

# Regional Basemap Committee

## Minutes

**Tuesday ~ December 15, 2015 ~ 2:00 P.M.**

**WASHOE COUNTY ADMINISTRATION**

**BUILDING A – SLIDE MOUNTAIN CONFERENCE ROOM**

**1001 EAST NINTH STREET, RENO, NEVADA**

### MEMBERS

Valerie Johnson, Chair  
Jon Walker, Vice-chair  
Neil Bandettini  
Doug Campbell  
Matt Gingerich  
Mike Gump  
Kobe Harkins  
Rebecca Reid

#### **1. CALL TO ORDER AND ROLL CALL [Non-action item]**

Chair Johnson called the meeting to order at 2:00 p.m.

**PRESENT:** Neil Bandettini, Matt Gingerich, Mike Gump, Valerie Johnson, Rebecca Reid and Jon Walker.

**ABSENT:** Doug Campbell and Kobe Harkins.

#### **2. PUBLIC COMMENTS [Non-action item]**

There were no public comments.

#### **3. APPROVAL OF OCTOBER 23, 2015, MEETING MINUTES [For possible action]**

*It was moved by Member Gingerich, seconded by Member Walker, to approve the October 23, 2015, minutes, as submitted. The motion carried Members Bandettini, Gingerich, Gump, Reid, Walker and Chair Johnson assenting; and Members Campbell and Harkins absent.*

#### **4. BASEMAP COMMITTEE FUND UPDATE [Non-action item] – *An update and discussion regarding the Basemap fund.***

Chair Johnson provided a copy of the budget update (copy on file) that indicates a balance of \$197,090.03 as of December 8, 2015. Chair Johnson noted that there are pending data sales that are not reflected in the balance.

Member Reid noted that NV Energy had submitted their payment.

#### **5. REQUEST TO APPROVE SUBCOMMITTEE RECOMMENDATION ON CONTRACTOR AND FUNDING FOR THE SPRING 2016 FLIGHT FOR ORTHOPHOTOS AND OPTIONAL ELEVATION DATA [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify the subcommittee recommendation on contractor and funding for a Spring 2016 flight for orthophotos and optional elevation data, not to exceed the Basemap Committee fund budget.***

Chair Johnson provided an overview of the agenda item noting that a subcommittee had reviewed the RFP responses, ranking Geophex, Ltd. the highest. Chair Johnson explained that Geophex had merged with another company and was formerly known as Mapcon Mapping. Additional negotiations

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with the company resulted in a discount and provides most of the items sought in the RFP, other than the 3-inch imagery. Chair Johnson outlined the items included in the negotiated proposal including, but not limited to, 6-inch and 1-foot pixel resolution natural color imagery and color infrared imagery, resampled orthophotos in TIF format, ECW mosaics, and MrSID files. Other companies that responded included Sanborn, DMI (from California), and Quantum. Chair Johnson noted that the project manager from Geophex is located in British Columbia, Canada, and is in the same time zone as we are, thereby facilitating contact when needed. The final negotiated price is \$196,844.56, leaving an ending balance of \$245.47. Chair Johnson noted that Kevin Woolf from Geophex was project manager on a previous Basemap Committee project and will be the project manager for this project as well. It was pointed out that during negotiation Geophex had reduced their price by \$10,500.00. Chair Johnson noted that the contours for the project area will be new and displayed the project maps (on file).

During the discussion, it was pointed out that there would be 2-foot contours as well as spot elevations. Additionally Geophex will work with the region in development of the control criteria. It was pointed out that the flight will include the TriCenter complex in Storey County. The project is set to be completed in the fall of 2016 unless some unforeseen circumstance precludes the completion of the project. A consensus was reached that the controls need to be discussed by the member agencies and finalized as soon as possible. Other discussion noted that while the fund balance will be nearly depleted with the project, the next subscription invoicing will be sent out mid-2016. It was noted that it may be sometime before another flight can be funded.

Member Walker noted that the City of Sparks may be able to provide additional funds should the need arise.

Chair Johnson noted that the contract will be heard by the Washoe County BCC (Board of County Commissioners) on January 12, 2016.

***It was moved by Member Gingerich, seconded by Member Gump, to recommend that the Washoe County Board of County Commissioners approve the Geophex contract for the spring 2016 flight in an amount not to exceed \$196,844.56.***

During a brief discussion it was explained that a representative from Washoe County Purchasing will be in attendance at the BCC meeting to address any questions. Additionally, Chair Johnson also plans to attend as will Members Kobe Harkins and Jon Walker.

***The motion carried: Members Bandettini, Gingerich, Gump, Reid, Walker and Chair Johnson assenting; and Members Campbell and Harkins absent.***

**6. SET NEXT MEETING DATE** [For possible action] – *A review, discussion and possible action to select a date for the next Basemap Committee meeting.*

No specific date was chosen.

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- 7. REGIONAL BASEMAP COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – *No discussion among committee members will take place on this item.*

No new agenda items were identified.

After a brief discussion a consensus was reached to set the next meeting date either February 16 or 23, 2016 to fine tune the schedule.

- 8. PUBLIC COMMENT** [Non-action item]

There were no public comments.

- 9. ADJOURNMENT** [Non action item]

Chair Johnson adjourned the meeting at 2:26 p.m.

**AS APPROVED BY THE REGIONAL BASEMAP COMMITTEE IN SESSION ON FEBRUARY 18, 2016.**