

# Regional Basemap Committee

## NOTICE OF SPECIAL MEETING AND AGENDA

**Friday - May 12, 2023 - 9:00 a.m.**

**Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada, 89512  
Technology Services Conference Room  
Building C, Second Floor, Suite C220**

### **MEMBERS**

Jon Walker, Chair, City of Sparks  
Gary Zaepfel, Vice-Chair, Washoe County  
Eric Friedlander, City of Reno  
Kevin Gorges, NV Energy

### **Alternates**

Jacob Fausett, City of Reno  
Vacant, Washoe County  
Sean Chambers, City of Sparks  
Rob Cushing, NV Energy

**This meeting will be held at the physical location listed above and via teleconference, as provided below.**

**This is an in-person meeting; however, Committee members and members of the public may attend this meeting by teleconference via this [Teams Meeting link \(Meeting ID: 248 038 012 115, Passcode: NfvqRU\)](#), or by telephone by dialing **775-325-0620** and entering **Conference ID: 899 605 113#**. Please note: The Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities.**

Committee Website: [http://www.washoecounty.gov/gis/board\\_committees/regional\\_basemap/index.php](http://www.washoecounty.gov/gis/board_committees/regional_basemap/index.php)

## **Agenda**

- 1. CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
- 2. PUBLIC COMMENTS** [Non-Action Item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No deliberation or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda as an action item.
- 3. APPROVAL OF MARCH 9, 2023, MEETING MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 4. REQUEST FOR USE OF BASEMAP FUNDING FOR ORTHOIMAGERY CONTRACT FLIGHT THREE, YEAR ONE** [For Possible Action] – A review, discussion and possible action to approve, deny, or otherwise modify a request to use Basemap Funds for payment to Eagleview/Pictometry International for the Initial Activation of Services of the amended Flight Three as provided for in the contract approved by the Board of County Commissioners May 21, 2019, in an amount not to exceed \$72,180.08 for the Basemap Funds portion; the other half of the total amount for the Initial Activation of Services (\$144,360.16) is to be funded from the Assessor's Office. Gary Zaepfel – Washoe County Technology Services



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5. **REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, June 8, 2023, at 10:00 a.m.
6. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Regional Basemap Committee agenda. No deliberation or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
7. **ADJOURNMENT** [Non-Action Item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the Regional Basemap Committee has been posted at the Washoe County Administration Building, 1001 E. 9th Street, Reno, Nevada; and has been electronically posted at:

[http://www.washoecounty.gov/gis/board\\_committees/regional\\_basemap/index.php](http://www.washoecounty.gov/gis/board_committees/regional_basemap/index.php) and  
<https://notice.nv.gov>.

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, Sharon Ruff ([sruff@washoecounty.gov](mailto:sruff@washoecounty.gov), 775-858-5901) or Sara DeLozier ([sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov), 775-328-2350), at least 48 hours before the meeting.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for items on the agenda provided to the Regional Basemap Committee are available to members of the public at the County's Technology Services office by emailing Sharon Ruff, [sruff@washoecounty.gov](mailto:sruff@washoecounty.gov) (230 Edison Way, Reno, Nevada, 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. 9th Street, Building C, Reno, Nevada, 89512); and are also posted on the Committee's website at: [http://www.washoecounty.gov/gis/board\\_committees/regional\\_basemap/index.php](http://www.washoecounty.gov/gis/board_committees/regional_basemap/index.php).

**Possible Changes to the Agenda and Timing.** The Regional Basemap Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comments specific to the agenda item being considered will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

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Additionally, persons are invited to submit public comments in writing by emailing Sharon Ruff at [sruff@washoecounty.gov](mailto:sruff@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on May 11, 2023, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The Regional Basemap Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed on the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comment.** The Regional Basemap Committee can deliberate or take action only if a matter has been listed on an agenda properly posted before the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Regional Basemap Committee. However, responses from the Regional Basemap Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Regional Basemap Committee will consider, committee members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future Regional Basemap Committee meeting agenda. The Regional Basemap Committee may do this either during the Public Comment item or during the following item: **“REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**