

RENO NEWSPAPERS INC

Publishers of

Reno Gazette-Journal

955 Kuenzli St • P.O. Box 22,000 • Reno, NV 89520 • 775.788.6200

Legal Advertising Office 775.788.6394

WASHOE CO
PO BOX 11130
RENO NV 89520-0027

Customer Acct# **349008**

PO#

Ad# **1000166148**

Legal Ad Cost \$ *79.87*

STATE OF NEVADA
COUNTY OF WASHOE

ss: Julia Ketcham

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: **12/16/2005 - 12/23/2005**, for exact publication dates please see last line of Proof of Publication below.

Signed: *Julia Ketcham*

DEC 27 2005

Subscribed and sworn to before me
TANA CICCOTTI
Notary Public - State of Nevada
Appointment Recorded in Washoe County
No: 02-75259-2 - Expires May 16, 2006

Tana Ciccotti

Proof of Publication

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1279 NOTICE IS HEREBY GIVEN THAT: Bill No. 1457, Ordinance No. 1279 entitled "An ordinance amending the Washoe County Code by increasing the authority of the Purchasing and Contracts Administrator for purchase of supplies and services." was adopted on December 13, 2005 by Commissioners Galloway, Humke, Larkin, and Weber. Commissioner Sferrazza was absent. This ordinance shall be in full force and effect from and after December 23, 2005. Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk, 75 Court Street Reno, Nevada, and can be found on the County Clerk's website, www.washoecounty.us/clerks. AMY HARVEY, Washoe County Clerk and Clerk of the Board of County Commissioners No. 166148 December 16, 23, 2005

✓
1279

SUMMARY: An ordinance amending Washoe County Code by increasing the authority of the Purchasing and Contracts Administrator for purchase of supplies and services.

BILL NO. 1457

ORDINANCE NO. 1279

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY INCREASING THE AUTHORITY OF THE PURCHASING AND CONTRACTS ADMINISTRATOR FOR PURCHASE OF SUPPLIES AND SERVICES.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Section 15.530 of the Washoe County Code is hereby amended to read as follows:

15.530 Duties of purchasing and contracts administrator. The purchasing and contracts administrator shall, subject to the provisions of sections 15.510 to 15.530, inclusive, and applicable provisions of state law:

1. Except as provided in subsection 2, purchase all supplies, materials, equipment and contractual services required by the agencies in amounts or estimated amounts of \$50,000 or less, and submit to the board of county commissioners for award all purchases of supplies, materials, equipment and contractual services in amounts or estimated amounts in excess of \$50,000 in accordance with the provisions of the Local Government Purchasing Act.

2. Execute all agreements for consultant services that are purely knowledge based in the amount of \$25,000 or less and submit to the board of county commissioners for approval all agreements for such services in the amount of \$25,000 or more.

3. Execute non-exclusive emergency child protective shelter care agreements with individual foster homes and with organizations which provide foster homes, if the agreement meets the following:

(a) The agreement is for a term of no more than one year; and
(b) The daily rate contained in the agreement does not exceed the board approved rate.

4. Use standard specifications wherever they are applicable to purchase orders and contracts, and insure compliance with such specifications through adequate inspection of deliveries.

5. Transfer between agencies supplies, materials and equipment which are no longer needed by a holding agency but which can be used by the receiving agency.

6. Sell personal property in compliance with NRS and the Local Government Purchasing Act.

7. Develop, with the approval of the district attorney as to legal sufficiency, standard forms and conditions to invitations to bid and purchase orders and contracts, develop and prescribe the use by agencies of other forms required in carrying out the provisions of sections 15.510 to 15.530, inclusive, and amend or

eliminate such forms.

8. Prepare and propose to the board of county commissioners rules and regulations regarding purchasing policies, practices and procedures not in conflict with or inconsistent with the Local Government Purchasing Act or other applicable state statutes. Such rules and regulations and amendments thereto upon approval by the board of county commissioners shall be in full force and effect and shall be adhered to by every employee and officer of the county.

9. Be responsible for administration of the county's capital assets inventory as required by sections 15.090 to 15.130, inclusive.

[§2, Ord. No. 296; A Ord. Nos. 376, 436, 650, 883, 1027, 1154, 1177]

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the 25th day of October, 2005.

Proposed by Commissioner Larkin

Passed on the 13th day of December, 2005.

Vote:

Ayes: Galloway, Humke, Larkin & Weber

Nays: (None)

Absent: Sferrazza

Bonnie Heber

Chairman
Washoe County Commission

ATTEST

Amy Harvey
County Clerk

This ordinance shall be in force and effect from and after the 23rd day of December, 2005.

05-1307