

**WASHOE COUNTY
DISTRICT BOARD OF HEALTH**

Denis Humphreys, OD, Chairman
Matt Smith, Vice Chairman
George Furman, MD,
Councilman Dan Gustin
Commissioner Kitty Jung
Amy J Khan, MD, MPH
Councilwoman Julia Ratti

A G E N D A

Meeting of the
DISTRICT BOARD OF HEALTH
Building B
South Auditorium
1001 East Ninth Street
Reno, Nevada
November 18, 2010
1:00 PM
NOTICE

PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE DISTRICT BOARD OF HEALTH MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY HEALTH DISTRICT (1001 E. 9TH ST), RENO CITY HALL (1 E. 1ST ST), SPARKS CITY HALL (431 PRATER WAY), WASHOE COUNTY ADMINISTRATION BUILDING (1001 E. 9TH ST), AND ON THE WASHOE COUNTY HEALTH DISTRICT WEBSITE @ WWW.WASHOECOUNTY.US/HEALTH. PUBLIC COMMENT IS LIMITED TO THREE (3) MINUTES PER PERSON.

The Board of Health may take action on the items denoted as “(action)”.

Business Impact Statement – A Business Impact Statement is available at the Washoe County Health District for those items denoted with a \$

1:00 PM	1.	Call to Order, Pledge of Allegiance Led by Invitation	Dr. Humphreys
	2.	Roll Call	Ms. Smith
	3.	Public Comment (3 minute time limit per person)	Dr. Humphreys
	4.	Approval/Deletions to the Agenda for the November 18, 2010 Meeting (action)	Dr. Humphreys
	5.	Approval/Additions/Deletions to the Minutes of the October 28, 2010 Meeting (action)	Dr. Humphreys

6. Recognitions and Proclamations Dr. Humphreys
- A. Introduction of New Employees
1. Heather Holmstadt - EPHP
 2. Christina Conti - EPHP
- B. Years-of-Service
1. Linda Gabor – CCHS – 5 Years
 2. Luke Franklin – EHS – 10 Years
 3. Susan Henkes – EHS – 10 Years
 4. Sandi Bridges – EPHP – 15 Years
 5. Mike Osborn – AQM – 15 Years
 6. Margot Jordan – CCHS – 20 Years
 7. Cindy Mullen – CCHS – 20 Years
- C. Public Relations Society of America Sierra Nevada Chapter's Silver Spike Awards – Gold Spike Community Excellence Award
1. Phil Ulibarri – EPHP Public Information Officer
- D. Letter of Thanks from Dr. Denise Montcalm, Interim Dean and Ms. Christina Sarman, Associate Director of Development and Alumni Relations, University of Nevada, Reno University of Nevada, Division of Health Services for the Board's Support of the District Board of Health Scholarship and a Note of Thanks from Emily Wozniak for Being Recognized by the Board as the 1st Recipient of the District Board of Health Scholarship
7. Consent Agenda Dr. Humphreys
- Matters, which the District Board of Health may consider in one motion. Any item, however, may be discussed separately by Board member request. Any exceptions to the consent agenda must be stated prior to approval.
- A. Air Quality Management Cases
1. Recommendation to Uphold Citations Unappealed to the Air Pollution Control Hearing Board Mr. Bonderson
 - a. No Cases This Month
 2. Recommendations of Cases Appealed to the Air Pollution Control Hearing Board Mr. Bonderson
 - a. No Cases This Month
- B. Recommendation to Approve Variance Case(s) Presented to the Sewage, Wastewater & Sanitation Hearing Board Mr. Coulter
1. No Cases This Month
- C. Budget Amendments / Interlocal Agreements
1. Approval of Notice of Subgrant Award from the Nevada State Health Division, in the Amount of \$368,230 in Support of the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program for the Period of July 1, 2010 to June 30, 2011; and Approval of Amendments Totaling a Decrease of \$68,035 in Both Revenue and Expense to the FY 11 ASPR Hospital Preparedness Federal Grant Program, IO 10708 **(action)**
 2. Approval of Notice of Grant Award dated October 28, 2010 from the Department of Health and Human Services Public Health Service, in the Amount of \$943,735 in Support of the Family Planning Program for the Period of June 30, 2010 to June 29, 2011; and Approval of Amendments Totaling an Increase of \$47,352 in Both Revenue and Expense to the FY 11 Family Planning Title X Federal Grant Program, IO 10025 **(action)**

- D. Donation
1. Acknowledgement of Donation of Items in the Amount of \$234.96 from the Breastfeeding Taskforce of Nevada for the Washoe County Health District **(action)**
8. A. Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$744,415 (with \$74,441 or 10% Health District Match) in Support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness (PHP) Program for the Period of August 10, 2010 to August 9, 2011; Approval of Amendments Totaling an Increase of \$71,638 in Both Revenues and Expense to the FY 11 CDC PHP Federal Grant Program, IO 10713; Authorize the Creation of an On-Call Epidemiologist Intermittent Hourly Position (PC#TBD) as Evaluated by the Job Evaluation Committee (JEC); Authorize the Creation of an On-Call Public Health Investigator Intermittent Hourly Position (PC #TBD) as Evaluated by the Job Evaluation Committee (JEC) **(action)** Ms. Buxton
 - B. Approval of Notice of Subgrant Award from the Nevada State Health Division in the Amount of \$116,000 (\$58,000 FY 11, \$58,000 FY 12) in Support of the Maternal and Child Health (MCH) Program for the Period of January 1, 2011 to June 30, 2012; Approval of Amendments Totaling an Increase of \$33,060 in Both Revenue and Expense to the FY 11 MCH Federal Grant Program, IO 10828; Approval of Amendments Totaling an Increase of \$24,940 in Both Revenue and Expense to the MCH State Grant Program, IO 10007, to Bring the FY 11 Adopted Budget into Alignment with the Grant; Authorize the Creation of an On-Call Public Health Nurse Intermittent Hourly Position (PC#TBD) as Evaluated by the Job Evaluation Committee (JEC) **(action)**
 9. Air Pollution Control Hearing Board Cases – Appealed to the District Board of Health Mr. Bonderson
 - A. No Cases This Month
 10. Regional Emergency Medical Services Authority **CONTINUED TO THE DECEMBER MEETING** Mr. Smith
 - A. Review and Acceptance of the Operations and Financial Report for October 2010 **(action)**
 - B. Update of REMSA's Community Activities Since October 2010
 11. Review and Acceptance of the Monthly Public Health Fund Revenue and Expenditure for October 2010 **(action)** Ms. Coulombe
 12. Presentation and Possible Discussion of Article by Ms. Liz Gambash, *Federal Grants Management Handbook "When Is It Right to 'Just Say No' to Grants?"* with Possible Direction to Staff **(action)** Ms. Coulombe
 13. Consideration of the Preventive Medicine Residency and Fellowship (PMR/F) Application Centers for Disease Control (CDC) and Prevention with Possible Approval **(action)** Dr. Anderson
 14. Washoe County Health District – 2011 Legislative Bill Tracking with Possible Direction to Staff **(action)** Dr. Anderson
Ms. Hadayia
 15. Discussion of and Possible Appointment of an Interim Health Officer and the Potential Effective Date of Such an Appointment with Discussion Specific to the Overlap of the Interim Health Officer and the Possible Determination of the Last Date of Employment of the Existing Health Officer **(action)** Dr. Humphreys
 16. Update on the District Board of Health Personnel and Administration Committee Meeting of November 12, 2010 Dr. Humphreys
 - A. Presentation of Information from the Washoe County Human Resources (HR) and the Discussion of the P/A Committee Specific to the Compensation Package for the New District Health Officer with Possible Direction to HR and Staff **(action)**
 - B. Discussion and Acceptance of Dr. Anderson's Self-Evaluation **(action)**

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| 17. | Presentation of the Overview of the 2010 Annual Rotary Family Flu POD (Points of Dispensing) | Dr. Todd |
| 18. | Clarification on District Board of Health Items Which Do Not Have to be Presented to the Board of County Commissioners | Ms. Admirand |
| 19. | Presentation and Possible Discussion of the Local Public Health Governance Performance Assessment Instrument - National Public Health Performance Standards Program | Ms. Jung |
| 20. | Update on the Washoe County ACHIEVE Community (2010-2011) & NACCHO Site-Visit | Ms. Hadayia |
| 21. | Immunization Program Update | Ms. Brown
Mr. Kutz
Ms. Jordan |
| 22. | Staff Reports and Program Updates | |
| | A. Director, Epidemiology and Public Health Preparedness – Communicable Disease; Public Health Preparedness (PHP) Activities | Dr. Todd |
| | B. Director, Community and Clinical Health Services – No Report This Month | Ms. Brown |
| | C. Director, Environmental Health Services – No Report This Month | Mr. Sack |
| | D. Director, Air Quality Management - Monthly Report of Air Quality: Everything Green, Monitoring/Planning Activities, Permitting Activities, Compliance/Inspection Activity, and Enforcement Activity; 2008 Period Emissions Inventory – On-Road Mobile Sources for Submission to the US EPA | Mr. Dick |
| | E. Administrative Health Services Officer – No Report This Month | Ms. Coulombe |
| | F. District Health Officer – NACCHO Model Practice Submission; Epidemiology and Prevention of Vaccine Preventable Diseases | Dr. Anderson |
| 23. | Board Comment – Limited to Announcements or Issues for Future Agendas | Dr. Humphreys |
| 24. | Adjournment (action) | Dr. Humphreys |

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.

Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 11130 Reno, NV 89520-0027 or by calling (775) 328-2416.