

August 31, 2025

**HAND DELIVERED TO THE WASHOE COUNTY CLERK'S OFFICE ON SEPTEMBER 2, 2025**

Rob Pierce  
Chairman  
Washoe County Board of Adjustment  
1001 East 9<sup>th</sup> Street Building A  
Reno, NV 89512

In re: Amendment of Conditions Case Number WAC25-0013 (TMFPD AC) for WSUP23-0011

Dear Chairman Pierce:

On behalf of the South Truckee Meadows/Washoe Valley Citizens Advisory Board, (STMWV CAB) I am requesting the Board of Adjustment (BOA) continue the Amendment of Conditions Case Number WAC25-0013, now scheduled to be heard on September 4, 2025, to your November 2025 meeting.

As Chair of the STMWV CAB, I have just become aware of this application for an extension of the Special Use Permit for this fire station project, located within our CAB's area of influence. The STMWV CAB has not to date been afforded to the opportunity to review this matter. Current County policy now only allows CABs to meet every other month, so additional time is needed to conduct our review and present testimony to the BOA, which we intend to do, if afforded the opportunity.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Penny Brock". The signature is fluid and cursive, with the first name "Penny" and last name "Brock" clearly distinguishable.

Penny Brock  
Chair  
STMWV CAB

Cc: Jan Galassini – Washoe County Clerk  
Mike Clark – Washoe County Commissioner District 2