



Board of Adjustment Staff Report

Meeting Date: June 6, 2024

Agenda Item: 8B

ADMINISTRATIVE PERMIT CASE NUMBER:

WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon)

BRIEF SUMMARY OF REQUEST:

Approval of an administrative permit for a one-day outdoor community event

STAFF PLANNER:

Courtney Weiche, Senior Planner
Phone Number: 775.328.3608
E-mail: cweiche@washoecounty.gov

CASE DESCRIPTION

For hearing, discussion, and possible action to approve an administrative permit for an outdoor community event with associated conditions. The application was submitted by the League to Save Lake Tahoe for the League to Save Lake Tahoe Annual Fashion Show and Luncheon, scheduled to be held on August 3, 2024, from 10 a.m. until 3 p.m. The event is proposed to consist of an invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe. The event organizer estimates a maximum of 475 people, which includes 50 support persons, will take part in the event.

Applicant: League to Save Lake Tahoe
Property Owners: KWS Nevada Residential LLC and Lakeshore Trust
Location: 1047 and 1055 Lakeshore Boulevard, Incline Village, NV
APNs: 130-230-14, -16 & -17
Parcel Size: ±6.18 acres, ±3.58 acres and ±1 acre
Master Plan: Tahoe
Regulatory Zone: Mill Creek
Area Plan: Tahoe
Development Code: Authorized in Article 808, Administrative Permits
Commission District: 1 – Commissioner Hill



Vicinity Map

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Washoe County Board of Adjustment approve Administrative Permit Case Number WADMIN24-0003 for League to Save Lake Tahoe Annual Fashion Show and Luncheon, with the conditions of approval contained in Exhibit A, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

(Motion with Findings on Page 8)

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Administrative Permit Definition

The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN24-0003 are attached to this staff report and will be included with the action order, if approved by the Board of Adjustment.

The subject property is located within the Tahoe - Mill Creek regulatory zone. Outdoor community events are permissible as a temporary use in all regulatory zones within unincorporated Washoe County (WCC Section 25.269). Events with between 300 and 999 persons on any one day of the event are subject to approval of a business license and an administrative permit (WCC Section 25.272.2; WCC 110.310.20). The applicant is seeking approval of an administrative permit by the Board of Adjustment.

An "outdoor community event" means an assembly of more than 100 and less than 1000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein. (WCC 25.013).



Vicinity Map



Site Plan

Project Evaluation

The applicant, League to Save Lake Tahoe, is seeking approval of an administrative permit for a one-day temporary event. The event is proposed to consist of a luncheon and fashion show. The event has been held annually in various locations throughout the Tahoe Basin since 1969.

The applicant is seeking approval to hold the event on the beach adjacent to Lake Tahoe on private property located at 1047 and 1055 Lakeshore Boulevard in Incline Village. The temporary improvements consist of several large tents used for the event and event support.

Security shall be required for the proposed event. Because food is being served, several health codes are required to be met, including arrangements for sanitation, removal of refuse and emergency medical services. Adequate parking and access as well as fire protection must be accounted for. The applicant must also indemnify the County against any and all losses or injuries.

The applicant has provided copies of contracts to provide security services, fire and emergency medical services, sanitary facilities and trash removal. The applicant has also provided a copy of liability insurance.

The applicant has made arrangements for all participants to park at Sierra Nevada University and be taken to the event site by shuttle, approximately ½ mile from the event site.

There will be amplified sound associated with the event. The event will take place on Saturday, August 3, 2024, between 10am and 3pm. Set-up and tear down will take place in the three days preceding and three days following the event. Conditions of approval have been included to limit set-up and tear-down from 8 a.m. to 7 p.m. only.

Overall, the impacts associated with the event are of limited scale and duration. The health, safety and welfare of the public and participants have been appropriately addressed by the proposed conditions. For these reasons, staff is recommending approval of the proposed administrative permit.

Reviewing Agencies

The following agencies/individuals received a copy of the project application for review and evaluation.

Agencies	Sent to Review	Responded	Provided Conditions	Contact
NV Water Resources	X	X		
Washoe County Building & Safety	X			
Washoe County Sewer	X			
Washoe County Traffic	X			
Washoe County Water Rights Manager (All Apps)	X	X		
WCSD Law Enforcement	X			
Washoe County Engineering (Land Development) (All Apps)	X	X		
Washoe County Engineering & Capital Projects Director (All Apps)	X			
NNPH Air Quality	X			
NNPH EMS	X	X		
NNPH Environmental Health	X	X		
NNPH Special Events	X			
Incline Village Roads	X			
IVGID	X	X	X	Tim Buxton, tim_buxton@ivgid.org
North Lake Tahoe FPD	X	X	X	Ryan Sommers, rsommers@nltfpd.net; John James,
Tahoe Regional Planning Agency	X			
Tahoe Transportation District	X			

All conditions required by the contacted agencies can be found in Exhibit A, Conditions of Approval.

Staff Comment on Required Findings

WCC Section 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

- (a) **Consistency.** That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

Staff Comment: *There are no policies or action programs that prohibit the approval of a temporary event of this nature in the Tahoe Area Plan. The event furthers the goal of Area Plan Policy LU7-2 Special Events: "Encourage appropriate community events and special events within the planning area."*

- (b) **Improvements.** That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

Staff Comment: *The applicant has addressed the applicable requirements for providing temporary power, sanitation, water and parking for the temporary, one-day, event.*

- (c) **Site Suitability.** That the site is physically suitable for invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe and for the intensity of such a development.

Staff Comment: The event has been held at this location on previous occasions, and temporary improvements have been planned to make the site suitable for the temporary, one-day, event.

- (d) Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: Impacts associated with the event are of limited impact and duration as this is a temporary, one-day, event. Therefore, there will be no significant impact to the public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

- (e) Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There is no military installation in the area that is required to be noticed for this Administrative Permit, therefore this finding does not need to be made.

Recommendation

After a thorough analysis and review, Administrative Permit Case Number WADMIN24-0003 is being recommended for approval, with conditions. Staff offers the following motion for the Board's consideration.

Motion

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Washoe County Board of Adjustment approve Administrative Permit Case Number WADMIN24-0003 for League to Save Lake Tahoe, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

- (a) Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
- (b) Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
- (c) Site Suitability. That the site is physically suitable for invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe and for the intensity of such a development; and;
- (d) Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Appeal Process

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days

from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: League to Save Lake Tahoe
Kristin@keeptahoeblue.org
Meghan@keeptahoeblue.org

Property Owners: KWS Nevada Residential LLC
Attn: Kern Shumacher
1047 Lakeshore Boulevard
Incline Village, NV 89450

Lakeshore Trust
Attn: Richard Sandler
1055 Lakeshore Boulevard
Incline Village, NV 89450



Conditions of Approval

Administrative Permit Case Number WADMIN24-0003

The project approved under Administrative Permit Case Number WADMIN24-0003 shall be carried out in accordance with the conditions of approval granted by the Board of Adjustment on June 6, 2024. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, "may" is permissive and "shall" or "must" is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some "conditions of approval" are referred to as "operational conditions." These conditions must be continually complied with for the life of the project or business.

The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies:

- **The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District.**

Any conditions set by the Health District must be appealed to the District Board of Health.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Courtney Weiche, Senior Planner, 775.328.3608,
cweiche@washoecounty.gov**

- a. **The applicant shall attach a copy of the action order approving this project to all permits and applications (including building permits) applied for as part of this administrative permit.**
- b. The applicant shall include a condition response memorandum with each subsequent permit application. That memorandum shall list each condition of approval, shall provide a narrative describing how each condition has been complied with, and the location of the information showing compliance with each condition within the improvement plan set that has been submitted.
- c. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit. Planning and Building shall determine compliance with this condition.
- d. The applicant shall submit complete construction plans and building permits shall be issued for the tent structures prior to August 3, 2024. The applicant shall complete construction within the time specified by the building permits. The applicant shall remove all tent structures and related items no later than August 7, 2024. Compliance with this condition shall be determined by Planning and Building.
- e. This administrative permit shall be in effect from August 3, 2024, through August 7, 2024.
- f. The bussing tents shall be located at least 5 feet east of the westernmost property line of APN 130-230-17.
- g. Set-up and tear-down shall take place only between the hours of 8 a.m. and 7 p.m. daily.
- h. The applicant shall obtain a business license prior to July 26, 2024.
- i. Failure to comply with any of the conditions of approval shall render this approval null and void.

Incline Village Improvement District

2. The following condition is a requirement of Utilities, which shall be responsible for determining compliance with this condition.

**Contact Name – Tim Buxton, IVGID Chief Inspector, 775.832.1246, Tim Buxton
tim_buxton@ivgid.org**

- a. Due to an IVGID sewer transmission main line located within the area of this event, the event organize must contact the IVGID Supervisor at 775.832.1271 or 775.832.1289 to set up a field meeting to discuss all tent locations to all USA line locations efforts.

Washoe County Health District

3. The following condition is a requirement of the Health District, which shall be responsible for determining compliance with this condition. The District Board of Health has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.

**Contact Name – James English, EHS Supervisor, 775.328.2434,
jenglish@washoecounty.gov**

- a. The applicant must submit for the appropriate temporary food permits pursuant to the Washoe County District Board of Health Regulations Governing Food Establishments.

North Lake Tahoe Fire Protection District

4. The following condition is a requirement of the Truckee Meadows Fire Protection District, which shall be responsible for determining compliance with this condition.

Contact Name – John James, Fire Marshall, 775.831.0351 ext. 8131, jjames@nltfpd.net

- a. This project shall meet and comply with all requirements of currently adopted TMFPD fire codes, ordinances, and standards at the time of construction to include infrastructure for fire apparatus access roads and water supply. <https://tmfpd.us/fire-code/>
- b. Please review and complete the appropriate checklist and submittal form below and email it to plans@nltfpd.net.

1. INDOOR EXHIBITIONS, TRADE SHOWS, HOLIDAY DISPLAY PERMIT(s)

- a. [INTERIOR TEMP ACTIVITY PERMIT.pdf](#)

2. OUTDOOR ACTIVITY PERMIT(S)

- c. a. [Outdoor Temporary Activity Fillable.pdf](#)

*** End of Conditions ***

From: [Program, EMS](#)
To: [Weiche, Courtney](#)
Cc: [Program, EMS: jjames@nltfpd.net](#)
Subject: FW: April Agency Review Memo I-Administrative Case Number WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon)
Date: Monday, April 22, 2024 10:10:07 AM
Attachments: [image001.png](#)

Good Morning,

The EMS Program has reviewed the April Agency Review Memo I-Administrative Case Number WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon). This event does not meet the number of persons to require EMS coverage at the event. The Program has no concerns or questions at this time based on the information provided.

NLTFPD Fire Marshall John James has been CC'd for visibility.

Thank you,



April Miller
Sr. Office Specialist
Epidemiology and Public Health Preparedness

O: [775-326-6049](tel:775-326-6049)
1001 E Ninth St. Bldg. B Reno, NV 89512

[NNPH.org](https://nnph.org) |

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DATE: April 25, 2024

TO: Courtney Weiche, Planner, Planning and Building Division
FROM: Robert Wimer, P.E., Engineering and Capital Projects Division

SUBJECT: WADMIN24-0003
APN 130-230-16, 17, & 18
League to Save Lake Tahoe Fashion Show and Luncheon

GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with no conditions.

From: [John James](#)
To: [Weiche, Courtney](#)
Subject: Administrative Case Number WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon)
Date: Tuesday, April 16, 2024 11:00:32 AM

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League to Save Lake Tahoe Item #2 NLTFPD Comments: Applicant to review and complete the appropriate checklist and submit applicable forms available <https://nltfpd.org/special-events> below and email it to plans@nltfpd.net. If you need assistance or have questions, please feel free to call us at 775-831-0351, ext. 8131. 1. INDOOR EXHIBITIONS, TRADE SHOWS, HOLIDAY DISPLAY PERMIT(s) a. INTERIOR_TEMP_ACTIVITY_PERMIT.pdf 2. OUTDOOR ACTIVITY PERMIT(S) a. Outdoor_Temporary_Activity_Fillable.pdf



John James
Fire Marshal

Office: [775.831.0351](tel:775.831.0351) x8131 | Cell: [775.413.9344](tel:775.413.9344)
Email: jjames@nltfpd.net
[866 Oriole Way](#) | [Incline Village](#) | [NV 89451](#)



Date	4-15-24
Attention	Courtney Weiche, Senior Planner
Re	Administrative Case #WADMIN24-0003 Fashion Show and Luncheon
APN	130-230-14
Service Address	1047 and 1055 Lakeshore
Owner	Malinowski Family Living Trust

Administrative Case Number WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon) – For hearing, discussion, and possible action to approve an administrative permit for an outdoor community event business license application and associated license conditions. Submitted by the League to Save Lake Tahoe for the League to Save Lake Tahoe Annual Fashion Show and Luncheon, scheduled to be held on August 3, 2024, from 10 a.m. until 3 p.m. The event is proposed to consist of an invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe. The event organizer estimates a maximum of 475 people, which includes 50 support persons, to take part in the event.

- Applicant: League to Save Lake Tahoe
- Property Owner: KWS Nevada Residential, LLC and Lakeshore Trust
- Location: 1047 and 1055 Lakeshore Boulevard, Incline Village, NV, directly south of its intersection with Selby Drive
- Assessor's Parcel Number(s): 130-230-14, -16 & -17
- Parcel Size: ±6.18 acres, ±3.58 acres and ±1 acre
- Master Plan Category: Tahoe – Mill Creek
- Regulatory Zone: Tahoe – Mill Creek
- Area Plan: Tahoe
- Development Code: Authorized in Article 808, Administrative Permits
- Commission District: 1 – Commissioner Hill
- Staff: Courtney Weiche, Senior Planner
Washoe County Community Services Department
Planning and Building Division
- Phone: 775-328-3608
- E-mail: cweiche@washoecounty.gov

IVGID Comments: Due to an IVGID sewer transmission main line located within the area of this event. The event organizer must contact the Incline Village General Improvement District Division Supervisor at 775-832-1271 or 775-832-1289 to set up a field meeting to discuss all tent locations to all USA line locations efforts.

From: [Steve Shell](#)
To: [Weiche, Courtney](#)
Subject: WADMIN24-0003
Date: Monday, April 15, 2024 10:42:38 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image006.png](#)
[image008.png](#)

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The Division of Water Resources has no comment.

As of June 1, 2021, the Office of the State Engineer is open to the public. Please call 684-2800 upon arrival and a representative will come down to escort you to our office.

Steve Shell
Water Rights Specialist II
Department of Conservation and Natural Resources
Nevada Division of Water Resources
901 S. Stewart St., Suite 2002
Carson City, NV 89701
sshell@water.nv.gov
(O) 775-684-2836 | (F) 775-684-2811



Date: April 24, 2024

To: Courtney Weiche, Senior Planner

From: Timber Weiss, P.E., Licensed Engineer

Re: Administrative Case Number WADMIN24-0003 (League to Save Lake Tahoe Fashion Show and Luncheon)

GENERAL PROJECT DISCUSSION

For hearing, discussion, and possible action to approve an administrative permit for an outdoor community event business license application and associated license conditions. Submitted by the League to Save Lake Tahoe for the League to Save Lake Tahoe Annual Fashion Show and Luncheon, scheduled to be held on August 3, 2024, from 10 a.m. until 3 p.m. The event is proposed to consist of an invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe. The event organizer estimates a maximum of 475 people, which includes 50 support persons, to take part in the event.

The Community Services Department (CSD) recommends approval of this project with the following Water Rights conditions:

No water rights conditions for this permit.

**WASHOE COUNTY
HEALTH DISTRICT**
ENHANCING QUALITY OF LIFE

May 2, 2024

Washoe County Community Services
Planning and Development Division

RE: League to Save Lake Tahoe Fashion Show; 130-230-14, 16 & 17
Administrative Permit; WADMIN24-0003


Dear Washoe County Staff:

The following conditions are requirements of the Washoe County Health District, Environmental Health Services Division, (WCHD), which shall be responsible for determining compliance with these conditions.

Contact Name – James English - jenglish@washoecounty.us

- a) Condition #1: The WCHD has reviewed the above administrative permit and the event will be held on a parcel served by community public water and sewerage systems.
- b) Condition #2: The applicant must submit for the appropriate temporary food permits pursuant to the Washoe County District Board of Health Regulations Governing Food Establishments.

If you have any questions or would like clarification regarding the foregoing, please contact James English, EHS Supervisor at jenglish@washoecounty.us regarding all Health District comments.

Sincerely,

James English, REHS, CP-FS
EHS Supervisor
Environmental Health Services
Washoe County Health District



ENVIRONMENTAL HEALTH SERVICES

1001 East Ninth Street | P.O. Box 11130 | Reno, Nevada 89520

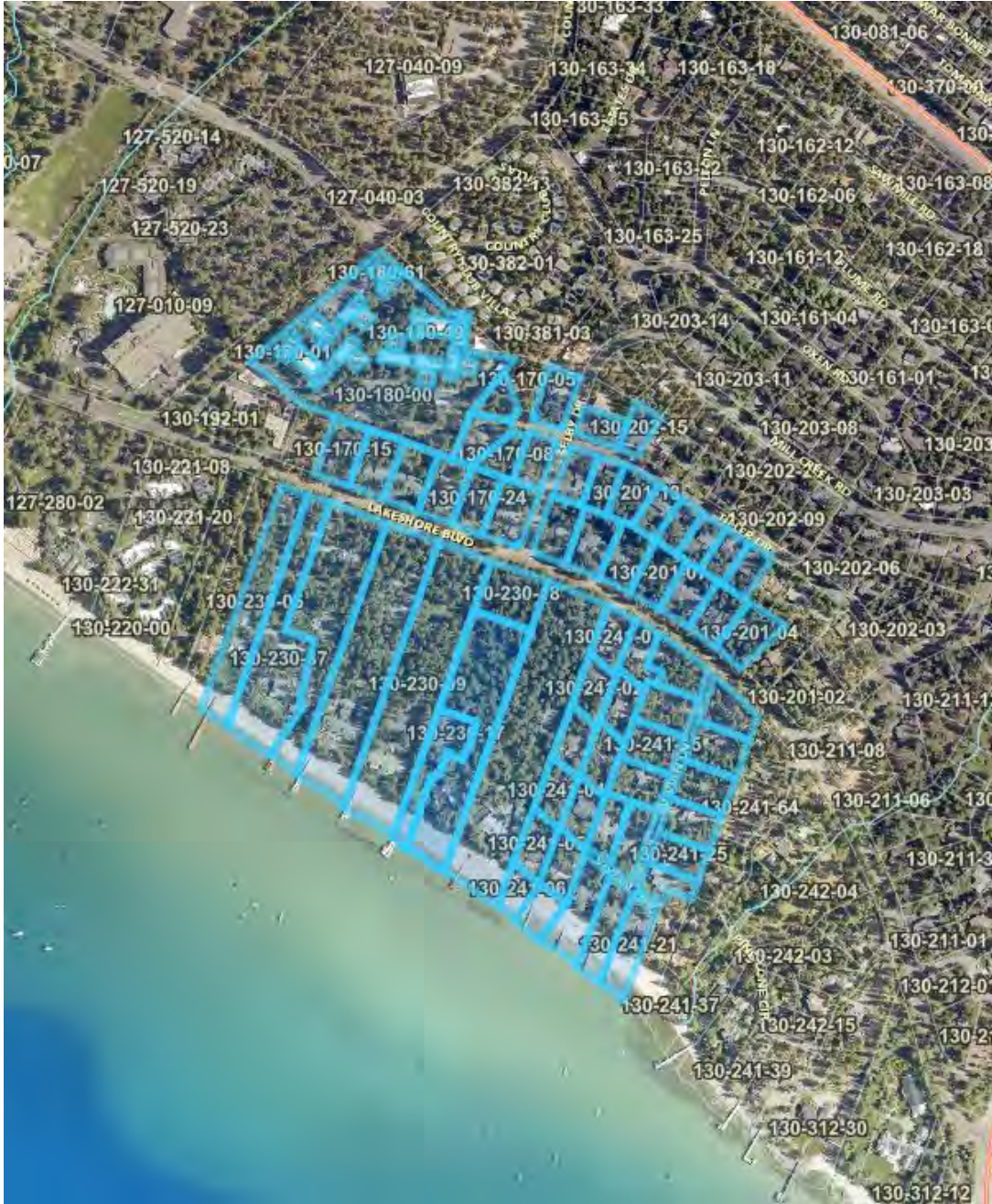
775-328-2434 | Fax: 775-328-6176 | washoecounty.us/health

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**WADMIN24-0003
EXHIBIT B**

Public Notice

Washoe County Code requires that public notification of an Administrative Permit be mailed to a minimum of 30 separate property owners within a minimum 500-foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 750-foot radius of the subject property, noticing 57 separate property owners a minimum of 10 days prior to the public hearing date.



Public Notice Map

Administrative Permit Case Number WADMIN24-0003

OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: _____

Applicant Information

Applicant's name: League to Save Lake Tahoe

Mailing address: 2608 Lake Tahoe Blvd South Lake Tahoe CA 96150

Street or PO Box

City

State

Zip code

Phone: 530-541-5388 (Business) _____ (Home) _____ (Cell)

Email: _____

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n): ☐ Corporation ☐ Partnership ☐ Individual ☒ Registered 501c3

If a corporation or a partnership, list corporate officers or partners:

Name

Address

Title

Name	Address	Title

Event Information

Name of Event: League to Save Lake Tahoe Annual Luncheon and Benefit

Date(s) of Event: Saturday August 3, 2024 Hours of operation: 10am-3:00pm

Location of Event: 1047 Lakeshore Blvd, Incline Village

Assessor Parcel Number(s): _____

Description of Event: Benefit fashion show and annual luncheon in support of the League to Save Lake Tahoe

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: _____

Will an admission fee be charged for your event? ☒ Yes ☐ No

If yes, amount and type of fee(s): \$1250-\$2250

When will fee be collected? ☒ Pre-sales ☐ At entrance

Approximate number of participants and other persons: 425 guests and 50 support staff

Approximate number of customers and spectators: 425

Approximate maximum number of persons on any one day of the event: 475

Will food and/or beverages be served? ☒ Yes ☐ No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served? ☒ Yes ☐ No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music? ☒ Yes ☐ No

OUTDOOR COMMUNITY EVENT LICENSE

Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

State Compensation Insurance Fund

Name of Insurer: National Alliance of Nonprofits for Insurance, Inc. Policy number: 2023-14398

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: c/o Vantreo Insurance Brokerage 100 Stoney Point Rd, Santa Rosa CA 95401

City

Zip code

Limits of liability: see attached declarations page

HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

The fashion show and luncheon have been occurring on the first Saturday of August since 1969 at various private properties in the Lake Tahoe basin. We have obtained a community event permit from Washoe County for this event held in the same location, 1047 Lakeshore Blvd, Incline Village NV for calendar years 2018-2023.

Vendor List

(attach additional sheets if needed)

Name of Vendor

Type of service or product



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vantreo Insurance Brokerage 100 Stony Point Rd, Suite 160 Santa Rosa CA 95401	CONTACT NAME: Susan Lemcke PHONE (A/C, No, Ext): 707-546-2300 E-MAIL ADDRESS: certs@vantreo.com	FAX (A/C, No): 707-546-2915
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : State Compensation Insurance Fund - SCIF		35076
INSURER B : National Alliance of Nonprofits for Insurance, Inc		11384
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 1151772932

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	2023-14398	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
B	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	2023-14398	10/1/2023	10/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			2023-14398-UMB	10/1/2023	10/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	9072866-2023	10/1/2023	10/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Washoe County, NV, its officers, agents, employees and volunteers are included as additional insured with regards to General Liability per attached form.

CERTIFICATE HOLDER**CANCELLATION**Washoe County, Nevada
1001 East Ninth Street
Reno NV 89512

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**OUTDOOR COMMUNITY EVENT
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA)
) ss:
COUNTY OF WASHOE)

Kern Schumacher, on behalf of KWS NV Residential, LLC being duly sworn, depose, and say that I am an owner* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

☐ Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

☒ Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): 130 - 230 - 16; 130 - 230 - 17; 130 - 230 - 18

Proposed Outdoor Community Event: League to Save Lake Tahoe Annual Fashion Show and Luncheon

Signed _____

Subscribed and sworn to before me this 7th day of February, 2024

Shelley Kowalski
Notary Public in and for said county and state

My commission expires: 3/14/2026



*Owner refers to the following. Please mark the appropriate box.

- ☒ OWNER/JOINT OWNER
☐ CORPORATE OFFICER/PARTNER
☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)
☐ AGENT (Notarized letter from property owner giving legal authority to agent)
☐ LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

**OUTDOOR COMMUNITY EVENT
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA)
) ss:
COUNTY OF WASHOE)

I, Richard Sandler, Trustee, Lakeshore Trust being duly sworn, depose, and say that I am an owner* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

☐ Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

☒ Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): 130-230-14

Proposed Outdoor Community Event: League to Save Lake Tahoe Fashion Show and Luncheon

Signed 

Subscribed and sworn to before me this _____ day of _____, 20____

See attached Jurat *dg 12-26-2024*

Notary Public in and for said county and state

My commission expires: _____

*Owner refers to the following. Please mark the appropriate box.

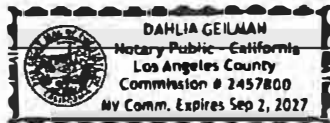
- ☒ OWNER/JOINT OWNER
- ☐ CORPORATE OFFICER/PARTNER
- ☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)
- ☐ AGENT (Notarized letter from property owner giving legal authority to agent)
- ☐ LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

Subscribed and sworn to (or affirmed) before me on this 26th
day of March, 20 24, by Richard Sandler

proved to me on the basis of satisfactory evidence to be the
person(s) who appeared before me.



(Seal)

Signature Dahlia Geilman

**OUTDOOR COMMUNITY EVENT
STATEMENT OF ASSETS**

As of December 31, 2022

(Describe fully and indicate assets pledged)

(If additional space is required, attached supporting pages or documents)

Current Assets

Cash on hand <u>Bank Accounts and Petty Cash</u>	\$ <u>908,414.28</u>
Cash in safe deposit box _____	\$ _____
_____ Location of Box	
Cash in _____	\$ _____
_____ Name, Bank and Branch	
Cash in _____	\$ _____
_____ Name, Bank and Branch	
Accounts and notes receivable (describe nature of receivable and when due)	
Grants Payable - multi year awards due in 2023	\$ <u>74,500</u>
_____	\$ _____
Other current assets	
Undeposited Funds, Prepaid Expenses, Asset held for sale, Inventory	\$ <u>819,757.94</u>
_____	\$ _____

Investments

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)	
Morgan Stanley Investments	\$ <u>5,503,411.96</u>
LPL Financial	\$ <u>221,828.10</u>
Parasol Foundation Investment + Endowment + EDCF Endowment	\$ <u>1,377,722.90</u>
Investments, other than stocks and bonds	
_____	\$ _____
_____	\$ _____
_____	\$ _____

Fixed assets

Real estate (Give location, description and fair value of each parcel)	
Land 2608 Lake Tahoe Blvd + 2877 Lake Tahoe Blvd	\$ <u>323,400</u>
Building 2877 Lake Tahoe Blvd less accumulated depreciation	\$ <u>720,512.30</u>
_____	\$ _____

Other assets

Automobiles and other personal property	
Furniture, website, construction Work-in-process	\$ <u>888,957.83</u>
_____	\$ _____
_____	\$ _____

Total Assets	\$ <u><u>10,838,505.31</u></u>
---------------------------	--------------------------------

Melissa Franz
Print Name

Melissa Franz
Signature
Date 1.10.2024

**OUTDOOR COMMUNITY EVENT
STATEMENT OF LIABILITIES**

As of December 31, 2022

(Describe fully, indicate secured liabilities)

(If additional space is required, attached supporting pages or documents)

Current liabilities

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Other notes payable (indicate name, address and how secured)

_____ \$ _____

_____ \$ _____

Accounts payable \$ 262,180.64

Liability for Federal Income Tax (delinquent) \$ _____

Provision for current year's Federal Income Tax \$ _____

Provisions for other current taxes \$ _____

Liability for other delinquent taxes \$ _____

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)

_____ \$ _____

_____ \$ _____

Other liabilities

Credit Card Payable \$ 39,768.55

Sales and Use Tax Payable \$ 2,372.82

Accrued Vacation \$ 83,689.39

Total Liabilities \$ 388,011.40

Contingent liabilities (describe)

Melissa Franz
Print Name

Melissa Franz 1.10.2024
Signature Date

OUTDOOR COMMUNITY EVENT

PERSONAL HISTORY

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Darcie Bea Collins
First Middle Last

List ALL other names you have been known by: Darcie Bea Goodman

Residence address: [REDACTED]
Street City State Zip Code

Residence phone: [REDACTED] Business phone: 530-541-5388

Name of your present business or employer: League to Save Lake Tahoe

Business address: 2608 Lake Tahoe Blvd South Lake Tahoe CA 96150
Street City State Zip Code

Type of business: environmental non-profit Position: CEO

How long engaged in this business: 12 years

Date of birth: [REDACTED] Age: [REDACTED] Place of birth: [REDACTED]

List cities in which you have lived during the last ten years:

Dates From and To	City	State
<u>2011 to present</u>	<u>South Lake Tahoe</u>	<u>CA</u>

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Darcie Bea Collins
Printed name of applicant

Signature of applicant

Date

**WADMIN24-0003
EXHIBIT D**

OUTDOOR COMMUNITY EVENT CONTRIBUTORS OR INVESTORS LIST

(List the names and addresses of any person contributing, investing or
having an expected financial interest greater than \$500 in producing the event)
(attach additional sheets if needed)

Name

Address

ANCILLARY SERVICES OR ACTIVITIES LIST

(List the names and addresses of any person expected to provide, for consideration,
services or activities ancillary to or in conjunction with the event)
(attach additional sheets if needed)

Name

Address

Roundabout Catering 631 Dunn Circle Sparks NV 89431	
Ideas Event Styling 1055 California Street, Suite San Francisco, CA 94108	
Alert Security Asset Protection 401 Keitzke Lane Building M SUite 246 Reno NV 89502	
Cart Barn 305 Edison Way Reno NV 89502	
North Tahoe Executive Shuttle PO Box 302 Tahoe City CA 96145	
North Tahoe Fire Protection District 866 Oriole Way Incline Village NV 89451	
Tom Delaney Orchestra 4797 Reno View Court Reno NY 89503	
Sani-hut Po Box 7455 Reno NV 89451	
Sani-hut Po Box 7455 Reno NV 89451	
Incline Village Waste Managment 1076 Tahoe Blvd Incline Village NV 89451	
High Sierra Gardens 866 Tahoe Blvd Incline Village NV 89451	

**OUTDOOR COMMUNITY EVENT
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at 1:40 on the
16th day of February, 2024

Darue Collins
Printed name of applicant

[Signature]
Signature of applicant

Subscribed and sworn to before me this 16 day of February, 2024

Candace L. Fair
Notary Public in and for said county and state

My commission expires: 02/28/2025



CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of El Dorado

On 02/16/2024

before me,

Candace L. Fair

Date

Here Insert Name and Title of the Officer

personally appeared

Dorcas Bea Collins

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

Candace L. Fair

Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Release of Claims

Document Date: 02/16/24

Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Partner – ☐ Limited ☐ General

☐ Individual

☐ Attorney in Fact

☐ Individual

☐ Attorney in Fact

☐ Trustee

☐ Guardian or Conservator

☐ Trustee

☐ Guardian or Conservator

☐ Other: _____

☐ Other: _____

Signer is Representing: _____

Signer is Representing: _____

**OUTDOOR COMMUNITY EVENT
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code §25.303, any applicant for a Washoe County outdoor community business license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor festival business license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

League to Save Lake Tahoe Annual Fashion Show and Luncheon

Saturday, August 3, 2024

Name of Event

Darcie Collins

Date(s) of Event

Applicant's name (printed)

Applicant's signature

Date:

2/21/24

BUSINESS LICENSE FINGERPRINT WORKSHEET

☐ Liquor ☐ Locksmith ☐ Massage ☐ Pawnshop ☒ Other Environmental non-profit

Name of Business: League to Save Lake Tahoe

Business Address: 2608 Lake Tahoe Blvd South Lake Tahoe CA 96150
Street Address City Zip Code

NOTE TO APPLICANT:

Signatures of each owner, officer, or director on this worksheet constitutes that person's written permission authorizing the Washoe County Sheriff's Office to forward their fingerprint impressions to the appropriate law enforcement agency for a criminal history background investigation.

Records Division:

Sheriff's Office:

Please retain a copy as proof of compliance with Washoe County Code Section 25.023(2).

The following people need to have fingerprints taken:

Owner, officer and/or director	Title	Date fingerprints taken	Employee's initials
Darcie Bea Collins	CEO	2/1/24	DA
Print Name			
Signature			
Print Name			
Signature			
Print Name			
Signature			
Print Name			
Signature			

APPLICANT:

Please return this form back to Washoe County Business License once all the fingerprints have been taken.

You will need to contact the Washoe County Sheriff's Office, Records Division, to determine appropriate fees for fingerprinting and any charges levied by the State of Nevada or the Federal Bureau of Investigation to complete the criminal history check [WCC 25.023(3)].

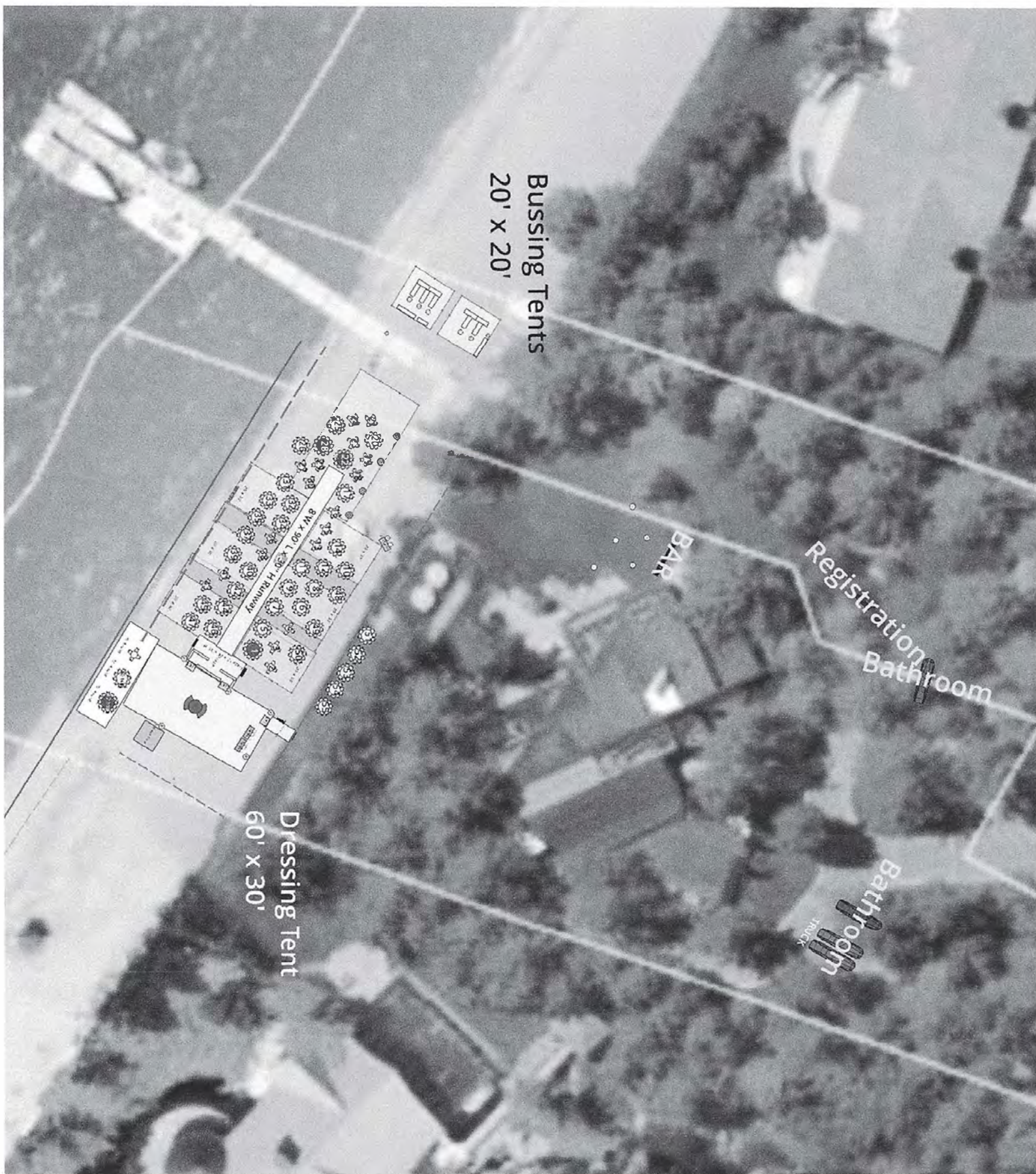
Reno Office
911 Parr Blvd.
(775) 328-3017

Incline Office
625 Mount Rose Hwy.
(775) 832-4107

League to Save Lake Tahoe Permit Application

Index of Attachments:

A -1 - 2	Site Map
A -3 - 4	Detailed Plan for Security, Fire Protection, Medical, Water & Sanitation, Communication and Clean-up
A - 5 - 6	Security Contract, Martin Ross
A - 7 - 8	Paramedic Confirmation
A – 9-10	Restroom Facilities Order, Sani-Hut
A -11	City of Reno Business Licenses, Roundabout Catering
A – 12-14	WCHD, Health Permit to Operate, Roundabout Catering
A - 15	Transportation Plan
A - 16	Parking Map at Sierra Nevada College
A - 17	Shuttle Order with passenger capacity
A - 18	Shuttle Route Map





20 Feet

A2

League to Save Lake Tahoe Annual Fashion Show and Luncheon
1047 Lakeshore Boulevard, Incline Village, NV
Saturday, August 3, 2024
Prepared by: Kristin Keane & Jessica Urreaga

Security, Fire Protection and Medical Services Plan

The League to Save Lake Tahoe retains Alert Security Asset Protection to assist with security on-site. There are 4 security personnel on site from 10:00 am until 3:00 pm. Security personnel will be assigned to site-specific areas including front gate, tent, beach and lawn.

North Tahoe Fire Protection District Personnel will be on-call with on-site ambulance stand-by arranged from 10:00 am until 2:00 pm., although not required for this event per Brittany Dayton.

Tents and structures are in compliance with current fire code and contain required fire extinguishers and clearly marked exits.

Attachments: Alert Security Agreement, NTFPD Invoice for Ambulance Stand-by, Site Plan

Water Supply and Sanitation Facilities

The League has rented 2 handicap restroom facilities, 1 Executive 33' bathroom trailer with direct line to sewer and water, 1 Executive 19' bathroom trailer with stand-by pump truck and 4 bathroom attendants.

Roundabout Catering has hand-washing facilities in the catering tents, which are indicated on the site-map.

Per Nick Flores, no permit required for food and sanitation because it is a closed event, by invitation only.

Attachments: Sani-hut Invoice, site map

Communication System

The event will have an audio system with 2 microphones that are used throughout the program on August 3, 2024.

Clean-up and Rubbish Removal

Two 6-foot dumpsters with lids and locks will be located on site for rubbish. Dumpsters are delivered on August 1 and collected August 5.

The League to Save Lake Tahoe is dedicated to protecting and restoring the environment within the Tahoe Basin. Our organization's charter demands we leave the environment better than how we found it. In addition, our host is exceedingly generous to allow us to use his property year after year and if we wish to be invited back, we need to make certain we are cleaning the venue and returning it to the state to which we arrived.

A4



SECURITY SERVICES AGREEMENT ("Agreement")

Client's Name: League to Save Lake Tahoe

Telephone: 775-348-8472

Address: 2608 Lake Tahoe Blvd.

City: South Lake Tahoe ST: CA ZIP: 96150

ASAP Office: Reno (License #1492)

Telephone: 775-337-1616

Address: 4600 Kietzke Lane, Suite M 246

City: Reno ST: NV ZIP: 89502

Agreement dated as of January 11, 2024 between – League to Save Lake Tahoe –having an office at 2608 Lake Tahoe Blvd., South Lake Tahoe CA 96150 (hereinafter called "Client") and Cero's, LLC dba ALERT SECURITY ASSET PROTECTION dba ALERT GUARD SERVICES, (hereby known as ALERT SECURITY), The parties agree as follows:

1. SERVICES: Alert Security will furnish client with security personnel (hereinafter "Personnel") and render services at locations and during hours set forth herein and hereafter agreed in a writing executed by Alert Security and Client.

Location	Hours	To Commence On (Date and Time)
<u>1047 Lakeshore Blvd, Incline</u>	<u>10am to 3pm</u>	<u>8/3/2024</u>
<u>4 Security Officer to assist with Oscar de la Renta fashion show</u>		

2. RATES: Client shall pay Alert Security the following hourly rates, plus all applicable sales, use and/or similar taxes. These rates do not apply to coverage of labor disputes or similar emergency situations, which Alert Security will endeavor to provide at mutually agreed upon rates.

Personnel/Equipment	Standard Base Rate/Overtime Rate
<u>Security Officer</u>	<u>\$35.00 per hour</u>

Holiday rates shall apply on each legally declared national, state, or local holiday. Holiday rates will be as follows:

Holiday	Rates
<u>New Year's Day</u>	<u>N/A</u>
<u>MLK Day</u>	<u>N/A</u>
<u>Memorial Day</u>	<u>N/A</u>
<u>Independence Day</u>	<u>N/A</u>
<u>Thanksgiving Day</u>	<u>N/A</u>
<u>Christmas Day</u>	<u>N/A</u>
<u>Labor Day</u>	<u>N/A</u>

The above rates are effective until December 31st, 2024, and are subject to adjustment by Alert Security on thirty days prior notice to comply with any change in any law, regulation, ruling or collective bargaining agreement causing a change in work hours, wage rates, working conditions or other costs to Alert Security.

3. INVOICES: Invoices will be submitted weekly and are payable on receipt at the address on the invoice. A late charge of 10% per month will be added to balances not paid within thirty days following receipt of invoice. Client must notify Alert Security in writing of any dispute regarding the amount of an invoice within seven days from the invoice date, otherwise all disputes and defenses will be deemed waived. Client agrees to pay Alert Security's reasonable attorney's fees and other collection costs.

4. PERSONNEL: (a) Personnel supplied by Alert Security are its employees and not Client's. Alert Security is responsible for social security, unemployment and similar taxes applicable to its employees.

(b) Alert Security complies with Executive Order 11246, as amended; Section 503 of the Rehabilitation act of 1973, as amended; Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 and related regulations. Alert Security's

employees will be assigned without regard to race, age, color, creed, sex, national origin, disabilities that do not impair job performance, veteran status, or on any bases prohibited by law.

(c) Client may reasonably disapprove any Personnel assigned, provided such exercise is not in violation of law. If any Personnel is removed at Client's request, Client agrees to indemnify and hold Alert Security harmless from all claims, demands, liabilities, judgments, losses, suits, damages, fines, penalties and expenses including reasonable attorney's fees and defense costs (hereinafter collectively "Claims") that may arise therefrom.

(d) If Client requests Personnel to operate any vehicle other than one supplied by Alert Security, or are assigned or assume duties other than those agreed upon in writing by Alert Security, Client agrees to defend, indemnify and hold Alert Security harmless from any Claims, which may arise, or result therefrom, including but not limited to Claims arising from the negligence of Alert Security, its agents or employees.

5. LIABILITY LIMITATION AND INDEMNITIES: (a) Client agrees that Alert Security is not an insurer and that the amounts payable hereunder are based upon the value of services offered and not the value of client's interests being protected or the property of client or of others located on Client's premises. Accordingly, Alert Security undertakes no liability to client and makes no representation, express or implied, that its services will prevent occurrences or their consequences that result in loss or damage.

(b) In no event shall Alert Security be liable to Client for any Claim other than one which arises during the performance of services under this Agreement and is caused by the negligence of Alert Security, its employees or agents while acting within the scope of their duties and authority. In no event shall Alert Security be liable for any Claim caused in whole or in part by acts or omissions of Client or third parties or their respective employees or agents, or for consequential or incidental damages or loss of profits.

(c) In the event of any Claim for which Alert Security is liable, Client agrees that Alert Security's liability shall be limited to a maximum amount not to exceed the lesser of (I) the amount invoiced to and paid by Client (but not less than one thousand dollars provided Client's damages exceed such amount) for services rendered within the 12-month period immediately preceding the date of the occurrence giving rise to the Claim or (II) \$100,000.

(d) The services provided under this Agreement are solely for the benefit of Client and neither this Agreement nor any services rendered hereunder confer any rights on any other party as a third-party beneficiary, or otherwise.

(e) Client agrees to indemnify and hold Alert Security harmless from and against any Claims made by a third party(s), including, but not limited to, injury, death or damage or loss of property, arising from Alert Security's negligent acts or omissions, including those relating to the hiring, training, supervision, retention of Personnel by Alert Security, its agents or employees.

(f) Client agrees that Alert Security shall not be liable for failure to perform this Agreement due to any "Act of God" or cause

WADIN24-0003
EXHIBIT D

beyond Alert Security's reasonable economic control, nor in any case for any consequential, incidental, or special damages or loss of profits.

(g) Client hereby waives any and all rights of subrogation that any insurer of Client may have against Alert Security.

(h) Where Alert Security is entitled to indemnification, Alert Security shall have the right to tender defense of the Claim to Client.

6. INSURANCE: In consideration of the risk apportionment provided in this Agreement, to the extent a Claim exceeds the amount specified in the paragraph entitled "Liability Limitation and Indemnities" (such excess being hereinafter referred to as "Excess Loss or Damage to its premises, business and property and others' property on Client's premises occurring as a result of fire, theft or other casualty) and Client agrees that it will maintain Insurance to fully protect Client against such Excess Loss or Damage. Accordingly, Client waives its right of recovery against Alert Security for such Excess Loss or Damage, however caused.

7. HIRING: Client shall not, nor shall any contractor of client, for a period of one year after termination of this Agreement, employ as security personnel any Personnel used by Alert Security in the performance of this Agreement.

Recognizing the costs incurred and expertise dedicated by Alert Security in selecting, recruiting and training its personnel, Client agrees to pay Alert Security twenty-five hundred dollars as liquidated damages for each Personnel employed by Client or its contractor within one year after termination of this Agreement.

8. TERM: This Agreement shall continue in effect until either party gives the other party 30 days prior written notice, specifying the date of termination.

9. DEFAULT: Alert Security may terminate this Agreement upon 48 hours prior written notice and exercise such other rights and remedies as permitted by law if Client fails to pay any amount when due or if any proceeding is commenced or threatened by or against Client under the Bankruptcy Code or any other Debtor's Law or if the Client makes or threatens to make an assignment for the benefit of creditors, or Client breaches any of the other terms or obligations contained in this Agreement.

10. HAZARDOUS OR DEFECTIVE CONDITIONS/MATERIALS:

(a) Client agrees that it will comply with OSHA Hazard Communication Standards and will indemnify and hold Alert Security harmless from all Claims, including injuries to Alert Security's employees arising out of a condition existing at Client's premises, or Client's violation of any safety or health-related law.

(b) Client further agrees to: (I) make available to Alert Security the Material Safety Data Sheet for each hazardous chemical to which Alert Security's Personnel may be exposed at Client's premises: (II) inform Alert Security of (A) precautionary measures that need to be taken to protect Alert Security's Personnel and (B) Client's hazardous material labeling system.

11. LIMITATION ON CLAIMS AND ACTIONS: Client shall give notice to Alert Security of any Claim of Client or potential Claim of Client arising out of or relating to this Agreement within 30 days following the date of the occurrence giving rise to such Claim or potential Claim.

No action to recover any Claim of Client shall be instituted or maintained against Alert Security by Client unless notice of such Claim shall have been given by Client to Alert Security in the manner and form set forth herein.

Unless specifically prohibited by law, no action to recover for any Claim of Client shall be instituted or maintained by Client against Alert Security unless said action shall have been instituted not later than 12 months following the date of the occurrence giving rise to such Claim.

12. NON-WAIVER: Failure of Alert Security to enforce any provision of this Agreement, or any of its rights, or to exercise any election herein provided, shall not be considered a waiver of such provision or election or in any way affect the validity of this Agreement. The exercise by Alert Security of any of its rights or any

of its elections shall not preclude Alert Security from exercising the same or any other right it may have under this Agreement.

13. SCOPE OF SERVICES: This Agreement and written schedule of Personnel assignments, patrol inspections and post orders which collectively set forth the Security Services to be performed, may be changed only with the written approval of Alert Security. Unless so changed, Alert Security shall not be obligated to perform any services not specifically set forth therein. Amendments to this Agreement must be in writing and signed by authorized representatives of the parties hereto. If there is any conflict between the terms of any other documents and this Agreement, this Agreement shall control.

14. NOTICES: All notices shall be in writing and shall be sufficiently given if made by invoice, telegram, telecopy, overnight courier or by mailing by certified mail, postage prepaid, addressed to the other party at its address set forth herein or at such other address as the other party may have designated by notice given hereunder. A copy of Client's notices to Alert Security shall also be sent to Alert Security's executive office.

15. ENTIRE AGREEMENT AND INTERPRETATION: This Agreement constitutes the entire agreement and understanding between the parties, and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect. This Agreement shall be governed under the law of the state of its performance and, if any provision shall conflict therewith, such provision shall be interpreted to remove such conflict so that this Agreement and all its other provisions shall remain in full force and effect.

16. AUTHORITY: Alert Security sales personnel are not authorized to sign, change or amend this Agreement. This Agreement shall not become binding upon Alert Security until executed by an authorized manager or corporate officer of Alert Security.

17. ADDITIONAL CLIENT LOCATIONS: Except for location, hours of service and their commencement date as shown in paragraph 1 "Services", and Personnel/Equipment, Standard Base and Overtime Rates, Holidays and period during which rates are applicable as set forth in paragraph 2 "Rates," as well as such other terms as may be mutually agreed to in writing between the parties, each of the terms and conditions contained in this Agreement shall be applicable to any additional locations of Client serviced by Alert Security after the date of this Agreement.



Client

By Kristiana Almeida _____

By Chief Operating Officer, League to Save Lake Tahoe
(Title)

Alert _____ Christopher Wright _____

By _____

By _____ President _____
(Title)

AN EQUAL OPPORTUNITY EMPLOYER

**WADMIN24-0003
EXHIBIT D**

A6

Dedicated EMS Standby Agreement

THIS AGREEMENT, made this 5th day of February, 2024, by and between League to Save Lake Tahoe, and North Lake Tahoe Fire Protection DISTRICT, 866 Oriole Way, Incline Village, Nevada 89451, hereinafter referred to as the DISTRICT, and CLIENT, League to Save Lake Tahoe.

WHEREAS, CLIENT is requesting dedicated standby services; and WHEREAS, the District is willing to provide such services under the terms set forth herein.

NOW, THEREFORE, it is agreed as follows:

1. The DISTRICT agrees to provide dedicated EMS standby service(s) to the CLIENT. Standby service, meaning an emergency vehicle staffed personnel as agreed upon, will locate themselves at a function or event and will remain dedicated to that event unless a major incident occurs, and their services are required elsewhere. Such vehicle will be equipped to provide care at the capacity as agreed upon as required by the CLIENT. Pursuant to paragraph 3 below, dedicated standbys are subject to the availability of EMS crews and resources.
2. The DISTRICT agrees to provide dedicated standby emergency medical service(s) to the CLIENT named above for the dates, times, and locations specified in the *STANDBY AND CLIENT INFORMATION* attached to this Agreement and incorporated by reference.
3. Due to the call volume of EMS, dedicated standby services are subject to the availability resources. In addition, even if a CLIENT requests and agrees to the conditions of dedicated standby services, certain extreme, catastrophic, or immediate life-threat emergencies may still require The DISTRICT to utilize the vehicle assigned to the dedicated standby. If this occurs during a scheduled dedicated standby (with this Agreement in place), and a lapse of on-site EMS coverage occurs, another ambulance/crew will be routed to the event upon availability.
4. Hourly charges for this service begin from the time the crew arrives at the designated standby until it is released from the event, with a *two-hour minimum charge per dedicated standby service*. The DISTRICT reserves the right to waive fees.
5. Dedicated standby service fees are as follows:

Resource	Cost
Firefighter / Advanced EMT	\$50.41 / hr.
Firefighter / Paramedic	\$57.97 / hr.
Advanced Life Support Ambulance (Staffed)	\$157.12 / hr.
Jet Ski (equipment only)	\$27.70 / hr.
ATV / UTV (equipment only)	\$14.79 / hr.
Boat (equipment only)	\$120.00 / hr.

6. Upon completion of dedicated standby services, The DISTRICT will bill CLIENT for costs associated with this Agreement and CLIENT agrees to pay all fees within 30 days of invoice receipt.
7. The DISTRICT reserves the right to refuse any Dedicated Standby Agreement submitted by CLIENT.
8. This Agreement may be canceled by either party by giving 48-hours advance notice.
9. Nothing herein shall be construed to create a higher standard of care on the part of EMS than generally recognized under the rules and regulations set forth by the Nevada State Health Division Office of Emergency

Medical Systems. The DISTRICT crews may only operate under written protocols and procedures specifically approved by the DISTRICT Medical Director.

10. The charges provided for herein reflect only those charges associated with making EMS readily available to the CLIENT. The normal charges for the care and transportation of patients will be the responsibility of the patient.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

CLIENT

DISTRICT



Signature

Kristiana Almeida
Printed Name

Chief Operating Officer, League to Save Lake Tahoe
Title

Signature

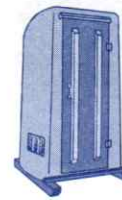
Printed Name

Title



SANI-HUT COMPANY INC.

P.O. Box 7455
Reno, Nevada 89510-7455
(775) 358-6720
Fax: (775) 359-7922



SE08011

RENTED TO:

LEA1005

DELIVERED TO:

LEAGUE TO SAVE LAKE TAHOE-SLT
2608 LAKE TAHOE BLVD
SOUTH LAKE TAHOE, CA 96150

OSCAR DE LA RENTA FASHION SHOW
1047 LAKESHORE DR
INCLINE VILLAGE, NV

DATE ORDERED 1/22/2024	DATE WANTED 08/01/2024	ORDERED BY	PHONE (530) 318-3378	TERMS NET 10
----------------------------------	----------------------------------	------------	--------------------------------	------------------------

P.O. NUMBER QUOTE	JOB NUMBER	CANCELLED BY	DATE CANCELLED
-----------------------------	------------	--------------	----------------

SPECIAL
INSTRUCTIONS

JESSICAURREAGA

DAY	ROUTE	ENTERED BY	TAKEN BY LDM
-----	-------	------------	---------------------

UNIT QUANTITY	UNIT DESCRIPTION	UNIT VALUE	RENTAL RATE
---------------	------------------	------------	-------------

2 EXECUTIVE DELUXE 19		1,827.50	3,655.00
4 DELIVERY & PICK UP CHARGE		95.00	380.00
2 HANDICAP RESTROOM		175.00	350.00
1 DELIVERY CHARGE		45.00	45.00
1 PICK UP CHARGE		45.00	45.00
1 FRIDAY ATTENDANT		545.00	545.00

QUOTE INCLUDES
DELIVERY 08-01-2024
SERVICE SAT 08-03-2024
PICK UP MONDAY 08-05-2024

UNIT NUMBERS:

Lessee acknowledges that the above equipment has been inspected and received in good condition.

Thank you for ordering with Sani-Hut Co. You will find that in addition to providing the most modern and sanitary temporary facilities available, Sani-Hut Co. also provides the most efficient service using specialized equipment and scientific techniques.

DATE	TIME IN	TIME OUT	WORK PERFORMED	DRIVER/ HELPER	CHARGES

BILLING: Monthly billing is based on 28 day billing cycle.

CONTRACT ACCEPTANCE: I agree to the contract, including terms and conditions on the back of this agreement. I acknowledge receipt of a copy of this contract.

**WADMIN24-0003
EXHIBIT D**

CUSTOMERS
SIGNATURE

SERVICE
DRIVER

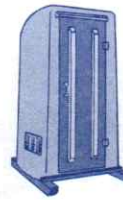
DATE A9

CUSTOMER



SANI-HUT COMPANY INC.

P.O. Box 7455
Reno, Nevada 89510-7455
(775) 358-6720
Fax: (775) 359-7922



SE08011

RENTED TO:

LEA1005

DELIVERED TO:

LEAGUE TO SAVE LAKE TAHOE-SLT
2608 LAKE TAHOE BLVD
SOUTH LAKE TAHOE, CA 96150

OSCAR DE LA RENTA FASHION SHOW
1047 LAKESHORE DR
INCLINE VILLAGE, NV

DATE ORDERED 1/22/2024	DATE WANTED 08/01/2024	ORDERED BY	PHONE (530) 318-3378	TERMS NET 10
----------------------------------	----------------------------------	------------	--------------------------------	------------------------

P.O. NUMBER QUOTE	JOB NUMBER	CANCELLED BY	DATE CANCELLED
-----------------------------	------------	--------------	----------------

SPECIAL
INSTRUCTIONS

JESSICAURREAGA

DAY	ROUTE	ENTERED BY	TAKEN BY LDM
-----	-------	------------	---------------------

UNIT QUANTITY	UNIT DESCRIPTION	UNIT VALUE	RENTAL RATE
---------------	------------------	------------	-------------

Sales Tax: 0.00

Order Total: 5,020.00

UNIT NUMBERS:

Lessee acknowledges that the above equipment has been inspected and received in good condition.

Thank you for ordering with Sani-Hut Co. You will find that in addition to providing the most modern and sanitary temporary facilities available, Sani-Hut Co. also provides the most efficient service using specialized equipment and scientific techniques.

DATE	TIME IN	TIME OUT	WORK PERFORMED	DRIVER/HELPER	CHARGES

BILLING: Monthly billing is based on 28 day billing cycle.

CONTRACT ACCEPTANCE: I agree to the contract, including terms and conditions on the back of this agreement. I acknowledge receipt of a copy of this contract.

**WADMIN24-0003
EXHIBIT D**

CUSTOMERS
SIGNATURE

SERVICE
DRIVER

DATE

A10

CUSTOMER

THIS LICENSE MUST BE PLACED
IN A CONSPICUOUS PLACE

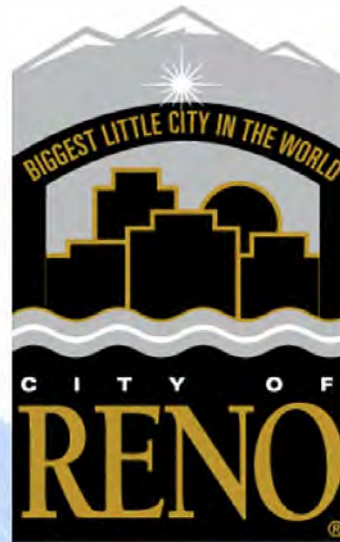
EFFECTIVE DATE: 06/01/2023

BUSINESS CLASSIFICATION: Catering, Merchandise Sales,
Restaurant

BUSINESS LOCATION: 631 DUNN CIR
SPARKS, NV 89431

NAME OF BUSINESS: Roundabout Catering and Party Rentals

LICENSEE-NAME AND ADDRESS: MaryBeth Smith
631 Dunn Cir
SPARKS, NV 89431



LICENSE #: R119071A

Annual
License

EXPIRATION DATE: 05/31/2024

RENO, WASHOE CO., NEVADA

THIS LICENSE EXPIRES AS SPECIFIED
ABOVE

LICENSED BUSINESS TO BE
CONDUCTED IN CONFORMITY WITH
AND SUBJECT TO THE STATUTES OF
NEVADA AND RENO MUNICIPAL CODE

A handwritten signature in blue ink, appearing to read "M. Smith", is written over a horizontal line.

CITY CLERK

City of Reno

WADMIN24-0003
EXHIBIT D
A11

ROUNABOUT CATERING AND PARTY RENTALS
MARYBETH SMITH
631 DUNN CIR
SPARKS, NV 89431

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

MBP ENTERPRISES

Nevada Business Identification # NV20061717313

Expiration Date: 11/30/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 10/26/2023.

FVAguilar

Certificate Number: B202310264070665

You may verify this certificate
online at <http://www.nvsos.gov>

FRANCISCO V. AGUILAR
Secretary of State

WADMIN24-0003
EXHIBIT D



LICENSE NUMBER

W039855A-LIC

LICENSE TYPE

Annual
Active

LICENSE - NOT TRANSFERRABLE
POST IN A CONSPICUOUS PLACE



This license cannot be transferred or assigned. It is valid only for the licensee and location shown below.

YEAR LICENSE VALID

Expires on 01/31/2024

LICENSE FEE PAID

THIS CERTIFIES THAT
IN THE NAME OF
LOCATED AT

ROUNABOUT CATERING & PARTY RENTALS
MBP ENTERPRISES
631 DUNN CIR, Sparks, NV 89431

ROUNABOUT CATERING & PARTY RENTALS
MBP ENTERPRISES
631 DUNN CIR

SPARKS, NV 89431

This license certifies that the name above has paid the required fees to the license collector of Washoe County and is hereby authorized to conduct business and is subject to the provisions of law.

**WADMIN24-0003
EXHIBIT D**

<p>NORTHERN NEVADA Public Health</p>		<p>NORTHERN NEVADA PUBLIC HEALTH ENVIRONMENTAL HEALTH SERVICES 1001 East Ninth Street • Bldg B • Reno, Nevada 89512 (775) 328-2434</p>	
<p>HEALTH PERMIT TO OPERATE</p>			
<p>BILLING ADDRESS: ROUNDABOUT CATERING & PARTY RENTALS ATTN ACCOUNTS PAYABLE 631 DUNN CIR. SPARKS, NV 89431</p>		<p>Date Issued: 09/29/2023</p> <p>Expiration Date: 10/01/2024</p>	
<p>Permit No.: H19-1919FOOD</p> <p>Business Name: ROUNDABOUT CATERING & PARTY RENTALS</p>		<p>Type of Facility: Support Kitchen</p>	
<p>POST IN A CONSPICUOUS PLACE</p>			
<p>OWNED and OPERATED BY: MSP ENTERPRISES</p>		<p>PERMITS ARE NOT TRANSFERABLE FROM PERSON TO PERSON OR PLACE TO PLACE.</p>	
<p>FACILITY LOCATION: 631 DUNN CIR, SPARKS, NV 89431</p>		<p>This permit certifies that the indicated facility has been found to be operating in conformity with the health laws and regulations promulgated by the Nevada State Board of Health and the Washoe County District Board of Health. This Permit is revocable at any time by the Washoe County District Health Officer for the failure on the part of the owner/operator to meet State and Health District laws and regulations.</p>	
<p>_____ DIVISION DIRECTOR, ENVIRONMENTAL HEALTH SERVICES</p>			

Parking and Shuttles: On-site parking at 1047 Lakeshore Drive is not available on August 3rd, 2023. Guest parking is available at Sierra Nevada University, 999 Tahoe Boulevard, Incline Village, NV where ample parking and continuous shuttle service await. *Distance to venue is approximately 1/2 mile.*

Directions for Parking:

From Tahoe City

- Proceed EAST on CA-28 / N LAKE BLVD. Continue to follow CA-28 (crossing into NEVADA).
- Continue EAST on SR 28 (Tahoe Boulevard) through Incline Village until you reach Country Club Drive (the third traffic light in Incline Village, located past the golf course).
- Turn RIGHT onto COUNTRY CLUB DR.

Turn RIGHT at the THIRD DRIVEWAY onto the Sierra Nevada University campus (entrance located directly across from Mill Creek residential street). There is a parking lot located to your right and a loop driveway directly in front of the Tahoe Center for Environmental Sciences building where shuttles will stage.

From South Lake Tahoe

- Proceed EAST on LAKE TAHOE BLVD / US-50. Continue to follow US-50 E (Crossing into NEVADA).
- Turn LEFT onto NV-28.
- Turn LEFT onto COUNTRY CLUB DR.

Turn RIGHT at the THIRD DRIVEWAY onto the Sierra Nevada University campus (entrance located directly across from Mill Creek residential street). There is a parking lot located to your right and a loop driveway directly in front of the Tahoe Center for Environmental Sciences building where shuttles will stage.

Traffic Control and Parking Attendants: The League will have 4 volunteers stationed at Sierra Nevada University directing traffic into the parking lots and onto shuttles as guests arrive and depart. (1) paid security officer and (1) volunteer are stationed at the head of the driveway to 1047 Lakeshore Boulevard to ensure no cars enter driveway. Shuttles buses utilize the pullout on the west side of the driveway to off-load passengers so the shuttle is not obstructing traffic.

Staff & Vendor Parking

Vendor Parking will take place at Cornerstone Church at 300 Country Club Dr, Incline Village, NV 89451 on the evening of August 2nd and during the day on August 3rd. Staff will also park at the church on August 3rd. All vehicles will be cleared from the property by 7am on August 4th.

Parking:

The University has approved parking in the Prim Libray Lot & Northwest Parking Lot:

****No parking in Reserved spaces, Restricted spaces or ADA (without proper placard)**





Service Contract

Transportation Department
P.O. Box 129
Truckee, Ca. 96160

DATE 1/10/2024

T: 530-562-3555 | F: 530-562-1407

Date of Transfer: 8/3/2024

Prepared by: Jensen Henry
Transportation Department
Northstar California Resort
530-562-3555
NSTransportation@vailresorts.com
Fax: 530-562-1407

Bill To:

League to Save Lake Tahoe

Kristin Keane
2608 Lake Tahoe Blvd.
South Lake Tahoe, CA 96150

Contact:

Tae Kim
North Tahoe Executive Shuttle
tae@northtahoeexecutiveshuttle.com
(530) 541-5388

Re: League to Save Lake Tahoe Oscar de la Renta

Credit Card Number or Account to Bill:

CID# 11682331

Description	AMOUNT
4 - 25 passenger buses for 6 hours (9:30 am - 3:30 pm)	\$3,540.00
2 - 30 passenger buses for 6 hours (9:30 am - 3:30 pm)	\$1,960.00
25 passenger bus, first 4 hours \$625, \$160 each additional hour.	
30+ passenger bus, first 4 hours \$695, \$175 each additional hour.	
TOTAL	\$5,500.00

*Reservations require a 4 hour minimum that cannot be split

*Cancellation Policy: Free of charge until 14 days prior to transfer date. 50% of contracted price within 14 days of transfer date; 100% of contracted price within 7 days of transfer date.

*All charters are billed for contracted time. Any additional time beyond the contracted time is billed at the hourly rate, rounded to the nearest half hour.

*Any excessive cleanup is subject to a \$200 befouling fee.

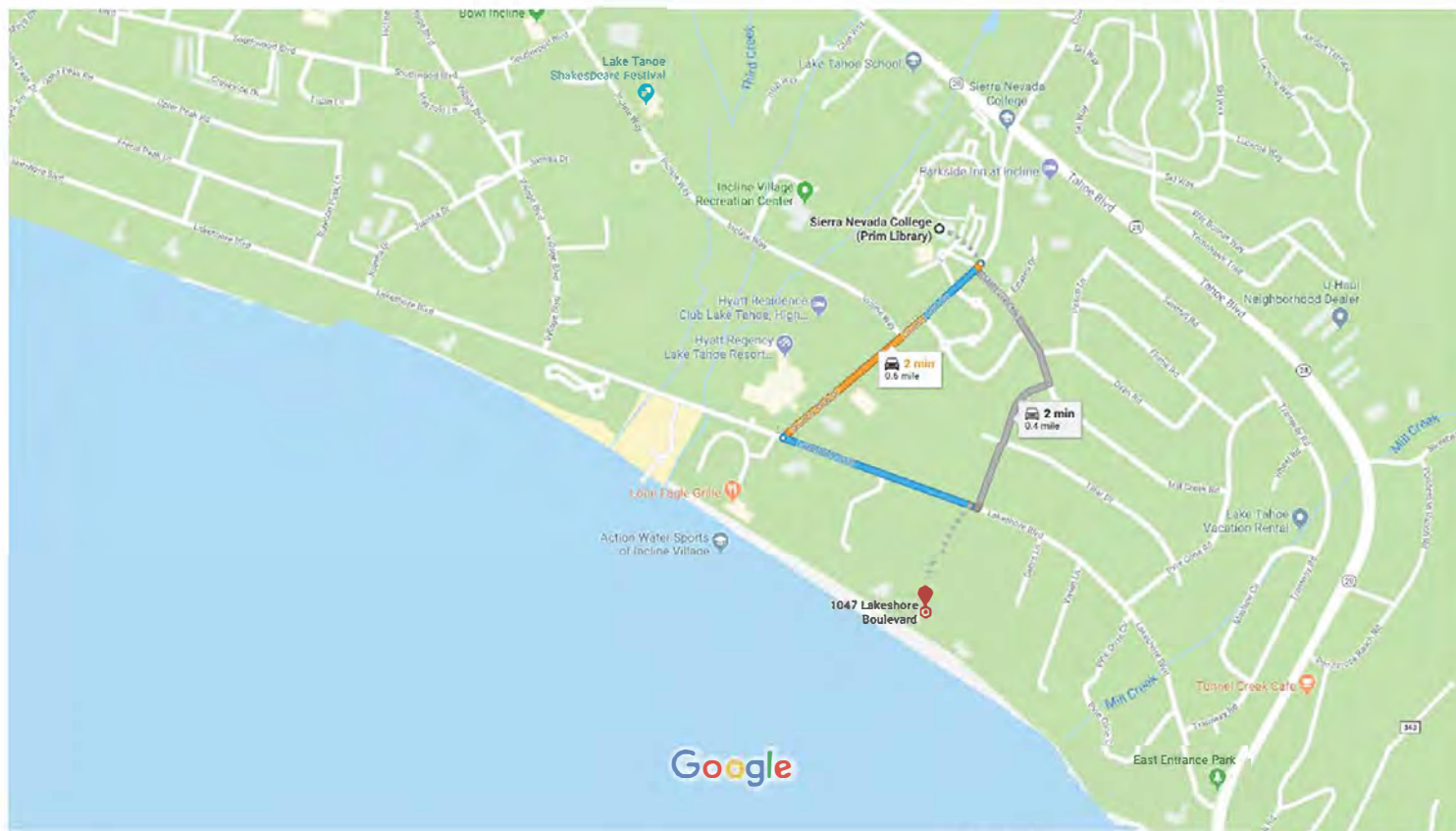
*Rates include taxes and an 20% gratuity. Additional gratuity is at the discretion of the client.

*Travel time is \$130/hr and is defined as the distance from Northstar to the first pick-up location

*This contract is governed by the laws of the State of California

Client Signature: _____ **Date:** _____

WADMIN24-0003
EXHIBIT D



Map data ©2018 Google 500 ft



via Country Club Dr and Lakeshore Blvd

Best route, despite the usual traffic

2 min

0.6 mile



via Mill Creek Rd and Selby Dr

2 min

0.4 mile