

WASHOE COUNTY DEBT MANAGEMENT COMMISSION

FRIDAY

1:00 P.M.

FEBRUARY 16, 2024

PRESENT:

Naomi Duerr, Reno City Council, Chair
Michelle Salazar, At-Large Member, Vice-Chair (via Zoom)
Eugenia Bonnenfant, At-Large Member
Dian VanderWell, Sparks City Council, Member (via Zoom)
Adam Mayberry, Washoe County School District, Member
Susan Severt, GID Representative, Member

Janis Galassini, County Clerk
Trenton Ross, Deputy District Attorney, (via Zoom)

ABSENT:

Jeanne Herman, Washoe County Commissioner, Member

The Washoe County Debt Management Commission met in regular session at 1:01 p.m. in the Wilson Conference Room and Tech Center, Administration Complex, Assessor's Office, Building D, Suite D120, 1001 East Ninth Street, Reno, Nevada, and via the Zoom application in full conformity with the law, with Chair Duerr presiding. Following the County Clerk's call of the roll and the Pledge of Allegiance to the flag of our Country, the Board conducted the following business:

24-001D **AGENDA ITEM 3** Public Comment.

There was no response to the call for public comment.

24-002D **AGENDA ITEM 4** Election of Chair and Vice Chair from Commission membership.

Chair Duerr declared that the Board could make a motion to reappoint the existing Chair and Vice Chair or recommend new candidates for those positions. Member Severt opined Chair Duerr and Vice Chair Salazar should maintain their positions. Chair Duerr asked Vice Chair Salazar if she was willing to continue her service as the Vice Chair, to which Vice Chair Salazar responded yes.

There was no response to the call for public comment.

On motion by Member Severt, seconded by Member Mayberry, which motion duly carried on a 6-0 vote, with Member Herman being absent, it was ordered that Chair Duerr and Vice Chair Salazar remain in their positions as Chair and Vice Chair.

24-003D **AGENDA ITEM 5** Approval of the minutes for the DMC meeting of August 18, 2023. Commission members may identify any additions or corrections to the draft minutes as transcribed.

There was no response to the call for public comment.

On motion by Member Mayberry, seconded by Vice Chair Salazar, which motion duly carried on a 6-0 vote, with Member Herman being absent, it was ordered that Agenda Item 5 be approved.

24-004D **AGENDA ITEM 6** Board Member Comments.

Chair Duerr explained that this was a good time for Board members to request any items or presentations they would like on a future agenda. She mentioned presentations heard by the Board over the years. County Clerk Jan Galassini noted that the Debt Management Commission (DMC) did not review any presentations in 2023. She read a list of the presentations brought before the Board in 2021 and 2022. Chair Duerr declared the presentations, which were typically 30 minutes long, were a good educational opportunity for the Board. She said they kept the Board apprised of the debt positions and upcoming projects for local entities.

Chair Duerr remarked that she had not heard of plans for the City of Reno to issue any new debt within the year, but there might be a request in two years. She asked Member Mayberry if the Washoe County School District (WCSD) had plans to issue new debt. Member Mayberry said yes but did not provide additional details. Member Severt stated the general improvement districts (GID) planned to present to the Board in May 2024. Chair Duerr expressed appreciation for that information and asserted the Board had anticipated a presentation from the GIDs for several years. She believed presentations to the DMC held local entities accountable and allowed them to update their data. She opined it had been some time since the Board reviewed a presentation from the City of Sparks. Member VanderWell thought Sparks would provide one that year because it issued a \$15 million bond to build a fire station.

Ms. Galassini introduced Ms. Evonne Strickland as the new Manager for the Board Records and Minutes Division of the Washoe County Clerk's Office. She reported that Ms. Strickland was formerly the department's Administrative Assistant and had worked for the Clerk's Office for three years. Chair Duerr asked if the Board should expect to receive documents and correspondence from Ms. Strickland to which Ms. Galassini responded yes.

Chair Duerr asked when the Board was scheduled for another meeting. Chief Deputy County Clerk Catherine Smith responded that the next two meetings for the Board would occur on May 17, 2024, and August 16, 2024. She declared any future meeting dates would be determined at the August meeting.

24-005D **AGENDA ITEM 7** Public Comment.

There was no response to the call for public comment.

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1:10 p.m. There being no further business to discuss, the meeting was adjourned without objection.

NAOMI DUERR, Chair
Debt Management Commission

ATTEST:

JANIS GALASSINI, County Clerk
and Ex Officio Secretary,
Debt Management Commission

*Minutes Prepared by
Taylor Chambers, Deputy County Clerk*

Pending Board Approval