



# Board of Adjustment Staff Report

Meeting Date: June 3, 2021

Agenda Item: 8G

ADMINISTRATIVE CASE NUMBER: WADMIN21-0004 (Classical Tahoe)

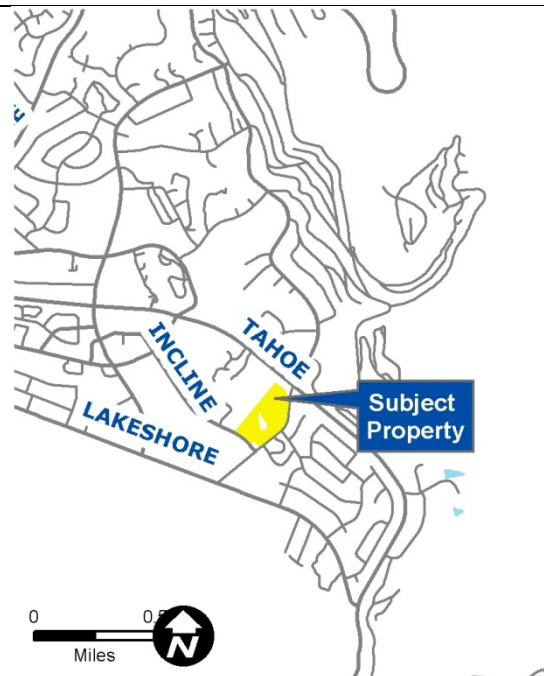
BRIEF SUMMARY OF REQUEST: An administrative permit and approval of an outdoor community event business license application with associated conditions for Classical Tahoe

STAFF PLANNER: Chris Bronczyk  
775.328.3612  
[cbronczyk@washoecounty.us](mailto:cbronczyk@washoecounty.us)

## CASE DESCRIPTION

For hearing, discussion, and possible action to approve an administrative permit and outdoor community event business license, and associated license conditions for Classical Tahoe, an outdoor concert event to be held at the Sierra Nevada College in Incline Village, Nevada on July 26, 27, 28, 30, 31, and August 1, 3, 4, 5, 6, 7, and 8th 2021. The application also includes three possible events to be held on July 23, 24, and 25. The proposed outdoor concerts will be held between the hours of 7:00 p.m. and 9:30 p.m. Primary participant and spectator parking will be within the College campus (APN: 127-040-10) with additional off-site (overflow) parking at the Incline Village General Improvement District (IVGID) Recreation Facility (APN: 127-040-07), if needed. Event organizers estimate that there will be approximately 450 participants and spectators on any one day of the event.

Applicant: Karen Craig  
Property Owner: Sierra Nevada College  
Location: 948 Incline Way  
Incline Village, NV 89451  
APN: 127-040-10  
Parcel Size: 17.049 Acres  
Master Plan: Commercial (C)  
Regulatory Zone: Public and Semi-Public  
Facilities (PSP)  
Area Plan: Tahoe  
Citizen Advisory Board: Incline Village/Crystal Bay  
Development Code: Authorized in Article 310,  
Temporary Uses and  
Structures; and Washoe County  
Code 25, Business Licenses,  
Permits and Regulations.  
Commission District: 1 – Commissioner Hill



Vicinity Map

## STAFF RECOMMENDATION

APPROVE

**APPROVE WITH CONDITIONS**

DENY

## POSSIBLE MOTION

After a thorough analysis and review, Administrative Permit Case Number WADMIN21-004 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

*(Motion with Findings on Page 8)*

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**Administrative Permit Definition**

The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN21-0004 is attached to this staff report and will be included with the action order, if approved.

The subject property is designated as Public and Semi-Public Facilities (PSP). The proposed activity, an outdoor community event, is permitted in all regulatory zones subject to approval of an administrative permit in accordance with WCC Section 110.808.00 thru 110.808.65 and Section 110.310.20. Therefore, the applicant is seeking approval of this administrative permit from the Board of Adjustment.





Site Plan

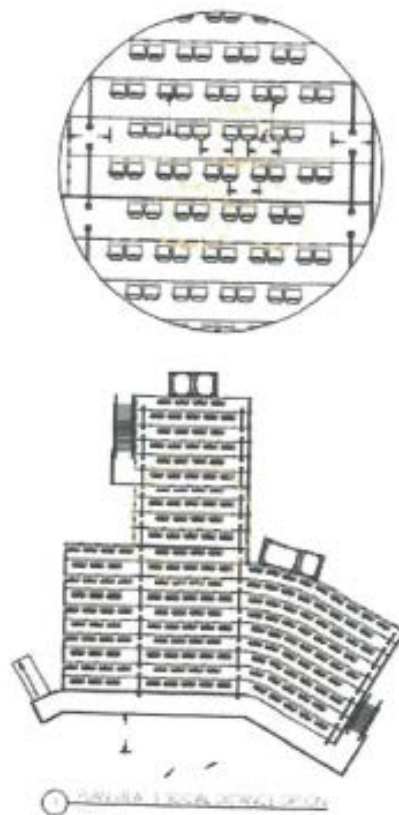


**Project Evaluation**

Classical Tahoe is a series of outdoor concert events held over a period of 3 weeks. The outdoor concerts are held under a tent erected on the Sierra Nevada College property located in Incline Village. The tent is proposed to be set up in the area between the Primm Library and Patterson Hall, a separate submittal for building permit review will be required for the placement of the tent. In previous years events, the tent had a closed back however due to Covid-19 protocols the closed back will be opened up. There are residential dwellings to both the east (Country Club Villas) and west (Tahoe Racquet Club) of the college property. The concert tent will be located approximately 500 feet from any of the residential structures. Washoe County has been licensing this event since 2012 and issuing administrative permits since 2016. In 2020 no events were held due to the COVID-19 pandemic. Primary participant and spectator parking will be within the College campus with additional off-site (overflow) parking at the Incline Village General Improvement District (IVGID) Recreation Facility, if needed.

For the 2021 event calendar, Classical Tahoe is scheduled to begin on July 27, 2021, and will conclude on August 15, 2021. Concerts are proposed to be held on the following dates: July 26, 27, 28, 30, 31, and August 1, 3, 4, 5, 6, 7, and 8th 202. The application also indicates three possible events to be held on July 23, 24, and 25.

Classical Tahoe intends to follow all CDC, State of Nevada, and Washoe County health guidelines for the 2021 festival. As part of the COVID-19 compliance, the organizers are adjusting their layout to have all patrons outside the main pavilion structure, and instead only have the musicians under the shell of the pavilion, which will be constructed to be an amphitheater. The applicant states that this plan will allow for maximum open-air flow and ample social distancing. The organizers are also planning to have a minimum of 3 feet of space between each pair of seats. Seats will be sold in family and couple units.

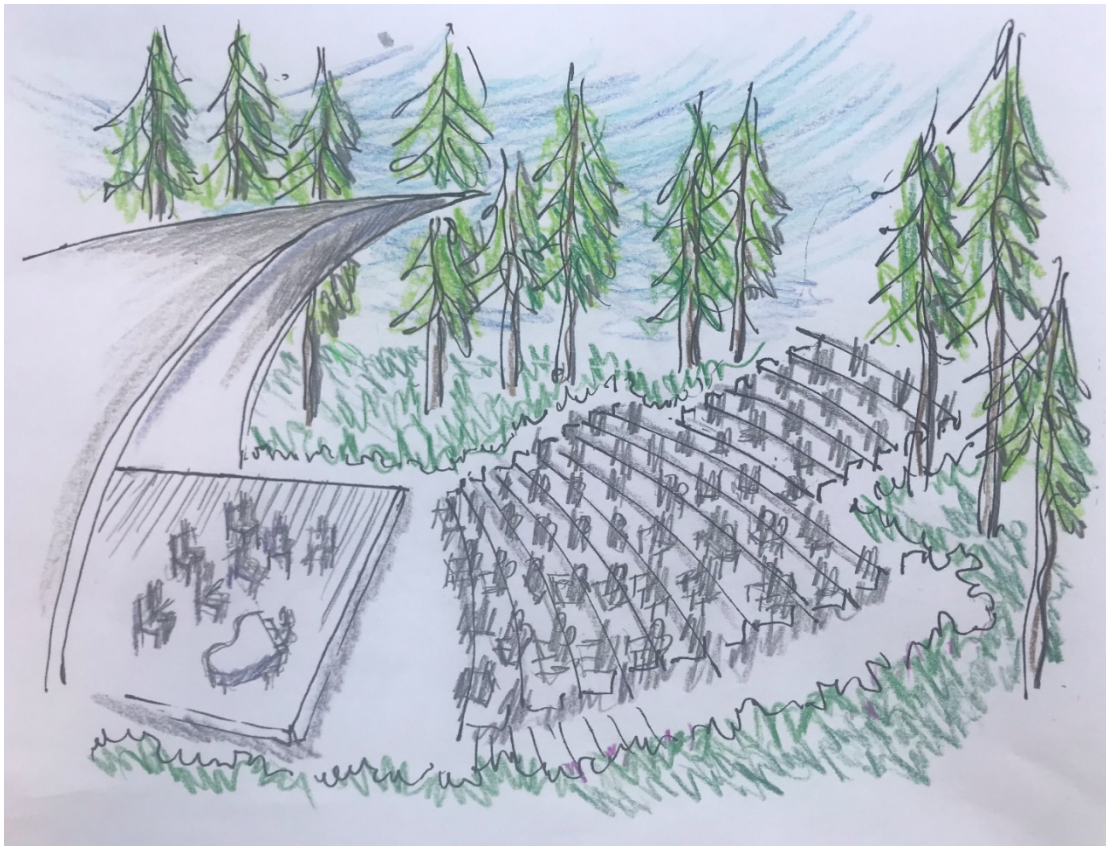


**Layout with 3 feet spacing**

The applicants will be requesting that all musicians be asked to show proof of vaccination or provide a negative COVID test taken 3 days prior to arrival. This is not a requirement of Washoe County, but is a condition being imposed by the applicant.

All proposed concerts will be unamplified classical music located within a portable tent erected on the College campus for the event. The only amplified sound will be that of the announcer. Daytime rehearsals are proposed to run from 10:30 am to 1:30 pm, with the evening concerts taking place between 7pm and 9:30 pm. Event organizers are planning for a maximum of 450 participants and spectators on any one day of the event, with 370 being patrons and 80 musicians.

There are three parking lots on the Sierra Nevada Campus which provide 238 parking spaces. The applicant cites an agreement with the Incline Village General Improvement District (IVGID) to utilize the nearby recreation center parking facility for any overflow parking, should the need occur. However, similar arrangements made in previous years for this concert series proved unnecessary. The event organizers will provide staff who will assist in directing overflow parking to the appropriate places.



### **Tahoe Area Plan**

The subject parcel is located within the Tahoe Area Plan. No pertinent area plan policies were found.

### **Incline Village/Crystal Bay Citizen Advisory Board (IVCB CAB)**

The proposed project was heard at the regularly scheduled May 3, 2021 Incline Village/Crystal Bay Citizens Advisory Board meeting.

The primary question raised at the meeting was about the differences between Classical Tahoe 2019 layout, and 2021's layout.

The board recommended unanimous approval.

### **Reviewing Agencies**

The following agencies/individuals received a copy of the project application for review and evaluation.

<b>Agency</b>	<b>Sent to Review</b>	<b>Responded</b>	<b>Provided Conditions</b>	<b>Contact</b>
Nevada Dept of Transportation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Alex Wolfson, <a href="mailto:awolfson@dot.nv.gov">awolfson@dot.nv.gov</a>
Washoe County Building & Safety	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Chris Bronczyk, <a href="mailto:cbronczyk@washoecounty.us">cbronczyk@washoecounty.us</a>
Washoe County Parks & Open Spaces	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Washoe County Water Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Washoe County Engineering	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Walt West, <a href="mailto:wwest@washoecounty.us">wwest@washoecounty.us</a>
Washoe County Sherriff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WCHD – Air Quality	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
WCHD – Environment Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
WCHD- EMS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RTC Washoe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Washoe Storey Conservation District	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jim Shaffer
Incline Village / Crystal Bay CAB	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
IVGID	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Nevada Tahoe Conservation District	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
North Lake Tahoe FPD	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Jennifer Donohue, <a href="mailto:jdohue@nltpds.net">jdohue@nltpds.net</a>
Tahoe Regional Planning Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tahoe Transportation District	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

All conditions required by the contacted agencies can be found in Exhibit A, Conditions of Approval.

### **Staff Comment on Required Findings**

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

*Staff Comment:* The proposed outdoor community event, a series of outdoor concerts and supplemental movie nights to be conducted on the grounds of the Sierra Nevada College, is a permitted use with the approval of an administrative permit. There are no programs, policies, maps, or standards in any of the relevant Washoe County Plans that are inconsistent with this use

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.



Staff Comment: Electric, water utilities, and sanitation are provided by public utilities and agencies and are adequate; roadways are capable of serving the event. Staff is confident that the necessary facilities are in place or will be in place as the result of a condition for the duration of the event.

3. Site Suitability. That the site is physically suitable for an outdoor community event and for the intensity of such a development.

Staff Comment: The proposed site is particularly suitable for this event. The lawn areas of Sierra Nevada College are capable of hosting the expected crowds and there is adequate room for the set-up of the necessary facilities and equipment. The successful use of this area last year, and the preceding years is an indication that the site is suitable for this event.

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: The proposed site is particularly suitable for this event. The lawn areas of Sierra Nevada College are capable of hosting the expected crowds and there is adequate room for the set-up of the necessary facilities and equipment. The successful use of this area last year, and the preceding years is an indication that the site is suitable for this event.

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There is no military installation within the required noticing distance for this application; therefore, this finding is not required to be made.

## **Recommendation**

After a thorough analysis and review, Administrative Permit Case Number WADMIN21-004 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

## **Motion**

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN21-0004 for Classical Tahoe, with the conditions included as Exhibit A to this matter, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for an outdoor community event, and for the intensity of such a development;
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

**Appeal Process**

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Classical Tahoe  
Attn: Karen Craig; Stephanie McCoy  
948 Incline Way  
Incline Village, NV 89451  
Email: [stephanie@classicaltahoe.org](mailto:stephanie@classicaltahoe.org)

Property Owner: Sierra Nevada College  
999 Tahoe Boulevard  
Incline Village, NV 89451



# Conditions of Approval

Administrative Permit Case Number WADMIN21-0004

The project approved under Administrative Permit Case Number WADMIN21-0004 shall be carried out in accordance with the conditions of approval granted by the Board of Adjustment on June 3, 2021. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

**Unless otherwise specified**, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, "may" is permissive and "shall" or "must" is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some "conditions of approval" are referred to as "operational conditions." These conditions must be continually complied with for the life of the project or business.



FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

**Washoe County Planning and Building Division**

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Chris Bronczyk, [cbronczyk@washoecounty.us](mailto:cbronczyk@washoecounty.us)**

**PRE-EVENT CONDITIONS:**

- a. The event organizers must obtain building permits by submitting plans and calculations for review and approval of all temporary structures, including tent structures. Plan submittals should include manufacturer's recommendations for anchoring and specifications regarding wind loads, flame spread and smoke- development.
- b. The applicant must apply for a building permit for tents over 400 square feet, at least 30 days prior to the event. Applicant must comply with the Tent Membrane handout requirements from the Building Program of the Washoe County Planning and Building Division.
- c. The applicant will provide the Planning and Building Division with proof of coordination and compliance with the North Lake Tahoe Fire Protection District requirements.
- d. The applicant shall provide the Planning and Building Division with two passes to gain access to the concert site, including parking, for inspection to verify that all conditions of approval are being adhered to. The passes must be good for any and all concerts. Inspection(s) shall be random and unannounced.
- e. An Outdoor Community Event business license for Classical Tahoe shall be issued after all pre-event conditions are met and prior to commencing of concerts.
- f. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit.
- g. **The applicant shall attach a copy of the action order, if available, approving this project to all administrative permit applications (including building permits) applied for as part of this administrative permit**

**DURING-EVENT CONDITIONS:**

- h. Hours of Operation: All concerts shall end by 9:30 p.m. and all activities shall end by 10:30 p.m.
- i. Noise: The music shall not be amplified during any concert. Amplified sound for the announcer at the concerts and for the supplemental movie nights shall not be audible past the property boundary.
- j. Restroom Facilities: Must be open and available to the concert participants at least 30 minutes before and after the concert, and during the entire time that food or beverages are sold.
- k. Lighting: All outdoor lighting, other than standard campus lighting, shall be turned off by 10:00 p.m.

**POST-EVENT CONDITIONS:**

- l. Clean up: The applicant shall be responsible for total clean-up of the site. The tent structure shall be removed within 48 hours of the final concert.

**Washoe County Building Division**

2. The following conditions are requirements of the Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Dan Holly; [dholly@washoecounty.us](mailto:dholly@washoecounty.us)**

- a. Tents will require an issued Building Permit (plan review permit and inspections).
- b. Restroom facilities will need to be provided.

**North Lake Tahoe Fire Protection District**

3. The following conditions are requirements of North Lake Tahoe Fire Protection District, which shall be responsible for determining compliance with these conditions.

**Contact Name – Jennifer Donohue; [jdohue@nltfpd.net](mailto:jdohue@nltfpd.net)**

- a. A separate permit is required for special event/temporary membrane structure. Application shall be submitted thirty (30) days in advance and may be submitted electronically to [plans@nltfpd.net](mailto:plans@nltfpd.net). For Ambulance standby, requests shall be submitted sixty (60) days in advance to ensure staffing.
- b. When/where applicable, a separate building permit is required for platforms, stages and runways.

**Incline Village General Improvement District**

4. The following condition is a requirement of IVGID, which shall be responsible for determining compliance with this condition.

**Contact Name – Tim Buxton; [Tim\\_Buxton@ivgid.org](mailto:Tim_Buxton@ivgid.org)**

- a. Applicant needs to have permission from IVGID Recreation Center.

\*\*\* End of Conditions \*\*\*

**From:** [Wolfson, Alexander](#)  
**To:** [Bronczyk, Christopher](#)  
**Cc:** [D2 Traffic DL](#)  
**Subject:** WADMIN21-0004 Classical Tahoe  
**Date:** Saturday, April 24, 2021 9:09:10 AM  
**Attachments:** [image001.png](#)

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[**NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Chris,

Upon review of application WADMIN21-0004, NDOT has no concerns or significant comments. While it probably won't be necessary, if the event wants to put any kind of directional signage along Tahoe Blvd (State Route 28), a temporary occupancy permit will be required from NDOT. Advertising is not allowed within NDOT right of way, so any event signage would have to be generic in nature. In addition, any other kind of event advertising is prohibited within NDOT right of way. For any inquiries regarding NDOT permitting, the applicant can call the NDOT Permits Office at (775) 834-8330.

Thank you for the opportunity to review this application.

**Alex Wolfson, PE, PTOE**

**Traffic Engineer**

**District 2**

Nevada Department of Transportation

m 775.301.8150 | o 775.834.8365

e [awolfson@dot.nv.gov](mailto:awolfson@dot.nv.gov) | w [dot.nv.gov](http://dot.nv.gov)

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**From:** Fagan, Donna <DFagan@washoecounty.us>

**Sent:** Thursday, April 15, 2021 3:29 PM

**To:** D2 Traffic DL <D2Traffic@dot.nv.gov>

**Subject:** April Agency Review Memo II

NDOT,

Please find the attached Agency Review Memo with cases received this month by CSD, Planning and Building.

You've been asked to review items #1, #2, #3, and #6. Click on the highlighted item description for a link to the application.

Please send any questions, comments or conditions to the planner for that item.

Thank you,



Donna



**Donna Fagan**

**Planning and Building Division | Community Services Department**

[dfagan@washoecounty.us](mailto:dfagan@washoecounty.us) | Office: 775.328.3616

1001 E. 9<sup>th</sup> Street, Reno, NV 89521

Email: [planning@washoecounty.us](mailto:planning@washoecounty.us)

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**From:** [Jennifer Donohue](#)  
**To:** [Bronczyk, Christopher](#)  
**Cc:** [Jeffrey Smith](#)  
**Subject:** NLTFPD Review of WADMIN21-0004 Classical Tahoe  
**Date:** Tuesday, April 20, 2021 8:25:52 AM

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Greetings Chris,

The following are NLTFPD's comments/conditions for WADMIN21-0004:

1. A separate permit is required for special event/temporary membrane structure. Application shall be submitted thirty (30) days in advance and may be submitted electronically to [plans@nltpd.net](mailto:plans@nltpd.net). For Ambulance standby, requests shall be submitted sixty (60) days in advance to ensure staffing.
2. When/where applicable, a separate building permit is required for platforms, stages and runways.

Regards,



**Jennifer Donohue**  
**Fire Marshal**

Office: [775.831.0351](tel:775.831.0351) x8127 | Cell: [775.434.4555](tel:775.434.4555)  
Email: [jdonohue@nltpd.net](mailto:jdonohue@nltpd.net)  
[866 Oriole Way](#) | [Incline Village](#) | [NV 89451](#)





1365 Corporate Blvd.  
Reno NV 89502  
775 857-8500 ext. 131  
nevadaconservation.com

## Washoe-Storey Conservation District

Bret Tyler Chairmen  
Jim Shaffer Treasurer  
Cathy Canfield Storey app  
Jean Herman Washoe app

April 29, 2021

Washoe County Community Services Department

C/O Chris Bronczyk, Planner

1001 E Ninth Street, Bldg. A

Reno, NV 89512

R: WADMIN21-0004 Classical Tahoe

Dear Chris,

In reviewing the administrative permit to approve an outdoor community event business license application, the Conservation District has the following comment.

We recommend as a condition of approval; the applicant cleanup activities of garbage material at the site includes ingress, egress and the parking areas.

Thank you for the opportunity to review the project that may have impacts on our natural resources.

Sincerely,

Shaffer-Tyler





# WASHOE COUNTY

## COMMUNITY SERVICES DEPARTMENT

### Engineering and Capital Projects

1001 EAST 9<sup>TH</sup> STREET  
RENO, NEVADA 89512  
PHONE (775) 328-3600  
FAX (775) 328.3699

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#### INTEROFFICE MEMORANDUM

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DATE: April 30, 2021

TO: Chris Bronczyk, Planner, Planning and Building Division

FROM: Walter West, Engineering and Capital Projects Division

SUBJECT: **WADMIN21--0004**  
**APN 127-040-10**  
**Classical Tahoe**

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#### GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following conditions.

#### TRAFFIC AND ROADWAY (COUNTY CODE 110.436)

Contact Information: Mitch Fink, (775) 328-2050

1. Provide a map showing proposed parking areas as noted in the permit application.
2. Provide a letter from Incline Middle School and IVGID stating that parking is acceptable for this event utilizing their parking lots.



INTEGRITY



EFFECTIVE  
COMMUNICATION



QUALITY  
PUBLIC SERVICE

**WADMIN21-0004**  
**EXHIBIT E**

Date	4-16-21
Attention	Chris Bronczyk
Re	Administrative Permit Case Number WADMIN21-0004
APN	127-040-10
Service Address	948 Incline Way
Owner	Sierra Nevada College

3. **Administrative Permit Case Number WADMIN21-0004 (Classical Tahoe)** – For hearing, discussion, and possible action to approve an Administrative Permit and outdoor community event business license, and associated license conditions for Classical Tahoe, an outdoor concert event to be held at the Sierra Nevada College in Incline Village, Nevada on July 26, 27, 28, 30, 31, and August 1, 3, 4, 5, 6, 7, and 8th 2021. The application also indicates three possible events to be held on July 23, 24, and 25. The proposed outdoor concerts will be held between the hours of 7:00 p.m. and 9:30 p.m. Primary participant and spectator parking will be within the College campus (APN: 127-040-10) with additional off-site (overflow) parking at the Incline Village General Improvement District (IVGID) Recreation Facility (APN: 127-040-07), if needed. Event organizers estimate that there will be approximately 500 participants and spectators on any one day of the event.

- |                             |  |
|-----------------------------|--|
| • Applicant:                | Stephanie McCoy<br>1676 Round Mountain Circle<br>Sparks, NV 89434  |
| • Property Owner:           | Sierra Nevada College  |
| • Location:                 | 948 Incline Way,<br>Incline Village, NV 89451  |
| • Assessor's Parcel Number: | 127-040-10 (College)   |
| • Parcel Size:              | 17.049 Acres   |
| • Master Plan Category:     | Commercial (C)   |
| • Regulatory Zone:          | Public and Semi-Public Facilities  |
| • Area Plan:                | Tahoe  |
| • Citizen Advisory Board:   | Incline Village/Crystal Bay  |
| • Development Code:         | Authorized in 310, Temporary Uses and Structures;<br>and Washoe County Code Chapter 25, Business<br>Licenses, Permits and Regulations. |
| • Commission District:      | 1 – Commissioner Hill  |
| • Staff:                    | Chris Bronczyk, Planner<br>Washoe County Community Services Department<br>Planning and Building Division<br>775-328-3612               |
| • Phone:                    |  |
| • E-mail:                   | <a href="mailto:Cbronczyk@washoecounty.us">Cbronczyk@washoecounty.us</a>   |

IVGID Comments: No Impact to the Incline Village General Improvement District. Applicant needs to have permission from IVGID Recreation Center.

May 10, 2021

To Whom it May Concern,

In regards to Classical Tahoe's Special Event Permit WADMIN21-0004, we included a statement about parking spaces.

We have discussed this with Sierra Nevada University, and they have let us know in addition to the 238 parking spaces in their two lower parking lots, they also have an additional 100 spaces we would use if needed. This give us a total of 338 parking spaces on their campus.

Historically we have never needed more than 200 parking spaces, as our patrons some in groups of 2 or more, and with our audience capacity this year capped at 372, we would need approximately 186 parking spaces, which we have more than that available.

We will not plan to use the Rec Center parking this year as overflow, and would like that statement to be disregarded. This is ample parking on the SNU Campus.

Thank you,

Stephanie McCoy  
Operations and Production Director  
Classical Tahoe



Incline  
Village  
Golf Course

Incline  
Village Visitor  
Center Park

Incline  
Village



# **OUTDOOR COMMUNITY EVENT LICENSE APPLICATION**

**1001 EAST 9TH STREET, BUILDING A  
RENO, NEVADA 89512**

**(775) 328-3733  
[www.washoecounty.us](http://www.washoecounty.us)**

## OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

**Definition:** "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least 90 days before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least 90 days in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
  - a. *Events with between 100 and 299 people on any one day of the event.* These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
  - b. *Events with between 300 and 999 people on any one day of the event.* These events shall obtain both an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 300
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 450
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

## OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: 4/7/21

### Applicant Information

Applicant's name: Stephanie McCoy  
Mailing address: 11076 Round Mountain Circle Sparks NV 89434  
Street or PO Box City State Zip code  
Phone: 775-298-0245 (Business) \_\_\_\_\_ (Home) 775-7162-8693 (Cell)  
Email: Stephanie@classicaltahoe.org

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n): ☐ Corporation ☐ Partnership ☒ Individual

If a corporation or a partnership, list corporate officers or partners:

Name

Address

Title

### Event Information

Name of Event: Classical Tahoe 2021  
Date(s) of Event: See Description Hours of operation: 5pm-8:30pm  
Location of Event: Sierra Nevada University Campus  
Assessor Parcel Number(s): 127 040 10  
Description of Event: Dates are: 7/26, 7/29, 7/28, 7/29, 7/30, 7/31, 8/1, 8/3-8/8, 8/10-8/15. Possible events on 7/23-7/25 (unconfirmed).

Series of Classical music concerts. Possible dance performance in July  
Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Stephanie McCoy / Karen Craig

Will an admission fee be charged for your event? ☒ Yes ☐ No

If yes, amount and type of fee(s): \$69-\$155 (tickets for concerts only)

When will fee be collected? ☒ Pre-sales ☒ At entrance

Approximate number of participants and other persons: 300-450 Max

Approximate number of customers and spectators: Approx 1300/weekend

Approximate maximum number of persons on any one day of the event: 450-500 Max

Will food and/or beverages be served? ☐ Yes ☒ No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served? ☐ Yes ☒ No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music? ☒ Yes ☐ No

## OUTDOOR COMMUNITY EVENT LICENSE

### Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Menath Insurance Policy number: PAC 308530201

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 333 Village Blvd Incline Village NV 89451  
Street City State Zip code

Limits of liability: \$1 million

### HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

Please see attached narrative for full details.  
required permits were acquired for all past festivals (2012-2019)  
from Washoe County, fire dept, and TRPA.

### Vendor List

(attach additional sheets if needed)

Name of Vendor

Type of service or product

TBD

Classical Tahoe is an outdoor orchestra concert series held in Incline Village, NV for three weeks. This year our festival is scheduled to begin on July 27, 2021 and conclude on August 15, 2021. We have previously had events every summer since 2012, during the same span of time (end of July-mid August).

Classical Tahoe is planning to follow all CDC and State of Nevada/Washoe County health guidelines for our 2021 festival, to be engaged, knowledgeable, and responsible partners during the next phase of the pandemic. We are currently planning to adjust our layout this year to have all patrons outside of our main pavilion structure, and have only the musicians underneath the shell of the pavilion, which will be constructed to be an amphitheater. This plan allows for maximum open-air flow and ample social distance. Please see the following images to show the current layout



Image depicts the audience outside of the pavilion with the performers inside.



Image shows a side view of the pavilion constructed to act as an amphitheater.

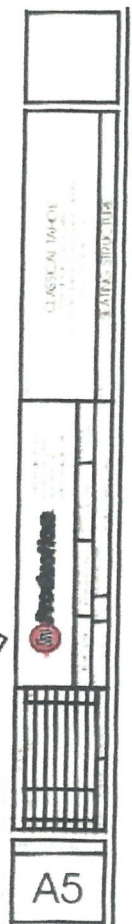
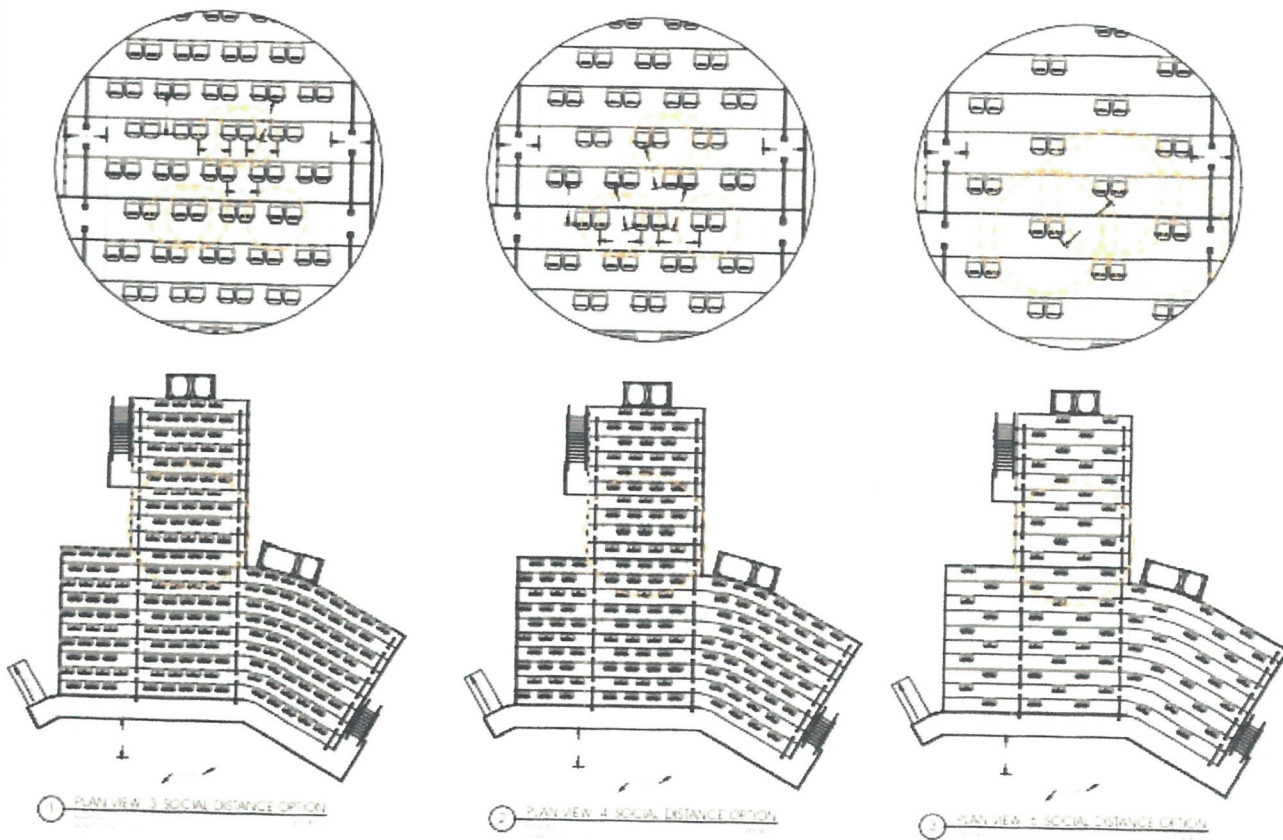


Despite the new set up, we are still planning for the festival to be non-amplified (if possible). We will observe all quiet times for Washoe County. Our daytime rehearsals run from 10:30 am-1:30 pm, and our evening concerts run from 7pm-9:30pm on Fridays and Saturdays. Please see attached schedule for detailed start and end times.

Classical Tahoe plans to employ 80 musicians (65 max in residence during any given week of the festival) for the three week duration. We will be asking all musicians to either show proof of vaccination or provide a negative COVID test taken 3 days prior to arrival.

We will have a maximum of 370 patrons at each open-air concert. We are planning to have a minimum of 3 feet of space between each pair of seats, and we will be selling seats in family/couple units. If the health guidelines require more distance between seats, we are prepared to increase to 4 feet or 6 feet of space.

Risers for just 20 rows are engineered to be built open-air in the forest under the stars. Seats will be permanently secured to the risers in pairs of two. The density of seats can be flexible and adjusted according to recommended guidelines up until the time of final shipment of seats from the INProduction Warehouse on June 15th. The below seating scenarios illustrate our ability to space seats spaced at 6' - 4' - 3' distances in all directions.





We are currently planning to use the restrooms at Sierra Nevada University, and we will ensure they are cleaned and sanitized frequently, especially during concerts and events. If needed, we are prepared to bring on portable restrooms.

Please see the attached safety protocols developed with our Health Advisor, Dr. Helen Trop-Zell, for detailed information regarding the safety measures we will be taking during all rehearsals and performances.

## **Event Operation Details Classical Tahoe 2021**

### **Security and Fire protection:**

Security will be provided by the on-site college security staff of Sierra Nevada University. If it is deemed necessary to provide additional security Classical Tahoe (CT) is prepared to get private security. A temporary electronic security monitoring system will also be installed in the tent.

The staff and board of CT have had an on-site inspection and preliminary meetings with Mark Regan, Fire Chief. CT along with Stephen McCoy and Stephanie McCoy -our production managers- will be working with the Fire Department to assure that we comply with all fire regulations and requirements. CT will also have Mark Regan conduct all the fire inspections.

### **Water Supply and Sanitation:**

CT will be using the current water and sanitation facilities of Sierra Nevada College. Signage will direct attendees to sanitation facilities.

The college campus exceeds requirements for anticipated attendees.

### **Medical facilities and services:**

Medical facilities will not be necessary this event.

### **Vehicle parking spaces:**

238 parking spaces are available for event use at Sierra Nevada College. It was determined that this will be sufficient for the 400 event attendees. If additional parking spaces are necessary the Recreation Center parking facilities (200 parking spots) have been identified. They have agreed with CT on providing these additional spots.

### **Vehicle access and parking control:**

See the attached site plan where vehicle access can be seen. Traffic control will be provided by at least two volunteers during each night of the event.

### **Communication system:**

One microphone on stage can be utilized for attendees' announcements if necessary. Event director and designated event emergency team will have both cell and radio communication. There will be no amplification of music at this event.

### **Illuminating the premises:**

All event activity will be over by 9:30pm, which will be the beginning of dusk during this time of the year. Event parking and path lighting is already installed at Sierra Nevada College. The tent and stage lighting will be provided by Starsound Audio and Lighting.

### **Camping:**

No camping will be allowed at this event

### **Clean-up and Rubbish removal:**

Classical Tahoe Volunteers and Waste Management will be looking after the clean-up and rubbish removal. IVGID will be providing CT with two lockable trash containers with scheduled pick up.

**Estimated cost:** The total cost of Waste management for 2019 was \$103.33. We estimate the same cost for 2020.

#### Rehearsal procedures

- all musicians at rehearsals will be temperature checked upon arrival
- Hand sanitizer will be available at all rehearsals
- masks and face shields will be distributed to all musicians along with a personal hand sanitizer upon arrival for their use during their stay in incline (they will keep these items)
- all chairs and stands will be sanitized and wiped down in between rehearsals by musicians
- full sanitation and cleaning of the rehearsal space will happen between rehearsal days

#### Performance procedures

- everyone arriving at the performance venue will be temperature checked upon arrival
- patrons will be given arrival times to promote social distancing
- while waiting for entrance into the venue all patrons will be health screened and asked to wear a mask/face shield (we will have some on hand to give to patrons who do not have their own)
- everyone at the venue will be asked to wear a mask while not at their seat or while performing
- all patrons will be spaced 3-4ft apart (excluding family units)
- once inside the venue, signage will direct patrons where to go. They will be escorted to their assigned seats by CT staff.
- all tables will have hand sanitizer available at them
- musicians will have a backstage waiting area with sanitizer
- restroom will be cleaned/sanitized throughout the event
- patrons will be asked to remain in their seats and to observe social distancing while at the event
- upon departure, patrons will be released by family units to promote social distancing
- all equipment at the venue will be sanitized after each event, tablecloths will be changed and washed before each week of performances.
- Classical Tahoe will follow all CDC and State of Nevada/Washoe County health and safety guidelines that are set at the time of the event.

See Attached

**OUTDOOR COMMUNITY EVENT  
AFFIDAVIT OF PROPERTY OWNERSHIP  
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA       )  
                                  ) ss:  
COUNTY OF WASHOE    )

I, Rob Valli being duly sworn, depose, and say that  
I am an owner\* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

☐ Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

☒ Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

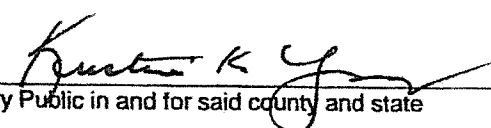
Assessor Parcel Number(s): 127 040 10

Proposed Outdoor Community Event: Classical Tahoe Festival 2021

Signed 

Rob Valli, President

Subscribed and sworn to before me this 29 day of March, 2021

  
Notary Public in and for said county and state

My commission expires: July 2, 2021



\*Owner refers to the following. Please mark the appropriate box.

- ☐ OWNER/JOINT OWNER
- ☒ CORPORATE OFFICER/PARTNER
- ☐ POWER OF ATTORNEY (Provide copy of Power of Attorney)
- ☐ AGENT (Notarized letter from property owner giving legal authority to agent)
- ☐ LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

# OUTDOOR COMMUNITY EVENT

## STATEMENT OF ASSETS

As of April 1, 20 21

(Describe fully and indicate assets pledged)

(If additional space is required, attached supporting pages or documents)

### Current Assets

Cash on hand \_\_\_\_\_ \$ \_\_\_\_\_

Cash in safe deposit box \_\_\_\_\_ \$ \_\_\_\_\_

Cash in Wells Fargo Bank NA, Incline Village Branch Location of Box \$ 471,982.00  
Name, Bank and Branch

Cash in \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch

Accounts and notes receivable (describe nature of receivable and when due)  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Other current assets  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

### Investments

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)

\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Investments, other than stocks and bonds

\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

### Fixed assets

Real estate (Give location, description and fair value of each parcel)

Artwork (Book basis) \$ 5,000  
Lighting \$ 6273  
Artwork (tax basis Adjustment) \$ -5,000

### Other assets

Automobiles and other personal property

\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Total Assets ..... \$ 478,255

Stephanie McCoy  
Print Name

[Signature]  
Signature

\_\_\_\_\_  
Date

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF LIABILITIES**

As of April 1, 20 21

(Describe fully, indicate secured liabilities)

(If additional space is required, attached supporting pages or documents)

**Current liabilities**

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Notes payable \_\_\_\_\_ \$ \_\_\_\_\_  
Name, Bank and Branch \_\_\_\_\_

Due \_\_\_\_\_ How secured \_\_\_\_\_

Other notes payable (indicate name, address and how secured)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Accounts payable ..... \$ \_\_\_\_\_

Liability for Federal Income Tax (delinquent) ..... \$ \_\_\_\_\_

Provision for current year's Federal Income Tax ..... \$ \_\_\_\_\_

Provisions for other current taxes ..... \$ \_\_\_\_\_

Liability for other delinquent taxes ..... \$ \_\_\_\_\_

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Other liabilities

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**Total Liabilities** ..... \$ 0

Contingent liabilities (describe)

\_\_\_\_\_

\_\_\_\_\_

Stephanie McCoy  
Print Name

[Signature]  
Signature

4/7/21  
Date



## OUTDOOR COMMUNITY EVENT

### PERSONAL HISTORY

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Stephanie McCoy  
First Middle Last

List ALL other names you have been known by: Stephanie McMullin, Williams

Residence address: 1676 Round Mountain Circle Sparks NV 89434  
Street City State Zip Code

Residence phone: 775-762-8693 Business phone: 775-298-0245

Name of your present business or employer: Classical Tahoe

Business address: 948 Incline Way Incline Village NV 89451  
Street City State Zip Code

Type of business: Non-Profit Arts Position: Operations + Production Manager

How long engaged in this business: 7 years

Date of birth: [REDACTED] Age: [REDACTED] Place of birth: [REDACTED]

List cities in which you have lived during the last ten years:

Dates From and To	City	State
<u>2008 - present</u>	<u>Reno</u>	<u>Nevada</u>

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Stephanie McCoy  
Printed name of applicant

[Signature]  
Signature of applicant

4/7/21  
Date

**OUTDOOR COMMUNITY EVENT  
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or  
having an expected financial interest greater than \$500 in producing the event)  
(attach additional sheets if needed)

Name

Address

See attached Donor List

**ANCILLARY SERVICES OR ACTIVITIES LIST**

(List the names and addresses of any person expected to provide, for consideration,  
services or activities ancillary to or in conjunction with the event)  
(attach additional sheets if needed)

Name

Address

See attached Musician Poster

**OUTDOOR COMMUNITY EVENT  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at Sparks NV on the  
6th day of April, 2021.

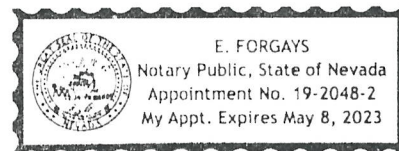
Stephanie McCoy  
Printed name of applicant

[Signature]  
Signature of applicant

State of Nevada, County of Washoe  
Subscribed and sworn to before me this 6 day of April, 2021

E. Forgays  
Notary Public in and for said county and state

My commission expires: May 8, 2023



## **Classical Tahoe Officers and Board of Directors 2021**

### **Officers and Executive Committee**

Chair Marna Broida

**President Renee Bouck**

Treasurer Steve Bouck

Secretary **Susan Pridmore**

Governance Leslie Whittman

### **Directors**

Ron Ashley

Melanie Susan Broida

Florence Goldby

Frank Z. LaForge

Madylon Meiling

Alvaro Pascotto

Linda Pascotto

Janet Pahl

Steven Stull

Ian Weiss

**Victoria Kahn**

Laura Hamilton  
 Maria Schleuning  
 Gennady Filimonov  
 Annamae Goldstein  
 Rachel Golub  
 Kristi Helberg  
 Daniel Kalikhov  
 Brian Krinke  
 Jechae Lee  
 Laura Lutzke  
 Kay Stern  
 Simon James  
 Sarah Vonsattel  
 Amy Hiraga  
 Yurika Mok  
 Katherine Fong  
 Ruth Lenz  
 Catherine Sim  
 Xiao-Dong Wang  
 Milan Milisavljevic  
 Sarah Adams  
 David Cerutti  
 David Cerutti  
 Desiree Elsevier  
 Dov Scheindlin  
 Catherine Ro  
 Lih-Wen Ting  
 Kaya Bryla-Weiss

Katie Kadarauach  
 Winona Zelenka  
 Peter Wyrick  
 David Calhoun  
 Lanny Paykin  
 Wendy Sutter  
 Saeunn Thorsteinsdottir  
 Roberta Cooper  
 Mariko Wyrick  
 Rex Surany  
 Daniel Krekeler  
 Timothy Dilenschneider  
 Marisela Sager  
 Demarre McGill  
 Erin James  
 Jess Sindell  
 Kathryn Greenbank  
 Mingjia Liu  
 Sarah Lewis  
 Pedro Diaz  
 Dan Gilbert  
 Lino Gomez  
 Ixi Chen  
 Christopher Money  
 Whitney Crockett  
 Anthony Georgeson  
 Samantha Duckworth  
 Erik Holte

Erik Ralske  
 Jenny Chen Ralske\*  
 Juilia Pilant  
 John Lenz RENO  
 Billy Hunter  
 Guy Piddington  
 Adam Luftman  
 Weston Sprott  
 David Garcia  
 Blair Bollinger  
 J  t  k Clark  
 Aaron McDonald  
 Eric Middleton  
 Carol Colwell  
 Sharon Hickox  
 Donna Lee  
 Anna Stoycheva

## **Classical Tahoe Donor List**

Classical Tahoe is made possible, in part, through a generous donation from the following:

### **Carol Franc Buck Foundation**

#### **founder**

##### **\$10,000 and above**

Anonymous  
Anonymous  
Julia Amaral and Mark Strate  
Ron and Maureen Ashley  
Estel and Wally Binder  
Marna Broida  
Carol Franc Buck Foundation  
Confidence Foundation  
Dolan | Lexus Dolan  
Firefly Scientists' Foundation  
Florence and Steven Goldby  
Dr. Michael and Nora Lacey  
Beth and Scott Minick  
Nevada Arts Council  
Laurie and Silvio Ricardi  
Ian Weiss  
Whittier Trust  
Parasol Tahoe Community Foundation

#### **supporter**

##### **\$5,000 – \$9,999**

Atlantis Casino Resort and Spa  
Ashley Quinn, CPAs and Consultants, Ltd.  
Renee Bouck  
Ricardo Cesped  
Educational Pathways Intl'  
Roger H. Forbe  
Incline Village Crystal Bay Visitors Bureau (\$7,500 level in 2017)  
Brooks Johnson in honor of my Darling Sue  
Sara and Leonard Lafrance  
Joan Lamb



Linda and Richard Offerdahl  
Janet Pahl and Warren Kochmond  
Linda and Alvaro Pascotto  
Susan Pridmore and Dr. Miles Riner  
Heidemarie Rochlin  
Kern Schumacher  
Smallwood Family Trust  
Claire and Steven Stull  
Reno Tahoe USA  
Christine and John E. Sells, Sells Foundation  
Linda Brinkley and Ron Randolph-Wall

## **music lover**

**\$1,000 – \$4,999**

David Anderson  
Arkansas Community Foundation  
Asset Consulting Group  
Ronald Allison  
Edward Boleky  
William Douglass  
Wayne Eckert  
Edward and Cathy Filusch  
Waltraud Finch  
Sevim Larsen  
Janet Napolitano  
Linda and Jerry Ruttenbur  
Shaheen Shaheen  
William Stensrud  
Tahoe Luxury Properties  
Whole Foods Inc.  
Home Depot

## **friend**

**up to \$999**

Don and Dory Albert  
Mark Barmann  
John and Lynette Branagh  
Anne Beroza  
Susan Drack  
Stuart Dunn

Robert Eberhart  
Sharon Ekin  
Robert Elo  
Candace Evart  
ExxonMobil Foundation  
Don and Jackie Feinstein  
Jerry and Sally Flanzer  
Gail Flynn  
Stephanie Fountaine  
Hilary Fylstra  
Paul Gessford  
Mary Ann Green  
Randall Greer  
Ralph Guggenheim  
Margaret Harkness  
Rod Hedlund  
Nicholas Hinkell  
Marlis Hofmann  
Monica Houghton  
Farida Jamin  
Veronica Kaufman  
Fan Kong  
Russell Kotlicky  
Terry & Bill Krivan  
Judith Kroger  
Timothy Lyons  
James Matthews  
Maureen Mullarkey-Miller  
Cynthia O'Malley  
Khal Pluckhan  
Whitney Roodhouse  
Murray Rosenthal  
Ines Slot  
Sandra Taylor  
Carolyn Tolf  
Debra Van Opstal  
Keith Van Winkle  
Keith Vogt  
Ann Wagner  
Susan and Bradford Wait  
Janet Weaver

Raymond B. Weiss  
Maria Wets  
Sue Singh  
Jan Stevens  
Abigal Stevenson  
Tahoe Fab LLC  
Whitesell Family Charitable Fund



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Menath Insurance 333 Village Blvd. Suite 203 Incline Village NV 89451		<b>CONTACT NAME:</b> Traci Koon <b>PHONE (A/C, No, Ext):</b> (775) 831-3132 <b>FAX (A/C, No):</b> (775) 831-6235 <b>E-MAIL ADDRESS:</b> tkoon@menath.com	
<b>INSURED</b> Classical Tahoe 948 Incline Way Incline Village NV 89450		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Great American Insurance Comp <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 16691	

## COVERAGES

**CERTIFICATE NUMBER:** CL2041342352

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PAC308530201	04/10/2020	04/10/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER \$
	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED \$ RETENTION \$ OCCUR CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured as respects the insureds operations on behalf of the certificate holder.

## CERTIFICATE HOLDER

## CANCELLATION

Sierra Nevada College 999 Tahoe Blvd  Incline Village NV 89451	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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WADMIN21-0004  
EXHIBIT I



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> Menath Insurance 333 Village Blvd. Suite 203 Incline Village NV 89451		<b>CONTACT NAME:</b> Traci Koon <b>PHONE (A/C, No, Ext):</b> (775) 831-3132 <b>FAX (A/C, No):</b> (775) 831-6235 <b>E-MAIL ADDRESS:</b> tkoon@menath.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: Markel Insurance Company	38970
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b> CL2092944686	<b>REVISION NUMBER:</b>
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MWC005059408	05/03/2020	05/03/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  *** Evidence of Insurance ***	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE
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## OUTDOOR COMMUNITY EVENT INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

### INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

### INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

**NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.**

I hereby agree to the all of the provisions stated above:

Classical Tahoe

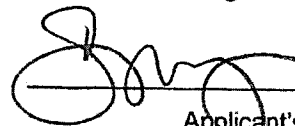
Name of Event

July 26 - Aug 15

Date(s) of Event

Stephanie McCoy

Applicant's name (printed)



Applicant's signature

Date:

4/1/21

**OUTDOOR COMMUNITY EVENT  
(Outdoor Festivals)  
WASHOE COUNTY CODE CHAPTERS 25 & 110**

**EXTRACT FROM WASHOE COUNTY CODE CHAPTER 25**

25.013 Definitions. (extract, definitions for Outdoor Festivals only)

14. "Outdoor community event" means an assembly of more than 100 and less than 1000 persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

15. "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

25.263 Definitions. As used in sections 25.263 to 25.305, inclusive:

1. The terms "outdoor community event" and "outdoor festival" have the meanings ascribed to them in section 25.013.

2. "Carnival" means a traveling business providing commercial entertainment consisting of sideshows, concessions, rides, games of chance, and other amusements. When held outdoors, a carnival is a type of outdoor festival or outdoor community event.

3. "Circus" means a traveling business providing commercial performances by acrobats, trained animals, clowns, jugglers, and others within a tent or arena. When held outdoors or in a tent, a circus is a type of outdoor festival or outdoor community event.

4. "Tent show" means a traveling business providing music, lectures, or entertainment in a tent, and is a type of outdoor festival or outdoor community event.

[§4, Ord. No. 1099; A. Ord. No. 1138]

25.265 License required for certain outdoor events. In addition to complying with the general provisions of this chapter, a person must secure a license in accordance with sections 25.263 to 25.305, inclusive, to operate or conduct:

1. An outdoor festival including, without limitation, an outdoor circus, carnival, or other outdoor entertainment event for 1000 or more persons on any one (1) day of the event for which an outdoor festival license is required pursuant to sections 110.310.15 and 110.310.20 inclusive.

2. An outdoor community event. The license is in addition to any administrative permit granted pursuant to section 110.310.15.

[§5, Ord. No. 1099; A. Ord. Nos. 1138, 1260]

25.267 License valid for one event only. A license issued under sections 25.263 to 25.305 is valid only for the event authorized and not for any other event.

[§6, Ord. No. 1099]

25.269 Applicability. A person must secure a license under section 25.283 to conduct or operate any outdoor event listed in section 25.265 proposed to take place on public or private lands in the unincorporated area of Washoe County, except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands.

[§7, Ord. No. 1099]

**25.271 Unlawful acts.** It is unlawful for any licensee, employee, agent or person associated with a licensee to:

1. Unless authorized to do so by Washoe County, conduct, operate, participate in, or provide supplies or services to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to conduct, operate, participate in, or provide supplies or services to such an event for which a license has been suspended or revoked.
  2. Except for advance ticket sales by mail or similar means, to sell tickets or admit persons to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to sell tickets or admit persons to such an event for which a license has been suspended or revoked.
  3. Operate, conduct, or carry on an event for which a license is required under section 25.265 in such a manner as to create a nuisance.
  4. Allow any person on the premises of an event for which a license has been issued under section 25.283 to cause or create a disturbance in, around or near any place of the event by offensive or disorderly conduct.
  5. Knowingly allow any person to sell, consume or be in possession of intoxicating liquor while in a place of an event for which a license has been issued under section 25.283, except where such sale, consumption or possession is expressly authorized under chapters 25 and 30 and the laws of the State of Nevada.
  6. Knowingly allow any person in, around, or near an event for which a license has been issued under section 25.283 to use, sell, or be in possession of any controlled substance or dangerous drug.
- [§8, Ord. No. 1099]

**25.272 Outdoor community events; license required; application; fees; approval or denial; revocation; unlawful acts.**

1. The provisions of this section and the provisions of sections 25.010 to 25.445, inclusive, apply to an application for a license to hold an outdoor community event.
  2. No outdoor community event shall be held or conducted unless the sponsor has first obtained a business license pursuant to this section. An outdoor community event with more than 300 and less than 1000 persons on any one (1) day of the event shall also obtain an administrative permit pursuant to section 110.310.20.
  3. Application for a license to conduct an outdoor community event shall be made to the license division on forms designated by the license division and shall be accompanied by a nonrefundable application fee of \$50 and any other business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn. The application shall require the same information required under section 25.273. For those events requiring an administrative permit pursuant to section 2, the license application shall suffice for the administrative permit application and no additional fees are required for filing the administrative permit application.
  4. The director of community development or the board of adjustment shall approve or deny the application. Grounds for denial are the same as those set forth in section 25.281 and notice thereof shall be made in accordance with section 25.279. Approval may include the imposition by the license division of any condition set forth in sections 25.289 to 25.305, inclusive.
  5. The license may be suspended or revoked in the manner provided in section 25.287.
  6. The acts declared unlawful in section 25.271 shall also be unlawful if done during or in conjunction with an outdoor community event.
- [§165, Ord. No. 1138]

**25.273 Application and fee.**

1. An application to conduct an event for which a license is required under section 25.265 must be made in writing to the license division on forms provided by the division. The license division must receive a complete application at least 90 days prior to commencement of the event. No application shall be processed until the application is deemed complete by the license division. Except as provided in subsection 4, the license application must be accompanied by:

(a) A nonrefundable application fee of \$1,000 for a license required pursuant to subsection 1 of section 25.265, and

(b) Any business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn.

2. The application shall contain:

(a) The name, age, residence and mailing address of the person making the application. If the applicant is a partnership, the application must include the names and addresses of the partners, and the partners must join in the application as individual licensees. If the applicant is a corporation, the application must include a certified copy of the articles of incorporation and the names and addresses of the president, vice president, secretary and treasurer thereof, and these officers must join in the application as individual licensees.

(b) A statement of the nature and purpose of the proposed event.

(c) The address and assessor's parcel number or numbers of the place where the proposed event is to be conducted, operated, or carried on. The application must include proof of ownership of the place where the event is to be conducted or a statement signed by the owner indicating his consent for the site to be used for the proposed event.

(d) The date or dates and the hours during which the event is to be conducted.

(e) An estimate of the number of customers, spectators, participants and other persons expected to attend the event for each day it is conducted.

(f) The names and addresses of anyone contributing, investing or having an expected financial interest greater than \$500 in producing the event.

(g) The name and address of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the festival.

(h) If other than the applicant, the name of a designated event representative who must be on the site of the event during the course of the event and who has authority to bind the applicant.

(i) An event plan in accordance with section 25.275.

(j) A statement covering the history of all similar events conducted, operated, or promoted by the applicant in any location including, at a minimum, event names, types, dates, locations, and permits issued.

3. After the application is submitted with required fees and deemed complete by the license division, the license division must:

(a) Transmit one copy of the application and a copy of the receipt for the application fee to the county clerk; and

(b) Promptly give notice of the application to the sheriff, the district health officer, and other local, regional, state, and federal officers as appropriate, with a request for written recommendations related to their official functions as to the granting of a license and the conditions thereof. The license division may establish a deadline by which recommendations must be received.

4. Upon written application from any executive officer of any local post or unit of any national organization of ex-servicemen, acting in his official capacity, a license shall be issued without charge for a tent show or circus for not to exceed 2 weeks in any calendar year, if the local post or unit is to participate in such show or the proceeds thereof.

[§9, Ord. No. 1099; A. Ord. No. 1138]

**25.275 Event plans.** Each application submitted under section 25.273 must include fifteen copies of an event plan which must include:

1. A detailed explanation of the applicant's plans to provide security, fire protection, water supply, water facilities, sanitation facilities, medical facilities, medical services, vehicle parking, vehicle access, traffic control and, if the event will operate after dark or if persons will remain overnight, illumination and camping facilities.

2. Provisions and a cost estimate for cleaning up the premises and removing rubbish after the event.

3. A site plan showing the arrangement of all facilities, including those for egress, ingress, parking, and camping.

[§10, Ord. No. 1099]

**25.276 Investigation.**

1. Upon receiving the notice of the application as provided for in subsection 3(b) of section 25.273, the sheriff shall conduct a criminal history background check of the applicants in accordance with section 25.023 to determine whether cause for denial exists. The reasonable costs of the investigation shall be the responsibility of the applicant and shall be paid to the sheriff in advance.

2. The sheriff shall also conduct an investigation of the history of similar events operated, conducted, or promoted by the applicant to determine the truthfulness of the facts submitted by the applicant and to determine whether those events would have met the standards for outdoor festivals set forth in sections 25.263 to 25.305, inclusive.

3. For a second or subsequent application by an applicant, and provided that the applicant, owner, officer and/or director have not changed, the license division or the sheriff may waive the requirements of subsection 2 of this section and modify the requirements of subsection 1 of this section as follows:

(a) At the discretion of the Sheriff, a criminal history records check need not be processed in accordance with section 25.023, but the Sheriff shall review local police records including, without limitation, wants and warrants to determine whether cause for denial exists.

[§168, Ord. No. 1138; A. Ord. No. 1383]

**25.277 Review procedures: Events for 1,000 or more persons.** After an application for an event listed in subsection 1 of section 25.265 is submitted with required fees and deemed complete by the license division:

1. The license division must consult with the county clerk and set the application for public hearing at a regular meeting of the board to occur not more than 30 days after the application is deemed complete.

2. At least 10 days in advance of the hearing, the license division must give notice of the public hearing to the applicant and to affected property owners in the manner set forth in section 110.810.25 for special use permits.

3. Based upon the testimony of witnesses, the evidence presented at the hearing, and the report of the license division, the board must approve the issuance of a license with conditions or deny the application. The board may continue a decision on the application to its next regularly scheduled meeting.

4. If the board denies the application, the license division shall mail written notice of denial to the applicant within 5 working days of the denial. The notice must include a statement of the reasons the application was denied.

[§11, Ord. No. 1099; A. Ord. No. 1138]

**25.279 Review procedures: Events for more than 100 but less than 1,000 persons.** After an application for an event listed in subsection 2 of section 25.265 is submitted with required fees and deemed complete by the license division, the license division must review the application, following substantially the same procedures set forth in sections 110.808.30 to 110.808.45, inclusive, for administrative permits. The director of community development or, where applicable, the board of adjustment must approve the issuance of a license with conditions or deny the application.

[§12, Ord. No. 1099; A. Ord. No. 1138]

**25.281 Grounds for denial.** The board, the board of adjustment or the director of community development may deny issuance of a license for any of the following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.

3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.

4. The applicant or any person associated with the applicant as a partner, director, or officer has been convicted within the past ten (10) years of any of the following crimes:

- (a) Involving the presentation, exhibition or performance of an obscene production, motion picture or place, or of selling obscene matter;
- (b) Involving lewd conduct;
- (c) Involving the use of force and violence upon the person of another;
- (d) Involving misconduct with children; or
- (e) Involving illegal use of controlled substances or dangerous drugs.

5. The applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in sections 25.263 to 25.305, inclusive.

[§13, Ord. No. 1099; A. Ord. No. 1138]

**25.283 Issuance of license, posting, fee.**

1. To make a determination that the conditions of license approval have been met, the license division must receive from the applicant proof of compliance with each condition imposed under section 25.277 or 25.279. Such proof must:

- (a) Include executed contracts or agreements with all providers of required services and facilities, or other evidence approved by the director of community development;
- (b) Where the sheriff, district health officer, director of community development, fire chief, or other officer has determined the condition, include the written approval or acknowledgement of that person; and
- (c) Be received by the license division at least 5 working days prior to commencement of the event.

2. Upon a determination by the license division that the conditions of license approval have been met, and that all applicable fees and deposits have been paid, the license division must issue a license specifying the name and address of the licensee, the kind of festival licensed, and the dates and hours for which operation is authorized. The licensee must post the license in a conspicuous place upon the premises where the event is conducted.

3. The board hereby delegates to the director of community development the authority to determine whether an applicant has met the conditions of license approval. The applicant or his agent may appeal a decision of the director under this subsection in substantially the same manner as set forth in section 110.808.45 for administrative permits.

[§14, Ord. No. 1099]

**25.285 Revocation of license: Cause.** The board may revoke or further condition any license issued pursuant to section 25.283 when any of the following causes exists:

- 1. The licensee fails to pay to the license division any of the fees or deposits required under sections 25.263 to 25.305, inclusive.
- 2. The licensee, his employee or agent fails to fulfill any of the conditions of approval or to maintain required facilities pursuant to sections 25.263 to 25.305, inclusive, or to comply with any provision of any contract for police protection or other services.
- 3. The licensee allows the event to be conducted in a manner that violates any law or regulation established by Washoe County or the State of Nevada.
- 4. The licensee allows the festival to be conducted in a disorderly manner or knowingly allows any person to remain on the premises of the event while under the influence of intoxicating liquor or any controlled substance or dangerous drug.
- 5. The licensee, his employee or agent is convicted of any of the offenses enumerated under subsection 4 of section 25.281.
- 6. The licensee fails to provide the required number of facilities or personnel by reason of admitting persons in excess of the number estimated in the application.

[§15, Ord. No. 1099]

**25.287 Suspension and revocation of outdoor community event or outdoor festival license: Procedures.**

1. Whenever the continued operation of the event constitutes an imminent threat to the public health or safety, a license issued under section 25.283 is subject to immediate suspension by the license division, sheriff, chief of the responsible fire protection agency, or district health officer as set forth in this section.

A license issued under section 25.283 is also subject to immediate suspension by the license division or sheriff when any of the causes listed in section 25.285 exist.

2. Any person may file with the license division, sheriff, chief of the responsible fire protection agency, or district health officer a petition for suspension or revocation of the license of any licensee.

3. Whether initiated by petition or otherwise, the procedures for suspension and revocation shall be those set forth in sections 25.0380 through 25.0387, inclusive, except as follows:

(a) The causes for revocation are set forth in 25.285; and

(b) The license division may modify the time schedules set forth in subsections 4 and 6 of section 25.0381 if the event is scheduled to commence before the hearing would be held, or request a special hearing pursuant to NRS 244.090 if the event has not commenced and reasonable notice is possible. [§16, Ord. No. 1099; A. Ord. No. 1138, 1336]

25.289 Licensing conditions: Generally.

1. For an event for which a license is required under section 25.265, the board, the board of zoning adjustment, or the director of community development must establish conditions that must be met prior to the issuance of a license.

2. Conditions imposed under subsection 1 of this section shall be imposed pursuant to Washoe County's general police power as necessary under all the circumstances for the protection of the health, welfare, safety and property of local residents and persons attending festivals in the county, and may include, without limitation, the conditions specified in sections 25.291 to 25.305, inclusive.

3. The licensee must meet conditions imposed under this section at the licensee's expense. [§17, Ord. No. 1099; A. Ord. No. 1138]

25.291 Licensing conditions: Police protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies, as necessary for the public health, safety, and welfare. The sheriff shall determine the numbers and types of officers or security personnel necessary to preserve order and protect persons and property in and around the place of the festival. [§18, Ord. No. 1099]

25.293 Licensing conditions: Food, water, sanitation, garbage disposal, and medical services.

1. A licensee must provide on the premises of the festival as necessary for the public health, safety, and welfare:

(a) An ample supply of potable water for drinking and sanitation purposes;

(b) A minimum supply of water meeting federal government standards;

(c) Except as provided in subsection 3 of this section, flush-type water closets, lavatories and drinking facilities, and related sewage and drainage systems;

(d) Food concessions or facilities to feed adequately the number of persons expected to attend, considering the event's location, expected attendance, access to and capacity of existing facilities, and distance from public eating places or like establishments;

(e) Sanitation facilities for the sole use of employees of the food concessions or operations;

(f) Trash receptacles;

(g) Removal of trash and refuse;

(h) Emergency medical treatment facilities; doctors, nurses, and other aides needed to staff such facilities; and medical supplies, drugs, ambulances and other equipment, considering the expected attendance, expected ages of attendees, duration of planned events, possibility of exposure to inclement weather and outdoor elements, and availability of other facilities; and

(i) Traffic lanes and other adequate space designated and kept open for access and travel of ambulances, helicopters, and other emergency vehicles to transport patients or staff to appropriate treatment facilities.

2. The district health officer shall determine the types, amounts, numbers, locations, and required quality of supplies, facilities, and services required under subsection 1 of this section.

3. Where flush-type water closets cannot be made available for the persons in attendance, the district health officer may allow the use of portable chemical toilets, which shall be emptied and recharged as necessary pursuant to procedures established by the district health officer. [§19, Ord. No. 1099]



25.295 Licensing conditions: Access, traffic, parking, camping, and illumination.

1. A licensee must provide on the premises of the festival as necessary to protect the public health, safety, and welfare:

- (a) Adequate parking space for persons attending by motor vehicle;
- (b) Adequate ingress and egress to festival premises and parking areas, including necessary roads, driveways, and entranceways to insure the orderly flow of traffic into the premises from a road that is part of or connects with a state or county highway;
- (c) An adequate access way for fire equipment, ambulances, and other emergency vehicles;
- (d) Traffic guards under the employ of the licensee to insure orderly traffic movement and relieve traffic congestion in the vicinity of the event;
- (e) Camping facilities and overnight areas, if necessary, that meet all applicable county and state requirements; and
- (f) Electric illumination of occupied areas, if a licensee will conduct an event after dark or allow persons to remain on the premises after dark.

2. For the purposes of this section, "adequate parking space for persons attending by motor vehicle" means a separate parking space for every two persons expected to attend by motor vehicle, individually and clearly marked, and not less than 12 feet wide and 20 feet long.

3. The director of community development shall consult with the director of public works and the county building officer, and shall determine the necessary parking, ingress, egress, access, traffic, camping, overnight, and illumination facilities and services required under subsection 1 of this section.

[§20, Ord. No. 1099]

25.297 Licensing conditions: Hours of operation. A license issued under section 25.283 must include as a condition the dates and hours of event operation approved by the board, the board of adjustment, or the director of community development.

[§21, Ord. No. 1099]

25.299 Licensing conditions: Fire protection.

1. A licensee must provide adequate fire protection, first aid equipment, and fire extinguishing equipment to protect the public health, safety, and welfare. If the event is to be conducted in a hazardous area as determined by the chief or chiefs of the responsible fire protection agency or agencies, considering all relevant factors, including without limitation the event location and nature, the nature of the surrounding area, and probable weather conditions, a licensee must employ fire guards and must remove flammable vegetation and other fire hazards.

2. The chief or chiefs of the responsible fire protection agency or agencies:

- (a) Shall determine the necessary numbers and types of equipment and personnel required under subsection 1 of this section;
- (b) May determine that an event is proposed in a hazardous fire area;
- (c) Shall approve the suitability of fire guards required to be employed by the licensee; and
- (d) Shall determine the manner and quantity of flammable vegetation and other fire hazards that must be removed.

[§22, Ord. No. 1099]

25.301 Licensing conditions: Financial ability to meet conditions. A licensee must provide proof of the financial ability of the applicants to meet the conditions of the license.

[§23, Ord. No. 1099]

25.303 Licensing conditions: Indemnification and insurance.

1. A licensee must indemnify, hold harmless, and defend the county, its agents, officers, servants and employees and the board, and any other public agencies involved, and their agents, officers, servants and employees, from and against any and all losses, injuries, or damages of any nature whatsoever arising out of, or in any way connected with such event, except such losses, injuries, or damages arising out of the sole negligence of the county or any other public agency involved.

2. A licensee must purchase and provide evidence of insurance coverage in an amount based on the liability exposure or potential losses created by the event.

3. The county risk manager shall determine the form, amount and type of evidence of insurance coverage required under subsection 2 of this section.

[§24, Ord. No. 1099]

**25.305 Licensing conditions: Performance security.**

1. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond in favor of the county, or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the costs of fulfilling specified conditions of license approval including, without limitation, the costs of removing debris, trash or other waste from, in and around the premises of the event.

2. As soon as practicable after completion of the event for which a license is issued under section 25.283, the license division shall inspect the event site and determine whether conditions of approval for which the licensee posted a performance security have been fulfilled.

3. If the license division determines that the conditions of license approval for which the licensee posted a performance security have been fulfilled, the division must promptly cause the release of the security. If the license division determines that the conditions of approval for which the licensee posted a performance security have not been fulfilled, the license division shall recommend to the district attorney that the security be forfeited and used to achieve compliance.

4. The license division shall determine the type and amount of performance security required under subsection 1 of this section.

[§25, Ord. No. 1099; A Ord. No. 1275]

## **EXTRACT FROM WASHOE COUNTY CODE CHAPTER 110**

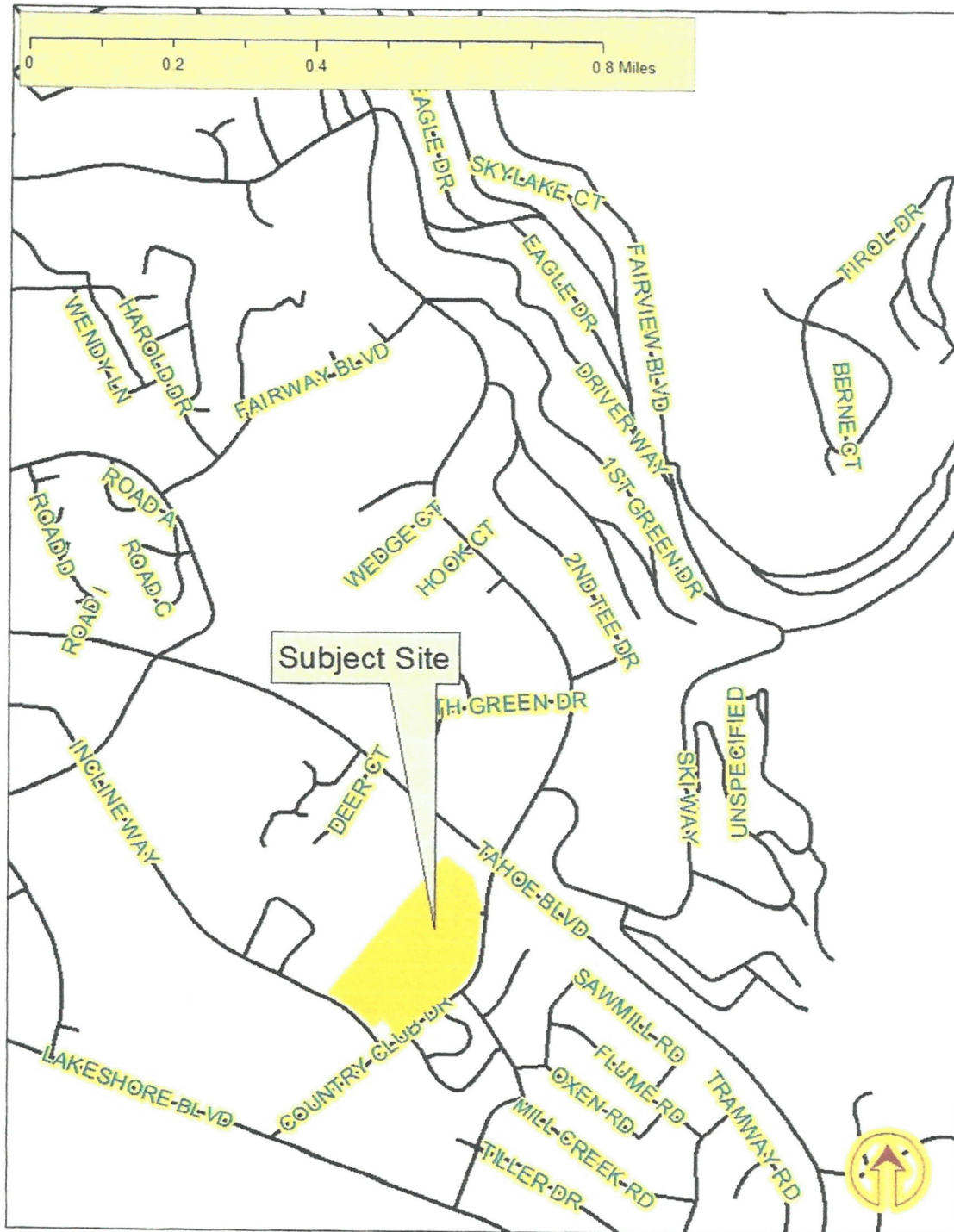
**Section 110.310.15 Allowed Temporary Uses and Structures.** Temporary uses and structures shall be subject to all the regulations as would be applied to a permanent principal or accessory use located in the same regulatory zone, except as otherwise provided by the regulations of this article. The following temporary uses and structures shall be allowed as specified by the provisions of this section and Chapter 25 of the Washoe County Code. The duration and frequency of temporary uses is established in this section and Chapter 25 of Washoe County Code. The Director of Community Development may impose additional restrictions on the frequency and duration of a temporary use.

(a) through (c) omitted

(d) **Circuses, Carnivals and Other Outdoor Entertainment Events.** Excluding activities and events occurring in a permanent entertainment facility, the temporary provision of games, eating and drinking facilities, live entertainment, animal exhibitions, or other similar activities in a tent or other temporary structure. Section 110.310.20, Circuses, Carnivals or Other Outdoor Entertainment Events, provides additional regulations.

(e) through (o) omitted

**Section 110.310.20 Circuses, Carnivals or Other Outdoor Entertainment Events.** A circus, carnival or other outdoor entertainment event may be permitted in all regulatory zones for a period not to exceed ten (10) days. Adequate parking and restroom facilities shall be provided for the expected attendance. An event that will have a combination of between three hundred (300) and nine hundred ninety-nine (999) participants and spectators on any one (1) day of the event shall obtain an administrative permit prior to the event. An administrative permit or outdoor festival license shall not be required for events held at or in facilities designed for such events. These facilities include auditoriums, convention facilities, stadiums and parks, but does not extend to ancillary support areas, such as parking lots, if the event is to be held on or in those ancillary support facilities. An event that will have a combination of more than one thousand (1,000) participants and spectators on any one (1) day of the event shall obtain an outdoor festival license as specified in Chapter 25 of the Washoe County Code, instead of an administrative permit.



Vicinity Map

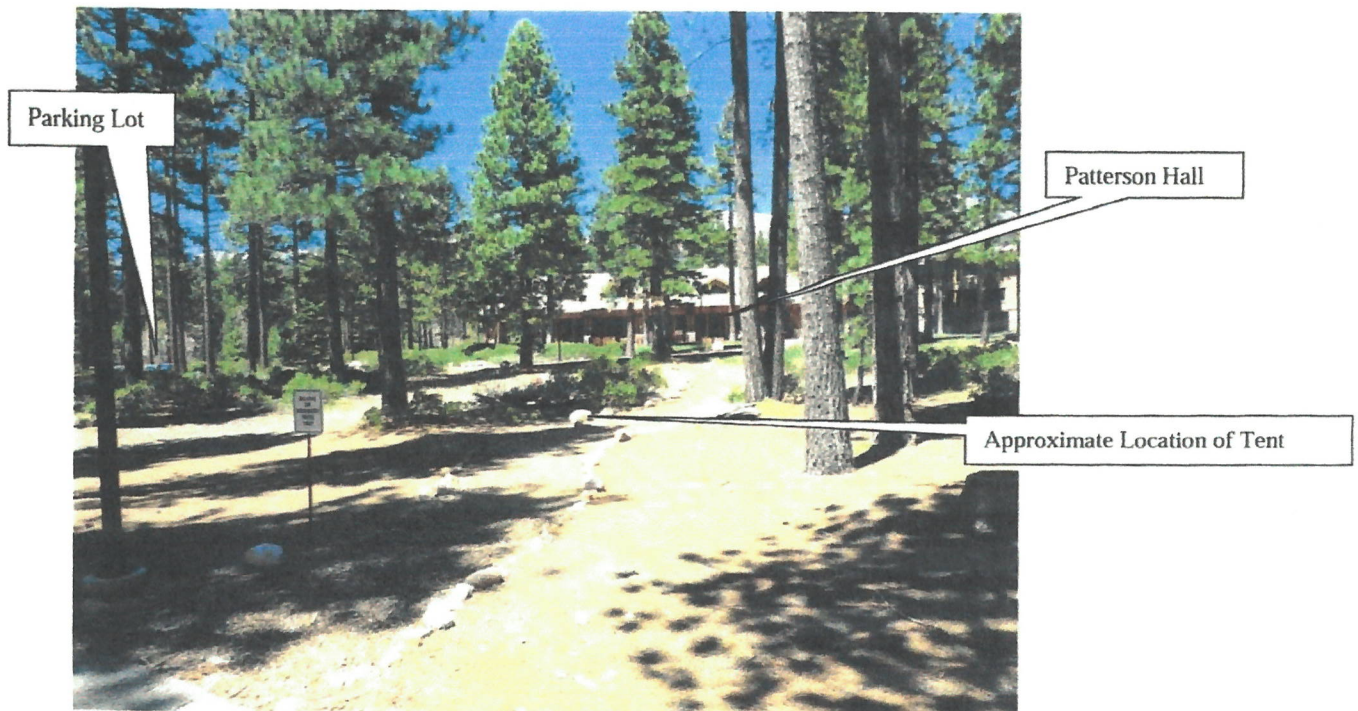




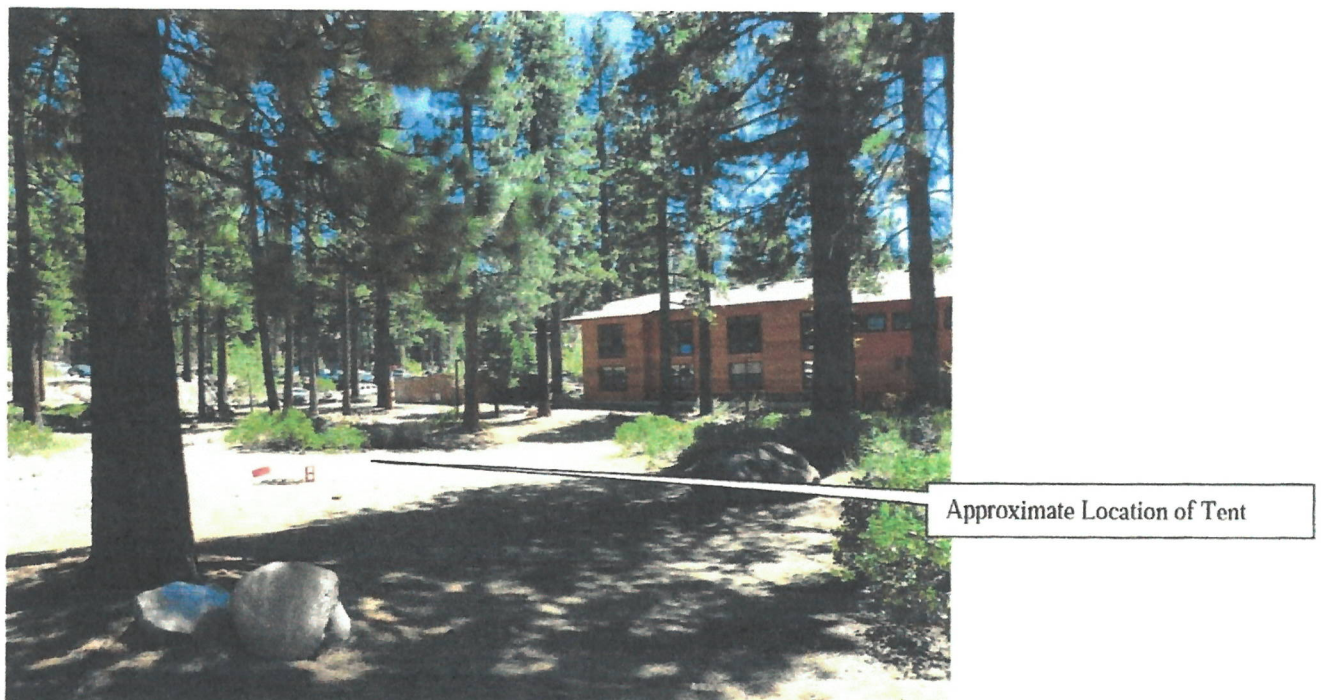
Site Plan



**Facing west towards Country Club Drive**



**Facing northeast**



**Facing southwest**













\*090905\*



BARBARA K. CEGAVSKE  
Secretary of State  
202 North Carson Street  
Carson City, Nevada 89701-4201  
(775) 684-5708  
Website: [www.nvsos.gov](http://www.nvsos.gov)

**Nonprofit Amendment  
(After First Meeting)**  
(PURSUANT TO NRS CHAPTERS 81 AND 82)

Filed in the office of <i>Barbara K. Cegavske</i>	Document Number <b>20170371554-15</b>
Barbara K. Cegavske Secretary of State State of Nevada	Filing Date and Time <b>08/29/2017 8:58 AM</b>
	Entity Number <b>E0369612011-4</b>

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

**Certificate of Amendment to Articles of Incorporation**  
**For Nonprofit Corporations**

(Pursuant to NRS Chapters 81 and 82 - After First Meeting of Directors)

1. Name of corporation:

*LAKE TAHOE SUMMERFEST*

2. The articles have been amended as follows: (provide article numbers, if available)

*The name of the organization should be changed to  
Classical Tahoe.*

3. The directors (or trustees) and the members, if any, and such other persons or public officers, if any, as may be required by the articles, have approved the amendment. The vote by which the amendment was adopted by the directors and members, if any, is as follows: \*

Vote of Directors:



Vote of Members:

4. Effective date and time of filing: (optional)

Date:

Time:

(must not be later than 90 days after the certificate is filed)

5. Signature: (required)

X *Beth Daniel*

Signature of Officer

*Secretary*

Title

\* A majority of a quorum of the voting power of the members, or as may be required by the articles, must vote in favor of the amendment. If any proposed amendment would alter or change any preference or any relative or other right given to any class of members, then the amendment must be approved by the vote, in addition to the affirmative vote otherwise required, of the holders of a majority of a quorum of the voting power of each class of members affected by the amendment regardless of limitations or restrictions on their voting power. An amendment pursuant to NRS 81.210 requires approval by a vote of 2/3 of the members.

**FILING FEE: \$50.00**

**IMPORTANT:** Failure to include any of the above information and submit with the proper fees may cause this filing to be rejected.

*This form must be accompanied by appropriate fees.*

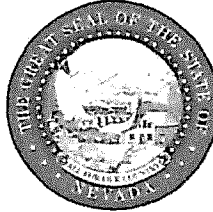
Nevada Secretary of State Amend Nonprofit -After  
Revised: 1-5-15

**WADMIN21-0004  
EXHIBIT I**

STATE OF NEVADA

**BARBARA K. CEGAVSKE**  
*Secretary of State*

**KIMBERLEY PERONDI**  
*Deputy Secretary  
for Commercial Recordings*



OFFICE OF THE  
SECRETARY OF STATE

**Commercial Recordings Division**  
202 N. Carson Street  
Carson City, NV 89701-4201  
Telephone (775) 684-5708  
Fax (775) 684-7138

KIRBY COMBS

**Job: C20170830-2723**  
August 31, 2017

**Special Handling Instructions:**  
AMD EMAILED 08/31/17 NEH

**Charges**

Description	Document Number	Filing Date/Time	Qty	Price	Amount
Amendment	20170371554-15	8/29/2017 8:58:58 AM	1	\$50.00	\$50.00
Total					\$50.00

**Payments**

Type	Description	Amount
Credit	5041926139436918403086	\$50.00
Total		\$50.00

Credit Balance: \$0.00

**Job Contents:**  
File Stamped Copy(s): 1

KIRBY COMBS

## Articles of Incorporation

Article 1. The name of the corporation is Lake Tahoe SummerFest

Article 2. This corporation is organized as a nonprofit corporation without stock pursuant to Nevada Revised Statutes chapter 82, as amended or its future equivalent.

Article 3. This corporation is organized and operated exclusively for artistic, educational and charitable purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations within the meaning of section 501(c)(3) of the Internal Revenue Code of the United States, or corresponding section of any future federal tax code.

Article 4. The specific purpose of the corporation is to promote understanding of, enthusiasm for, and participation in classical music, art and film through concerts, commissions, and educational events and the establishment of venues.

Article 5. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

Article 6. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code of the United States, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of, shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article 7. The name of the corporation's initial agent shall be Madylon Meiling, who holds the office of Chair of the Board of Directors of the corporation. The street address in the state of Nevada for service of process is:

Madylon Meiling, Ph.D.  
859 Lakeshore Boulevard  
Incline Village, NV 89451

I hereby accept appointment as Registered Agent for the above named Entity

  
Madylon Meiling, Ph.D.  
Incorporator