everything was excellent. Thank you.
319	Everything.		
320	Everything	Nothing	
321	Everything was handled effiently for my husband.	?	service was great.
322			transferred from Renown South Meadows to Renown Regional.
323	yes, everyone did well		Security at CalNeva called REMSA when I arrived at security office. The crew that helped me was very helpful, polite and new there job. Way to go. Thank you
324	Staff was caring and non judgmotal		
325	You were extremely fast and good and compasoniate. Made the patient feel safe and secure. :)		
326	Everything went well.	Not a thing. Everything went well.	Your staff was very helpful. Thank you.
327	My wife was in such pain she could not get out of bed. The paramedics were outstanding.	I see no area needing improvement. Absolutely faultless.	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
328	Information, comforting, quick response		
329	Very polite and helpful. Went from Dr's to hospital.	Can't think of anything.	Your care and service is excellent.
330	you were efficient, focused, and extremely kind.	unknown.	I felt very fortunate to be in the hands of REMSA and crew!!!
331	Both paramedics took excellent care of my mother-in-law.		They took her blanket I bought for her and didn't return it.
332	Service was fine.		
333	The three staff members were very careful and respectful of patient.		
334	Everything. I was well taken care of.		
335	2 guys and 1 lady were great!	My sister was dieing and they were careful with her. They were very kind to me also.	They could not have been nicer!
336	Take really good care		
337	Very kind and understanding given the situation.	Nothing, service was great!	I didn't realize I was in as much pain as I was because the paramedics talked to me the entire time. Helping me not to focus on the injury. Thanks for all your help!!
338	Everything	Nothing except lowering the price, but we all know thats not going to happen.	
339	They made me fill at ease, and they where funny.	Your EMT's need a litter more practice in putting in IV's.	
340	Very caring and calming		
341	Took good care or me and my son. Self caring and calming.		
342	It was an emergency and they made me feel safe.		
343	Everything. spoke reassuringly.	?	
344	Very efficient and kind. Thank you all so much!		
345	Provided excellent care and made me feel safe!	Already excellent!	Thank you!!!
346	They were very caring and comforting.	Can't think of any improvements in service.	
347	Drove	Not sure at this time	
348	Made me feel that I was going to be fine. Calmed me.		The dispatcher walked me thru everything I needed to do before the ambulance came. It was very calming. Thanks you!
349	Personnel was very kind. Also was careful bringing equipment in/out of house.		
350	Everything		
351	Arrived promptly, were courteous and took good care of me.	Nothing, very satisfied.	I was impressed with your EMT's!
352	Everything	?	
353	The staff was great, told me everything I needed, very nice, and did what I needed.	Not a thing. They did there job very well.	Five stars *****
354	Your people were very polite and eased my worries. when attached the EKG's took every necessary precaution to not embariss me.		Your EKG showed something amiss. Hospital showed nothing wrong with heart.
355	They were all excellant.		
356	Everyone was very good.		Very good.
357	They are always very professional and as informtive as possible.	Not sure?	Hvae not spoked to any of your billing staff! Received billing paperwork only.
358	Arrive fast and transported quickly. Asked if my wife wanted to ride with me.		Good job, thank you.
359	Everything. Checked him out completely then when he didn't think he could go down stairs they planned to make a chair for him and waited patiently until he decided he could do it. And then as he went down they protected him front and back.	Nothing.	Sorry, I said it all above. So professional and so sympathetic and helpful.
360	Were very pleasant. Made me feel taken care of, and that they were in charge.	You did fine.	no further comment necessary.
361	your medics were polite and professional. They were very helpful.	n/a	the crew was very curteous.
362	Friendly		
363	Everything	Keep up the excellant service - doing excellant	Thank you.
364	Very kind, efficient, patient with me, and helpful.		
365	They kept me calm. God bless them.	Be free (ha ha)	
366	REMSA has been called several times for me. They are the best at all they do. Prompt, kind and very helpful. I thank them for their service.		
367	Everything done well.	Everything is fine. Fine and dandy.	Thank you all.
368	Everything		
369	I was having a seizure and an anxiety attack and my attendant talked me thru it and they were fabulous! Calmed me down.		I don't like to ride in ambulances, but they really did their job well :) Please thank your staff for me for their help.
370	Joked with me to take my mind off the pain.	you got it right	

	What Did We Do Well?	What Can We Do To Serve You Better	Description / Comments
371	Kindness, very professional, knowledge	Not a thing	A freind talked to 911 dispatcher. Have not spoke with billing dept.
372	Staff was careful to avoid injury to severely crippled hip joint. Smooth transfer.		Service was prompt and staff showed concern for patient comfort.
373	Everything	Nothing, everything wsa very nice.	The REMSA staff was excalent
374	Very good		
375	Excellent care.	Nothing	
376	Kept a cheerful attitude while take the case seriously.		
377			My LOC was attended to. All I know is you kept me safe and promptly got me to the ER. I apologize if I was rude or uncooperative. Thank you so much for your commitment to quality care.
378	Good		
379	Friendly		Transfer from VA Reno to Airport. Still alive, you folks did your part. Good job!!
380	I don't know. This was the 1st time I was even in need of an ambulance.	Again, I don't know. You did what I expected you to do.	
381	Everything	Unknown	Excellant care.
382	Medics were very accomodating and polite.	Nothing	Very good.
383			All was as expected.
384	Very quick response. Made us feel reassured. Very professional and competent. Thanks!		
385	They were great!		
386	knowledgeable and polite	Nothing I can think of.	
387	Everything was good.	You're fine!	thanks!
388	Everything	Nothing	All ok.
389			I have needed REMSA several times and will continue to use them as needed. Suffice to say, I'm thankful to all of their personell. They are kind while being efficient. Thank you to all!
390	Getting to us quickly		The crew did a great job telling us he was o.k. and what was going on.
391	Very kind and professional. REMSA attended me at church during services. There was not a lot of commotion. Everything was taken care of quietly.		
392		As far as I'm concerned, the only thing I'd change re: REMSA is get a newer/better vehicle. Need a quieter one.	
393	How about everything. Made me feel comfortable since was first time.	Keep up the outstanding service and work.	Flawless, perfection, awesome job.
394	Staff was calm, knowldgeable, quick, and helpful. Very wonderful crew.Did an amazing job! Thank you!	Keep up the good work :)	



Regional Emergency Medical Services Authority

**CARE FLIGHT
CUSTOMER SERVICE
FOR
JULY 2012**





Regional Emergency Medical Services Authority

REMSA
PUBLIC RELATIONS REPORT
FOR
JULY 2012

CARE FLIGHT CUSTOMER COMMENTS JULY 2012

	What Did We Do Well	What Can We Do To Serve You Better	Description / Comments
2	Everything		
3	Timely and friendly		
5	Everything, the whole experience was extremely professional and compassionate.	Nothing.	
6	Made my husband feel comfortable at all times. Contacted me when you arrived at Renown.		I do not know what to do about the billing as it was never mentioned to me.
7	Your courtesy and compassion.		You provide a great service.
8	Can't remember.		
9	Everyone was kind and helpful.	Your care was excellent.	Excellent.
10	Fast response and good maneuvering in small area.	The person flying with me said 4 mins. WOW!	Thank you all.
11	Quickly available to transport my husband from Virginia City when he collapsed. Arranged alternate transport from me to Renown.		I was amazed at how quickly he was picked up. I appreciate the call when he arrived.
12	Everything	i don't know	
13	You saved my life!		
14	Quick and easy.		Great crew.
15	Reassurance - professional - empathetic. Explained all well.	Keep doing the good job you are doing.	As a med. prof. myself, I appreciated the care, empathy, professionalism, seldom seen in today's med personnel.
16	Everything was done in a professional manner. Thank you!		
17	My husband had some very serious injuries. We are sure he would not have survived an ambulance ride from Fallon. So I guess you could say you saved his life and I am forever grateful!! Thank you.		
19	Transported me to hospital.	Alternative to high cost.	The average person doesn't have \$23,00 for transport, lots of bankruptcy's filed on this one!
20	All great.	All great.	All great.
21	Help to calm me (mom)and kept things very detailed.	The only thing is that I wished I could have rode with her.	They were all nice, professional and did their job! Very pleasant.
23	Got my wife to trauma center fast.		
24	Everything was very well done.	Nothing	They were very helpful and kind.
26	Quick and easy.		Great crew.
27	Reassurance - professional - empathetic. Explained all well.	Keep doing the good job you are doing.	As a med. prof. myself, I appreciated the care, empathy, professionalism, seldom seen in today's med personnel.
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35	Got my wife to trauma center fast.		
36	Everything was very well done.	Nothing	They were very helpful and kind.

PUBLIC RELATIONS

July 2012

ACTIVITY	RESULTS
Managed press conference and wrote materials regarding the Healthcare Innovation Award.	Throughout the month
Created a Powerpoint presentation for a Reno Gazette Journal Editorial Board meeting	The RGJ wrote an editorial regarding REMSA the following week
Coordinated a story with the Reno Gazette Journal regarding REMSA's saving a cardiac arrest patient at the Rock 'N River marathon.	Story appeared on 7/15/12.



Health Care Innovation Awards: Nevada June 15, 2012

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

Project Title: "REMSA Community Health Early Intervention Team (CHIT)"

Geographic Reach: Nevada

Funding Amount: \$9,872,988

Estimated 3-Year Savings: \$10,500,000

Summary: The Regional Emergency Medical Services Authority of Reno, Nevada, a non-profit provider of ground and air ambulance services, in partnership with Renown Medical Group, the University of Nevada-Reno School of Community Health Sciences, the Washoe County Health District, and the State of Nevada Office of Emergency Medical Services, is receiving an award to create a Community Health Early Intervention Team (CHIT) to respond to lower acuity and chronic disease situations in urban, suburban, and rural areas of Washoe County Nevada. CHIT is designed to reduce unnecessary ambulance responses, as well as hospital admissions and readmissions, while improving the patients' health care. A central component to the success of CHIT is the adoption of a new non-emergency phone number to provide an alternative pathway to care for patients with lower acuity problems. Goals of this initiative include reductions in non-urgent emergency department visits, unreimbursed emergency department costs, hospital admissions, and hospital readmissions, as well as decreased hospital stays, fewer ambulance transports, and improved overall health care and continuity of care.

Over a three-year period, the Regional Emergency Medical Services Authority's program will train an estimated 22 workers and create an estimated 22 jobs. The new workforce will include community paramedics, communication specialists, an educator, continuous quality improvement coordinators, an outreach coordinator, an information technology specialist, a statistician, an administrative support specialist, and a project director.

Notes and Disclaimers:

- *Projects shown may also be operating in other states (see the Geographic Reach)*
- *Descriptions and project data (e.g. gross savings estimates, population served, etc.) are 3 year estimates provided by each organization and are based on budget submissions required by the Health Care Innovation Awards application process.*
- *While all projects are expected to produce cost savings beyond the 3 year grant award, some may not achieve net cost savings until after the initial 3-year period due to start-up-costs, change in care patterns and intervention effect on health status.*



Regional Emergency Medical Services Authority

FOR IMMEDIATE RELEASE:

July 25, 2012

CONTACT: Scott Walquist, KPS3, 686-2116, scott@kps3.com

REMSA ANNOUNCES HEALTH CARE INNOVATION AWARD

RENO, NEVADA – REMSA (Regional Emergency Medical Services Authority) has again made national news by being one of only 107 organizations in the United States to be awarded a Health Care Innovation Award from the federal government. REMSA's project has been funded with almost \$9.9 million from the federal Department of Health and Human Services (HHS); REMSA estimates that the program will save \$10.5 million in healthcare costs in the region over three years.

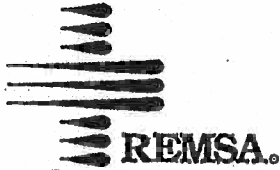
The Centers for Medicaid and Medicare Services will administer the award.

The non-profit REMSA is receiving the award to create a new program that could truly revolutionize how medical care is provided outside of the hospital nationwide. REMSA, in partnership with Renown Medical Home, Renown Regional Medical Center, Northern Nevada Medical Center, Saint Mary's Regional Medical Center, the University of Nevada-Reno School of Community Health Sciences, the Washoe County Health District, and the State of Nevada Office of Emergency Medical Services, is receiving the award to create a new program that specifically responds to lower acuity and chronic disease conditions in urban, suburban, and rural areas of Washoe County. The program is designed to improve patients' healthcare experience while reducing unnecessary ambulance responses, and hospital admissions and readmissions. A central component to the program is the creation of a new non-emergency phone number, to provide an alternative care pathway for patients that need medical advice and care. Over the three-year period, the program will create an estimated 22 new jobs.

The awards from the HHS Medicare and Medicaid Innovation Center support innovative projects nationwide designed to deliver the best care for the whole population at the least cost. The agency received more than 3,000 applications and provided about \$900 million to fund the selected projects. All awarded projects must demonstrate how they would deliver better health, improve care and lower costs to people enrolled in Medicare, Medicaid and the Children's Health Insurance Program (CHIP), particularly those with the highest health care needs. Funding for these projects is for three years. All Innovation projects awarded by HHS are expected to produce cost savings beyond the three-year award.

The new REMSA program will develop three innovative elements. They all address the shortage of primary care providers for Medicare, Medicaid and uninsured patients, and reduce the inappropriate use of emergency services for primary care conditions. Improved and timely primary care access will reduce the likelihood that simple medical problems will deteriorate into serious or life-threatening emergencies.

The first element involves an alternate pathway for individuals to access, via telephone, healthcare services for non-emergency conditions through REMSA's accredited medical communications



Regional Emergency Medical Services Authority

center. With a lower acuity level problem than of the traditional 9-1-1 call can talk to a nurse who is experienced in emergency medical triage and response. Since this communicator is located in the REMSA 9-1-1 medical communications center, emergency medical dispatch (EMD) staff can be consulted to assist both emergency and lower acuity callers.

The second element of the program is initiated after the call is triaged as appropriate for alternative pathways of care provided by a new level of advanced community paramedic. A specially trained REMSA medic is dispatched to address the needs of those patients with minor medical problems on-scene, and refer, or transport the patient to a medical facility other than a hospital emergency room (which is required now). Alternate facilities can include urgent care centers, physician offices, and mental health facilities, which provide appropriate care to patients at a lower cost than an emergency department. Traditional ambulance resources will also access and use alternate facilities for patient transports when appropriate.

Third, REMSA advanced community paramedics will be engaged in working with the community's medical facilities and Patient-Centered Medical Home (PCMH) initiatives to provide appropriate follow up monitoring for patients recently released from the hospital to reduce post-discharge complications and costly readmissions. . Program paramedics will also help with community health surveillance, education, home safety and injury prevention.

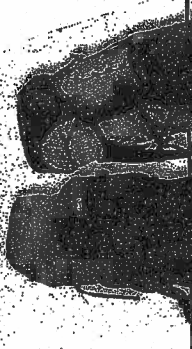
REMSA will demonstrate the options to safely treat at the scene and release or refer patients, or transport them when needed to alternate care facilities will result in significant healthcare savings for patients and the community. .

"This is the crux of how healthcare can be improved and savings can be realized here and eventually across the United States," said Patrick Smith, president of REMSA. "New innovative healthcare approaches are essential to meet the changing and growing demand for service while reducing costs". REMSA believes the federal agency that examined and funded its proposal was due to the innovative approach and potential to positively impact the serious healthcare problems facing the nation.

The 22 new jobs created by the program will include advanced community paramedics, communication specialists, nurses, an educator, continuous quality improvement coordinators, an outreach coordinator, an information technology specialist, a statistician, an administrative support specialist, and a project director.

REMSA is a private, not-for-profit emergency medical services system serving northern Nevada. REMSA's state-of-the-art 9-1-1 dispatch communications center is fully accredited, as are all emergency medical transport services of the company. REMSA provides quality patient care with no taxpayer support or other subsidies.

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RENO GAZETTE-JOURNAL

ONLINE AT RGJ.COM

THURSDAY, JULY 26, 2012

A GANNETT COMPANY

HEALTH CARE

REMSA gets \$9.9M grant

Program designed to sidestep costly ER treatment

By Brian Duggan
bduggan@rgj.com

The Regional Emergency Medical Services Authority was given \$9.9 million by the federal government to create a program that, among other features, will give patients the option of going to an urgent care facility instead of an emergency room.

The program announced Wednesday is projected to save the region \$105 million in health care costs over the next three years and will create 22 jobs.

The regional ambulance provider was one of 107 organizations around the country, including hospitals and clinics, that were awarded the money by the U.S. Department of

Health and Human Services. The department received more than 3,700 applications for the nearly \$1 billion program, according to REMSA officials.

U.S. Senate Majority Leader Harry Reid, D-Nev., issued a statement on Wednesday, saying he was pleased Nevadans will have new options to seek

See GRANT, Page 4A

AT A GLANCE

- With \$9.9 million from the federal government, REMSA will roll out a program that will feature three key parts:
 - It will allow paramedics to take patients to an urgent care or doctor's office instead of an emergency room, if the injury does not need that level of care, and still be compensated.
 - A triage system will be set up in REMSA's 911 center to help patients determine what level of care they need.
 - REMSA will hire special paramedics to do home-based care for people suffering from chronic disease or need help following a surgery. They will also conduct health outreach and education efforts in the community.
- Source: REMSA

Grant

Continued from Page 1A

medical support under the program.

The program is designed to reduce unnecessary ambulance responses, as well as unnecessary hospital admissions and readmissions both costly factors in the nation's health care system, Reid said.

"Improving emergency response capabilities in Washoe County will help patients and improve readiness for first responders," Reid said.

In the coming weeks, REMSA officials will start to roll out the key features of the program.

To help determine the best way to treat a patient, REMSA will launch a "triage system" to help patients determine the best way to treat an injury or ailment.

This will be managed by a nurse located in REMSA's 911 center and will be available by a special hotline phone number.

Right now, REMSA crews must take patients to emergency rooms to be compensated.

Under this new program, they will be able to give patients an option to go to an urgent care or doctor's office, depending on the severity of the injury.

REMSA will receive compensation when crews deliver patients to urgent care for less-severe injuries, though not as much as taking a patient to the emergency room. Specifics on the difference in compensation were not available.

REMSA will hire special paramedics to focus on preventive and at-home care, especially for patients suffering from chronic illness and those recently discharged from hospital who might be susceptible to medical complications.

These paramedics will also help with health education, home safety and injury prevention.

"This is the crux of how health care can be improved and savings can be realized here and, eventually, across the United States," REMSA President Patrick Smith said in a statement.

Over the next month, REMSA will work on its operations plan, which must be approved by officials in Washington, D.C. If the program is a success, Smith said, private insurers might keep the program alive.

Jobs that will be created include advanced community paramedics, communication specialists, nurses, an educator, an information technology specialist, a statistician and a project director.

RENO GAZETTE-JOURNAL/RGJ.COM

VOICES

THE OPINION OF THE RGJ EDITORIAL BOARD

REMSA plan may change health care as we know it

With or without the Affordable Care Act, health care in the United States is changing.

It has to. The rising costs of the system — which isn't really a system but a diverse collection of individuals, private organizations and public agencies often working together but not always — make it unsustainable.

Patients are increasingly uneasy, even when the system works for them; so are providers, who are caught in the middle of patients, insurance companies and the government.

So, change is coming whether we like it or not. With health care being used as a political football between Republicans and Democrats, we can only hope that the change is for the better, not the worse.

That's why residents of the Truckee Meadows should be pleased that the Regional Emergency Medical Services Authority, better known as REMSA, is in the forefront of the movement to find ways to provide better health care for Americans at a lower cost.

On Tuesday, REMSA announced that it had won a \$9.9 million grant from the U.S. Department of Health and Human Services to develop a program that will give patients more options when they call for "emergency" service. If it works, the program has the potential to change the way that many Reno-Sparks residents — and, eventually, all Americans — are treated.

■■■

If you call for an ambulance today, you will most likely end up in the emergency room. The ambulance service has no choice. Most important, that's the only way it will get paid by insurance companies and Medicare. It's also the most expensive place to be treated.

REMSA wants to change that. Its proposal to HHS is that it be allowed to take patients



Michael Flatt, a communications information technology coordinator at REMSA, tries out the First Watch early warning biosurveillance system at REMSA, installed in 2003, the third in the world. CANDICE TOWEL/RGJ

SNAPSHOT

ISSUE: Responding to medical emergencies

OUR VIEW: REMSA's plan would ensure that patients receive the most appropriate care when they call for an ambulance and save money, too.

where they'll get the most appropriate treatment — the emergency room, if that makes the most sense, or to an urgent care center or a physician's office, if that makes more sense.

There are a lot of questions that will have to be answered before the program begins.

REMSA plans to hire specially trained paramedics to focus on home care. A triage nurse will be on duty at the REMSA call center to help patients determine what kind of care they need. Protocols will have to be developed to ensure that decisions are based on what's best for the patient. The program will need the buy-in of doctors,

clinics and hospitals in the area. Insurance companies will have to be convinced that the program is in their best interests, too.

REMSA is in a good position undertake a project of this sort, however.

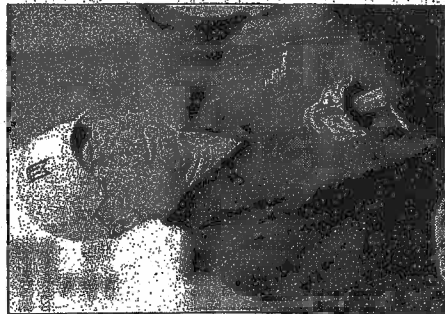
Overseen by the Washoe Health District and a board that consists of medical professionals and hospital representatives, it has plenty of expertise to call on to answer the difficult questions and the cooperation of the medical community that it will need to make it all work.

That may be the reason that REMSA's proposal was one of just 107, out of more than 3,700 applications, awarded grants by HHS.

Patrick Smith, president of REMSA, calls the plan "a game-changer." If the game is going to change, it's good to know that we in Reno-Sparks will be the ones changing it.

YOUR VOICE: The Reno Gazette-Journal Editorial Board invites your comments on topics we write about. Go to RGJ.com and click on the "Voices" link to share your thoughts.

Tribune/Garrett, Valenzuela, Patrick Smith, president and CEO of REMSA, speaks to reporters after announcing the agency's \$9.9 million award from the Department of Health and Human Services. REMSA will use the money to institute a three-step plan to improve health care and lower costs.



REMSA receives \$9M for innovative health care

3-step plan will offer better care, lower costs

GARRETT VALENZUELA

gvalenzuela@dailysparkstribune.com

From the federal Department of Health and Human Services (HHS), "(HHS) goals are pretty simple. They want to improve health care quality and convenience for patients while lowering the cost," said Patrick Smith, president of the Regional Emergency Medical Services Authority, or REMSA. "They believe we are going to set a pathway to start changing how health care is provided in

Washoe County Reno and Sparks. We will be a model for the country to adopt."

With the Health Care Innovation Award, REMSA, a private nonprofit emergency medical services system, was recognized nationally by the HHS for having one of the most innovative plans for

After receiving 3,700 proposals, the HHS handed out 107 awards nationwide totaling \$900 million.

See **REMSA** page 2A

REMSA

from page 1A

HHS, they will allow us to treat and not transport people, or transport them to a lower-acuity setting such as an urgent care. There are patients we pick up where their problems are low-acuity; enough that they are going to allow us to take them to a physician's office."

PART 2: New nurse triage — "We are going to establish the second piece out of our Medical Communications Center,

which is one of 3 percent in the world that is an accredited medical communication center," Smith said. "We are expanding that center, we are putting in new nurses and we are putting in a non-emergency line the community and our partners will be able to call and get advice. We will then be able to link together to get the patient the most appropriate care."

PART 3: Advanced Community Paramedics — "We will soon be training a group of our paramedics to become what we now call Advanced Community Paramedics. They will be linked into the new system, and they will not be in an ambulance, but in separate mobile cars," Smith said. "They will be linking with hospital partners and medical home groups certified by Medicare, to do visits to people in their homes to prevent serious illness that lands them in the hospital or avoids readmission to the hospital."

Dr. Joseph Iser, district health officer for the Washoe County Health District, said REMSA's plan has the potential to innovate the nation's health care initiatives in the future.

"This really is a game that will change the face of medicine as I see it and have seen it over the last 30 years throughout the nation, certainly, if the results are positive," Iser said. "This will be a dramatic change nationwide and has the potential to save money and provide a better care model for our patients."

REMSA projects that \$10.5 million will be saved over the next three years. Approximately 22 new jobs will be created during implementation of the plan, in the fields of community paramedics, communication specialists, outreach and improvement coordinators, information technology specialists and project directors.

"This is the direction medicine is going. It is patient centered. It is moving resources to the patient rather than the patient to the resources and it will be very cost-effective," county Commissioner Bob Larkin said. "This community has the potential now, and everything is in place, to become a center of excellence for this station-centered concept."

Daily Sparks Tribune

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THURSDAY, JULY 26, 2012



Published on *jems.com* (<http://www.jems.com>)

[Home](#) > [News](#) > [REMSA Announces Healthcare Innovation Award](#) > REMSA Announces Healthcare Innovation Award

REMSA Announces Healthcare Innovation Award

Thursday, August 2, 2012

RENO, Nev. – REMSA (Regional Emergency Medical Services Authority) has again made national news by being one of only 107 organizations in the United States to be awarded a Health Care Innovation Award from the federal government. REMSA's project has been funded with almost \$9.9 million from the federal Department of Health and Human Services (HHS); REMSA estimates that the program will save \$10.5 million in healthcare costs in the region over three years.

The Centers for Medicaid and Medicare Services will administer the award.

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REMSA is a private, non-profit emergency medical services system serving northern Nevada. 42
REMSA's state-of-the-art 9-1-1 dispatch communications center is fully accredited, as are all

emergency medical transport services of the company. REMSA provides quality patient care with no taxpayer support or other subsidies.

News Administration and Leadership Center for Medicaid and Medicare Services
REMSA

Source URL: <http://www.jems.com/article/news/remsa-announces-healthcare-innovation-aw>



Washoe County School District
Every Child, By Name And Place, To Graduation

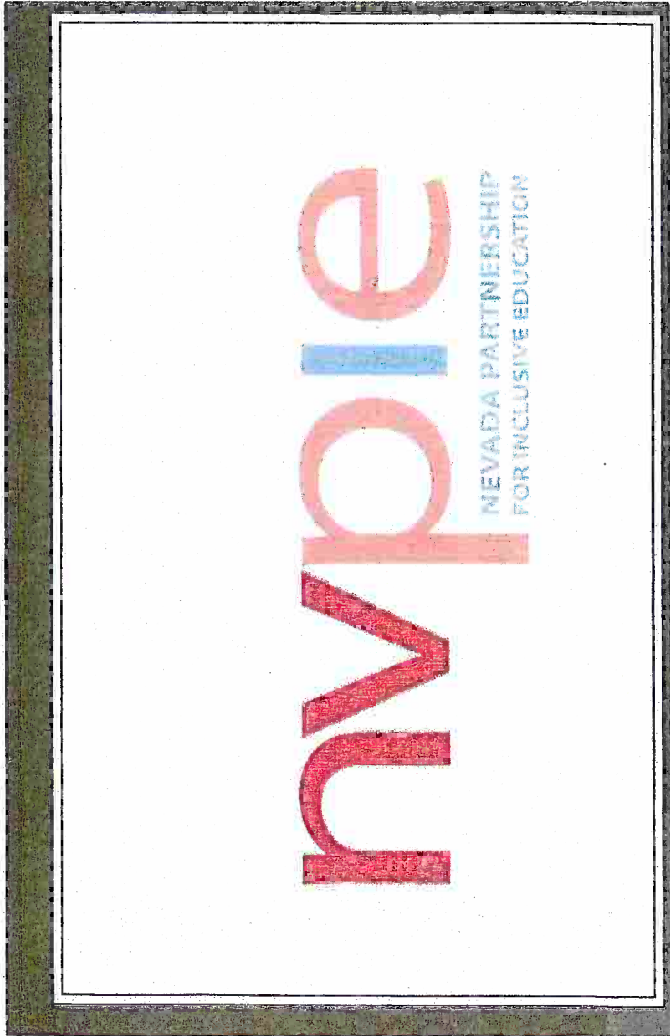
The Promise of a Caring Community

We have great schools, this is well known,
But we are looking for schools where inclusion is shown.
We want teachers and kids who are kind and are true,
Where working together is for more than a few.
We want to award them with prizes and cash,
To put on a party, to throw a real bash!

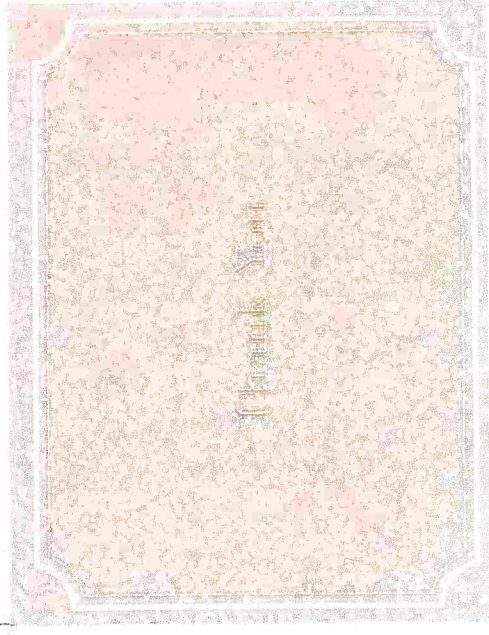
You've helped us have a great time and raise lots of money;
It was SUCH a fun day, even the weather was sunny!
Touchin' Trucks was a wonderful time, we had a real ball!

It takes a community to make this all happen.
Thank you for being an important part of our community.

Thanks for your great support!
See you next year!
-Becca Engle!!
Denny Beck



Nevada Partnership for Inclusive Education nvpie.org



Remco Team,

On behalf of the Reno Association for the Education of Young Children, I would like to thank you for participating in our 6th Annual Wally for Children and Family Fun Day. Your participation contributed to the success of this event for our community. We appreciate your support and look forward to seeing you next year.

Sincerely,
Michelle Whit
Resource Development Coordinator

This Baguet program
Hester again, this was a
great learning experience
for our troop

Michelle M. (Caret)

Thank
you
SO MUCH

Thank you so much for
allowing Danny to bring the
van "unit" to show the girls the
ins and outs of helping all of
us when we need you.

Joni Wesselback (Mona)

The girls had a great
time! They earned their
first aid patch, learning
while having fun!!
Thank you again, Jenni (leader)

Teaching us
First Aid
-Morgan

Thank you for
letting Danny
come.
-Giovanna

Thank you for the nicest things

for people!
And you're appreciated
more than you know!

Thank you
for people
-Morgan

Avery

Thank you
very much for
all that you
do for us!

-Emily

Thank you
for letting
us in the
ambulance
-Morgan
Thank you for
letting us
in the ambulance
-Morgan

Catrina Peters
Dept. Of Education

Dennis Taylor
Dept. Of Transportation

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State of Nevada
BRIAN SANDOVAL
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BICYCLE AND PEDESTRIAN ADVISORY BOARD

P. O. Box 251
Carson City, Nevada 89702

WWW.BICYCLENEVADA.COM

TIMOTHY ROWE, Chair
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Bicycle Business

Mark Kimbrough
Org. on Environmental Issues

Dennis Stark
General Public

Noah Jennings
Under 21 Years of Age

July 30, 2012

Sark Aerick
REMSA
450 Edison Way
Sparks, NV 89502

Dear Sark,

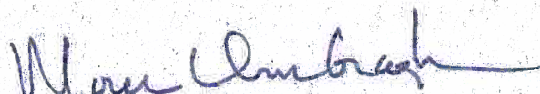
The Nevada Bicycle Pedestrian Advisory Board [NBPAB] wants to thank you for your participation of one the largest public gathering of bicyclists and pedestrians in the history of the State. This event was made even more successful with your participation. The thousands of smiling faces on the participants was their way of expressing thanks to all of us for the opportunity to participate. We hope that REMSA felt their presence was worth the staff time for this event. It is very comforting to know that medical assistance is readily available for such a large event.

We couldn't be happier with the results of all your efforts and hopefully everyone involved with your team enjoyed it as much as the public did. We hope this large turnout delivers a message to the public of how many bicyclists, runners and walkers are out there in the local communities.

If there is anything the NBPAB can do for you in the future please let us know.

Sincerely,


Timothy Rowe
Chairman
Nevada Bicycle & Pedestrian Advisory Board


Mark Kimbrough
Event Coordinator for the Board



REMSA
450 Edison Way
Reno, Nv 89502

Attn: Vickie Fisher

Dear Vickie:

On behalf of Northern Nevada Chapter of the Nevada Credit Union League, thank you for your donation to the Chapter's Dollar Auction benefiting the Richard Miles Johnson (RMJ) Foundation. This year's event raised \$2,971 for the RMJ Foundation!

RMJ supports programs such as Biz Kid\$ and the USA Today Education program, as well as several individual programs developed by credit unions. Funding financial education programs is yet another positive public advocacy tool, and helps credit unions fulfill their mission of serving the underserved. To learn more about the RMJ Foundation, please visit www.rmjfoundation.org.

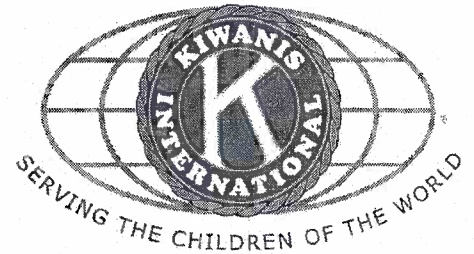
Again, thank you for your support of the RMJ Foundation and the Northern Nevada Chapter.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Egesdahl". The signature is written in a cursive style with a long, sweeping tail.

Karen Egesdahl
Board of Governors
Northern Nevada Chapter of the
Nevada Credit Union League

P.O. Box 20847
Reno, NV 89515
May 8, 2012



REMSA
c/o Sark Aerick
450 Edison Way
Reno, NV 89502

Dear REMSA:

Thank you so much for your support with Kiwanis Family Fun Fiesta that was May 5, 2012 at Paradise Park. It was so incredible to have REMSA there and let the families in the community gain awareness of the incredible resources that you offer our community members in need.

At the Kiwanis Family Fun Fiesta we had this past weekend, we estimate about 350 children from the community participated and brought their families. We could not have done the event without support like your organization gave us. To express in part our appreciation, all attendees received information that included recognition of our amazing sponsors for this event, including your organization.

We appreciated the support of your organization at our event as well as the valuable resources that you give to our community every day. In order to improve for future events, there is an evaluation that is included in this letter, we would really appreciate your telling us how we can make future events even more successful than this was!

Thank you so much for the incredible support you showed us for this event, and all of the support you give to the community.

Sincerely yours,

A handwritten signature in blue ink that reads 'Carly Sweder'. The signature is written in a cursive, flowing style.

Carly Sweder
Kiwanis Family Fun Fiesta Chair



BUILDERS ASSOCIATION CHARITY

5484 Reno Corporate Dr., Ste 200, Reno, NV 89511

Phone (775) 329-2424 ♦ Fax (775) 284-0865

2012

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June 25, 2012

Mr. Sark Aerick
Event Coordinator
REMSA
450 Edison Way
Reno, NV 89502

Dear Sark,

On behalf of the Builders Association Charity and the Dash for Dads Committee, I wanted to thank you so very much for your sponsorship and support of the inaugural Dash for Dads event. As you know, proceeds from this event will help to pay for PSA testing and will provide financial assistance to those in treatment. I am proud to tell you that this event has raised over \$30,000 to date, with more to come. Chalet was a pleasure and was readily available had we had any kind of emergency.

The Builders Association Charity assists Northern Nevada children and families struggling with adversity. Events like "Dash for Dads" allow us to continue to make a positive difference in the health of those in our community. This year, the need is greater than ever. With one in six men being diagnosed with Prostate Cancer in their lifetime, the need is great. Thanks to you and your generous partnership, we will answer that need.

For income tax purposes, the Builders Association Charity Taxpayer Identification number is 88-0396828. Thank you again for your support.

Sincerely,

Bobbie Merrigan
Executive Director

Certificate of Appreciation

This certificate is awarded to



Thank you for your outstanding support of

Touchin' Trucks 2012

Signature *Dorothy Beck*

Date 7-2-12

Signature *Rebecca Singh*

Date 7-2-12



Washoe County School District
Every Child, By Name And Face, To Graduation



NEVADA PARTNERSHIP



NEVADA Today

School of Community Health Sciences to aid in new REMSA project

School will assist with training and evaluation

August 7, 2012

By Claudene Wharton

The University's School of Community Health Sciences will help design and collaborate in a training program for employees of the Regional Emergency Medical Services Authority of Reno (REMSA) under a new project that will provide an alternative to ambulance service and urgent care visits for patients with lower acuity and chronic disease situations in Washoe County. The School will also assist in the complex evaluation of this innovative project.



Dr. Trudy Larson, director of the School of Community Health Sciences at the University of Nevada, Reno.

"There are elderly or ill people in our community, for instance, who may fall and end up having to call an ambulance for assistance getting up," explained Trudy Larson, director of the University's School of Community Health Science, who will also serve on the REMSA Partners Advisory Committee. "This program will allow REMSA to establish a new nonemergency phone number that folks like these can call, and REMSA will have specially trained teams waiting to assist them, without having to dispatch a full ambulance team and vehicle."

The \$9.8 million project, called the "REMSA Community Health Early Intervention Team," is federally funded by a Health Care Innovation Award, awards aimed at delivering better health, improved care and lower costs to people enrolled in Medicare, Medicaid and the Children's Health Insurance Program. Specifically, the REMSA project aims to result in fewer nonurgent emergency department visits, ambulance transports, hospital admissions and hospital readmissions. It also aims to reduce unreimbursed emergency department costs, and ultimately, to improve the overall health care and continuity of care in our community.

It is estimated that within three years, the program will have already saved more than it cost, saving \$10.5 million in three years. Other partners in the project include the Washoe County Health District and the State of Nevada Office of Emergency Medical Services.

"We are delighted to help REMSA with this project," Larson said. "Those who respond to calls from the new, non-emergency phone line will need a great deal of knowledge and a special skill set to respond to a variety of health-related incidents. Our faculty can provide solid, research-based information to curriculum design and bring expertise to the important evaluation components of this impressive project."

Topic: [Community](#) | [Featured](#) | [Outreach](#)

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Jennifer Burton, Sunday, July 15, 2012

REMSA Paramedics Save UNR Student at Marathon

Ashley Langus was 10 feet from the finish line at the Rock-n-River half marathon when she collapsed into a heap on the pavement. Her heart stopped beating, and she literally died for three minutes.

Today, at 23, she's a new person with a new outlook on life. She credits Regional Emergency Medical Services Authority technicians and paramedics for her second chance.

It all started when Ashley and a friend decided to run the half marathon together on May 6. It would be her first, and during the race, she remembers having some trouble breathing around mile 12. She decided to power through the pain.

She blacked out just before the finish and woke up in an ambulance. The strange thing is, she remembers feeling calm, not panicked. Ashley told me she can still hear the soothing voice of the ambulance attendant telling her that they'd take care of her and would stay with her.

And they did. Later that day, her four REMSA heroes visited her in the hospital. They brought the medal from her first half marathon and presented it at her bedside.

Paramedics Matt Dixon and Steve Schroeder and EMTs Sara Dixon and Jennifer McCracken wanted to make sure their young patient was feeling better after her frightening ordeal.

Alan Tom of REMSA told me Ashley had gone into cardiac arrest. REMSA crews were standing by at the event, just like they do at more than 600 events every year.

Within seconds, they responded and started CPR. Ashley said if they hadn't been right there, she wouldn't be here to tell her story.



REMSA paramedics Matt Dixon, Steve Schroeder and Alan Tom administer CPR to Ashley Langus on May 6. / Marilyn Newton/RGJ

Now, the recent UNR graduate is back in fighting shape with a clean bill of health.

By the way, she finished the half marathon in 2 hours and 35 minutes, including stretcher time. Not bad for a first half marathon.



Washoe County Health District



Public Health
Prevent. Promote. Protect.

August 14, 2012

To: Members District Board of Health

From: Eileen Stickney

Subject: Public Health Fund Revenue and Expenditure Report for July 2012
Agenda Item No. -

Recommendation

Staff recommends that the District Board of Health accept the attached report of revenues and expenditures for the Health Fund for July 2012 of fiscal year 13.

Background

The attached reports are for the accounting period 1/13 and the percentages should approximate 8% of the year. Our total revenues and expenditures for the current year (FY13) compared to last year (FY12) are as follows:

July 2013	FY13 – REV	FY12 – REV	FY13 – EXP	FY12 – EXP
Transfer	0%	0%		
AHS	0%	0%	8%	7%
AQM	7%	2%	9%	7%
CCHS	1%	1%	7%	7%
EHS	11%	3%	12%	10%
EPHP	3%	2%	8%	10%
TOTAL	4%	1%	8%	8%

The Environmental Oversight Account for July 2012 is \$108,290.66.

I would be happy to answer any questions of the Board during the meeting or you may contact me directly at 328-2417.


 Administrative Health Services Officer

Enclosure

Washoe County Health District
REVENUE
Period 1, FY 12013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422503 Environmental Permits	51,500.00-	3,682.00-	47,818.00-	7	46,900.00-	3,037.00-	43,863.00-	6
422504 Pool Permits	68,000.00-	1,448.00-	66,552.00-	2	63,000.00-	854.00-	62,146.00-	1
422505 RV Permits	10,500.00-	986.00-	9,514.00-	9	9,700.00-	104.00-	9,596.00-	1
422507 Food Service Permits	389,000.00-	34,116.00-	334,884.00-	9	342,000.00-	20,719.00-	321,281.00-	6
422508 Wat Well Const Perm	20,000.00-	3,467.00-	16,533.00-	17	27,000.00-	338.00-	26,662.00-	1
422509 Water Company Permits	2,500.00-		2,500.00-		3,500.00-	234.00-	3,266.00-	7
422510 Air Pollution Permits	448,037.00-	34,729.00-	413,308.00-	8	370,485.00-	24,118.00-	346,367.00-	7
422511 ISDS Permits	49,000.00-	3,415.00-	45,585.00-	7	47,000.00-	2,939.00-	44,061.00-	6
422513 Special Event Permits	79,000.00-	12,689.00-	66,311.00-	16	74,000.00-	9,692.00-	64,308.00-	13
422514 Initial Applic Fee	27,000.00-	2,376.00-	24,624.00-	9	25,000.00-	1,296.00-	23,704.00-	5
* Licenses and Permits	1,124,537.00-	96,908.00-	1,027,629.00-	9	1,008,585.00-	63,331.00-	945,254.00-	6
431100 Federal Grants	5,410,086.51-		5,410,086.51-		6,249,019.10-	220.00-	6,248,799.10-	0
431105 Federal Grants - Indirect	69,599.00-		69,599.00-		38,708.00-		38,708.00-	
432100 State Grants	99,857.00-		99,857.00-		458,327.00-		458,327.00-	
432310 Tire Fee NRS 444A.090	418,766.00-	98,003.67-	320,762.33-	23	452,000.00-		452,000.00-	
432311 Pol Ctr 455B.830	300,000.00-	78,572.00-	221,428.00-	26	297,006.07-		297,006.07-	
* Intergovernmental	6,298,308.51-	176,575.67-	6,121,732.84-	3	7,495,060.17-	220.00-	7,494,840.17-	0
460500 Other Immunizations	89,000.00-	6,363.00-	82,637.00-	7	89,000.00-	6,693.00-	82,307.00-	8
460501 Medicaid Clinical Services	36,200.00-	44.46	36,244.46-	0-	40,300.00-	4,982.15-	35,317.85-	12
460503 Childhood Immunizations	30,000.00-	1,946.00-	28,054.00-	6	59,000.00-	3,097.00-	55,903.00-	5
460508 Tuberculosis	4,100.00-	504.82-	3,595.18-	12	6,250.00-	161.58-	6,088.42-	3
460510 IT Overlay	113,400.00-	10,178.00-	103,222.00-	9	96,800.00-	6,195.00-	90,605.00-	6
460511 Birth and Death Certificates	400,000.00-	41,362.00-	358,638.00-	10	280,000.00-	33,677.00-	246,323.00-	12
460512 Duplication Service Fees		3.00-	3.00			6.70-	6.70	
460513 Other Heat Service Charges	2,700.00-	919.00-	1,781.00-	34	2,700.00-	135.00-	2,565.00-	5
460514 Food Service Certification	13,900.00-	1,233.00-	12,667.00-	9	9,000.00-	1,538.00-	7,462.00-	17
460515 Medicare Reimbursement					300.00-		300.00-	
460516 Pgm Inc-3rd Pty Rec	2,250.00-	29.00-	2,250.00-		4,750.00-	313.80-	4,436.20-	7
460517 Influenza Immunization	7,000.00-		6,971.00-	0	7,000.00-	30.00-	6,970.00-	0
460518 STD Fees	23,000.00-	1,729.76-	21,270.24-	8	28,000.00-	1,566.18-	26,443.82-	6
460520 Eng Serv Health	44,000.00-	709.00-	43,291.00-	2	42,000.00-	608.00-	41,392.00-	1
460521 Plan Review - Pools & Spas	2,500.00-		2,500.00-		2,500.00-	672.00-	1,828.00-	27
460523 Plan Review - Food Services	17,000.00-	1,599.00-	15,401.00-	9	17,000.00-	192.00-	16,808.00-	1
460524 Family Planning	44,000.00-	2,181.35-	41,818.65-	5	44,000.00-	2,480.73-	41,519.27-	6
460525 Plan Review - Vector	30,000.00-	1,523.00-	28,477.00-	5	24,000.00-	411.00-	23,589.00-	2
460526 Plan Review-Air Quality	40,000.00-	1,739.00-	38,261.00-	4	25,000.00-	1,693.00-	23,307.00-	7
460527 NOE-AQM	100,000.00-	11,557.00-	88,443.00-	12	76,000.00-	7,164.00-	68,836.00-	9
460528 NESHAP-AQM	84,000.00-	7,104.00-	76,896.00-	8	66,000.00-	4,795.00-	61,205.00-	7
460529 Assessments-AQM	41,000.00-	5,197.00-	35,803.00-	13	28,000.00-	4,158.00-	23,842.00-	15
460530 Inspector Registr-AQ	2,600.00-	2,492.00-	108.00-	96	3,115.00-	2,670.00-	445.00-	86
460531 Dust Plan-Air Quality	95,000.00-	11,520.00-	83,480.00-	12	165,000.00-	3,564.00-	161,436.00-	2
460532 Plan Rvw/Hotel/Motel		410.00-	410.00					
460534 Child Care Inspection	8,500.00-	1,026.00-	7,474.00-	12	8,000.00-	759.00-	7,241.00-	9
460535 Pub Accomod Inspectn	17,300.00-	1,440.00-	15,860.00-	8	16,000.00-	1,359.00-	14,641.00-	8
460570 Education Revenue	5,700.00-	6.00-	5,694.00-	0	13,400.00-	1,122.00-	12,278.00-	8
* Charges for Services	1,253,150.00-	112,726.47-	1,140,423.53-	9	1,153,115.00-	90,033.14-	1,063,081.86-	8

Washoe County Health District
 REVENUE
 Period 1, FY 12013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
484050 Donations Federal Prgm Income	41,934.00-	3,197.34-	38,736.66-	8	41,450.00-	3,573.82-	37,876.18-	9
484195 Non-Gov't Grants					5,000.00-		5,000.00-	
485300 Other Misc Gov't Rev	41,934.00-	3,197.34-	38,736.66-	8	805,650.00-	3,573.82-	805,650.00-	0
* Miscellaneous	8,717,929.51-	389,407.48-	8,328,522.03-	4	852,100.00-	157,157.96-	848,526.18-	1
** Revenue					10,508,860.17-		10,351,702.21-	

Washoe County Health District
EXPENSES
Period 1, FY 12013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
701110 Base Salaries	9,426,920.37	713,220.92	8,713,699.45	8	9,478,553.73	745,322.11	8,733,231.62	8
701120 Part Time	523,468.40	43,373.80	480,094.60	8	542,290.09	46,206.73	496,083.36	9
701130 Pooled Positions	281,084.18	32,965.33	248,118.85	12	425,879.50	24,634.36	401,245.14	6
701140 Holiday Work	1,450.00	106.52	1,343.48	7	1,200.00	319.32	880.68	27
701200 Incentive Longevity	162,400.00	346.16	162,053.84	0	162,380.00	586.16	161,793.84	0
701300 Overtime	50,825.11	1,921.27	48,903.84	4	57,406.25	6,922.51	50,483.74	12
701406 Standby Pay						3,232.32	3,232.32	
701408 Call Back	1,000.00		1,000.00		3,000.00	268.72	2,731.28	
701412 Salary Adjustment	10,554.54		10,554.54		101,818.78		101,818.78	
701413 Vac Payoff/Sick Pay-Term		19,371.68	19,371.68					
701415 Physical Fitness Pay		9,544.52	9,544.52			75,198.96	75,198.96	
701500 Merit Awards						5.34	5.34	
* Salaries and Wages					92,818.62	6,695.16	6,695.16	
705110 Group Insurance	10,457,702.60	820,850.20	9,636,852.40	8	10,679,709.73	909,391.69	9,770,318.04	9
705210 Retirement	1,441,387.10	113,523.99	1,327,863.11	8	1,489,390.16	116,041.07	1,373,349.09	8
705215 Retirement Calculation	2,396,003.61	179,002.94	2,217,000.67	7	2,366,170.12	170,897.40	2,195,272.72	7
705230 Medicare April 1986					355,282.00	696.10	354,585.90	0
705320 Workmens Comp	137,675.71	10,712.33	126,963.38	8	137,288.33	11,365.54	125,922.79	8
705330 Unemply Comp	63,932.41	5,327.72	58,604.69	8	63,088.76	6,445.81	56,642.95	10
705360 Benefit Adjustment	15,533.45	15,533.45		100	14,892.40		14,892.40	
* Employee Benefits					11,708.00		11,708.00	
710100 Professional Services	4,054,532.28	324,100.43	3,730,431.85	8	4,437,819.77	305,445.92	4,132,373.85	7
710105 Medical Services	336,682.52	508.00	336,174.52	0	1,126,661.42	8,594.00	1,118,067.42	1
710108 MD Consultants	9,264.00	110.00	9,154.00	1	8,914.00	347.00	8,567.00	4
710110 Contracted/Temp Services	46,900.00	1,000.00	45,900.00	2	60,900.00	1,000.00	59,900.00	2
710119 Subrecipient Payments	56,000.00	445.17	55,554.83	1	89,365.00	721.34	88,643.66	1
710200 Service Contract	63,143.00	4,140.17	59,002.83	7	186,242.00	3,833.83	186,242.00	6
710205 Repairs and Maintenance	12,300.00	1,676.29	10,623.71	14	69,433.00	530.56	65,599.17	3
710210 Software Maintenance	16,200.00	3,000.00	13,200.00	19	19,940.00		19,409.44	
710300 Operating Supplies	130,287.71	1,323.94	128,963.77	1	158,652.00	4,763.78	153,888.22	3
710302 Small Tools & Allow	1,685.00		1,685.00		1,685.00		1,685.00	
710308 Animal Supplies	2,000.00	26.50	1,973.50	1	2,000.00		2,000.00	
710319 Chemical Supplies	231,950.00	231,489.88	460.12	100	281,950.00	118,586.30	163,363.70	42
710334 Copy Machine Expense	28,928.91	1,594.36	27,334.55	6	29,324.89	1,526.50	27,798.39	5
710350 Office Supplies	40,420.01	2,298.02	38,121.99	6	44,277.01	1,187.86	43,089.15	3
710355 Books and Subscriptions	7,709.00	443.07	7,265.93	6	7,684.00	447.43	7,236.57	6
710360 Postage	21,290.00	1,576.26	19,713.74	7	21,085.00	1,707.22	19,377.78	8
710361 Express and Courier	605.00	191.50	413.50	32	780.00		780.00	
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	38,352.51	239.06	38,352.51	1	28,331.31	309.92	28,021.39	1
710502 Printing	19,155.00	1,180.00	18,915.94	13	17,557.00	209.70	17,347.30	1
710503 Licenses & Permits	8,870.00	142.00	7,690.00	4	8,540.00	45.00	8,495.00	1
710505 Rental Equipment	3,324.00	6,465.00	3,182.00	6	2,300.00	479.88	2,300.00	8
710507 Network and Data Lines	6,465.00	2,708.94	6,465.00	6	5,960.00	2,760.84	5,480.12	6
710508 Telephone/Land Lines	45,215.00		42,506.06		46,189.00		43,428.16	

Washoe County Health District
EXPENSES
Period 1, FY 12013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710509 Seminars and Meetings	24,765.00	3,570.50	21,194.50	14	33,040.00	4,115.00	28,925.00	12
710512 Auto Expense	17,005.00	757.97	16,247.03	4	23,268.00	812.10	22,455.90	3
710514 Regulatory Assessments	11,920.00	2,980.00	8,940.00	25				
710519 Cellular Phone	15,790.00		15,790.00		17,240.00	35.45	17,204.55	0
710529 Dues	11,176.00	2,985.00	8,191.00	27	6,886.00	995.00	5,891.00	14
710535 Credit Card Fees	11,455.00	1,131.13	10,323.87	10	10,495.00	1,069.17	9,425.83	10
710546 Advertising	37,223.86		37,223.86		42,465.52	8,385.00	34,080.52	20
710551 Cash Discounts Lost		3.77	3.77			5.48	5.48	
710577 Uniforms & Special Clothing	3,000.00		3,000.00		3,150.00		3,150.00	
710585 Undesignated Budget	15,300.00		15,300.00		923,058.00		923,058.00	
710600 LT Lease-Office Space	113,439.00	9,353.44	104,085.56	8	113,439.00	7,440.00	105,999.00	7
710703 Biologicals	225,667.19	7,444.40	218,222.79	3	242,794.79	7,651.28	235,143.51	3
710714 Referral Services					9,040.00		9,040.00	
710721 Outpatient	110,399.15	701.70	109,697.45	1	97,399.00		97,399.00	
710872 Food Purchases	7,251.00	492.98	6,758.02	7	3,726.00		3,726.00	
711010 Utilities	2,880.00		2,880.00		3,483.00		3,483.00	
711100 ESD Asset Management	17,040.00	1,584.00	15,456.00	9	17,160.00	1,508.00	15,652.00	9
711113 Equip Srv Replace	25,938.64	38,937.05	12,998.41	150	44,139.00	3,674.93	40,464.07	8
711114 Equip Srv O & M	42,163.13	38,937.05	3,226.08	92	57,849.02	4,554.54	53,294.48	8
711115 Equip Srv Motor Pool	16,741.00		16,741.00			95.00	95.00	
711117 ESD Fuel Charge	51,253.35		51,253.35		48,768.76	4,526.18	44,242.58	9
711119 Prop & Liab Billings	80,283.41	6,690.28	73,593.13	8	77,036.32	6,419.69	70,616.63	8
711210 Travel	130,940.00	3,633.93	127,306.07	3	163,845.00	7,460.41	156,384.59	5
711300 Cash Over Short						3.00	3.00	
711400 Overhead - General Fund	2,553,372.00		2,553,372.00					
711502 Build Imp nonCapital	52,986.56	18,017.23	34,969.33	34	66,984.98	127.00	127.00	
711504 Equipment nonCapital	4,704,835.95	391,313.59	4,313,522.36	8	4,235,138.02	1,590.68	65,394.30	2
* Services and Supplies	257,706.25		257,706.25		529,183.12	207,513.07	4,027,624.95	5
781004 Equipment Capital	257,706.25		257,706.25		529,183.12	99,738.88	429,444.24	19
* Capital Outlay	19,474,777.08	1,536,264.22	17,938,512.86	8	19,881,850.64	1,522,089.56	18,359,761.08	8
** Expenses	8,623,891.00		8,623,891.00		7,250,850.00		7,250,850.00	
621001 Transfer From General	8,623,891.00		8,623,891.00		7,250,850.00		7,250,850.00	
* Transfers In	8,623,891.00		8,623,891.00		7,250,850.00		7,250,850.00	
** Other Financing Src/Use	8,623,891.00		8,623,891.00		7,250,850.00		7,250,850.00	
*** Total	2,132,956.67	1,146,856.74	986,099.93	54	2,122,140.47	1,364,931.60	757,208.87	64

Washoe County Health District
 Administrative Health Services
 Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	1,109,658.25-		1,109,658.25-		1,191,109.00-		1,191,109.00-	
* Intergovernmental	1,109,658.25-		1,109,658.25-		1,191,109.00-		1,191,109.00-	
** Revenue	1,109,658.25-		1,109,658.25-		1,191,109.00-		1,191,109.00-	
701110 Base Salaries	1,659,278.99	129,527.87	1,529,751.12	8	1,672,188.45	140,774.96	1,531,413.49	8
701120 Part Time	24,152.57	1,996.52	22,156.05	8	24,218.74	2,122.80	22,095.94	9
701130 Pooled Positions	5,000.00	840.27	4,159.73	17	24,125.42	3,567.69	20,557.73	15
701200 Incentive/Longevity	32,255.00	57.70	32,197.30	0	31,900.00		31,900.00	
701300 Overtime	1,300.00	245.58	1,054.42	19	2,100.00	26.34	2,126.34	1-
701412 Salary Adjustment	10,554.54		10,554.54		58,579.12		58,579.12	
701413 Vac Payoff/Sick Pay-Term		3,173.40	3,173.40-					
701417 Comp Time		18.92	18.92-					
* Salaries and Wages	1,732,541.10	135,860.26	1,596,680.84	8	1,813,111.73	146,439.11	1,666,672.62	8
705110 Group Insurance	264,635.74	20,818.50	243,817.24	8	271,401.01	22,395.47	249,005.54	8
705210 Retirement	401,739.43	30,777.56	370,961.87	8	402,901.49	30,263.31	372,638.18	8
705215 Retirement Calculation					355,282.00		355,282.00	
705230 Medicare April 1986	23,995.79	1,878.78	22,117.01	8	24,227.84	2,029.63	22,198.21	8
705320 Workmens Comp	11,886.40	990.54	10,895.86	8	12,363.45	1,030.29	11,333.16	8
705330 Unemply Comp	2,888.00	2,888.00		100	2,920.50		2,920.50	
* Employee Benefits	705,145.36	57,353.38	647,791.98	8	1,069,096.29	55,718.70	1,013,377.59	5
710100 Professional Services	12,000.00		12,000.00		9,500.00		9,500.00	
710105 Medical Services	350.00		350.00		350.00		350.00	
710200 Service Contract	2,150.00		2,150.00		1,500.00		1,500.00	
710205 Repairs and Maintenance	400.00	80.00	320.00	20	400.00		400.00	
710300 Operating Supplies	9,434.00		9,434.00		17,251.00	160.70	17,090.30	1
710334 Copy Machine Expense	4,600.00	507.40	4,092.60	11	5,680.00	493.79	5,186.21	9
710350 Office Supplies	8,800.00	527.46	8,272.54	6	11,900.00	247.22	11,652.78	2
710355 Books and Subscriptions	1,250.00	24.94	1,225.06	2	1,350.00	358.50	991.50	27
710360 Postage	1,375.00	86.89	1,288.11	6	1,175.00	54.67	1,120.33	5
710361 Express and Courier	100.00		100.00		100.00		100.00	
710500 Other Expense	1,600.00		1,600.00		1,600.00	50.00	1,550.00	3
710502 Printing	2,080.00		2,080.00		2,080.00	7.70	2,072.30	0
710503 Licenses & Permits	2,490.00	80.00	2,410.00	3	2,490.00	45.00	2,445.00	2
710507 Network and Data Lines	630.00		630.00		630.00	39.99	590.01	6
710508 Telephone Land Lines	10,340.00	442.31	9,897.69	4	11,340.00	478.67	10,861.33	4
710509 Seminars and Meetings	6,900.00	1,401.50	5,498.50	20	7,400.00	316.00	7,084.00	4
710512 Auto Expense	3,950.00	131.42	3,818.58	3	3,900.00	226.56	3,673.44	6
710519 Cellular Phone	1,470.00		1,470.00		1,470.00		1,470.00	
710529 Dues	2,850.00	2,485.00	365.00	87	2,850.00	945.00	1,905.00	33
710546 Advertising	150.00		150.00		150.00		150.00	
710600 LT Lease-Office Space	71,788.00	5,983.44	65,804.56	8	71,788.00	700.00	71,088.00	1
710872 Food Purchases	150.00		150.00		150.00		150.00	
711010 Utilities	1,000.00		1,000.00		1,000.00		1,000.00	
711100 ESD Asset Management		24.00	24.00-		312.00	26.00	286.00	8
711114 Equip Srv O & M					767.04	41.40	725.64	5
711115 Equip Srv Motor Pool					557.28	50.00	50.00-	
711117 ESD Fuel Charge					15,154.15	24.18	533.10	4
711119 Prop & Liab Billings	14,926.40	1,243.87	13,682.53	8	15,154.15	1,262.84	13,891.31	8
711210 Travel	17,000.00		17,000.00		17,000.00	672.30	16,327.70	4

Washoe County Health District
 Administrative Health Services
 Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
711300 Cash Over Short						3.00-	3.00	
711504 Equipment nonCapital	1,500.00	189.05	1,310.95	13	1,650.00		1,650.00	
* Services and Supplies	179,283.40	13,207.28	166,076.12	7	191,494.47	6,197.52	185,296.95	3
** Expenses	2,616,969.86	206,420.92	2,410,548.94	8	3,073,702.49	208,355.33	2,865,347.16	7
*** Total	1,507,311.61	206,420.92	1,300,890.69	14	1,882,593.49	208,355.33	1,674,238.16	11

Washoe County Health District
Air Quality Management
Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422510 Air Pollution Permits	448,037.00-	34,729.00-	413,308.00-	8	370,485.00-	24,118.00-	346,367.00-	7
* Licenses and Permits	448,037.00-	34,729.00-	413,308.00-	8	370,485.00-	24,118.00-	346,367.00-	7
431100 Federal Grants	912,531.00-		912,531.00-		863,531.00-		863,531.00-	
431105 Federal Grants - Indirect	30,224.00-		30,224.00-					
432100 State Grants								
432311 Pol Cril 455B.830	300,000.00-	78,572.00-	221,428.00-	26	230,000.00-		230,000.00-	
* Intergovernmental	1,242,755.00-	78,572.00-	1,164,183.00-	6	297,006.07-		297,006.07-	
460526 Plan Review-Air Quality	40,000.00-	1,739.00-	38,261.00-	4	25,000.00-	1,693.00-	23,307.00-	7
460527 NOE-AQM	100,000.00-	11,557.00-	88,443.00-	12	76,000.00-	7,164.00-	68,836.00-	9
460528 NESHAP-AQM	84,000.00-	7,104.00-	76,896.00-	8	66,000.00-	4,795.00-	61,205.00-	7
460529 Assessments-AQM	41,000.00-	5,197.00-	35,803.00-	13	28,000.00-	4,168.00-	23,842.00-	15
460530 Inspector Registr-AQ	2,600.00-	2,492.00-	108.00-	96	3,115.00-	2,670.00-	445.00-	86
460531 Dust Plan-Air Quality	95,000.00-	11,520.00-	83,480.00-	12	165,000.00-	3,564.00-	161,436.00-	2
* Charges for Services	362,600.00-	39,609.00-	322,991.00-	11	363,115.00-	24,044.00-	339,071.00-	7
** Revenue	2,053,392.00-	152,910.00-	1,900,482.00-	7	2,124,137.07-	48,162.00-	2,075,975.07-	2
701110 Base Salaries	1,345,462.49	95,212.10	1,250,250.39	7	1,292,212.29	94,843.38	1,197,368.91	7
701130 Pooled Positions	8,000.00	1,626.84	6,373.16	20	28,000.00	594.71	27,405.29	2
701140 Holiday Work	250.00	106.52	143.48	43				
701300 Incentive Longevity	19,210.00	77.12	19,210.00	1	22,400.00	251.54	22,148.46	1
701300 Overtime	10,045.11		9,967.99		7,599.56	498.46	7,101.10	7
701413 Vac Payoff/Sick Pay-Term								
701417 Comp Time								
* Salaries and Wages	1,382,967.60	97,022.58	1,285,945.02	7	1,350,211.85	140,131.04	1,210,080.81	10
705110 Group Insurance	172,127.11	11,940.93	160,186.18	7	177,040.72	12,767.54	164,273.18	7
705210 Retirement	324,109.95	22,603.53	301,506.42	7	305,669.98	20,378.55	285,291.43	7
705230 Medicare-April 1986	19,385.69	1,368.06	18,017.63	7	18,443.93	1,643.79	16,800.14	9
705320 Workmens Comp	7,585.40	632.12	6,953.28	8	7,543.80	628.65	6,915.15	8
705330 Unemploy Comp	1,843.00	1,843.00		100	1,782.00		1,782.00	
* Employee Benefits	525,051.15	38,387.64	486,663.51	7	510,480.43	35,418.53	475,061.90	7
710100 Professional Services	60,181.97		60,181.97		298,767.94	283.00	298,484.94	0
710105 Medical Services	1,416.00		1,416.00		1,316.00		1,316.00	
710200 Service Contract	500.00		500.00		500.00		500.00	
710205 Repairs and Maintenance	6,000.00	1,596.29	4,403.71	27	11,730.00	298.06	11,431.94	3
710210 Software Maintenance	4,200.00		4,200.00					
710300 Operating Supplies	10,697.71		10,697.71					
710334 Copy Machine Expense	4,765.66	240.44	4,525.22	5	8,600.00	541.44	8,058.56	6
710350 Office Supplies	3,500.00	614.68	2,885.32	18	4,400.00	240.55	4,159.45	5
710355 Books and Subscriptions	224.00	289.23	65.23-	129	4,000.00	242.63	3,757.37	6
710360 Postage	2,900.00	260.07	2,639.93	9	224.00		224.00	
710361 Express and Courier	75.00	191.50	116.50-	255	2,900.00	291.30	2,608.70	10
710500 Other Expense	100.00		100.00		175.00		175.00	
710502 Printing	800.00	26.19	773.81	3	100.00	135.92	35.92-	136
710503 Licenses & Permits	135.00		135.00		800.00	7.15	792.85	1
710505 Rental Equipment	1,800.00		1,800.00		135.00		135.00	
710507 Network and Data Lines	225.00		225.00		1,800.00		1,800.00	
710508 Telephone Land Lines	6,500.00	326.68	6,173.32	5	6,500.00	323.68	6,176.32	5
710509 Seminars and Meetings	2,000.00	275.00	1,725.00	14	5,000.00		5,000.00	
710512 Auto Expense	1,000.00		1,000.00		1,000.00		1,000.00	

Washoe County Health District
 Air Quality Management
 Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710519 Cellular Phone	4,700.00		4,700.00		4,700.00		4,700.00	
710529 Dues	4,435.00		4,435.00		435.00		435.00	
710535 Credit Card Fees	1,600.00	240.47	1,359.53	15	1,500.00	234.93	1,265.07	16
710546 Advertising	1,000.00		1,000.00		1,000.00		1,000.00	
710577 Uniforms & Special Clothing	1,100.00		1,100.00		1,100.00		1,100.00	
711100 ESD Asset Management	2,592.00	216.00	2,376.00	8	2,808.00	234.00	2,574.00	8
711113 Equip Srv Replace	8,499.58	37,139.85	28,640.27	437	13,719.96	1,142.69	12,577.27	8
711114 Equip Srv O & M	10,384.74	37,139.85	26,755.11	358	12,963.22	716.57	12,246.65	6
711117 ESD Fuel Charge	10,687.05		10,687.05		10,520.54	917.17	9,603.37	9
711119 Prop & Liab Billings	9,525.40	793.78	8,731.62	8	9,246.60	770.55	8,476.05	8
711210 Travel	11,000.00	2,906.68	8,093.32	26	31,000.00		31,000.00	
711504 Equipment nonCapital	16,160.00	666.42	15,493.58	4	24,000.00		24,000.00	
* Services and Supplies	188,704.11	82,923.13	105,780.98	44	460,941.26	6,379.64	454,561.62	1
* 781004 Equipment Capital	238,000.00		238,000.00		330,432.00		330,432.00	
* Capital Outlay	238,000.00		238,000.00		330,432.00		330,432.00	
** Expenses	2,334,722.86	218,333.35	2,116,389.51	9	2,652,065.54	181,929.21	2,470,136.33	7
*** Total	281,330.86	65,423.35	215,907.51	23	527,926.47	133,767.21	394,161.26	25

Washoe County Health District
Community and Clinical Health Services
Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	2,073,875.53		2,073,875.53		2,361,625.00	220.00	2,361,405.00	0
431105 Federal Grants - Indirect	15,300.00		15,300.00				153,327.00	0
432100 State Grants	24,857.00		24,857.00		153,327.00		2,514,732.00	8
* Intergovernmental	2,114,032.53	6,363.00	2,114,032.53	7	2,514,952.00	220.00	82,307.00	12
460500 Other Immunizations	89,000.00	44.46	82,637.00	0	89,000.00	6,693.00	35,317.85	5
460501 Medicaid Clinical Services	36,200.00	1,946.00	36,244.46	6	40,300.00	4,982.15	55,903.00	3
460503 Childhood Immunizations	30,000.00	504.82	28,054.00	12	59,000.00	3,097.00	6,088.42	7
460508 Tuberculosis	4,100.00		3,595.18		6,250.00	161.58	300.00	0
460515 Medicare Reimbursement	2,250.00		2,250.00		300.00		4,436.20	0
460516 Pgm Inc-3rd Prty Rec	7,000.00	29.00	6,971.00	0	4,750.00	313.80	6,970.00	6
460517 Influenza Immunization	23,000.00	1,729.76	21,270.24	8	28,000.00	1,556.18	26,443.82	6
460518 STD Fees	44,000.00	2,181.35	41,818.65	5	44,000.00	2,480.73	41,519.27	8
460524 Family Planning	4,500.00	6.00	4,494.00	0	11,000.00	828.00	10,172.00	7
460570 Education Revenue	240,050.00	12,715.47	227,334.53	5	289,600.00	20,142.44	269,457.56	9
* Charges for Services	41,934.00	3,197.34	38,736.66	8	41,450.00	3,573.82	37,876.18	8
484050 Donations Federal Pgm Income	41,934.00		41,934.00		5,000.00		5,000.00	1
484195 Non-Govtl Grants		3,197.34	38,736.66	8	46,450.00	3,573.82	42,876.18	8
* Miscellaneous	2,396,016.53	15,912.81	2,380,103.72	1	2,851,002.00	23,936.26	2,827,065.74	8
** Revenue	2,251,688.94	175,818.01	2,075,870.93	8	2,290,226.58	177,170.86	2,113,055.72	8
701110 Base Salaries	499,315.83	41,377.28	457,938.55	8	518,071.35	43,885.25	474,186.10	8
701120 Part Time	137,811.41	17,888.80	119,922.61	13	240,007.08	9,453.57	230,553.51	4
701130 Pooled Positions	48,650.00		48,650.00		44,097.00	46.16	44,050.84	0
701200 Incentive Longevity	1,280.00	83.59	1,196.41	7	8,606.69	257.19	8,349.50	3
701300 Overtime					5,998.39		5,998.39	
701412 Salary Adjustment					4,986.32		4,986.32	
701413 Vac-Payoff/Sick Pay-Term					5.34		5.34	
701415 Physical Fitness Pay					1,055.41		1,055.41	
701417 Comp Time					236,860.10		2,870,146.99	8
* Salaries and Wages	2,938,746.18	235,167.68	2,703,578.50	8	3,107,007.09	31,013.92	402,131.99	7
705110 Group Insurance	431,817.28	34,985.04	396,832.24	8	433,145.91	47,881.02	622,405.49	8
705210 Retirement	664,919.12	51,487.69	613,431.43	8	670,286.51	2,987.32	34,619.46	8
705230 Medicare April 1986	36,703.82	3,068.29	33,635.53	8	37,606.78	2,668.90	15,097.13	15
705320 Workmens Comp	18,435.65	1,536.30	16,899.35	8	17,766.03		4,196.70	7
705330 Unemploy Comp	4,479.25	4,479.25	4,479.25	100	4,196.70		4,196.70	
* Employee Benefits	1,156,355.12	95,556.57	1,060,798.55	8	1,163,001.93	84,551.16	1,078,450.77	7
710100 Professional Services	80,150.71		80,150.71		160,510.33		160,510.33	2
710105 Medical Services	850.00		850.00		600.00		600.00	16
710108 MD Consultants	46,900.00	1,000.00	45,900.00	2	48,900.00	1,000.00	47,900.00	46
710110 Contracted/Temp Services	1,000.00		1,000.00		2,355.00	408.94	2,146.06	4
710119 Subrecipient Payments					186,242.00		186,242.00	1
710200 Service Contract	8,030.00	2,278.29	5,751.71	28	4,938.00	2,268.00	2,670.00	5
710205 Repairs and Maintenance	3,800.00		3,800.00		5,710.00	232.50	5,477.50	1
710300 Operating Supplies	77,756.00	835.03	76,920.97	1	76,784.00	1,030.89	75,753.11	1
710334 Copy Machine Expense	14,187.96	678.53	13,509.43	5	13,775.00	735.31	13,039.69	1
710350 Office Supplies	13,520.01	351.50	13,168.51	3	11,877.01	147.64	11,729.37	1
710355 Books and Subscriptions	2,060.00		2,060.00		1,200.00		1,200.00	11
710360 Postage	4,440.00	289.07	4,150.93	7	4,740.00	532.59	4,207.41	
710361 Express and Courier	245.00		245.00		320.00		320.00	

Washoe County Health District
Community and Clinical Health Services
Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710500 Other Expense	30,602.51		30,602.51		18,990.31	124.00	18,866.31	1
710502 Printing	9,685.00	146.96	9,538.04	2	6,277.00	27.31	6,249.69	0
710503 Licenses & Permits	3,555.00	1,100.00	2,455.00	31	3,325.00		3,325.00	
710507 Network and Data Lines	2,560.00		2,560.00		2,280.00	199.95	2,080.05	9
710508 Telephone Land Lines	13,975.00	905.60	13,069.40	6	13,394.00	910.53	12,483.47	7
710509 Seminars and Meetings	4,750.00	511.12	4,238.88	5	6,600.00	850.00	5,750.00	13
710512 Auto Expense	10,955.00		10,443.88		13,043.00	541.06	12,501.94	4
710519 Cellular Phone	540.00		540.00		540.00		540.00	
710529 Dues	1,350.00	500.00	850.00	37	1,350.00	50.00	1,300.00	4
710535 Credit Card Fees	3,245.00	195.11	3,049.89	6	3,730.00	228.72	3,501.28	6
710546 Advertising	34,903.86		34,903.86		37,390.52	8,385.00	29,005.52	22
710577 Uniforms & Special Clothing	200.00		200.00		350.00		350.00	
710585 Undesignated Budget	15,300.00		15,300.00					
710703 Biologicals	225,617.19	7,444.40	218,172.79	3	239,040.00	7,651.28	231,388.72	3
710714 Referral Services					9,040.00		9,040.00	
710721 Outpatient	108,264.15	701.70	107,562.45	1	95,264.00		95,264.00	
710872 Food Purchases	6,551.00	492.98	6,058.02	8	3,026.00		3,026.00	
711010 Utilities	1,700.00		1,700.00		2,303.00		2,303.00	
711100 ESD Asset Management	288.00	24.00	264.00	8		45.00	45.00	
711114 Equip Srv O & M	550.44		550.44					
711115 Equip Srv Motor Pool								
711117 ESD Fuel Charge	711.35		711.35					
711119 Prop & Liab Billings	23,150.65	1,929.21	21,221.44	8	21,776.21	1,814.68	19,961.53	8
711210 Travel	29,290.00	34.21	29,255.79	0	27,781.00	3,198.28	24,582.72	12
711504 Equipment nonCapital	6,530.00		6,530.00		13,093.00		13,093.00	
* Services and Supplies	787,213.83	19,417.71	767,796.12	2	1,036,744.38	30,381.68	1,006,362.70	3
781004 Equipment Capital	19,706.25		19,706.25		20,174.00		20,174.00	
* Capital Outlay	19,706.25		19,706.25		20,174.00		20,174.00	
** Expenses	4,902,021.38	350,141.96	4,551,879.42	7	5,326,927.40	351,792.94	4,975,134.46	7
*** Total	2,506,004.85	334,229.15	2,171,775.70	13	2,475,925.40	327,856.68	2,148,068.72	13

Washoe County Health District
Environmental Health Services
Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
422503 Environmental Permits	51,500.00-	3,682.00-	47,818.00-	7	46,900.00-	3,037.00-	43,863.00-	6
422504 Pool Permits	68,000.00-	1,448.00-	66,552.00-	2	63,000.00-	854.00-	62,146.00-	1
422505 RV Permits	10,500.00-	986.00-	9,514.00-	9	9,700.00-	104.00-	9,596.00-	1
422507 Food Service Permits	369,000.00-	34,116.00-	334,884.00-	9	342,000.00-	20,719.00-	321,281.00-	6
422508 Wat Well Const Perm	20,000.00-	3,467.00-	16,533.00-	17	27,000.00-	338.00-	26,662.00-	1
422509 Water Company Permits	2,500.00-		2,500.00-		3,500.00-	234.00-	3,266.00-	7
422511 ISDS Permits	49,000.00-	3,415.00-	45,585.00-	7	47,000.00-	2,939.00-	44,061.00-	6
422513 Special Event Permits	79,000.00-	12,689.00-	66,311.00-	16	74,000.00-	9,692.00-	64,308.00-	13
422514 Initial Applic Fee	27,000.00-	2,376.00-	24,624.00-	9	25,000.00-	1,296.00-	23,704.00-	5
* Licenses and Permits	676,500.00-	62,179.00-	614,321.00-	9	638,100.00-	39,213.00-	598,887.00-	6
431100 Federal Grants	277,000.00-		277,000.00-		277,000.00-		277,000.00-	
432100 State Grants	75,000.00-		75,000.00-		75,000.00-		75,000.00-	
432310 Tire Fee NRS 444A.090	418,766.00-	98,003.67-	320,762.33-	23	452,000.00-		452,000.00-	
* Intergovernmental	770,766.00-	98,003.67-	672,762.33-	13	804,000.00-		804,000.00-	
460510 IT Overlay	113,400.00-	10,178.00-	103,222.00-	9	96,800.00-		90,605.00-	6
460512 Duplication Service Fees		3.00-	3.00				6.70-	
460513 Other Health Service Charges	2,700.00-	919.00-	1,781.00-	34	2,700.00-	135.00-	2,565.00-	5
460514 Food Service Certification	13,900.00-	1,233.00-	12,667.00-	9	9,000.00-	1,538.00-	7,462.00-	17
460520 Eng Serv Health	44,000.00-	709.00-	43,291.00-	2	42,000.00-	608.00-	41,392.00-	1
460521 Plan Review - Pools & Spas	2,500.00-		2,500.00-		2,500.00-	672.00-	1,828.00-	27
460523 Plan Review - Food Services	17,000.00-	1,599.00-	15,401.00-	9	17,000.00-	192.00-	16,808.00-	1
460525 Plan Review - Vector	30,000.00-	1,523.00-	28,477.00-	5	24,000.00-	411.00-	23,589.00-	2
460532 Plan Rvw Hotel/Motel		410.00-	410.00					
460534 Child Care Inspection	8,500.00-	1,026.00-	7,474.00-	12	8,000.00-	759.00-	7,241.00-	9
460535 Pub Accomod Inspectn	17,300.00-	1,440.00-	15,860.00-	8	16,000.00-	1,359.00-	14,641.00-	8
460570 Education Revenue	1,200.00-		1,200.00-		2,400.00-	294.00-	2,106.00-	12
* Charges for Services	250,500.00-	19,040.00-	231,460.00-	8	220,400.00-	12,169.70-	208,230.30-	6
** Revenue	1,697,766.00-	179,222.67-	1,518,543.33-	11	1,662,500.00-	51,382.70-	1,611,117.30-	3
701110 Base Salaries	3,018,372.82	229,790.98	2,788,581.84	8	2,981,274.44	243,611.57	2,737,662.87	8
701130 Pooled Positions	129,772.77	9,386.45	120,386.32	7	103,247.00	11,018.39	92,228.61	11
701140 Holiday Work	1,200.00		1,200.00		1,200.00	319.32	880.68	27
701200 Incentive/Longevity	50,800.00	288.46	50,511.54	1	53,100.00	288.46	52,811.54	1
701300 Overtime	36,600.00	1,514.98	35,085.02	4	34,000.00	5,506.32	28,493.68	16
701406 Standby Pay						3,232.32	3,232.32-	
701408 Call Back						268.72	2,731.28	
701413 Vac Payoff/Sick Pay-Term						31,628.55	31,628.55-	
701417 Comp Time						280.89	280.89-	
701500 Merit Awards								
* Salaries and Wages	3,237,745.59	266,704.75	2,971,040.84	8	3,083,002.82	296,154.54	2,786,848.28	10
705110 Group Insurance	434,110.13	34,130.80	399,979.33	8	454,634.94	36,458.88	418,176.06	8
705210 Retirement	728,879.94	54,452.11	674,427.83	7	709,981.00	53,213.68	656,767.32	7
705230 Medicare April 1986	41,040.99	3,234.68	37,806.31	8	40,395.20	3,452.49	36,942.71	9
705320 Workmens Comp	18,838.38	1,569.87	17,268.51	8	18,966.18	1,580.52	17,385.66	8
705330 Unemploy Comp	4,577.10	4,577.10		100	4,480.20		4,480.20	
* Employee Benefits	1,227,446.54	97,964.56	1,129,481.98	8	1,228,457.52	94,705.57	1,133,751.95	8
710100 Professional Services	48,663.62	110.00	48,663.62	2	490,885.57	347.00	490,885.57	5
710105 Medical Services	6,548.00	445.17	39,554.83	1	6,548.00	312.40	6,201.00	5
710110 Contracted/Temp Services	40,000.00				55,225.00		54,912.60	1

Washoe County Health District
 Environmental Health Services
 Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710200 Service Contract	50,568.00	366.88	50,201.12	1	60,300.00	70.83	60,229.17	0
710205 Repairs and Maintenance	1,100.00		1,100.00		1,100.00		1,100.00	
710300 Operating Supplies	20,100.00	488.91	19,611.09	2	20,100.00	418.50	19,681.50	2
710302 Small Tools & Allow	1,685.00		1,685.00		1,685.00		1,685.00	
710308 Animal Supplies	2,000.00	26.50	1,973.50	1	2,000.00		2,000.00	
710319 Chemical Supplies	231,950.00	231,489.88	460.12	100	281,950.00	118,586.30	163,363.70	42
710334 Copy Machine Expense	2,250.00	33.03	2,216.97	1	2,250.00	51.92	2,198.08	2
710350 Office Supplies	9,100.00	148.23	8,951.77	2	9,500.00	66.50	9,433.50	1
710355 Books and Subscriptions	2,400.00		2,400.00		2,400.00		2,400.00	
710360 Postage	9,775.00	725.27	9,049.73	7	9,300.00	641.71	8,658.29	7
710361 Express and Courier	175.00		175.00		175.00		175.00	
710391 Fuel & Lube	100.00		100.00		100.00		100.00	
710500 Other Expense	5,800.00		5,800.00		5,800.00		5,800.00	
710502 Printing	4,025.00	58.21	3,966.79	1	4,025.00	64.34	3,960.66	2
710503 Licenses & Permits	2,690.00		2,690.00		2,590.00		2,590.00	
710507 Network and Data Lines	2,500.00		2,500.00		2,500.00	199.95	2,300.05	8
710508 Telephone Land Lines	9,710.00	689.50	9,020.50	7	9,375.00	707.82	8,667.18	8
710509 Seminars and Meetings	7,415.00	1,894.00	5,521.00	26	9,240.00	2,949.00	6,291.00	32
710512 Auto Expense	100.00		100.00		4,450.00	13.47	4,436.53	0
710514 Regulatory Assessments	11,920.00	2,980.00	8,940.00	25	7,450.00		7,450.00	
710519 Cellular Phone	6,600.00		6,600.00		1,661.00		1,661.00	
710529 Dues	1,661.00		1,661.00		3,965.00	431.62	3,533.38	11
710536 Credit Card Fees	4,610.00	523.40	4,086.60	11	1,050.00		1,050.00	
710546 Advertising	1,050.00		1,050.00		1,700.00		1,700.00	
710577 Uniforms & Special Clothing	1,700.00		1,700.00		78,700.00		78,700.00	
710585 Undesignated Budget	41,651.00	3,370.00	38,281.00	8	41,651.00	6,740.00	34,911.00	16
710600 LT Lease-Office Space	11,856.00	1,128.00	10,728.00	10	11,232.00	1,040.00	10,192.00	9
711100 ESD Asset Management	17,061.11	1,765.70	15,295.41	10	29,926.32	2,491.18	27,435.14	8
711113 Equip Srv Replace	30,573.49	1,765.70	28,807.79	6	40,610.32	3,796.57	36,813.75	9
711114 Equip Srv O & M	16,741.00		16,741.00					
711115 Equip Srv Motor Pool	39,776.37		39,776.37		37,533.78	3,584.83	33,948.95	10
711117 ESD Fuel Charge	23,656.38	1,971.37	21,685.01	8	23,247.26	1,937.28	21,309.98	8
711119 Prop & Liab Billings	39,650.00	827.00	38,823.00	2	44,650.00	3,537.06	41,112.94	8
711210 Travel	11,544.00		11,544.00		9,000.00		9,000.00	
711504 Equipment nonCapital	718,704.97	250,806.75	467,898.22	35	1,313,875.25	147,986.28	1,165,886.97	11
* Services and Supplies	5,183,897.10	615,476.06	4,568,421.04	12	5,625,335.59	538,848.39	5,086,487.20	10
** Expenses	3,486,131.10	436,253.39	3,049,877.71	13	3,962,635.59	487,465.69	3,475,169.90	12
*** Total								

Washoe County Health District
Epidemiology Public Health Preparedness
Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
431100 Federal Grants	1,037,021.73-		1,037,021.73-		1,555,754.10-		1,555,754.10-	
431105 Federal Grants - Indirect	24,075.00-		24,075.00-		38,708.00-		38,708.00-	
* Intergovernmental	1,061,096.73-		1,061,096.73-		1,594,462.10-		1,594,462.10-	
460511 Birth and Death Certificates	400,000.00-	41,362.00-	358,638.00-	10	280,000.00-	33,677.00-	246,323.00-	12
* Charges for Services	400,000.00-	41,362.00-	358,638.00-	10	280,000.00-	33,677.00-	246,323.00-	12
** Revenue	1,461,096.73-	41,362.00-	1,419,734.73-	3	1,874,462.10-	33,677.00-	1,840,785.10-	2
701110 Base Salaries	1,152,117.13	82,871.96	1,069,245.17	7	1,242,651.97	88,921.34	1,153,730.63	7
701120 Part Time						198.68	198.68-	
701130 Pooled Positions	500.00	3,222.97	2,722.97-	645	30,500.00		30,500.00	
701200 Incentive Longevity	11,485.00		11,485.00		10,883.00		10,883.00	
701300 Overtime	1,600.00		1,600.00		5,100.00		4,413.12	13
701412 Salary Adjustment					37,241.27		37,241.27	
* Salaries and Wages	1,165,702.13	86,094.93	1,079,607.20	7	1,326,376.24	89,806.90	1,236,569.34	7
705110 Group Insurance	138,696.84	11,648.72	127,048.12	8	153,167.58	13,405.26	139,762.32	9
705210 Retirement	276,355.17	19,682.05	256,673.12	7	277,331.14	19,160.84	258,170.30	7
705215 Retirement Calculation						696.10	696.10-	
705230 Medicare April 1986	16,549.42	1,162.52	15,386.90	7	16,614.58	1,252.31	15,362.27	8
705320 Workmens Comp	7,186.58	598.89	6,587.69	8	6,449.30	537.45	5,911.85	8
705330 Unemploy Comp	1,746.10	1,746.10		100	1,513.00		1,513.00	
705360 Benefit Adjustment					11,708.00		11,708.00	
* Employee Benefits	440,534.11	34,838.28	405,695.83	8	466,783.60	35,051.96	431,731.64	8
710100 Professional Services	135,686.22	508.00	135,178.22	0	166,997.58	8,311.00	158,686.58	5
710105 Medical Services	100.00		100.00		100.00		100.00	
710108 MD Consultants					12,000.00		12,000.00	
710110 Contracted/Temp Services	15,000.00		15,000.00		31,585.00		31,585.00	
710200 Service Contract	1,895.00	1,495.00	400.00	79	2,195.00	1,495.00	700.00	68
710205 Repairs and Maintenance	1,000.00		1,000.00		1,000.00		1,000.00	
710210 Software Maintenance	12,000.00	3,000.00	9,000.00	25	12,000.00		12,000.00	
710300 Operating Supplies	12,300.00		12,300.00		35,917.00		33,304.75	7
710334 Copy Machine Expense	3,125.29	134.96	2,990.33	4	3,219.89	2,612.25	3,214.96	0
710350 Office Supplies	5,500.00	656.15	4,843.85	12	7,000.00	483.87	6,516.13	7
710355 Books and Subscriptions	1,775.00	128.90	1,646.10	7	2,510.00	88.93	2,421.07	4
710360 Postage	2,800.00	214.96	2,585.04	8	2,970.00	186.95	2,783.05	6
710361 Express and Courier	10.00		10.00		10.00		10.00	
710500 Other Expense	250.00		250.00		1,841.00		1,841.00	
710502 Printing	2,565.00	7.70	2,557.30	0	4,375.00	103.20	4,271.80	2
710505 Rental Equipment	1,524.00	142.00	1,382.00	9	500.00		500.00	
710507 Network and Data Lines	550.00		550.00		550.00	39.99	510.01	7
710508 Telephone Land Lines	4,690.00	344.85	4,345.15	7	5,580.00	340.14	5,239.86	6
710509 Seminars and Meetings	3,700.00		3,700.00		4,800.00		4,800.00	
710512 Auto Expense	1,000.00	115.43	884.57	12	875.00	31.01	843.99	4
710519 Cellular Phone	2,480.00		2,480.00		3,080.00	35.45	3,044.55	1
710529 Dues	880.00		880.00		590.00		590.00	
710535 Credit Card Fees	2,000.00	172.15	1,827.85	9	1,300.00	173.90	1,126.10	13
710546 Advertising	120.00		120.00		2,875.00		2,875.00	
710585 Undesignated Budget					38,708.00		38,708.00	
710703 Biologicals	50.00		50.00		3,754.79		3,754.79	
710721 Outpatient	2,135.00		2,135.00		2,135.00		2,135.00	

Washoe County Health District
 Epidemiology Public Health Preparedness
 Period 1, FY 2013

Accounts	2013 Plan	2013 Actuals	Balance	Act%	2012 Plan	2012 Actual	Balance	Act%
710872 Food Purchases	550.00		550.00		550.00		550.00	
711010 Utilities	180.00		180.00		180.00		180.00	
711100 ESD Asset Management	2,304.00	192.00	2,112.00	8	2,808.00	208.00	2,600.00	7
711113 Equip Srv Replace	377.95	31.50	346.45	8	492.72	41.06	451.66	8
711114 Equip Srv O & M	654.46	31.50	622.96	5	3,508.44		3,508.44	
711117 ESD Fuel Charge	78.58		78.58		157.16		157.16	
711119 Prop & Liab Billings	9,024.58	752.05	8,272.53	8	7,612.10	634.34	6,977.76	8
711210 Travel	34,000.00	133.96-	34,133.96	0-	43,414.00	52.77	43,361.23	0
711502 Builid Imp nonCapital						127.00	127.00-	
711504 Equipment nonCapital	17,252.56	17,161.76	90.80	99	19,241.98	1,590.68	17,651.30	8
* Services and Supplies	277,557.64	24,954.95	252,602.69	9	426,432.66	16,560.47	409,872.19	4
781004 Equipment Capital					178,577.12	99,738.88	78,838.24	56
* Capital Outlay					178,577.12	99,738.88	78,838.24	56
** Expenses	1,883,793.88	145,888.16	1,737,905.72	8	2,398,169.62	241,158.21	2,157,011.41	10
*** Total	422,697.15	104,526.16	318,170.99	25	523,707.52	207,481.21	316,226.31	40



Washoe County Health District



Public Health
Prevent. Promote. Protect.

Staff Report

Board Meeting Date: August 23, 2012

DATE: August 15, 2012

TO: District Board of Health

THROUGH: Eileen Stickney, Administrative Health Services Officer *[Signature]*

FROM: Laurie Griffey, Administrative Assistant I (HR Rep), Washoe County Health District 775-328-2698, lgriffey@washoecounty.us *[Signature]*

SUBJECT: Approve the elimination of wage and benefit concessions effective July 2, 2012, and reinstitute merit increases and career incentive payments, for the District Health Officer effective July 1, 2012.

RECOMMENDATION:

Staff recommends that the District Board of Health approve the elimination of wage and benefit concessions effective July 2, 2012, and reinstitute merit increases and career incentive payments for the District Health Officer effective July 1, 2012.

BACKGROUND:

On June 26, 2012, the **District Board of Health** approved wage and benefit concession adjustments from 5% to 4.5% and discontinued health cost benefit contributions for the District Health Officer, and moved to revisit these reductions for possible reconciliation should another association agree to or are awarded a different percentage reduction or cost-of-living increase. This approval was in accordance with the concessions approved for management by the Board of County Commissioners at their June 12, 2012, meeting.

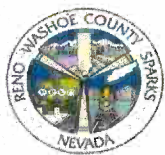
FISCAL IMPACT:

In the absence of salary and benefit concessions the 4.5% reduction target was \$312,200, which is incorporated into the FY13 budget. No additional reductions are needed for FY13.

POSSIBLE MOTION:

Move to approve the elimination of wage and benefit concessions effective July 2, 2012, and reinstitute merit increases and career incentive payments for the District Health Officer effective July 1, 2012.

[Signature]
Administrative Assistant I



WASHOE COUNTY HEALTH DISTRICT
EPIDEMIOLOGY AND PUBLIC HEALTH PREPAREDNESS DIVISION



August 15, 2012

MEMORANDUM

To: Members, Washoe County District Board of Health

From: Randall L. Todd, DrPH
Epidemiology and Public Health Preparedness (EPHP) Director

Subject: Report to the District Board of Health, August 2012

Communicable Disease -

- Influenza – The off season increase in cases of Influenza B that was reported last month has subsided. However, Sentinel Healthcare providers have been asked to maintain vigilance due to an emerging strain of Influenza A virus that appears to have potential as a pandemic strain.
- HFMD - Staff continue to receive many reports of Hand, Foot, and Mouth Disease (HFMD) that are consistent with the new and more severe strain of Coxsackievirus A6. Posters have been distributed to public swimming pool operators to assist them in identifying and excluding symptomatic individuals. Staff partnered with the Washoe County School District to distribute a message to parents through the ConnectEd system which automatically places telephone calls to parents with recorded information. Parents receiving these calls were directed to the Health District web site for detailed information on recognizing symptoms and precautions that should be taken.
- Syndromic Surveillance – Letters have gone out from the Nevada State Health Division to Hospitals and participating Urgent Care Centers in Washoe County advising them of the pending switch from EpiCenter to BioSense. It is hoped that the transition to the new system can be accomplished without interruption of the current data feeds.

Public Health Preparedness (PHP)–

Staff Presentations:

- Staff presented public health preparedness education to approximately 30 attendees of a Citizens Preparedness Group

Training and Education

- Seven staff completed training on programming the WCHD AM radio station. This solar powered radio station can continuously broadcast health-related information. Its primary mission, however, would be to broadcast critical information during a Point of Dispensing (POD) event. The PHP

Program has recently acquired 3 additional stations which allow for an extended coverage area if needed. The new stations also have electronic reader boards that can be used to alert the public to tune their radio to the appropriate frequency (AM 1150) or to provide other direction. The PHP Program as partnered with other agencies to pre-deploy the stations in strategic parts of the county.

- ICS 300 classes have been scheduled for January and May of 2013 and January of 2014. ICS 400 classes have been scheduled for February and June of 2013 and February of 2014. These classes are required for Health District staff that would fill leadership positions within an Incident Command Structure during an exercise or real emergency. Demonstration of fulfillment of this training requirement is one way in which the Health District demonstrates compliance with the National Incident Management System.

Exercises

- On August 16 the US Postal Service will conduct a full-scale exercise involving an activation of the Biological Detection System (BDS) at the Vassar Street mail sorting facility. The BDS is in place to detect anthrax. The exercise will involve a building evacuation and decontamination of exposed personnel. After the decontamination process personnel will be transported to the Health District in order to receive antibiotic prophylaxis. The Health District stores a cache of antibiotics provided by the Postal Service for this purpose. For purposes of the exercise, exposed personnel will be screened to determine which antibiotic they would receive in a real event, however, they will receive mints instead of real antibiotics. This exercise provides an excellent opportunity for Health District staff to test mass antibiotic dispensing protocols. Staff members from all Health District Divisions are participating. EMS and EHS staff will also be participating in the exercise at the Post Office facility.

Medical Reserve Corps (MRC)

- An MRC volunteer has been stationed at a table in the Health District lobby to provide information and assistance to clients as they come in for service. The volunteer has received an initial orientation to services offered throughout the County Complex and services provided by the various Divisions in the Health District. It is hoped that this can be expanded in the near future to include making appointments for services and electronically queuing customers for Vital Records.

Vital Records

The VitalCheck program is now active within the Vital Records Office. This service makes it possible for customers to place an order for birth or death certificates online and receive the certificates through the mail. There is a small additional fee charged to the customer for the convenience of using this service. The traditional window and mail service remain available at no additional cost to the customer. The VitalCheck service is available at no additional cost to the Health District.



Randall L. Todd, DrPH, Epidemiology and Public Health Preparedness Director



Washoe County Health District



Public Health
Present. Precise. Protect.

Staff Report Board Meeting Date: 8/23/12

DATE: August 14, 2012

TO: District Board of Health

FROM: Stacy Hardie, RN, BSN, Acting Division Director
Community and Clinical Health Services
(775) 328-2444, shardie@washoecounty.us

SUBJECT: Community and Clinical Health (CCHS) Division Report
August 2012 District Board of Health Meeting

Clinical Update: Treatment Advances

1. Tuberculosis Treatment Option - 3-HP
2. Nexplanon – Long Term Contraceptive
3. Gonorrhea Treatment Guideline Changes

1. Tuberculosis Clinic treatment option:

The new Rifapentine/Isoniazid 12 week treatment option (shortened name 3HP – 3 months with INH [Isoniazid] and Rifapentine) for Latent Tuberculosis Infection (LTBI) continues to be offered to healthy clients via the recommended administration procedure using Direct Observed Preventive Therapy (DOPT). The Washoe County TB Prevention and Control program is participating in a study with the Centers for Disease Control (CDC) utilizing this regimen. Collaboration with another health care facility for DOPT allowed a client to utilize this option. The first client of 2012 completed her treatment in April, was delighted with this choice, and did well on treatment. Two clients, who were contacts to an active case of TB, completed treatment during this quarter using this regimen. Four contacts identified last quarter started 3HP treatment, but experienced varying minor side effects and chose to stop treatment. Sadly, they were unwilling to try an alternative regimen, thus remaining untreated with at least a 10% lifetime risk of developing active disease. The TB program staff continues to evaluate the results of the new option in partnership with the CDC and Nevada State Health Division.

2. Nexplanon

The Family Planning Program (FPP) will begin providing Nexplanon to clients in September 2012. Nexplanon is a hormonal contraceptive implant that works to prevent pregnancy for up to 3 years. It is a single implant that is approximately the size of a match stick, which is inserted subdermally into the inside of the upper arm. Title X Family Planning Programs are required to offer a wide variety of birth control

methods, including Long Term Reversible Contraceptives (LARCs), which help reduce the incidence of unintended pregnancy. Staff is pleased to offer this new method and clients are already expressing an interest in it.

3. Gonorrhea Treatment Guideline Changes

On August 10, 2012, the CDC released updated treatment guidelines for Gonorrhea in response to data indicating declining susceptibility to cefixime (an oral medication of choice, previously). The Sexual Health program quickly updated its protocol, receiving Medical Consultant approval, and implemented the change in treatment recommendations on August 13, 2012.

Primary treatment is now a combination therapy of ceftriaxone 250 mg intramuscularly and either Azithromycin 1 g orally or Doxycycline 100 mg orally twice daily for 7 days, as this is the most reliably effective treatment for uncomplicated gonorrhea. Additional recommendations regarding alternative treatments were also incorporated into the Sexual Health Protocol.



Stacy Hardie, RN, BSN
Acting Division Director
Community and Clinical Health Services



Washoe County Health District

ENVIRONMENTAL HEALTH SERVICES DIVISION



Public Health
Prevent. Promote. Protect.

DATE: August 14, 2012
TO: District Board of Health Members
FROM: Robert O. Sack, Division Director, Environmental Health Services (EHS) 
SUBJECT: Environmental Health Services Division Report for August 2012

Food Program

- Child Care Facilities - Epi and EHS staff is collaborating on the creation of a Hand, Foot, and Mouth Disease (HFMD) Guideline to provide childcare providers direction on handling an outbreak in their facilities.
- Improvements continue for the WashoeEats.us internet site for restaurant inspections. Technology Services worked with staff to create a mobile phone application for WashoeEats that is ready to roll out. A link to the new application can be found at <http://m.eats.washoecounty.us/>.

Land Development

- The Land Development group was busy with 145 pool/spa routine inspections and 39 septic system/well inspections over the last month.
- All of the Washoe County Water Resources public water system sanitary survey letters were completed using the newly-available Safe Drinking Water Act computer capability. This is a technology-based shortcut not previously accessible to the Health District that has reduced the time it takes to complete the annual sanitary surveys. No significant deficiencies were noted at any of the County-operated systems.
- Technology Services demonstrated the newest innovations to the GIS record-keeping system. Land Development team personnel were excited about improvements in the existing system, and gave input for improvements. Subsequently, a second version was made available to EHS staff that incorporates suggestions to make plan reviews quicker and easier. <http://wcgisweb.washoecounty.us:8888/HIS/>
- Routine monthly bacteria sampling resulted in three positive total coliform results. All three were from small water systems and repeat samples were negative, meaning the positive samples were most likely due to sloppy sampling procedures. Sample-takers must use more caution during the hot summer months as the warm temperatures promote bacterial growth on surfaces such as faucets and hose bibs where samples are usually taken.

Solid Waste/Special Events

- Waste Management permitted two new recycling businesses.
- The Director continues to temporarily cover for the vacant Environmental Health Specialist Supervisor position due to a retirement in July. Applications accepted through August 15.
- The Special Events staff has been extremely busy during triple digit weather with Farmer Markets, July Art Town events, Reno-Tahoe Open at Montreux July 29 through August 4, and Hot August Nights August 7-12.

Vector-Borne Disease Program

- Vector completed its third and likely final aerial application of larvicide on August 8, treating 650 acres. 60 acres in Gerlach will be treated on August 9. This should help both the residents of Gerlach and attendees at the upcoming Burning Man event.
- Treating of catch basins throughout the area continues. Adult mosquito collection numbers are holding steady with no increase over the last month
- A rabies positive bat was collected from a home in Wadsworth on July 30. This is the fifth rabies positive bat in Washoe County for 2012. In 2011, a total of six rabies positive bats were collected in Washoe County.
- Vector-Borne Diseases requires design standards for infrastructure in development projects reviewed by the program. When the Costco store on Harvard Way submitted building improvement plans for their fueling facility, Vector required that improvements be made to the existing cattail-infested detention basin holding water. The cattails were removed and 4-inch minus rock placed in the flow line of the basin displacing the standing water, eliminating mosquito nuisances for the shoppers at Costco.
- Vector continues to survey and treat the catch basins in the Truckee Meadows with a biological pesticide. The incubators in the streets of our community breed hundreds of mosquito larvae. One of the mosquito species that colonizes these catch basins has the ability to transmit West Nile virus.



Robert O. Sack, Division Director
Environmental Health Services Division




WASHOE COUNTY HEALTH DISTRICT

AIR QUALITY MANAGEMENT DIVISION



Public Health
Prevent. Promote. Protect.

Date: August 14, 2012

To: District Board of Health 

From: Kevin Dick, Director, Air Quality Management

Re: Monthly Report for Air Quality Management

Agenda Item:

The enclosed Air Quality Management Division Report is for the month of July 2012 and includes the following sections:

- Air Quality
- Monitoring Activity
- Planning Activity
- Permitting Activity
- Compliance/Inspection Activity
- Enforcement Activity



Director's Report

JULY 2012

New Staff

Daniel Timmons and Brendan Schnieder joined AQM's Monitoring and Planning Branch as Air Quality Specialists during July. Mr. Timmons is part of the ambient air monitoring team and fills a position left vacant when Julie Hunter was promoted to Senior Air Quality Specialist in January. Mr. Schnieder is part of the planning team; his position is a reclassification of a Public Information Officer position which had been held vacant for since FY08. AQM retains a vacant Environmental Engineer position in permitting as part of the approved FY 13 budget reduction plan.

Regional Planning

AQM continues to engage in regional planning initiatives to promote approaches that are protective of air quality. AQM participated in the Regional Transportation Commission Agency Working Group Meeting on the 2035 Regional Transportation Plan on July 12th.

On July 31st, AQM met with the Director and staff of the Truckee Meadows Regional Planning Agency to discuss air quality issues and approaches and aspects of regional plan development that could contribute to preserving good air quality in the Truckee Meadows.

AIR QUALITY COMPARISON FOR JULY

Air Quality Index Range	# OF DAYS JULY 2012	# OF DAYS JULY 2011
GOOD 0 to 50	7	26
MODERATE 51 to 100	23	5
UNHEALTHY FOR SENSITIVE GROUPS 101 to 150	1	0
UNHEALTHY 151 to 200	0	0
VERY UNHEALTHY 201 to 300	0	0
TOTAL	31	31

Residential Energy Efficiency

I attended the Department of Energy/Environmental Protection Agency Residential Energy Efficiency Solutions Conference in Arlington, VA on July 9th-11th. Travel was paid for by HomeFree Nevada, Nevada's sponsor for EPA's Home Performance with Energy Star. Building energy efficiency is part of the EPA air grant AQM is implementing and I am serving as the President of this non-profit organization which is engaged in implementing the EnergyFIT Nevada home energy efficiency upgrade and rebate program for the State Office of Energy. I presented information on the EnergyFIT Nevada program at the July 19th meeting of the Regional Jobs Network. I met with representatives from Reno, Sparks, Washoe County and the State Office of Energy to discuss the Energy Fit program and opportunities for collaboration, and future support for the program on July 24th and 25th. HomeFree Nevada received the Best Green Non-Profit Award from the Las Vegas Business Press on July 20th.

Station Vandalism

The Reno3 NCore ambient air monitoring station shelter at Mill and State Street was vandalized by a tagger the weekend of July 28th. Spray paint has been cleaned off the shelter which is being repainted.

Kevin Dick, Division Director

HIGHEST AQI NUMBER BY POLLUTANT

Air Quality

POLLUTANT	JULY 2012	YTD for 2012	JULY 2011	Highest for 2011
CARBON MONOXIDE (CO)	8	25	6	39
OZONE 8 hour (O3)	104	104	67	114
PARTICULATES (PM _{2.5})	49	94	55	132
PARTICULATES (PM ₁₀)	28	74	33	88

For the month of July, the highest Air Quality Index (AQI) value reported was one hundred and four (104) for Ozone. There were no exceedances of Carbon Monoxide, PM2.5 or PM10. There were seven (7) days the air quality was in the good range, twenty-three (23) days the air quality was in the moderate range and one (1) day the air quality fell into the “Unhealthy for Sensitive Groups” range due to Ozone.

Planning & Monitoring Activity

PM2.5 Infrastructure State Implementation Plan (I-SIP):

The PM2.5 I-SIP adopted at the June 28 DBOH meeting was formally submitted to the Nevada Division of Environmental Protection (NDEP). NDEP will be formally submitting this I-SIP to EPA Region IX as a revision to the Nevada PM2.5 State Implementation Plan (SIP).

Air Quality:

Smoke from wildfires throughout California impacted the Truckee Meadows last month. Although PM2.5 concentrations in July did not approach the health-based National Ambient Air Quality Standard (NAAQS), skies were hazier and PM2.5 levels were higher compared to last year.

Regional Transportation Plan (RTP):

The RTP is the long-range blueprint for the region’s transportation network. It addresses all travel modes including automobiles, transit, bicycles, pedestrians, aviation, rail, and goods movement. The AQMD, as well as other Divisions of the Health District, have been participating in monthly agency working group meetings to ensure the RTP will preserve the quality of life in Washoe County. Because transportation is the largest category of air pollutant emissions, the RTP must conform to existing SIPs and Motor Vehicle Emission Budgets to maintain attainment of the NAAQS.

*Dan Inouye, Branch Chief
Planning and Monitoring*

Permitting Activity

TYPE OF PERMIT	2012		2011	
	JULY	YTD	JULY	ANNUAL TOTAL
Renewal of Existing Air Permits	113	861	112	1215
New Authorities to Construct	6	51	7	82
Dust Control Permits	12 (103 acres)	67 (1039 acres)	9 (34 acres)	89 (796 acres)
Wood Stove Certificates	31	169	26	259
WS Dealers Affidavit of Sale	7 (7 replacements)	51 (31 replacements)	4 (3 replacements)	107 (69 replacements)
WS Notice of Exemptions	780 (15 stoves removed)	4588 (53 stoves removed)	551 (7 stoves removed)	5480 (51 stoves removed)
Asbestos Assessments and Asbestos Removal Notifications (NESHAP)	98	590	94	999

Compliance &
Inspection Activity

Staff reviewed twenty-five (25) sets of plans submitted to the Reno, Sparks or Washoe County Building Departments to assure the activities complied with Air Quality requirements.

Staff conducted forty-two (42) stationary source renewal inspections and fifty-four (54) gas station inspections in July 2012. Staff also conducted inspections on asbestos removal and construction/dust projects.

Permitting & Enforcement Activity

The Permitting Staff is proud to announce that with the addition of Michael Wolf, Environmental Engineer II, the processing time for new applications has been reduced to less than 2 weeks. The Permitting Staff had been reduced to a single engineer for the past year and the processing time had subsequently increased to 8 weeks which is in compliance with the District Regulations but not the goals of the Division. Staff recognizes the importance of time to facilities that are trying to construct or modify a new source and try to expedite the process as much as possible.

At the direction of the County Manager, a workshop was held on July 24th to establish a working group to focus on Washoe County Economic Development. The workshop was attended by staff representing all of the County Departments, with Charlene Albee representing the Air Quality Management Division. The goal of the focus group is to develop an Economic Development Action Plan that will be presented to the Board of County Commissioners. The focus group has been tasked with not only identifying opportunities to streamline the permitting and licensing process in Washoe County but to also promote the area resources that are available throughout the region to entice new business and industry to relocate. The focus group is partnering with the Economic Development Authority of Western Nevada to facilitate a consistent message.

Enforcement Staff continues to familiarize themselves with the facilities located in their new inspection areas as a result of the recent rotation. Inspection reports have become more detailed resulting in a significant increase in the confidence of the compliance determinations. An appeal of a notice of violation, issued to Rilite Aggregate Company, was scheduled to be heard by the Air Pollution Control Hearing Board at 6:00 pm on August 7, 2012.

*Charlene Albee, Branch Chief
Permitting & Enforcement*

Enforcement Activity

COMPLAINTS	2012*		2011		
	JULY	YTD	JULY	YTD	Annual Total
Asbestos	1	12	1	11	21
Burning	1	5	0	1	10
Construction Dust	3	23	8	34	59
Dust Control Permit	0	4	3	12	22
General Dust	6	27	0	0	0
Diesel Idling	1	4	1	1	3
Odor	2	6	2	8	17
Spray Painting	1	2	0	3	8
Permit to Operate	3	33	15	38	63
Woodstove	1	14	0	2	7
TOTAL	19	130	30	110	210
NOV'S	JULY	YTD	JULY	YTD	Annual Total
Warnings	4	31	13	30	55
Citations	2	20	1	5	9
TOTAL	6	51	14	35	64

* Discrepancies in totals between monthly reports can occur because of data entry delays.

Notices of Violation (NOVs):

There were six (6) Notice of Violations (NOV's) issued in the month of July, 2012. There were four (4) NOV Warnings and two (2) NOV Citations.



Washoe County Health District



Public Health
Prevent. Promote. Protect.

August 23, 2012

TO: District Board of Health Members

FROM: Joseph P. Iser, MD, DrPH, MSc
Washoe County District Health Officer

SUBJECT: August 2012 Washoe County District Health Officer Report

2012-2013 Legislative Session

- WCHD continues to coordinate with Washoe County and others on legislative support issues.

Budget

- No changes since last report.

Human Resources

- Evaluations have fallen below the self-imposed threshold of 85%. The Division Directors will refocus on completing Divisional evaluations back on schedule and up to date.
- We continue recruiting for open positions, including EPHP, EHS, and for the CCHS Division Director.
- Stacy Hardie, RN, BSN, is Acting Division Director this month for CCHS.

Communication

- DHO will continue to meet routinely or as needed with all partners.
- Dr. Cohen, primary author of the Tri-Data report on EMS services, was asked by the County to move his presentation to the BCC meeting on August 28. The DBOH agreed that Chairman Smith and the DHO will meet with Dr. Cohen and bring his report back to the DBOH in September.
- We continue to work with St. Mary's and UNR on their effort to produce a more substantial data set, as reported to you previously, and it appears that Renown will be working with us in the near future on a unified report to be conducted every three years.
- We have begun a weekly update to all staff on pertinent divisional issues. It has been well appreciated by staff. We will be starting a new Q&A forum "Ask.Joe," for District employees that will be similar to the Ask.Washoe forum now open for all County employees. Staff will be able to ask questions anonymously for Division Directors or the DHO to answer.

Accreditation

- Internal accreditation meetings continue to occur.
- We will begin intermittent meetings and discussions to strengthen our applications next year for the CDC Public Health Prevention Specialist and the Public Health Associate Program.
- We plan to work closely with the students at UNR to match their goals with our needs for future PHPS and PHAP applications.

Washoe County and Community Activities

- DHO attended the REMSA Board of Directors meeting in early August.
- DHO continues to meet regularly with the group looking at school-based health centers, led by WCSD and the oral health coalition.
- For the school-based health centers, WCSD has written a brief outline, which we are now editing. The new School District Superintendent is very supportive of these joint efforts.
- DHO will travel to Gerlach September 25-26 to meet with the CAB and other groups/individuals as set up by our contact there.

Health District Media Contacts and Outreach

Health District Media Contacts: July 13 - August 14, 2012

<u>DATE</u>	<u>MEDIA</u>	<u>REPORTER</u>	<u>STORY</u>
8/14/2012	KRXI-CH 21 FOX 11 Reno	Shannon Moore	Coxsackie - Paulson
8/14/2012	KOLO-CH8 ABC Reno	Joe Harrington	Wildfire Air Quality - Dick
8/14/2012	KRXI-CH 21 FOX 11 Reno	Shannon Moore	Wildfire Air Quality - Dick
8/9/2012	Reno Gazette Journal	Steve Tinko	Heat - Ulibarri
8/7/2012	KRNV-CH 4 NBC Reno	Bill Frankmore	Heat - Ulibarri
8/3/2012	KTVN-CH 2 CBS Reno	Jeff Thompson	Wildfire Air Quality - Dick
8/3/2012	KTVN-CH 2 CBS Reno	Kellene Stockwell	Wildfire Air Quality - Inouye
8/3/2012	Reno Gazette Journal	Jeff Delong	Wildfire Air Quality - Inouye
7/31/2012	Sparks Tribune	Nathan Orne	Child Abuse - Gonzales
7/31/2012	KTVN-CH 2 CBS Reno	John Potter	Child Abuse - Gonzales
7/25/2012	KTVN-CH 2 CBS Reno	Not Noted	CMS Grant - Iser
7/25/2012	KRXI-CH 21 FOX 11 Reno	Not Noted	CMS Grant - Iser
7/25/2012	Variety	Not Noted	EMS - Iser

Press Releases/Media Advisories

8/14/2012	PIO Ulibarri	Air Quality Management Division Fines
8/14/2012	PIO Ulibarri	Back to School Immunizations

8/7/2012	PIO Ulibarri	Mosquito Abatement - Media Advisory
7/20/2012	PIO Ulibarri & WCSD	Pertussis - Press Release
Outreach/Presentations/Other		
8/13/2012	EPI Team	WCSD Coxsackie Parent Phone Call

State-Wide (and Beyond) Organizational Efforts

- We continue to meet at least quarterly with the other two local health authorities and the NSHD.
- DHO will work to continue broader discussions among border counties for other mutual aid and program effectiveness issues. These will primarily involve the health officers, with specific program representatives involved as appropriate.
- We were successful in negotiating an acceptable agreement for the tobacco program with the NSHD. We have now scheduled a meeting with the NSHD and other local health authorities to discuss funding for the state's chronic disease grant and the HIV grant.
- DHO will attend the Family Planning meeting August 23-24.

Interjurisdictional Sharing of Resources

- When I first came on board, there were monthly updates about interjurisdictional sharing. We quit providing reports in July 2011, since no activity was taking place.
- WCHD, in collaboration with the NSHD and UNR-SOM, will apply for a Robert Wood Johnson grant to look at sharing of resources across jurisdictional lines. We have been in contact with all seven counties directly east of Washoe County to ask for their collaboration. This two year grant would allow WCHD the resources to assist these other counties to review their current public health services and how they receive those services from the State. Some of these counties may want to contract with WCHD, others may want to continue working with the NSHD, and others may want to join or create their own Health Districts. We have tentative approval from all seven to proceed.

District Board of Health Information and Resources

- We have developed additional tracking tools for use in the District, including one for grants and applications, for submissions to the ADA, and for tracking DBOH requests.
- The 2011 Communicable Disease Report is now available online at: <http://www.co.washoe.nv.us/repository/files/4/2011-CD-Annual-Summary-v2.pdf>
- The epidemiology report for the 2011 Tuberculosis Prevention and Control Program is also now online at the same website.
- On Wednesday, September 5, 2012, Janet McDonald from the US Food and Drug Administration will visit WCHD for meetings on food safety initiatives.

- Save the date: On Wednesday, September 19, 2012, the Fourth Annual Washoe County Obesity Forum will be held at the Joe Crowley Student Union at the University of Nevada, Reno.

Joseph P. Iser MD, DrPH, MSc

Joseph P. Iser, MD, DrPH, MSc
District Health Officer