

**COMMISSION MEMBERS**

Naomi Duerr, Chair  
Michelle Salazar, Vice Chair  
Jeanne Herman  
Dian VanderWell  
Adam Mayberry  
Susan Severt  
Eugenia Larmore

**COUNTY CLERK**

Janis Galassini

**DEPUTY DISTRICT**

**ATTORNEY**

Trenton Ross

**NOTICE OF MEETING AND AGENDA  
WASHOE COUNTY DEBT MANAGEMENT COMMISSION**

**WASHOE COUNTY ADMINISTRATION COMPLEX  
CAUCUS ROOM, 1001 E. 9TH STREET  
RENO, NEVADA  
and  
via Zoom Teleconference**

**FRIDAY, AUGUST 18, 2023  
1:00 P.M.**

This meeting will be held in the Caucus Room and via Zoom teleconference. To attend this meeting via Zoom teleconference, please log in to the Zoom webinar at the following link:

<https://washoecounty-gov.zoom.us/j/99299661749?pwd=dWFGdk1Kd0pxSIFVTDhBSG5CajlrUT09> and enter in the Webinar passcode: 751318. You can also join the meeting by typing [zoom.us](https://zoom.us) into your computer browser, clicking “Join a Meeting” on the Zoom website, and entering this Webinar ID: 99299661749 followed by the passcode: 751318. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone only by dialing +1 669-900-9128, entering the Webinar ID: 99299661749, passcode: 751318, and pressing #.

**Possible Changes to the Agenda and Timing:** Items on the agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Board may take short breaks approximately every 90 minutes.

**Accessibility:** The Washoe County Complex is accessible to the disabled. If you require special arrangements for the meeting, call the County Clerk's Office, 784-7279, at least 24 hours prior to the meeting.

**Public Transportation:** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations, call (775) 348-5438.

**Public Comment:** Public comments are welcomed during the public comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference, or attending by telephone only. To provide public comment via Zoom teleconference, log in to the Zoom webinar at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press \*9 to “Raise Hand” and \*6 to mute/unmute.

Additionally, public comment can be submitted via email to [washoe311@washoecounty.gov](mailto:washoe311@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on August 17, 2023, to the members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business:** The Debt Management Commission conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments:** The Debt Management Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from the Commission members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Commission will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: "Board Member Comments: This item is limited to announcements or topics/issues proposed for future agendas."

**Posting of Agenda:** Pursuant to NRS 241.020(4)(b), the Agenda for the Debt Management Commission has been posted at the Washoe County Administration Building (1001 E. 9th Street, Bldg. A) and has been electronically posted at <https://notice.nv.gov> and [https://www.washoecounty.us/clerks/brm/board\\_committees/dmc/index.php](https://www.washoecounty.us/clerks/brm/board_committees/dmc/index.php).

**How to Get Copies of Agenda and Supporting Materials:** Copies of this agenda and supporting materials for the items on the agenda provided to the Debt Management Commission may be obtained on the Debt Management Commission's website at [https://www.washoecounty.gov/clerks/brm/board\\_committees/dmc/index.php](https://www.washoecounty.gov/clerks/brm/board_committees/dmc/index.php) or at the County Clerk's Office (contact Lauren Morris, 1001 E. Ninth Street, Building A, phone (775) 784-7275, E-mail [LMorris@washoecounty.gov](mailto:LMorris@washoecounty.gov)). If you make a request, we can provide you with a link to a website, send you the material by email, or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Commission members. If materials are distributed at a meeting, they are available within one business day after the meeting.

## **AGENDA**

1. Call to Order and determination of a quorum. [Non-action item]
2. Salute to the Flag. [Non-action item]
3. Public Comment [Non-action item]. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Presentation and discussion on the Debt Management Commission's statutory responsibilities and process. Presentation will also discuss entities that have historically reported to Washoe County, and the Commission's role regarding entities' annual reports. [Non-action item]

5. Discussion and action to establish priorities among essential and nonessential facilities and services pursuant to NRS 350.0155(2) that shall be considered by the Debt Management Commission if the statutory ceiling established by the Debt Management Commission for the combined tax rate in any of the overlapping entities within the county is exceeded by a proposed debt or a special elective tax, and compare that public need to other public needs that appear on certain filed statements of current and contemplated debt. [FOR POSSIBLE ACTION]
6. Discussion and action to specify a threshold percentage of the statutory ceiling for the combined tax rate in any of the overlapping entities within the county, which if exceeded permits the Debt Management Commission to inquire into the public need to be served by proposed debt or a special elective tax based on established priorities among essential and nonessential facilities and services, and compare that public need to other public needs that appear on certain filed statements of current and contemplated debt. [FOR POSSIBLE ACTION]
7. Review and accept the following 2023 Annual Reports from all Washoe County political subdivisions: [FOR POSSIBLE ACTION]
  - a. Debt Management Plans
  - b. Indebtedness Reports
  - c. Capital Improvement Plans
8. Discussion and possible action to set dates/times for DMC meetings for 2023/24 which must be held at least quarterly pursuant to NRS 350.012(3). Suggested dates are set forth below and the suggested time for the meetings is 1:00 p.m. [FOR POSSIBLE ACTION]

Friday, November 17, 2023  
Friday, February 16, 2024  
Friday, May 17, 2024  
Friday, August 16, 2024
9. Approval of minutes for the special DMC meeting of April 14, 2023. Commission members may identify any additions or corrections to the draft minutes as written. [FOR POSSIBLE ACTION]
10. Status update from Commission members regarding potential upcoming bond proposals from the entities within the Debt Management Commission's purview. [Non-action item]
11. Board Member Comments [Non-action item]. This item is limited to announcements or topics/issues proposed for future agendas.

12. Public Comment [Non-action item]. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

13. Adjournment