



WASHOE COUNTY

COMMUNITY SERVICES DEPARTMENT

Planning & Building Division

Permit # _____

1001 EAST 9TH STREET
RENO, NEVADA 89512
PHONE (775) 328.2020
FAX (775) 328.6132

SPECIAL INSPECTION

BUILDING PERMIT APPLICATION

*Email Required

Parcel Number: _____ Address: _____	
Unit No. _____	
Owner Information: Name: _____ Address: _____	Owner/Builder Permit? ___ Yes ___ No Phone No: _____ *Email: _____
Contractor Information: General Contractor: _____ Contact Name: _____ Address: _____ Phone : _____ Email: _____ Nevada License No. : _____ County Business License No : _____	
Person to contact regarding the permit: Name: _____ Phone No: _____ *Email : _____	
Reason for inspection: _____	
Permit number (if any) inspection is for: _____	

Applicant (print) _____ **Date:** _____

Signature _____



INTEGRITY



EFFECTIVE COMMUNICATION



QUALITY PUBLIC SERVICE



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Permits must be submitted online at www.onenv.us.
For helpful info on Electronic Permit Submittal please visit our Building
webpage: <https://www.washoecounty.us/building/Permitting%20Updates.php>

Please be sure to read and initial both locations below. There is important information at the end of this page regarding inspections and office hours. Inaccurate or incomplete description of work may result in additional fees and/or additional permits.

IMPORTANT TIME DEADLINES: _____ (initial)

I UNDERSTAND THAT FINAL INSPECTION OR RENEWAL OF THIS PERMIT MUST BE MADE PRIOR TO THE EXPIRATION DATE OR NEW PLANS MUST BE SUBMITTED AND PERMIT FEES PAID PRIOR TO FINAL INSPECTION. PERMITS EXPIRE 18 MONTHS FROM THE DATE OF ISSUE, WITH NO GRACE PERIOD. IF THE DATE OF EXPIRATION FALLS ON A WEEKEND OR HOLIDAY, THE PERMIT MUST BE RENEWED ON THE LAST BUSINESS DAY PRIOR TO THE EXPIRATION. I UNDERSTAND THIS IS THE ONLY NOTICE I WILL RECEIVE FOR RENEWAL OF THE PERMIT AND KEEPING THE PERMIT RENEWED AND IN A VALID STATUS IS MY RESPONSIBILITY.

DISCLAIMERS: INDEMNIFICATION: ACKNOWLEDGMENTS BY PERMITTEE: _____ (initial)

I UNDERSTAND THAT THE INSPECTIONS PROVIDED BY WASHOE COUNTY ARE VERY LIMITED AND DO NOT COVER ALL OF THE WORK PERFORMED UNDER THE AUTHORITY OF THIS PERMIT. THE INSPECTIONS ARE OCCASIONAL SPOT CHECKS, MUCH LIKE AN AUDIT; THEREFORE MANY PARTS OF THE WORK ARE NOT INSPECTED. IF MORE INSPECTION IS DESIRED, A PRIVATE INSPECTOR MUST BE HIRED BY THE PERMITTEE. NEITHER THE INSPECTIONS BY THE COUNTY NOR THE CERTIFICATE OF OCCUPANCY CONSTITUTE A REPRESENTATION BY THE COUNTY THAT THE WORK WAS INSPECTED OR THAT THE WORK COMPLIES WITH COUNTY ORDINANCES.

I HEREBY AGREE TO DEFEND AND TO SAVE, INDEMNIFY AND KEEP HARMLESS THE COUNTY OF WASHOE AND ITS OFFICERS, EMPLOYEES AND AGENTS AGAINST ALL LIABILITIES, JUDGEMENTS, COSTS AND EXPENSES WHICH MAY ACCRUE AGAINST THE COUNTY IN CONSEQUENCE OF GRANTING OF THIS PERMIT OR CERTIFICATE OF OCCUPANCY, IN CONSEQUENCE OF THE COUNTY'S OWN NEGLIGENCE OR ITS OTHERS ACTS OR OMISSIONS WITH RESPECT TO THIS PERMIT OR A CERTIFICATE OF OCCUPANCY, OR IN CONSEQUENCE OF THE USE OR OCCUPANCY OF ANY WORK, SIDEWALK, SUB-SIDEWALK OR STREET, OR OTHERWISE BY VIRTUE THEREOF, AND WILL IN ALL THINGS STRICTLY COMPLY WITH THE CONDITIONS OF THIS PERMIT AND PROVISIONS OF THE RULES, REGULATIONS AND ORDINANCE OF THE COUNTY OF WASHOE.

Inspections and hours:

Office hours are 7:30am to 4:30pm Monday through Friday. Monetary transactions must be completed by 4:00pm.

BUILDING DEPARTMENT INSPECTIONS MUST BE REQUESTED AT LEAST ONE DAY IN ADVANCE. INSPECTIONS MUST BE TURNED IN BY 4:00PM. IF USING THE BUILDING INSPECTION APP 11:00PM. FOR ANY INSPECTION REQUIRING ACCESS, A SECOND CALL TO (775) 325-8000 IS REQUIRED ON THE DAY OF THE INSPECTION BETWEEN 8:00 AND 8:30 A.M.



INTEGRITY



EFFECTIVE
COMMUNICATION



QUALITY
PUBLIC SERVICE