Community Services Department Planning and Building ABANDONMENT APPLICATION



Community Services Department Planning and Building 1001 E. Ninth St., Bldg. A Reno, NV 89512-2845

Telephone: 775.328.6100

Abandonment

Washoe County Code (WCC) Chapter 110, Article 806, Abandonment, provides for the vacation or abandonment of easements or streets. Applications for the vacation or abandonment of a street or easement owned by the County, or a government patent easement, may be initiated by the Board of County Commissioners, Planning Commission, the Director of Planning and Building or an owner of real property abutting an easement or public street right-of-way. See WCC 110.806, for further information.

Development Application Submittal Requirements

Applications are accepted on the 8th of each month. If the 8th falls on a non-business day, applications will be accepted on the next business day.

If you are submitting your application online, you may do so at OneNV.us

- 1. Fees: See Master Fee Schedule. Most payments can be made directly through the OneNV.us portal. If you would like to pay by check, please make the check payable to Washoe County and bring your application and payment to the Community Services Department (CSD). There may also be a fee due to Engineering and Capital Projects for Technical Plan Check.
- 2. Development Application: A completed Washoe County Development Application form.
- 3. **Owner Affidavit:** The Owner Affidavit must be signed and notarized by all owners of the property subject to the application request.
- 4. **Proof of Property Tax Payment:** The applicant must provide a written statement from the Washoe County Treasurer's Office indicating all property taxes for the current quarter of the fiscal year on the land have been paid.
- 5. **Application Materials:** The completed Abandonment Application materials.
- 6. **Title Report:** A preliminary title report, with an effective date of no more than one hundred twenty (120) days of the submittal date, by a title company which provides the following information:
 - Name and address of property owners.
 - Legal description of property.
 - Description of all easements and/or deed restrictions.
 - Description of all liens against property.
 - Any covenants, conditions and restrictions (CC&Rs) that apply.

7. Site Plan Specifications:

- a. Lot size with dimensions drawn using standard engineering scales (e.g. scale 1" = 100', 1" = 200', or 1" = 500') showing all streets and ingress/egress to the property.
- b. Show the location and configuration of all proposed buildings (with distances from the property lines and from each other), all existing buildings that will remain (with distances from the property lines and from each other), all existing buildings that will be removed, and site improvements on a base map with existing and proposed topography expressed in intervals of no more than five (5) feet.
- c. Show the location and configuration of wells, septic systems and leach fields, overhead utilities, water and sewer lines, and all easements.
- d. Show locations of parking, landscaping, signage and lighting.
- 8. **Application Map Specifications:** Map to be drawn using standard engineering scales (e.g. scale 1" = 100', 1" = 200', or 1" = 500') clearly depicting the area subject to the request, in relationship to

- the exterior property lines. All dimensions and area values shall be clearly labeled and appropriate symbols and/or line types shall be included in the map legend to depict the map intent.
- 9. **Submission Packets:** One (1) packet and a flash drive. Any digital documents need to have a resolution of 300 dpi. If materials are unreadable, you will be asked to provide a higher quality copy. The packet shall include one (1) 8.5" x 11" reduction of any applicable site plan, development plan, and/or application map. Labeling on these reproductions should be no smaller than 8 point on the 8.5" x 11" display. Large format sheets should be included in a slide pocket(s). Any specialized reports identified above shall be included as attachments or appendices and be annotated as such.

Notes:

- (i) Application and map submittals must comply with all specific criteria as established in the Washoe County Development Code and/or the Nevada Revised Statutes.
- (ii) Appropriate map engineering and building architectural scales are subject to the approval of the Planning and Building and/or Engineering and Capital Projects.
- (iii) All oversized maps and plans must be folded to a 9" x 12" size.
- (iv) Based on the specific nature of the development request, Washoe County reserves the right to specify additional submittal packets, additional information and/or specialized studies that clarify the potential impacts and potential conditions of development in order to minimize or mitigate impacts resulting from the project. No application shall be processed until the information necessary to review and evaluate the proposed project is deemed complete by the Director of Planning and Building.
- (v) The Title Report should only be included in the one (1) original packet.
- (vi) **Labels:** If the assigned planner determines the abandonment will affect the access to a mobile home park, the applicant will be required to submit a list of mailing addresses for every tenant residing in the mobile home park.

Washoe County Development Application

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Building staff at 775.328.6100.

Project Information		Staff Assigned Case No.:		
Project Name:				
Project Description:				
Project Address:				
Project Area (acres or square feet):				
Project Location (with point of reference to major cross streets AND area locator):				
Assessor's Parcel No.(s):	Parcel Acreage:	Assessor's Parcel No.(s):	Parcel Acreage:	
Indicate any previous Washoe County approvals associated with this application: Case No.(s).				
Applicant Information (attach additional sheets if necessary)				
Property Owner:		Professional Consultant:		
Name:		Name:		
Address:		Address:		
	Zip:		Zip:	
Phone:	Fax:	Phone:	Fax:	
Email:		Email:		
Cell:	Other:	Cell:	Other:	
Contact Person:		Contact Person:		
Applicant/Developer:		Other Persons to be Contacted:		
Name:		Name:		
Address:		Address:		
	Zip:		Zip:	
Phone:	Fax:	Phone:	Fax:	
Email:		Email:		
Cell:	Other:	Cell:	Other:	
Contact Person:		Contact Person:		
For Office Use Only				
Date Received: Initial:		Planning Area:		
County Commission District:		Master Plan Designation(s):		
CAB(s):		Regulatory Zoning(s):		

Abandonment Application Supplemental Information

(All required information may be separately attached)

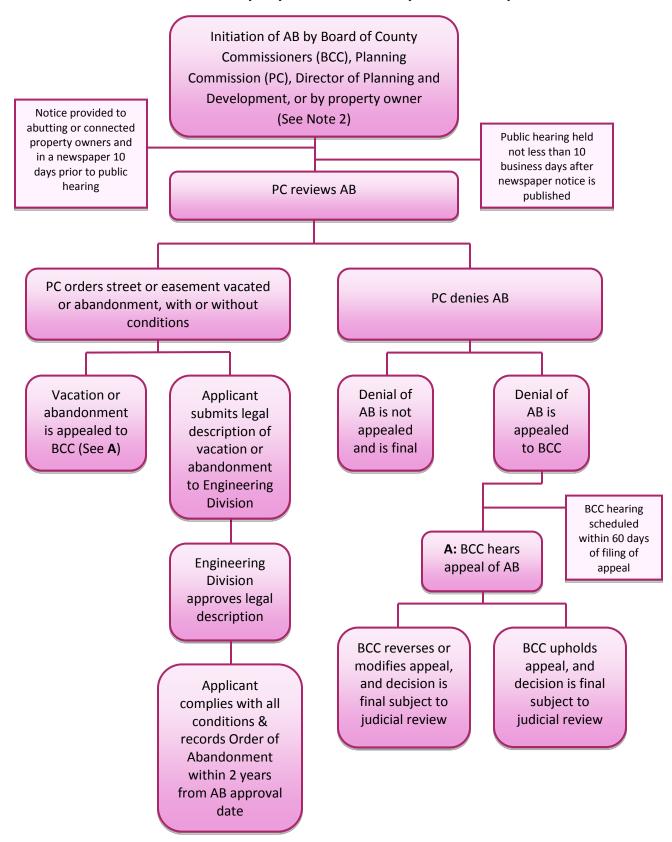
1.	What and where is the abandonment that is being requested?
2.	On which map or document (please include with application) is the easement or right-of-way first referenced?
3.	What is the proposed use for the vacated area?
4.	What replacement easements are proposed for any to be abandoned?
5.	What factors exist or will be employed to prevent the proposed abandonment from resulting ir significant damage or discrimination to other property in the vicinity?
6.	Are there any restrictive covenants, recorded conditions, or deed restrictions (CC&Rs) that apply to the area subject to the abandonment request? (If so, please attach a copy.)
	* Yes * No

IMPORTANT

NOTICE REGARDING ABANDONMENTS:

To the extent that Washoe County does not own the easements in question, it cannot abandon them. Therefore, an abandonment request is in effect a "quitclaim" by the County of whatever interest it might have in the easements in favor of the owners who applied for the abandonment. For example, if the abandonment is approved by Washoe County and recorded, it will likely affect the allowable building envelope on the property, to the benefit of the applicant. However, even if the abandonment is approved, it should not be construed as an assertion by the County of ownership over the easements in question. To the extent other property owners nearby or other entities might have any ownership interests in these easements, an approved abandonment by the County does not affect those interests and the property owners associated with this abandonment are responsible for utilizing whatever legal mechanisms are necessary to address those interests on their own.

Abandonment (AB) - Article 806 (See Note 1)



Note 1: Identified as vacations or abandonments of easements or streets in WCC Chapter 110.

Note 2: Street or easement must be owned by Washoe County, or is a government patent easement. Property owner must own property abutting the easement or public street right-of-way.

This flowchart is an overview of this development application process and is not intended to be a comprehensive guide. Please refer to the Development Code Article shown above for more complete information about the application, to include specifics on notice, internal and external agency review.

February 2024

NOTES:

1. A FIELD SURVEY CONDUCTED ON MAY 24, 2024 AT: 15850 FAWN LN. RENO, NV 89511 (150-242-15).

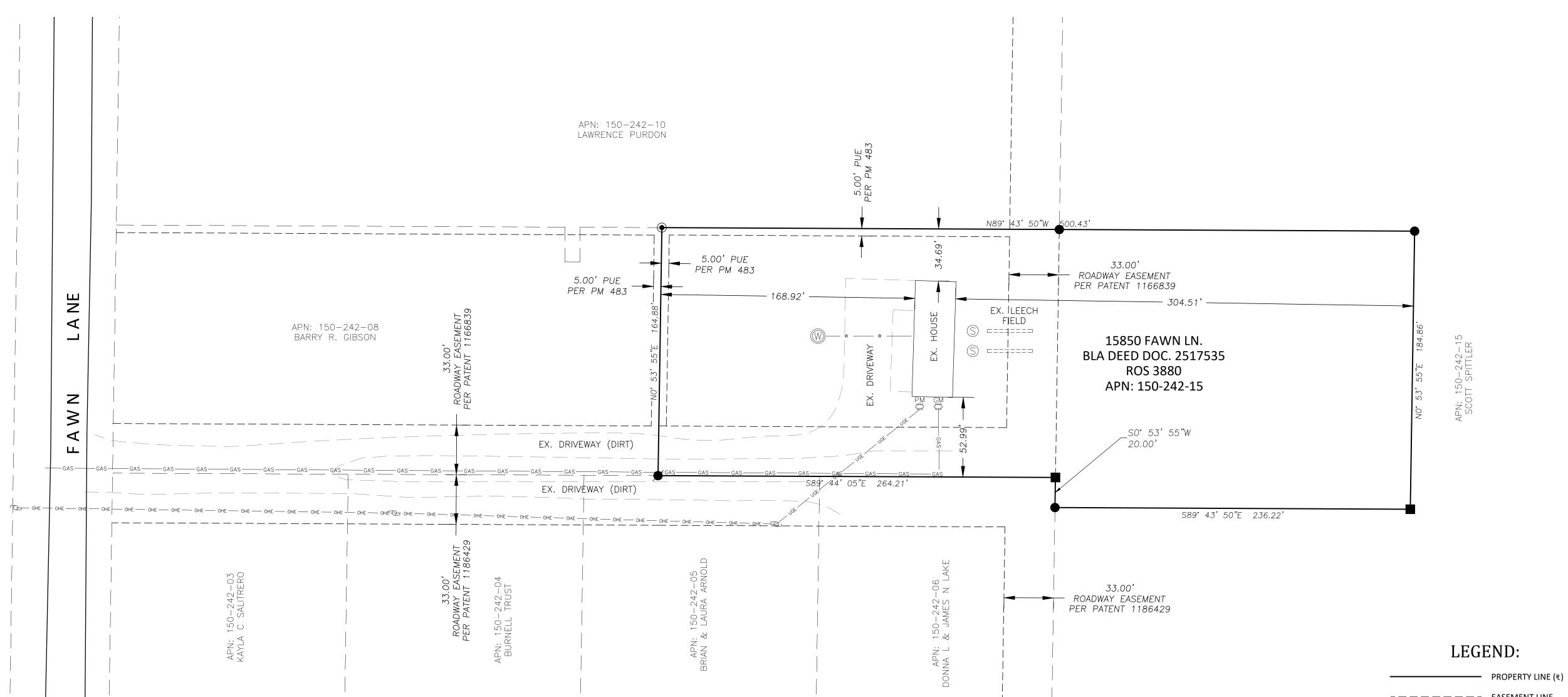
MEYER SURVEYING PO BOX 19193 RENO, NV 89511 775-786-1166 JOHN RANDOLPH MEYER, NV PLS 20793

2. THE LOCATION OF UNDERGROUND UTILITIES SHOWN HEREON ARE FROM SURFACE APPARENT MARKINGS AND FEATURES. UTILITY LOCATIONS ARE SHOWN ONLY FOR CONVENIENCE OF THE OWNER. THE OWNER SHALL BEAR FULL RESPONSIBILITY FOR THE PROTECTION OF THE UTILITIES AND MEYER SURVEYING BEARS NO RESPONSIBILITY FOR UTILITIES NOT SHOWN HEREON OR NOT IN THE LOCATION SHOWN HEREON. THIS INCLUDES ALL SERVICE LATERALS OF ANY KIND.

3. CALL UNDERGROUND SERVICE ALERT NORTH (USA NORTH - 811) FOR

UTILITY LOCATIONS PRIOR TO CONSTRUCTION 811.





BASIS OF BEARINGS:

NAD 83(94), NEVADA STATE PLANE COORDINATE SYSTEM, WEST ZONE (2703). BASED ON GPS RTK OBSERVATION UTILIZING THE NEVADA GPS NETWORK REAL TIME NETWORK.

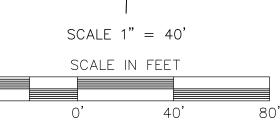
THE COMBINED GRID-TO-GROUND SCALE FACTOR = 1.000197939

THE COORDINATES AND DISTANCES SHOWN HEREON ARE GROUND VALUES. TO OBTAIN GRID VALUES DIVIDE BY 1.000197939.

BASIS OF ELEVATIONS:

NAVD 88 (GEOID99). BASED ON GPS RTK OBSERVATION UTILIZING THE NEVADA GPS NETWORK REAL TIME NETWORK.



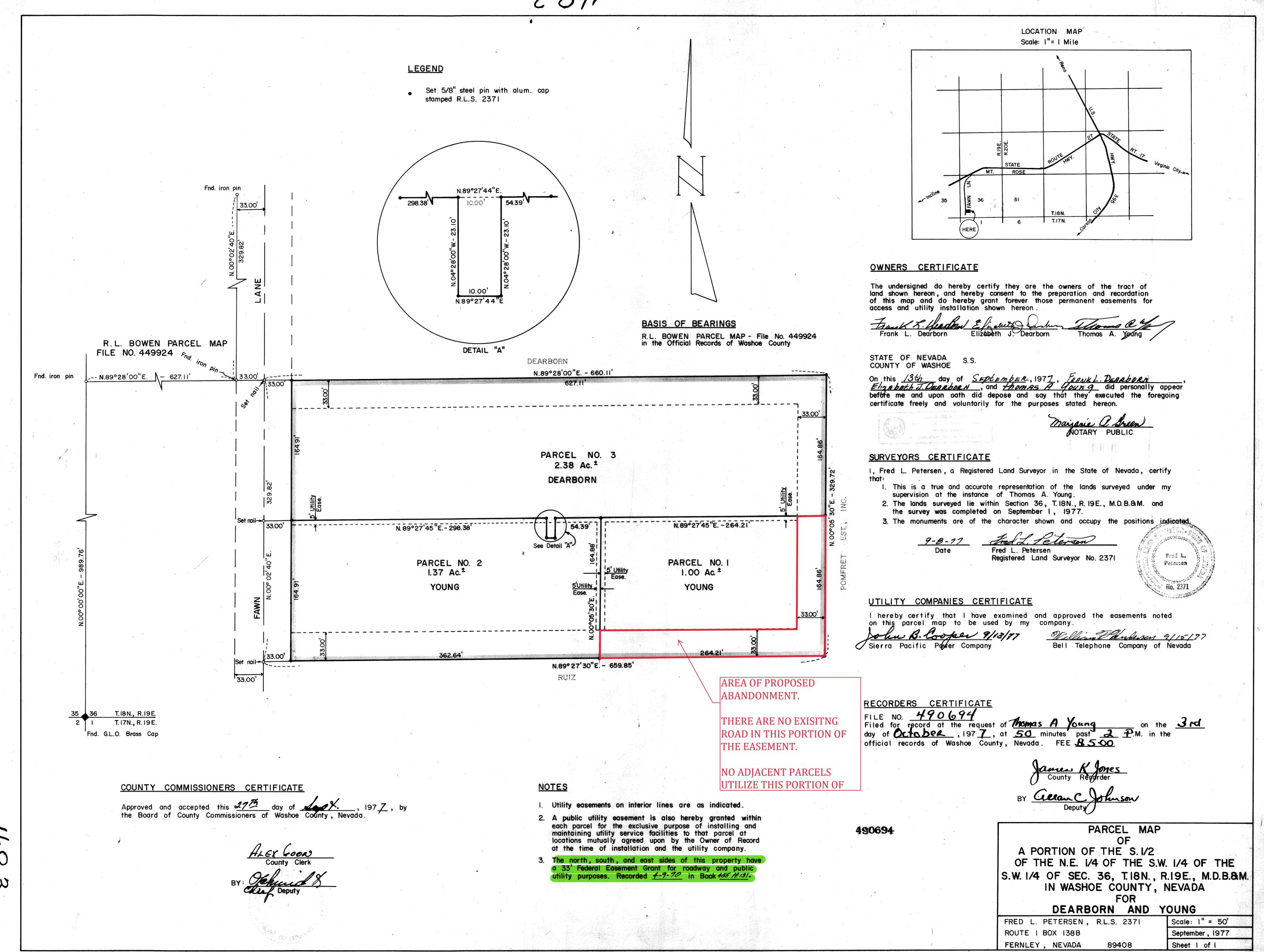


VZV

SITE PLAN

SHE

	EASEMENT LINE	
OHE OHE	OVERHEAD ELECTRIC	
—— UGE ——— UGE ———	UNDERGROUND ELECTRIC	
—— w ——— w ———	WATER LINE	
——— GAS ———— GAS ————	GAS LINE	
D	UTILITY POLE (JOINT)	
PM	POWER METER	
©∨ ⊠	GAS VALVE	
GM ➡	GAS METER	
	WELL	
S	SEPTIC TANK COVER	



Pancel Map # 483

The United States of America,

To all whom these presents shall come, Greeting:

WHEREAS, a Certificate of the Land Office at Reno, Mevada, has been issued showing that full payment has been made by the claimant

pursuant to the provisions of the Act of Congress approved June 1, 1938 (52 Stat. 609), entitled "An Act to provide for the purchase of public lands for home and other sites," and the acts supplemental thereto, for the following-described land:

Mount Diablo Meridian, Nevada.

T. 18 H., R. 19 E., Sec. 36, SANNESWISWI.

The area described contains 5.00 acres, according to the Official Plat of the Survey of the said Land, on file in the Bureau of Land Management:

NOW KNOW YE, That the UNITED STATES OF AMERICA, in consideration of the premises, and in conformity with the several Acts of Congress in such case made and provided, HAS GIVEN AND GRANTED, and by these presents DOES GIVE AND GRANT unto the said claimant—and to the heirs of the said claimant—the Tract above described; TO HAVE AND TO HOLD the same, together with all the rights, privileges, immunities, and appurtenances, of whatsoever nature, thereunto belonging, unto the said claimant—and to the heirs and assigns of the said claimant—forever; subject to any vested and accrued water rights for mining, agricultural, manufacturing, or other purposes, and rights to ditches and reservoirs used in connection with such water rights, as may be recognized and acknowledged by the local customs, laws, and decisions of courts; and there is reserved from the lands hereby granted, a right-of-way thereon for ditches or canals constructed by the authority of the United States.—Excepting and reserving, also, to the United States, all coal, oil, gas, and other mineral deposits, in the land so patented, together with the right to prospect for, mine, and remove the same according to the provisions of said Act of June 1, 1938. This patent is subject to a right-of-way not exceeding 33 feet in width, for roadway and public utilities purposes, to be located along the boundaries of said land.

[SEAL]

IN TESTIMONY WHEREOF, the undersigned authorized officer of the Bureau of Land Management, in accordance with the provisions of the Act of June 17, 1948 (62 Stat., 476), has, in the name of the United States, caused these letters to be made Patent, and the Seal of the Bureau to be hereunto affixed.

GIVEN under my hand, in the District of Columbia, the day of in the year of our Lord one thousand nine hundred and and of the Independence of the United States the one hundred and and

For the Director, Bureau of Land Management.

By Rise M. Beall

Chief, Patents Section.

Patent Number 1166829

Record of Survey Map 3880

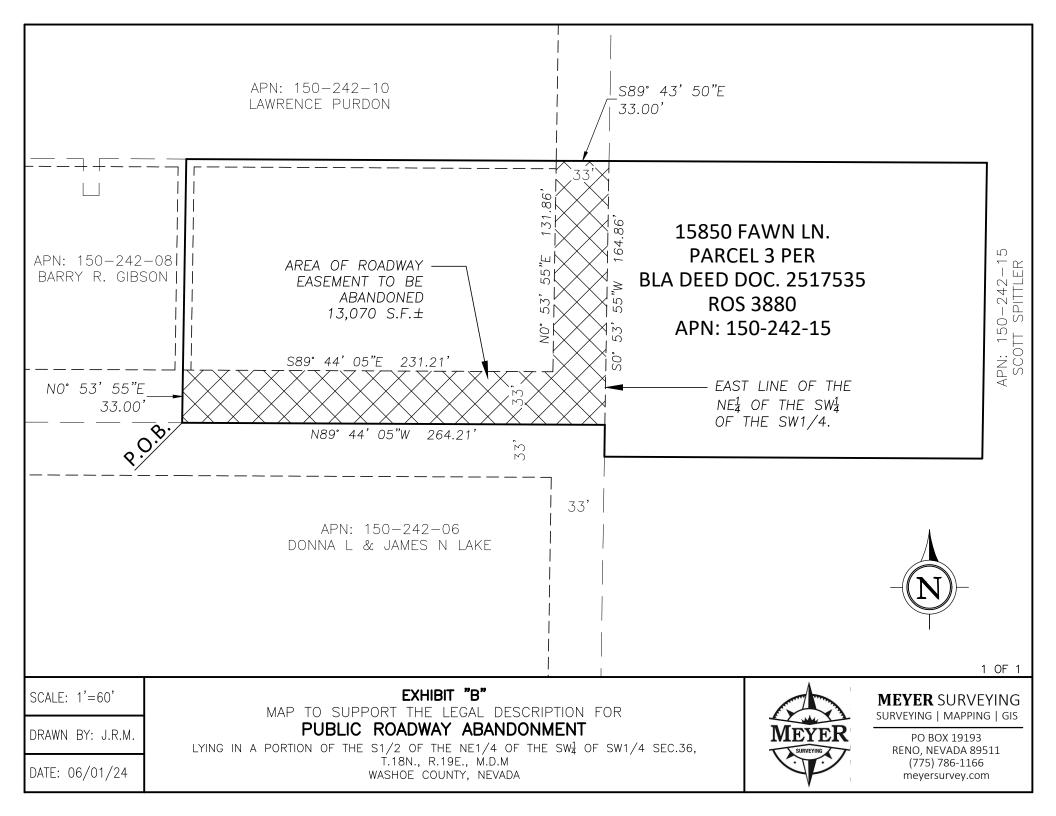


EXHIBIT "A" LEGAL DESCRIPTION FOR

PUBLIC ROADWAY EASEMENT ABANDONMENT

All that certain real property situate within the S1/2 of the NE1/4 of the SW1/4 of the SW1/4 of Section 36, Township 18 North, Range 19 East, M.D.M., Washoe County, Nevada, more particularly described as follows:

BEGINNING at the Southwest corner of Parcel 3 of Boundary Line Adjustment Deed Document No. 2517535 recorded on January 23, 2001, in the Official Records of Washoe County, Nevada THENCE along the westerly line of said Parcel 3, North 00°53'55" East, 33.00 feet;

THENCE departing the westerly line of said Parcel 3, South 89° 44' 05" East, 231.21 feet;

THENCE North 00° 53' 55" East, 131.86 feet to the northerly boundary of said Parcel 3;

THENCE along the northerly boundary of said Parcel 3, South 89° 43' 50" East, 33.00 feet;

THENCE South 00° 53′ 55″ West, 164.86 feet to an angle point on the southerly boundary of said Parcel 3;

THENCE along the southerly boundary of said Parcel 3, North 89° 44' 05" West, 264.21 feet to the Southwest corner of said Parcel 3 and **THE POINT OF BEGINNING**.

 $AREA = 13,070 S.F.\pm$

BASIS BEARINGS:

NAD 83 (94), Nevada State Plane Coordinate System, West Zone (2703). Based on GPS RTK observation utilizing the Nevada Real Time GPS Network.

Prepared By: Meyer Surveying PO Box 19193 Reno, NV 89511

John Randolph Meyer NV PLS 20793