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STATE OF NEVADA COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: 04/28/2006 - 05/05/2006, for exact publication dates please see last line of Proof of Publication below.

Subscribed and sworn to before me

TANA CICCOTTI

Notary Public - State of Nevada

Appointment Recorded in Washoe County
No: 02-75259-2 - Expires May 16, 2006

Signed: /tta

Ad Number: 1000234061

MAY 5 2006

Proof of Publication

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1296 NOTICE IS HEREBY GIVEN THAT: Bill No. 1474, Ordinance No. 1296 entitled AN ORDINANCE AMENDING CHAPTER 65 (SAFETY AND DISASTER SERVICES) OF THE WASHOE COUNTY CODE BY AMENDING PROVISIONS RELATED TO THE COUNTY SAFETY COMMITTEE, REQUIRING THE COUNTY RISK MANAGER TO INVESTIGATE AND REPORT ON ACCIDENTS OR INCIDENTS INVOLVING COUNTY DRIVERS, PROVIDING THAT THE SAFETY COMMITTEE SHALL ONLY REVIEW THE FINDINGS OF THE RISK MANAGER AS TO ACCIDENTS OR INCIDENTS UPON THE REQUEST OF CERTAIN PERSONS, CHANGING THE MEMBERSHIP OF THE SAFETY COMMITTEE FROM NINE MEMBERS TO SEVEN BY ELIMINATING TWO COUNTY MANAGEMENT POSITIONS, AND OTHER MATTERS RELATING THERETO. was adopted on April 25, 2006 by Commissioners Galloway, Humke, Larkin, Sferrazza, and Weber. This ordinance shall be in full force and effect from and after May 5, 2006. Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk, 75 Court Street Reno, Nevada, and can be found on the County Clerk's website,

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www.washoecounty.us/clerks. AMY HARVEY, Washoe County Clerk and Clerk of the Board of County Commissioners No. 234061 April 28; May 5, 2006

SUMMARY: An ordinance amending Washoe County Code by amending provisions related to the County Safety Committee, requiring the County Risk Manager to investigate and report on accidents or incidents involving county drivers, providing that the Safety Committee shall only review the findings of the Risk Manager as to accidents or incidents upon the request of certain persons, changing the membership of the Safety Committee from nine members to seven by eliminating two county management positions.

BILL NO. 1474

ORDINANCE NO. 1296

AN ORDINANCE AMENDING CHAPTER 65 (SAFETY AND DISASTER SERVICES) OF THE WASHOE COUNTY CODE BY AMENDING PROVISIONS RELATED TO THE COUNTY SAFETY COMMITTEE, REQUIRING THE COUNTY RISK MANAGER TO INVESTIGATE AND REPORT ON ACCIDENTS OR INCIDENTS INVOLVING COUNTY DRIVERS, PROVIDING THAT THE SAFETY COMMITTEE SHALL ONLY REVIEW THE FINDINGS OF THE RISK MANAGER AS TO ACCIDENTS OR INCIDENTS UPON THE REQUEST OF CERTAIN PERSONS, CHANGING THE MEMBERSHIP OF THE SAFETY COMMITTEE FROM NINE MEMBERS TO SEVEN BY ELIMINATING TWO COUNTY MANAGEMENT POSITIONS, AND OTHER MATTERS RELATING THERETO.

Section 1. Chapter 65 is hereby amended by adding a new section
to read as follows:

- conclusions. Any employee who is the subject of a report by the risk manager pursuant to this chapter, the employee association that represents the employee acting through its authorized representatives, the department head of the department in which the employee works or the risk manager may request that the report and the underlying matter be reviewed by the safety committee by sending a written request to the risk manager within 30 days of the date of the delivery of the report.

 Section 2. Section 65.140 of the Washoe County Code is hereby amended to read as follows:
- 65.140 Requirements for investigation, evaluation of accidents, incidents. The county safety officer or the county risk manager shall review each accident or incident report prepared by county officers, employees or volunteers, and conduct such investigation as deemed necessary to determine the circumstances related to the accident or incident. The county risk manager or his designee shall specifically review all auto accidents or incidents pursuant to the driver's selection training policy, other than those involving peace officers employed by the Washoe County Sheriff's Office, which accidents or incidents shall be subject to the review process of the sheriff's office. A report of the findings and conclusions of

the risk manager about the cause of each accident or incident and recommendations on preventing reoccurrence shall be provided to any employee that is the subject of the investigation, the employee's department head and the president of any recognized collective bargaining association that represents such an employee. The report shall include a statement that the report can be reviewed by the safety committee at the request of the employee, the employee association that represents the employee acting through its authorized representatives or the employee's department head.

Section 3. Section 65.150 of the Washoe County Code is hereby
amended to read as follows:

- 65.150 County safety committee: Creation; purposes.
- 1. The county safety committee is hereby created.
- 2. The purposes of the county safety committee are to:
- (a) Serve in an advisory capacity to the board of county commissioners, the county manager, the county safety officer and the county risk manager in all matters relating to safety and health of county officers, employees and volunteers.
- (b) Communicate safety policies to all employees and volunteers.
- (c) Review the report of the risk manager of the accidents or incidents pursuant to the driver's selection training policy upon the request of a person authorized by this chapter to request review. Following the requested review the safety committee may accept, reject, amend or modify the report of the risk manager.
- (d) Review all on-the-job accidents or injuries which result in lost time compensation pursuant to the county's workers compensation program, and all accidents or incidents referred by the county safety officer or county risk manager. Where deemed necessary by the committee, the county safety committee may conduct additional evaluations. The county safety committee may recommend employee counseling, training or corrective measures, and other future accident-prevention or loss-control measures.
- (e) Review and recommend action on all safety issues brought before the safety committee.
- 3. The county safety committee does not recommend any disciplinary measures. Any discipline shall, subject to applicable personnel rules, be imposed as appropriate by the responsible supervising authorities and reviewed in accordance with county policy by the personnel division.
- <u>Section 4.</u> Section 65.160 of the Washoe County Code is hereby amended to read as follows:
- 65.160 <u>County safety committee: Composition; terms of office of members; chairman.</u>
- 1. The county safety committee consists of seven members and a majority of the committee constitutes a quorum. The committee members are to be selected as follows:
 - (a) One department head, appointed by the county manager;

- (b) One representative of the Washoe County Sheriff's Deputies Association appointed by the association or the Washoe County Sheriff's Supervisory Association;
- One representative of the Washoe County Employees' Association, appointed by the association;

(d) One representative of the Washoe County Nurses'

Association, appointed by the association;

(e) One representative chosen annually by and from the remaining employee organizations which represent county employees which selection shall be made on a rotating basis among those organizations;

The county safety officer; and

The county risk manager. The term of office of each member of the county safety committee is as follows:

The county safety officer and the county risk manager are

permanent members;

The department head, the representative from the sheriff's associations, the representative from the nurses' association and the representative from the county employees' association are 2year appointments; and

The one representative from the remaining employee organizations which represent county employees is a one-year

appointment.

- 3. At the first meeting of the county safety committee held each year, the committee shall elect a chairman from among its members who shall not be the county safety officer or the county risk manager.
- 4. Committee members shall make their best efforts to attend all committee meetings. If a committee member, for good cause, is unable to attend a meeting, another employee designated by the member or the member's association may appear and vote in such member's place and stead.

Section 4. Section 65.190 of the Washoe County Code is hereby amended as follows:

65.190 Responsibilities of the county safety committee with respect to accidents and incidents.

- 1. After an investigation or hearing the county safety committee or the county risk manager or his designee may require additional written information from the officer, employee or volunteer and may interview that person if it deems necessary. The county safety committee or the county risk manager or his designee may request from the sheriff, the district attorney or other appropriate personnel technical assistance for the conduct of additional investigation if deemed necessary.
- After investigation and evaluation, the county safety committee or the county risk manager or his designee may if deemed necessary submit to the head of the department in which the accident occurred, a recommendation as to whether or not employee counseling, training or non-disciplinary corrective measures should be taken and what other future accident

prevention or loss control measures might be taken. The county safety committee may also recommend that the person be required to participate in a driving course. The county safety committee shall make such other recommendations as it deems warranted by the circumstances of each case.

3. A recommendation for employee counseling, training or corrective measures (such as additional defensive driving courses) shall be placed in the employee's personnel file.

4. A department head shall, within seven (7) days after receipt of a safety committee recommendation for employee counseling, training or corrective measures, or other future accident prevention or loss control measures, provide a written response to the risk manager detailing what action, other than employee discipline, has or will be taken.

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the // day of Apric ,	, :	2006.	
Proposed by Commissioner Hunke			_•
Passed on the 25th day of APRIL		_ , 200)6

Vote:

Ayes: GALLOWAY, HUMER, LARKIN, SFERRAZZA & WEBER

Nays: NONE

Absent: NONE

Chairman

Washoe County Commission

This ordinance shall be in force and effect from and after the 5th day of MAY, 2006.

p:/ORD/65.145 final P. Lipparelli 1/30/06