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STATE OF NEVADA  
COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: **11/16/2007 - 11/23/2007**, for exact publication dates please see last line of Proof of Publication below.

Subscribed and sworn to before me

Signed: *Elizabeth Priest*

**NOV 27 2007**

TANA CICCOTTI  
Notary Public - State of Nevada  
Appointment Recorded in Washoe County  
No: 02-75259-2 - Expires May 16, 2010

*Tana Cicotti*

**Proof of Publication**

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1351 NOTICE IS HEREBY GIVEN THAT: Bill No. 1530, Ordinance No. 1351 entitled ~~AN ORDINANCE~~ AMENDING THE WASHOE COUNTY CODE BY REVISING CERTAIN PROVISIONS OF THE COUNTY SUGGESTION PROGRAM. PUBLIC NOTICE IS HEREBY GIVEN that an adequate number of typewritten copies of the above-numbered and entitled Ordinance are available for public inspection and distribution at the office of the County Clerk of Washoe County, at her office in the County Courthouse in Reno, Nevada, 75 Court Street, Reno, Washoe County, Nevada; and can be found on the County Clerk's website, [www.washoecounty.us/clerks](http://www.washoecounty.us/clerks). Such Ordinance was proposed on October 16, 2007, and passed and adopted at a regular meeting of the Washoe County Board of County Commissioners on November 13, 2007, by the following vote of the Board of County Commis-sioners: Those Voting Aye: Jim Galloway, Bonnie Weber, Robert M. Larkin, David Humke, Kitty Jung Those Voting Nay: None Those Absent: None This ordinance shall be in full force and effect from and after No-vember 23, 2007, i.e., the date of the second publication of such ordinance by its title only. IN WITNESS WHEREOF, The Board of County Commissioners of Washoe County, Nevada, has caused this ordinance to be

pub-lished by title only. AMY HARVEY, Washoe County Clerk and Clerk of the Board of  
County Commissioners No. 505892 Nov. 16, 2007

SUMMARY: An ordinance amending Washoe County Code by revising certain provisions of the county suggestion program.

BILL NO. 1530

ORDINANCE NO. 1351

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY REVISING CERTAIN PROVISIONS OF THE COUNTY SUGGESTION PROGRAM.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Section 5.399 of the Washoe County Code is hereby amended to read as follows:

5.399 Establishment of suggestion program; designation of award.

1. There is hereby established a suggestion program for county employees.

2. An award is hereby created which is designed to recognize employee suggestions for the improvement of the operation of county government.

3. The county manager administers the county suggestion program.

SECTION 2. Section 5.401 of the Washoe County Code is hereby amended to read as follows:

5.401 County suggestion program committee: Creation; composition; coordinator.

1. The controlling authority of the county suggestion program is the county suggestion committee, which is hereby created.

2. The committee shall be composed of no more than eight members as follows:

(a) Three representatives of employee associations now or hereafter established, with not more than one representative from each association appointed by the associations in accordance with their bylaws and operating practices, and by mutual agreement among themselves. In the same manner, an alternate representative or representatives may be appointed to sit and participate in the place and stead of any regular member appointed by an employee association at any meeting where the regular member is unable to attend.

(b) The director of human resources or his designee.

(c) The county manager or the manager's designee.

(d) Up to two citizens appointed by the board of county commissioners.

(e) The finance director or his designee.

3. The term of office of each member of the county suggestion program committee is as follows:

(a) The county manager, director of human resources, and the finance director are permanent members.

- (b) The remaining members shall serve 2-year staggered terms.
4. The county manager shall appoint a coordinator for the committee.
  5. One more than half of the total membership of the committee is a quorum.
  6. A majority of committee members present is necessary to take action on any item.

SECTION 3. Section 5.407 of the Washoe County Code is hereby amended to read as follows:

5.407 Submission, referral of suggestions; duties of coordinator, committee.

1. Suggestions shall be submitted in writing to the committee.
2. The committee may establish such additional standards for submission of suggestions as it deems proper.
3. The coordinator of the committee shall:
  - (a) Receive, record and acknowledge receipt of suggestions; and
  - (b) Notify the suggester of any undue delays in the consideration of his suggestion.
4. Within 90 days the coordinator shall report his or her findings and recommendations to the committee. The report shall include:
  - (a) Whether a suggestion has been adopted.
  - (b) If adopted, the day on which a suggestion was placed in effect.
  - (c) If adopted, any actual or estimated reduction, elimination or avoidance of expenditures or improvement in operations or substantial energy savings made possible by an employee's suggestion.
  - (d) If rejected, the reasons for rejection.
5. The committee shall review the findings and recommendations and may obtain additional information or take such other action as is necessary for prompt, thorough and impartial consideration of each suggestion. For each suggestion submitted to the committee, the committee shall decide upon the merit of the suggestion and if warranted, the kind and amount of recommended award.

SECTION 4. Section 5.409 of the Washoe County Code is hereby amended to read as follows:

5.409 Cash awards: Limitations.

1. Insofar as it may be equitable and practicable, the amount of the cash award allowed for a suggestion shall be predicated upon the savings to the county. The following awards are hereby authorized:
  - (a) \$100 per initial suggestion recognized by the committee as worthy of an award, and for team awards up to a maximum of \$200 for the team.
  - (b) Suggestions that result in documented net savings to the county may be eligible for an additional one time cash award

which may be up to 15% of documented net savings during the first twelve months of adoption, up to a maximum of \$2,000, or a maximum of \$4,000 for team awards. Awards shall be payable at the end of the first twelve month period following successful implementation and demonstrated savings.

(c) Awards made for suggestions from a team shall follow the amounts specified in paragraphs (a) and (b) and shall be divided equally among the team members.

(d) An individual making a suggestion which was reviewed by the committee, but not recognized for an initial award, may be presented by the committee with a token gift of appreciation. Token gifts must bear reference to Washoe County or its departments or agencies.

2. Cash payments to employees arising out of adopted suggestions shall be paid from moneys appropriated by the board of county commissioners for such purpose.

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

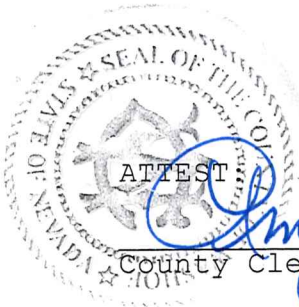
Proposed on the <sup>16<sup>th</sup></sup>~~13<sup>th</sup>~~ day of ~~November~~ <sup>October</sup>, 2007.  
Proposed by Commissioner ~~Walter~~ <sup>Galloway</sup>  
Passed on the 13<sup>th</sup> day of November, 2007.

Vote:  
Ayes: Larkin, Weber, Galloway, Hanke, Jung

Nays: none

Absent: none

Robert M Larkin  
Chairman  
Washoe County Commission



ATTEST  
Amy Harvey  
County Clerk

This ordinance shall be in force and effect from and after the 13<sup>rd</sup> day of November, 2007.

P:\Civil\ORD\5.399 FINAL  
M.Crowley July 13, 2007