

AGENDA

WASHOE COUNTY, NEVADA OPEB TRUST FUND BOARD OF TRUSTEES

January 26, 2012, 8:00 a.m.

Room C110 (Central Conference Room)
Washoe County Administrative Complex, Building C
1001 E. 9th Street - Reno, Nevada 89512

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless removed from the Consent section.

Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodation or assistance (e.g. sign language, interpreters or assisted listening devices) at the meeting should notify the Washoe County Manager's Office at 328-2000, 24 hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Trustee's meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Washoe County OPEB Trust Board of Trustees conducts the business of the OPEB Trust Fund during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Trustees to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "*Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

This Agenda for the meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Downtown Reno Library (301 S. Center Street), Sparks Justice Court (630 Greenbrae Drive) and on the Washoe County Website at www.washoecounty.us/finance/OPEB.htm.

Supporting documentation for items on the Agenda provided to the Washoe County, Nevada OPEB Trust Board members is available for viewing by members of the public at the Washoe County Comptroller's Office, 1001 E. 9th Street, Room D-120 Reno, Nevada.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) is an item for which no action will be taken.

1. * Roll call.
2. * Public Comments. Comments heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Board of Trustee's agenda. The Board will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Board as a whole.
3. Approval of minutes from October 27, 2011 meeting
4. Unfinished Business (from previous meeting):
 - a. Recognize resignation of Trustee Berrum from the Board;
 - b. Act on BCC appointment to vacancy induced by Chairman Sherman's retirement from the County, per terms of the Trust Agreement.
5. Review and approve plan expenses for the quarter ended December 31, 2011 and approve reimbursement to Washoe County for plan expenses.
6. Review and approve planned sources and uses of cash for the remainder of fiscal year 2011/2012 and adjustment planned transfers to the State RBIF investments accordingly;
7. *Trustee's/Staff Announcements, Requests for Information, Topics for Future Agendas, Statements Relating to Items Not on the Agenda and any ideas and suggestions for greater efficiency, cost effectiveness and innovation in providing for the benefits of Washoe County, Nevada OPEB Trust Participants in accordance with the Benefit Plans. (No discussion among Trustees will take place on this item.)
8. Public Comments. Comments heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Board of Trustee's agenda. The Board will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Board as a whole.
9. Adjourn.

BOARD OF TRUSTEES, WASHOE COUNTY, NEVADA OPEB TRUST FUND

THURSDAY, OCTOBER 27, 2011, 9:00 A.M.

Present:

John Sherman, Chairman
Patricia Gonzales, Trustee
Bill Berrum, Trustee

Staff:

Cynthia Washburn, Chief Deputy Comptroller
Mary Solorzano, Senior Accountant
Sandra McGarva, Secretary
Pete Simeoni, Legal Counsel

The Board convenes in regular session at approximately 9:04 a.m. at the Washoe County Administrative Complex, 1001 East Ninth Street, Reno, Nevada, Building C, Room C110. Roll is called, all Trustees are present.

Public comment.

There is no public comment.

Approve minutes from May 18, 2011 meeting.

Trustee Berrum moves to approve the minutes of May 18, 2011, as transcribed. Trustee Gonzales seconds the motion. No objections are raised and the motion carries.

Unfinished business:

a. Revisit calendar for 2012 quarterly meetings.

Mrs. Washburn suggests that the Board schedule their quarterly meetings for the last Thursday of the month following the quarter. She explains that would allow enough time for staff to receive from RBIF their quarterly status report, with which to provide a quarterly summary to the Board.

Mrs. Washburn continues, stating that going into 2012, January 26, April 26, July 26 and October 25 represent the suggested meeting dates, each occurring on the last Thursday of the month following the quarter.

There is discussion with regard to deferring the July meeting by one month, due to its being the year-end engagement, providing opportunity to acquire information for preliminary financial statements.

Chairman Sherman states that the Board should meet in July to review interim results, and then in October they could finalize the Statements. He explains that the timeline for the Budget for the current year was somewhat askew, and that meeting in July would allow some resolve for the 2012-13 Budget.

More discussion. Mrs. Washburn explains that the RBIF doesn't give us their financial statements until early October, and because our auditors rely upon RBIF's audited financial statements for a significant amount of our investment performance review, it is anticipated that it will be the October meeting at which we would be able to present the audit approval.

After further discussion, it is decided that a meeting in August is not necessary; Trustee Berrum makes a motion to approve the schedule of quarterly meetings in 2012 as indicated: January 26; April 26; July 26; and October 25.

b. Update and possible action on tentative Budget for FYE 2012.

Mrs. Washburn directs attention to Page 9 of the meeting packet, indicating it is the Trust's revised budget. She explains that the revision to the budget includes 1) a change recently approved by the Washoe County Board of Commissioners to reduce the funding level by \$1.6 million, as well as 2) final numbers from late budget changes for each of the employers for their costs.

Discussion ensues; Chairman Sherman reflects that the Board of County Commissioners did approve on September 27 a reduction in the contribution from \$22 million to \$20.4 million, moving \$1.6 million in appropriations over to accrued benefits to fund the current separation incentives.

Chairman Sherman also states that there may be some future adjustments, although not formally approved by the Board, but the possibility is there. However, he feels comfortable with going forward with the proposed budget.

There is clarification with regard to *which* are action items on today's Agenda, and it is noted that items with an "*" are *not* action items. For purposes of the Budget and cash flow discussion, and subsequent prefunding determination, "possible action" is reiterated on the Agenda.

There are no questions on the Budget, but Mrs. Washburn points out that a difference from last year's Budget is that Sierra Fire will be posting their retiree costs directly out of the Trust. She clarifies by adding that instead of paying on their own and requesting reimbursement, we are actually paying out of the Trust their retiree costs and taking directly into the Trust their retiree direct contributions. Therefore, not seen are their contributions and contributed costs because we're actually, cash flow-wise, posting direct to the Trust. Due to the size of the dollars, it doesn't materially impact cash flow planning, but the Trustees are advised that the cost and the revenue-sending is direct cash flow to the Trust.

Trustee Berrum questions the reasoning of this action by the fire entity, and Mrs. Washburn explains it was primarily due to their final budget at the very end of the year. Both of the fire entities closed and dissolved their special revenue funds for retiree health benefits, while the County had done that in the prior year. As part of the budget changes, they did not allocate anything in the new year for retiree costs, assuming that that would be handled by the Trust.

There is discussion with regard to methodology in the final adjustments to the budget.

Trustee Berrum moves to adopt the proposed Budget as final for the Washoe County, Nevada OPEB Trust Fund for fiscal year ending June 30, 2012 and Trustee Gonzales seconds the motion. All are in favor. The motion carries.

Accept the financial statements for fiscal year ended 6/30/11 and required auditor's communication.

Trustee Sherman inquires if there are any specific items the Board should be aware of as a result of this audit. Mrs. Washburn states there were no material weaknesses indicated in Kafoury's Opinion, and that Kafoury stated they relied heavily upon RBIF's audit.

Mrs. Washburn adds that the Comptroller's office has prepared a companion document for the Board's review that provides highlights of the financial activity of the Trust for 2011. She notes that it follows the format of the Interim Financial Reports provided during the year, and iterates brief explanations of the numbers on the Financial Highlights handout.

Overall, the Trust did very well for the year, reaching 4.5% above the conservative estimate of 7% at 11.5%

Trustee Sherman states that why we do this [Trust Fund] is identified in this report: we paid out of the Trust \$12.6 million in retiree health benefits. This amount does not include premiums, just the claims/medical provider costs. He states that that number will continue to grow, establishing further the prudence in pre-funding, striving for a higher yield, and actually reducing the contributions we have to make going into the future.

Mrs. Washburn adds that we will be going to the Board of County Commissioner's first meeting in November with the CAFR, after which time the financial information will be publicly available. We will make certain to provide the OPEB Board with the Note on the County's perspective on their funding of the OPEB. Of significance is that the ultimate liability of the County has dropped because of our participation in the RBIF.

Chairman Sherman confirms that we won't propose now to change our discount rates 7%, because this is a long-term view. He adds that the County is planning to do an update on actuarial analysis of the OPEB liability. The County will be doing that this winter, and it is anticipated that it will be done for all entities in the Fund.

It is noted the fire entities are having their actuarial analyses done about every three years. Discussion follows.

Trustee Berrum moves to accept the audited financial statements for the fiscal year ended 6/30/11, and auditor's communication. Trustee Gonzales seconds the motion. There is no additional comment, the motion carries.

Review and approve Staff Report for BCC agenda/meeting of 12/13/11.

A brief review of the Staff Report, "Acknowledge receipt of the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund audited financial statements for the fiscal year ending June 30, 2011" is noted. Trustee Gonzales moves to approve the Staff Report for presentation at the Board's 12/13/11 meeting. Trustee Berrum seconds the motion. All are in favor, the motion carries.

Review RBIF FYE 2011 financial report.

Chairman Sherman states it was interesting to note, in reviewing the RBIF Financial Report, that Las Vegas has joined the pool. He notes that we still, by far and away, have the most significant numbers in contributions and market value.

After brief discussion, no more comment is offered.

Review Interim Financial Highlights for the three months ended September 30, 2011.

Mrs. Washburn explains some of the numbers indicated in the charts presented in the Interim Financial Highlights for the three months ending September 30, 2011, stating that the first quarter shows the RBIF has suffered an unrealized loss. She explains we are still getting interest income from them, but unrealized loss can fluctuate.

Further, the Washoe County pool, for the first quarter, had unrealized gain. It is noted it is the timing of the different investments, and the net receivables and payables between the County and the Trust.

Mrs. Washburn continues going through the information provided in the charts. There is brief discussion.

Trustee Gonzales inquires if the Comptroller's office is charging enough for the work they're doing on behalf of the Trust. Mrs. Washburn states that staff tracks their time and that the Trust is charged for the time we spend on it.

Trustee Gonzales adds that the budget for Administration does not appear to be high enough to pay for all the work that staff does. It is noted that the Trust gets a small benefit in that a lot of the work we put together goes into the Washoe County CAFR ahead of the OPEB audit.

Discuss cash flow options for FY12.

At this time, it is expected that the Board discuss and offer direction with respect to cash flow options for the Trust.

Chairman Sherman states that one option could be, with nearly $\frac{3}{4}$ of the year remaining, take a larger portion of the transfer and hand it over to RBIF immediately, then every month, transfer on an even dollar amount basis until the balance is transferred to RBIF.

He clarifies that we should be okay on the County side, if the County hands us a third of the total budget right now, and we take most of that and send it off to RBIF – holding back a certain amount for the benefit costs, but then on a monthly basis, transfer the balance of equal payments.

There is discussion. Trustee Berrum asks if it is possible to pull money back from RBIF once it is transferred over, in case we need it back. It is confirmed that, even with a short notice, we can get our money back.

Trustee Gonzales asks if we could bring it back to increase the cash status of the County in general? Chairman Sherman states that the only way that could happen is either the County doesn't make a

payment to the Trust or the Trust makes more payments than the health benefits, but that only helps the health benefits costs. Arguably you could change the billing of the department's health benefit costs but that's all built into their payroll. The one action the County did take was to delay the last payment of the fiscal year, so it didn't occur until after the fiscal year, so it just became a payable on the County and a receivable on the Trust and then in August we made the payment, clearing the receivable/payable.

Trustee Berrum asks for confirmation, in response to Trustee Gonzales's inquiry, that once the County turns the money over to the Trust, it's gone as far as the County is concerned – they can't get their hands on it. True.

Trustee Berrum inquires further, once this is turned over to the Trust, how much do we put into RBIF.

Chairman Sherman explains that we want to continue sending money over to RBIF on a permanent basis – clarifying that we would estimate what our cost would be and send an amount to RBIF that we won't need to have returned. The Trust does have to pay the health benefit costs to the Retirees, so the transfer from the County comes to the Trust, the Trust holds back a certain amount that we anticipate will be necessary to pay the current benefits, the balance would then go over to the RBIF.

More discussion. Mrs. Washburn recommends a minimum of \$100,000 left in the County pool, which would cover administrative costs, Sierra Fire direct costs, and allow for any unrealized gain/loss.

Trustee Gonzales states she understands that there is an agreement with the employees' association for funding a lot of these costs, and asks if there is a lot of discussion that goes on with them on any of this funding, and it is noted there is. She adds she's surprised there is no representation from the Association at this meeting, and it is noted they have, in fact, been present in past meetings. Trustee Sherman states, however, that she and Trustee Berrum represent the retirees.

There is discussion with regard to previous agreements, year tiers, and the current contracts funding what is now called "normal cost." It is noted in the course of discussion that any draw downs from other funds to reconcile the Incline Village refund does not affect the cost of the retirees nor would it affect what the County would ask for the Trust to pay into the Health Benefits Fund.

Chairman Sherman suggests that we look at what County is going to pay to the Trust – the \$20.4 million. We know we have a budget for what will be paid out of the Trust for current benefits, so build a Schedule similar to what we did last year – take 1/3 or other portion and build that into a payment from the County to the Trust that we can then send over to RBIF, and then do the monthly payments after that. In this way, 1) we'll know we have enough and 2) have some balance to transfer to RBIF.

There is discussion and it is noted that the Trust could have a net assets balance at the end of the year of over \$100 million; it is also noted, however, the actual liability is approximately \$215 million.

Staff will compile a Cash Flow Transfer Schedule for the Board's perusal and approval of implementation at the next meeting.

Trustee's/staff announcements, requests for information, topics for future agendas.

Chairman Sherman states his impending retirement from the County will cause him to rotate off of this Board as the Chairman, and that Sheri Mendez has been appointed by the County Manager to fill the County Finance Director position he will be vacating. Per the requirements of the Trust Agreement, at least one Trustee of this Board must be an "employee of the Employer....," and there must include not less than three Trustees. Further, the County Manager has expressed an inclination to retain Chairman Sherman as one of the "retiree" members of the Board.

There is discussion. Trustee Berrum states that if they increased the Board to five Trustees, it would still require three in attendance for a quorum. He suggests that they inquire if the Board can be configured to have three Trustees and an Alternate.

Chairman Sherman indicates that the Trust document from which this Board was created does not allow for a designee-type position to serve in the event of a lack of quorum. He states it is something to consider, however. He states also that, in a discussion with the County Manager, it was suggested that a representative from any one of the Associations might be appointed to serve on this Board. The issue with that is the obvious ramification of having to choose *which* Association representative should be allowed to sit on the Board.

Trustee Berrum states that if there are no changes made to the structure of this Board that would secure four seats, he will tender his resignation at the next meeting.

Some discussion. Chairman Sherman extends his heartfelt thanks to Trustees Gonzales and Berrum for all their hard work in the creation and implementation of this entity. Trustee Berrum adds that the success of the Trust thus far is largely due to the excellent financial leadership over the past several years, and he thanks Chairman Sherman for his huge part in that.

Chairman Sherman addresses Trustee Berrum, indicating that the Board of County Commissioners has exclusive authority over the appointment of Trustees to fill vacancies on this Board, notwithstanding the requisite installation of the County Finance Director (the "employee of the Employer...." member). He adds that Staff should prepare something for presentation to the BCC that will resolve the vacancy/appointment issue by the next Board of Trustees meeting, as he will not be here.

Public comment.

There is no public comment.

As there is no further business, the meeting is adjourned at 10:05 a.m.



WASHOE COUNTY

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CM/ACM _____
Finance _____
DA n/a
Risk Mgt. n/a
HR n/a
Other n/a

STAFF REPORT BOARD MEETING DATE: January 10, 2012

DATE: December 21, 2011
TO: Board of County Commissioners
FROM: Board of Trustees, Washoe County, Nevada OPEB Trust
THROUGH: John Sherman, Chairman, Board of Trustees
328-2070, jsherman@washoecounty.us

SUBJECT: Accept the resignation of Bill Berrum from serving as a Trustee on the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund Board of Trustees; appoint John Sherman to fill the vacancy created by Bill Berrum’s resignation; and appoint Sheri Mendez to fill the Trustee position of “employee of the Employer who manages the fiscal affairs of the Employer” vacancy created by John Sherman’s retirement from the Employer, per Article VI, 6.1(a) of the Trust Agreement for Washoe County, Nevada OPEB Trust Fund, adopted by the Board of County Commissioners on May 11, 2010 and restated on February 8, 2011. (All Commission Districts)

SUMMARY

The purpose of this agenda item is to recommend the Board of County Commissioners accept the resignation of Bill Berrum, a Trustee of the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund Board of Trustees and fill the subsequent vacancy by appointing John Sherman to serve in the Trustee capacity conferred in the Trust Agreement, and; appoint Sheri Mendez to serve as the required “public officer or employee of an Employer who manages the fiscal affairs of the Employer,” per Article VI, 6.1(a) of the Trust Agreement for Washoe County, Nevada OPEB Trust Fund, adopted by the Board of County Commissioners on May 11, 2010.

Strategic Objective supported by this item: Sustainable Economic, Natural, Organizational, and Social Resources

Strategic Outcome supported by this item: Sustainable relationship between resources and obligations.

PREVIOUS ACTION

On May 11, 2010, the Board of County Commissioners approved and authorized the Chairman to execute a Trust Agreement for Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund and the appointment of three trustees as the Board of Trustees for that Trust.

AGENDA ITEM # _____

BACKGROUND

Upon notice of John Sherman's impending retirement from Washoe County this calendar year, it was deemed necessary to reorganize the 3-person Board of the Washoe County, Nevada OPEB Board of Trustees, per requirements of the Trust. Article VI, 6.1 of the Trust Agreement states in part, "This Trust shall be administered by three or more Trustees who shall be appointed by the Trust Sponsor's governing body to act in a fiduciary capacity for the beneficiaries of the Trust, pursuant to NRS 287.017(2)(e) and NAC 287.788(1)(a). No member of the Trust Sponsor's governing body that creates the Trust may be appointed as Trustee."

In acknowledgement of a benefit in retaining Mr. Sherman's financial expertise with the Board of Trustees, concurrent with Mr. Berrum's voluntary initiative to resign, the members of the Washoe County, Nevada OPEB Trust Fund Board of Trustees are in agreement with this recommendation.

Article VI, 6.1(a) further states, in part, ".....the Trust Sponsor's governing body shall appoint at least three but no more than five Trustees who must include:

- a) At least one member who has a combination of education and experience of at least 5 (five) years in finance or economics;
- b) A public officer or employee of an Employer who manages the fiscal affairs of the Employer; and
- c) A beneficiary of the Trust.

Article VI, 6.2(a) of the Trust Agreement also instructs, in part, ".....Upon resignation or removal of any Trustee, the Trust Sponsor's governing body shall appoint a successor Trustee who shall have the same powers and duties as are conferred upon the Trustees appointed under this Trust....."

The recommended acceptance of resignation and subsequent appointment will secure compliance pursuant with NRS 287.017, under which the Trust was created.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept the resignation of Bill Berrum from serving as a Trustee on the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund Board of Trustees; appoint John Sherman to fill the vacancy created by Bill Berrum's resignation; and appoint Sheri Mendez to fill the Trustee position of "employee of the Employer who manages the fiscal affairs of the Employer" vacancy created by John Sherman's retirement from the Employer, per Article VI, 6.1(a) of the Trust Agreement for Washoe County, Nevada OPEB Trust Fund, adopted by the Board of County Commissioners on May 11, 2010 and restated on February 8, 2011.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be that the Board of County Commissioners "move to accept the resignation of Bill Berrum from serving as a Trustee on the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund Board of Trustees; appoint John Sherman to fill the vacancy created by Bill Berrum's resignation; and appoint Sheri Mendez to fill the Trustee position of "employee of the Employer who manages the fiscal affairs of the Employer" vacancy created by John Sherman's retirement from the Employer, per Article VI, 6.1(a) of the Trust Agreement for Washoe County, Nevada OPEB Trust Fund, adopted by the Board of County Commissioners on May 11, 2010 and restated on February 8, 2011."

- 12-06 9. Resolution--in support of maintaining the US Postal Service processing center in Reno, Nevada. (Requested by Commissioner Jung.)

Consent Items.

- 12-07 10. A. Approve minutes for the Board of County Commissioners' Strategic Planning Retreat of November 10, 2011.
- 12-08 10. B. Approve roll change requests for errors discovered for the 2010/11, 2009/10 and 2008/09 unsecured tax rolls; and if approved, authorize Chairman to execute Order and further direct the Washoe County Treasurer to correct the error(s) and notify the taxpayer if an adjustment to the tax bill is necessary [cumulative amount of reduction \$9,489.45]-- Assessor. (All Commission Districts.)
- 12-09 10. C. Approve State of Nevada Importer and Wholesale Dealer of Wine, Liquor and Beer License and a Washoe County Importer/Wholesaler Intoxicating Liquor License for LeRoy D. Aday, dba Napa Sonoma Trading Company; and if approved, direct that each Commissioner sign the original copy of the State of Nevada Application for License for Importer and Wholesale Dealer of Wine, Liquor and Beer--Community Development. (Commission District 5.)
- 12-10 10. D. Approve [10,377.36] to vendors for assistance of 44 victims of sexual assault; and authorize Comptroller to process same. NRS 217.310 requires payment of initial medical care of victims, regardless of cost, and of follow-up care up to \$1,000 for victims, victim's spouses and other eligible persons-- (All Commission Districts.)
- 12-11 10. E. Accept the resignation of Bill Berrum from serving as a Trustee on the Washoe County, Nevada Other Post Employment Benefits (OPEB) Trust Fund Board of Trustees; appoint John Sherman to fill the vacancy created by Bill Berrum's resignation; and appoint Sheri Mendez to fill the Trustee position of "employee of the Employer who manages the fiscal affairs of the Employer" vacancy created by John Sherman's retirement from the Employer, per Article VI, 6.1(a) of the Trust Agreement for Washoe County, Nevada OPEB Trust Fund, adopted by the Board of County Commissioners on May 11, 2010 and restated on February 8, 2011--Finance/Board of Trustees, Washoe County Nevada OPEB Trust. (All Commission Districts.)
- 12-12 10. F. Authorize Purchasing Office to release an Invitation to Bid to establish a new roster of bulk fuel suppliers who shall be polled on a weekly basis for bulk fuel prices for Washoe County and participating joinder agencies, extend the existing Invitation to Bid award for up to 90 days; and authorize the Purchasing Office to begin the bid proposal process. Based on past purchasing activities, bulk fuel purchases for Washoe County are estimated at \$75,000 annually subject to market conditions--Purchasing. (All Commission Districts.)

Approval by BCC for requested action on resignation and subsequent appointment of Trustees.

WASHOE COUNTY, NEVADA OPEB TRUST
Administrative Expense Detail - YTD Actual vs. Annual Budget
For the Six Months Ended December 31, 2011

	Washoe Co Retiree Health Benefit Program	State of Nevada Public Employee Benefit Plan	Truckee Meadows FPD Retiree Group Medical Plan	Sierra FPD Retiree Group Medical Plan	2012 Total
<u>BUDGET</u>					
Administrative Expenses					
Actuarial valuations	\$ 15,000	\$ 3,000	\$ 9,000	\$ 9,000	\$ 36,000
Accounting and administrative services	5,000	5,000	5,000	5,000	20,000
Audit fees	1,375	1,375	1,375	1,375	5,500
Trustee fees	250	250	250	250	1,000
Operating Expenses	200	200	200	200	800
	<u>\$ 21,825</u>	<u>\$ 9,825</u>	<u>\$ 15,825</u>	<u>\$ 15,825</u>	<u>\$ 63,300</u>
<u>ACTUAL</u>					
Administrative Expenses					
Actuarial valuations	\$ -	\$ -	\$ 11,801	\$ 1,250	\$ 13,051
Accounting and administrative services	995	995	995	995	3,980
Audit fees	1,375	1,375	1,375	1,375	5,500
Trustee fees	40	40	40	40	160
Operating Expenses	-	-	-	-	-
	<u>\$ 2,410</u>	<u>\$ 2,410</u>	<u>\$ 14,211</u>	<u>\$ 3,660</u>	<u>\$ 22,691</u>
<u>VARIANCE</u>					
Administrative Expenses					
Actuarial valuations	\$ 15,000	\$ 3,000	\$ (2,801)	\$ 7,750	\$ 22,949
Accounting and administrative services	4,005	4,005	4,005	4,005	16,020
Audit fees	-	-	-	-	-
Trustee fees	210	210	210	210	840
Operating Expenses	200	200	200	200	800
	<u>\$ 19,415</u>	<u>\$ 7,415</u>	<u>\$ 1,614</u>	<u>\$ 12,165</u>	<u>\$ 40,609</u>

DRAFT

**WASHOE COUNTY, NEVADA
OPEB TRUST FUND
STATEMENTS OF PLAN NET ASSETS
As of December 31, 2011 - unaudited**

	Washoe Co. Retiree Health Benefit Plan	State of Nevada Public Employee Benefit Plan	TMFPD Retiree Group Medical Plan	SFPD Retiree Group Medical Plan	Total
Assets					
Cash and investments:					
Washoe County Investment Pool	\$ 2,851,389	\$ 46,836	\$ 732,895	\$ 43,858	\$ 3,674,978
State of NV RBIF	85,779,087	1,590,161	2,624,014	470,540	90,463,802
Interest receivable	17,980	354	3,145	311	21,790
Total Assets	88,648,456	1,637,351	3,360,054	514,709	94,160,570
Liabilities					
Accounts payable	2,185,444	81,576	-	-	2,267,020
Net assets held in trust for other postemployment benefits					
	\$ 86,463,012	\$ 1,555,775	\$ 3,360,054	\$ 514,709	\$ 91,893,550

Washoe County OPEB Trust
Summary of Actual and Planned Transfers - FY2012
UPDATED 1/19/12

	Beginning Pooled Cash	Prefunding Receipts from GF	Pooled Cash After Receipts	Cost Reimbursements to Employer	Administrative Costs	Retiree Costs paid from Trust, net*	Transfer to RBIF	Ending Pooled Cash
Q1	\$ 6,559,294	\$ -	\$ 6,559,294	\$ -	\$ (3,104)	\$ (2,906)	\$ -	\$ 6,553,284
October (Trustee Meeting)	6,553,284	6,800,000	13,353,284	(1,468,590)	-	(34,566)	-	11,850,128
November	11,850,128	1,700,000	13,550,128	-	-	(34,566)	(11,164,000)	2,351,562
December	2,351,562	1,700,000	4,051,562	-	(19,587)	(34,566)	(375,000)	3,622,409
January (Trustee Meeting)	3,622,409	1,700,000	5,322,409	(2,267,020)	(5,441)	(34,566)	(375,000)	2,640,382
February	2,640,382	-	2,640,382	-	(7,033)	(34,566)	-	2,598,783
March	2,598,783	-	2,598,783	-	(7,033)	(34,566)	-	2,557,184
April (Trustee Meeting)	2,557,184	265,502	2,822,686	(2,681,087)	(7,033)	(34,566)	-	100,000
May	100,000	41,599	141,599	-	(7,033)	(34,566)	-	100,000
June	100,000	41,602	141,602	-	(7,036)	(34,566)	-	100,000
July (Trustee Meeting)	100,000	8,151,297	8,251,297	(3,095,153)	-	-	-	5,156,144
		<u>\$20,400,000</u>		<u>\$ (9,511,850)</u>	<u>\$ (63,300)</u>	<u>\$ (314,000)</u>	<u>\$(11,914,000)</u>	

* Net of plan member (retiree) contributions.