



# WASHOE COUNTY COMMUNITY SERVICES DEPARTMENT BUILDING ENTERPRISE FUND ADVISORY COMMITTEE Notice of Meeting and Agenda

**Members:**

Jesse Haw, Hawco Properties  
Dave Pearce, LakeCrest Builders, Vice Chair  
Donald Tatro, BANN, Chair  
Allyson Wong, GuiDenby  
Ben Hutchins, Director, Finance & Customer  
Service, Fiscal Affairs  
Mojra Hauenstein, Director, Planning & Building

Tuesday, August 13, 2019  
2:30 p.m.

**Washoe County Mount Rose Conference Room  
2nd Floor, County Administration Complex, Building A  
1001 East Ninth Street  
Reno, NV**

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**Items for Possible Action.** All numbered or lettered items on this agenda are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020), except for items marked with an asterisk (\*). Those items marked with an asterisk (\*) may be discussed but action will not be taken on them.

**Possible Changes to Agenda Order and Timing.** Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting, moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

**Public Comment.** During the “General Public Comment” items listed below, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during Building Enterprise Fund Advisory Committee items that are *not* marked with an asterisk (\*). If an item is continued, then public comment will not be heard for that item until the date of the continued hearing. Any public comment taken for Building Enterprise Fund Advisory Committee items will be taken before action is taken on the item and must be about the specific item being considered by the Committee. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment during these periods is limited to three minutes. Unused time may not be reserved or transferred. Comments are to be directed to the Committee as a whole and not to one individual.

**Public Participation.** At least one copy of items displayed and at least ten copies of any written or graphic material for the Committee’s consideration should be provided to the Recording Secretary.

**Forum Restrictions and Orderly Conduct of Business.** The Building Enterprise Fund Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The Committee may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting to the extent that its orderly conduct is made impractical. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite are examples of speech that may be reasonably limited.

**Posting of Agenda; Location of Website.** Pursuant to NRS 241.020, the Agenda for the Committee Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A); Washoe County Courthouse – Second Judicial District Court (75 Court Street); Washoe County – Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way); [https://www.washoecounty.us/building/board\\_committees/index.php](https://www.washoecounty.us/building/board_committees/index.php) ; and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Support Material.** To obtain copies of this agenda and supporting materials contact Katy Stark, 1001 E. Ninth Street, Building A, phone 775.328.3618, e-mail [krstark@washoecounty.us](mailto:krstark@washoecounty.us)

**Special Accommodations.** The facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language interpreters or assisted listening devices) at the meeting should notify the Washoe County Planning and Building Division, at 775.328.3618, two working days prior to the meeting.

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**2:30 p.m.**

**1.\* DETERMINATION OF QUORUM**

**2.\* GENERAL PUBLIC COMMENT** (Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.)

**3. POSSIBLE ACTION TO APPROVE [JULY 30, 2018, DRAFT MINUTES](#)**

**4. POSSIBLE ACTION TO APPROVE AGENDA**

**5. BUILDING ENTERPRISE FUND ADVISORY COMMITTEE ITEMS**

A. **\*Introduction of Members**

B. **\*Update on Washoe County Building Division Annual Statistics**– Mojra Hauenstein, Division Director of Planning and Building

C. **\*Update on Washoe County Building & Safety Enterprise Fund** – Ben Hutchins, Division Director of Finance and Customer Service

D. **\*Update on Washoe County Fiscal Study Relating to Development Fees** – Mojra Hauenstein, Division Director of Planning and Building and Ben Hutchins, Division Director of Finance and Customer Service

E. **\*Update on Building Division:** Including staffing, Plan Review, Inspection App and remodel

**6. POSSIBLE ACTION TO ELECT A CHAIR AND VICE CHAIR**

**7.\* MEMBER ITEMS AND NEXT AGENDA ITEMS** - This item is limited to announcements by committee members and topics/issues posed for future agendas.

**8.\* GENERAL PUBLIC COMMENT**

**9. ADJOURNMENT**