



WASHOE COUNTY BUILDING ENTERPRISE FUND ADVISORY COMMITTEE Notice of Meeting and Agenda

Members:

Dave Pearce, LakeCrest Builders
Donald Tatro, BANN
Allyson Wong, GuiDenby,

Monday, March 07, 2022
2:30 pm

Remote Technology Meeting Only

Staff:

Mojra Hauenstein, Director, Planning and Bldg.
Ben Hutchins, Director of Finance & Customer Service
Jennifer Hoekstra, Fiscal Compliance Officer

This meeting will be held via Zoom webinar. To participate via Zoom, please log into the Zoom webinar at the following link: <https://us02web.zoom.us/j/88178928002> or you can join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering this **Meeting ID: 881 7892 8002**. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting via telephone only by dialing +1 669-900-9128, entering the **Meeting ID: 881 7892 8002** and pressing #.

Possible Changes to Agenda and Timing. Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. Items on this agenda may also be moved to or from the consent section. Items designated for a specified time will not be heard prior to the stated time but may be heard later.

Public Comment. Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during items are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment via Zoom or by dialing into the meeting by telephone. To provide public comment via Zoom, log into the Zoom webinar at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press *9 to "Raise Hand" and *6 to mute/unmute.

Additionally, public comment can be submitted via email to washoe311@washoecounty.gov. The County will make reasonable efforts to send all email comments received by 4:00 p.m. on March 4, 2022, to the Committee members prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed for possible action and should be about the specific item being considered by the Committee at that time.

Responses to Public Comments. The Committee may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Committee will consider, members may choose not to respond

to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda.

Forum Restrictions and Orderly Conduct of Business. The Committee conducts the business of Washoe County and its citizens during its meetings. The Chair may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite are examples of speech that may be reasonably limited.

Posting of Agenda. Pursuant to NRS 241.020(4)(b), the Agenda for the Washoe County Building Enterprise Fund Advisory Committee has been posted at the Washoe County Administration Building (1001 E. 9th Street, Bldg. A); and has been electronically posted at https://www.washoecounty.gov/building/board_committees/index.php and <https://notice.nv.gov>.

How to Get Copies of Agenda and Support Material. Copies of this agenda and supporting materials for the items on the agenda provided to the Committee may be obtained on the Building Division's website at https://www.washoecounty.gov/building/board_committees/index.php or at the Planning & Building Division Office (contact Adriana Albarran, 1001 E. Ninth Street, Building A, Room A275, phone 775.328.2721 or e-mail aalbarran@washoecounty.gov).

If you make a request, we can provide you with a link to a website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to the Committee. If materials are distributed at a meeting, they are available within one business day after the meeting.

AGENDA

2:30 p.m.

1. Call to Order and Determination of Quorum [Non-action item]

2. Election of Chair and Vice Chair [For possible action]

Discussion and possible action to select a Chair and Vice-Chair from the Committee's membership.

3. Public Comment [Non-action item]

Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Committee as a whole.

4. Approval of the March 7, 2022 Agenda [For possible action]

5. Approval of the [August 13, 2019](#) Draft Minutes [For possible action]

Committee members may identify any additions or corrections to the draft minutes as transcribed.

6. Building Enterprise Fund Advisory Committee Items

A. Update on Washoe County Building Division annual statistics [Non-action item] – An informational update on the Washoe County Building Division's annual statistics including, but not limited to annual permit statistics and year over year comparisons. By Mojra Hauenstein, Division Director of Planning & Building.

B. Washoe County Building Division of the Community Services Department Financial Status [Non-action item] – An informational update on the Washoe County Building Division's finances including, but not limited to the annual financial review of the Building and Safety Fund (Enterprise fund). By Ben Hutchins, Division Director of Finance and Customer Service.

C. Update on Building Division [Non-action item] – Including staffing, website re-design, permitting intake, plan review and inspections. By Mojra Hauenstein, Division Director of Planning & Building.

7. Member Items and Next Agenda Items [Non-action item] – This item is limited to announcements by committee members and topics/issues posed for future agendas.

8 Public Comment [Non-action item]

Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Committee as a whole.

9. Adjournment [Non-action Item]