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STATE OF NEVADA COUNTY OF WASHOE

SS. Tana Ciccotti

being first duly sworn, deposes and says: at as the legal clerk of the RENO GAZETTE-RNAL, a daily newspaper published in Reno, shoe County, State of Nevada, that the notice:

of ordinance

of which a copy is hereto attached, has been published in each regular and entire issue of said newspaper on the following dates to wit:

March 22, 29, 1999

Signed____

Subscribed and sworn to before me this

day of_

ary Public

SUSAN V. DUMMAR Notary Public - State of Nevada Appointment Recorded in Washoe County No: 98-4005-2 - Expires August 17, 2002

PROOF OF PUBLICATION

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1056

NO. 1056

NOTICE IS HEREBY GIVEN THAT: BIII NO. 1232 Ordinance No. 1056 entitled AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS CREATING CERTAIN PROGRAMS AND POSITIONS WITHIN THE COUNTY MANAGER'S OFFICE, INCLUDING A COMMUNITY RELATIONS PROGRAM AND THE POSITION OF COMMUNITY RELATIONS DIRECTOR, MANAGEMENT ANALYSIS PROGRAM, AND PROGRAMS RELATING TO STRATEGIC PLANNING AND LEG ISLATIVE/ GO VER NMENT AFFAIRS, PROVIDING FOR THE CREATION OF PROGRAM MANAGERS AND THE APPOINTMENT THEREFOR, AND OTHER MATTERS PROPERLY RELATING THEREFOR WAS Adopted on March 16, 1999, by Commissioners Joanne Bond, Jim Galloway, Pete Sferrazza, Jim Shaw, and Ted Short and will become effective on Wednesday, March 21, 1999.

Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk, 75 Court Street, Reno, Nevada.

AMY HARVEY, Washoe County Clerk

PLEASE STAMP & SIGN FOR PAYMEN

SUMMARY: An ordinance amending the Washoe County Code by adding provisions creating certain programs and providing for the creation of the certain positions within the county manager's office.

BILL NO. 1232

ORDINANCE NO. 1056

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS CREATING CERTAIN PROGRAMS AND POSITIONS WITHIN THE COUNTY MANAGER'S OFFICE, INCLUDING, A COMMUNITY RELATIONS PROGRAM AND THE POSITION OF COMMUNITY RELATIONS DIRECTOR, MANAGEMENT ANALYSIS PROGRAM, AND PROGRAMS RELATING TO STRATEGIC PLANNING AND LEGISLATIVE/GOVERNMENT AFFAIRS, PROVIDING FOR THE CREATION OF PROGRAM MANAGERS AND THE APPOINTMENT THEREOF, AND OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Chapter 5 of the Washoe County Code is hereby amended by adding thereto the provisions set forth as sections 2 to 4, inclusive of this ordinance.

SECTION 2.

- 5.023 Community relations program: Creation; director of community relations; appointment, term; staff; salary.
- There is hereby created a community relations program within the office of the county manager.
- 2. Pursuant to the provisions of NRS 244.135, the position of director of community relations is hereby created. The director shall be appointed by the county manager and shall serve at the pleasure of the county manager in the unclassified service of the county.
- The director may appoint, pursuant to the provisions of chapter 5 of this code regulating county personnel and as authorized by the county manager, such professional, technical, clerical and operational staff as the execution of the director's duties and the operation of the community relations program may require.
- The director's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

SECTION 3.

- 5.024 Management analysis program: Creation; appointment of manager, term; staff; salary.
- 1. There is hereby created a management analysis program within the office of the county manager. The position of management analysis program manager is hereby created.

- 2. The county manager may appoint, pursuant to NRS 244.135, a management analysis program manager who shall serve at the pleasure of the county manager. The management analysis manager shall be in the unclassified service of the county.
- 3. The management analysis program manager may appoint, pursuant to the provisions of chapter 5 of this code regulating county personnel and as authorized by the county manager, such professional, technical, clerical and operational staff as the execution of the manager's duties and the operation of the management analysis program may require.
- 4. The manager's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

SECTION 4.

- 5.025 <u>County manager: Administrative functions of county government; Other programs authorized: Strategic planning; legislative/government affairs; appointment of program managers, term; staff; salary.</u>
- 1. Pursuant to NRS 244.135, the county manager must perform such administrative functions of the county government as may be required of the manager by the board of county commissioners. Further, the county manager, with approval of the board, may appoint such assistants and other employees as are necessary to the proper functioning of the manager's office. This section constitutes approval of the board for the county manager to operate other programs for the proper functioning of the manager's office.
- 2. The county manager may operate programs relating to strategic planning and legislative/government affairs. Other programs the county manager desires to operate as part of the manager's office must receive prior board approval.
- 3. The position of program manager is hereby created. The county manager may appoint, pursuant to NRS 244.135, program managers to head the programs authorized herein. Such program managers shall serve at the pleasure of the county manager in the unclassified service of the county. The program managers may appoint, pursuant to the provisions of chapter 5 of this code regulating county personnel and as authorized by the county manager, such professional, technical, clerical and operational staff as the execution of the managers' duties and the operation of these programs may require.
- 4. The program managers' salaries shall be fixed by the county manager within the range approved by the board of county commissioners.
- <u>SECTION 5.</u> With respect to section 4 of this ordinance, it is the board's intention that the class specifications of certain positions currently in the community development department be changed to that of program managers for the programs authorized in section 4. The incumbents in those positions will be reclassified to program managers and moved to the county manger's

office. Those incumbents are currently serving in the classified service of the county and it is the board's intention that those positions remain in the classified service in accordance with section 5.093 so long as those incumbents remain in those positions. Should those positions become vacant, all future appointments shall be in accordance with the provisions of section 5.025 of the code (section 4 of this ordinance).

Proposed on the 16th day of February 1999.
Proposed by Commissioner Joanne Bond .

Passed on the 16th day of March 1999.

Vote:

Ayes:

Joanne Bond, Jim Galloway, Pete Sferrazza, Jim Shaw, and Ted Short

Nays:

Absent:

Chairman

Washoe County Commission

ATTEST:

County Aterk

This ordinance shall be in force and effect from and after the 31st day of March, 1999.