



# WASHOE COUNTY

## COMMUNITY SERVICES DEPARTMENT

### Planning & Building Division

1001 EAST 9<sup>TH</sup> STREET  
 RENO, NEVADA 89512  
 PHONE (775) 328.2020  
 FAX (775) 328.6132

### Project Information Sheet

\*Please answer the questions you know.

Name: \_\_\_\_\_ Property Address \_\_\_\_\_ APN: \_\_\_\_\_

Proposed Project: \_\_\_\_\_ Proposed Sq ft: \_\_\_\_\_

\*A member from each of the listed Departments will help answer the questions below.

**Planning (775-328-6100):**

- What is the current zoning of the property? \_\_\_\_\_
- Are there any easements on the property? \_\_\_\_\_
- Are municipal water and/or sewer available? \_\_\_\_\_
- Is the property vacant? Yes: \_\_\_\_\_ No: \_\_\_\_\_
- What are the setbacks from the front, side and rear property lines? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Engineering (775- 328-2040):**

- Is the property in a flood zone? \_\_\_\_\_
- Is there grading associated with the proposed project? \_\_\_\_\_
- Will the project require a new driveway/access? \_\_\_\_\_
- Will the natural drainage patterns be impacted? \_\_\_\_\_
- Are there any required fees? (RRIF, Sewer Connection, Other) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Building (775-328-2020):**

- Estimated project cost? \_\_\_\_\_
- What departments/divisions will be included in the review? \_\_\_\_\_
- How many plan sets will be required? \_\_\_\_\_
- Who can draw plans? \_\_\_\_\_
- Will a special inspection be required? \_\_\_\_\_
- Design Criteria (ie. Snow loads, wind load, frost depth): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



**INTEGRITY**



**EFFECTIVE COMMUNICATION**



**QUALITY PUBLIC SERVICE**



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### Contact Information

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#### **Washoe County Health District**

##### ***\*Air Quality***

Main Phone: (775)784-7200

Primary Email: [Aqmdplans@washoecounty.us](mailto:Aqmdplans@washoecounty.us)

##### ***\*Environmental Health***

[www.washoecouty.us/health](http://www.washoecouty.us/health)

Main Phone: (775)328-2434 (option 8)

#### **Truckee Meadows Fire Protection District**

Plan Review and Building Permit

Main: (775)326-6000 (option 4)

Primary email: [dcoon@tmfspd.us](mailto:dcoon@tmfspd.us)

[www.washoecounty.us/tmfspd](http://www.washoecounty.us/tmfspd)

#### **Truckee Meadows Regional Water Authority** **(TMWA)**

##### ***\*New Construction and Design Standards***

Main Phone: (775)834-8269

Main Email: [newconstruction@tmwa.com](mailto:newconstruction@tmwa.com)

##### ***\*Water Rights***

Main Phone: (775)834-8029

Primary Email: [waterresourceteam@tmwa.com](mailto:waterresourceteam@tmwa.com)

#### **North Lake Tahoe Fire Protection District**

##### ***\*Prevention***

Main Phone: (775)831-0351 ext 8127

Main Email: [plans@nltpd.net](mailto:plans@nltpd.net)

Website: [www.nltpd.net](http://www.nltpd.net)

#### **Tahoe Regional Planning Agency (TRPA)**

##### ***\*Permitting Counter***

Main Phone: (775)588-4547

Main Email: [trpa@trpa.org](mailto:trpa@trpa.org)

Website: [www.trpa.org/permitting](http://www.trpa.org/permitting)

#### **Incline Village General Improvement District** **(IVGID)**

Public Works – Compliance Division

Main phone: (775)832-1224

Website: [www.yourtahoeplace.com/public-works/water/permits](http://www.yourtahoeplace.com/public-works/water/permits)

#### **Sun Valley General Improvement District (SVGID)**

Main phone: (775)673-2220

Website: [www.svgid.com](http://www.svgid.com)

#### **Washoe County Experts of the Day**

Engineering – Technical Expert of the Day (T.E.D)

Main Phone: (775)328-2040

Email: [engineering@washoecounty.us](mailto:engineering@washoecounty.us)

Planning – Planner of the Day (P.O.D)

Main Phone: 775)328-6100

Email: [planning@washoecounty.us](mailto:planning@washoecounty.us)

Building – Builder of the Day (B.O.D)

Main Phone: (775)328-2020

Email: [building@washoecounty.us](mailto:building@washoecounty.us)



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