

**TERMINATION OF CERTIFICATE OF BUSINESS:**

**Fictitious Firm Name**

**Termination Effective:** \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

THE UNDERSIGNED do(es) hereby terminate the business/ownership under the fictitious firm name of

\_\_\_\_\_ located at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Physical street address) (City) (State) (Zip code)

Said firm was composed of the following person(s)/legal entity whose name(s) and address(es) are as follows:

OWNER(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

NAME OF OFFICER (If owner is Legal Entity): \_\_\_\_\_

TITLE OF OFFICER (If owner is Legal Entity): \_\_\_\_\_

*For additional owners, please submit additional form(s)*

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

*The undersigned hereby swears under penalty of perjury that he/she has authority to sign on behalf of and to bind the above-named legal entity to a contract.*

\_\_\_\_\_  
\_\_\_\_\_  
*Signature(s) of: owner(s), partners or authorized officer*

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ personally appeared before me, a Notary Public,

\_\_\_\_\_  
(Name of individual whose signature is being notarized)

who acknowledged that he/she executed the above instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official stamp at my office in the County of \_\_\_\_\_ the day and year in this certificate first above written.

**IF SUBMITTING A NOTARIZED DOCUMENT, PLEASE PROVIDE AN ORIGINAL AND 3 COPIES, A SELF-ADDRESSED STAMPED ENVELOPE AND \$25.00 FILING FEE TO:**  
**WASHOE COUNTY CLERK**  
**1001 E. Ninth Street, Bldg. A**  
**RENO, NV 89512**

\_\_\_\_\_  
Signature of Notary Public

**NRS 602.055 Certificate of Termination**

1. Any person who has filed a certificate may, upon the termination of the business or his ownership in it, file with the county clerk where the certificate is on file a certificate of termination stating that the person who filed the certificate has terminated the business being conducted under the assumed or fictitious name or his ownership in it and the date of the termination. You must list the business name exactly as it was originally filed.

2. The certificate of termination must be signed in the same manner as required by NRS 602.020, except that it is sufficient if signed in the case of a general partnership by only one partner or in the case of a trust by only one trustee. The certificate must contain owner/corporate name, address, and, for a corporation, the name and title of the officer signing the document.

3. Upon the filing of a certificate of termination, the county clerk shall note the termination in the book or other suitable index required by NRS 602.050.

PLEASE COMPLETE THE ATTACHED CERTIFICATE OF TERMINATION OF FICTITIOUS FIRM NAME AND SIGN BEFORE A NOTARY PUBLIC. THE NOTARY WILL COMPLETE THE BOTTOM PORTION OF THE FORM.

\$25.00 FILING FEE

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PLEASE PROVIDE THE ORIGINAL AND ONE COPY.

WHEN SUBMITTING NOTARIZED DOCUMENT BY MAIL,  
PLEASE ENCLOSE ORIGINAL AND ONE COPY, \$25.00  
FILING FEE AND A SELF-ADDRESSED STAMPED ENVELOPE.

RETURN TO:

WASHOE COUNTY CLERK  
1001 E. Ninth Street, Bldg. A  
RENO, NV 89512

ADDITIONAL QUESTIONS, PLEASE CONTACT  
(775) 784-7287

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