

COUNTY COMMISSIONERS
Chair, Vaughn Hartung, District 4
Vice-Chair, Alexis Hill, District 1
Bob Lucey, District 2
Kitty Jung, District 3
Jeanne Herman, District 5



COUNTY MANAGER
Eric P. Brown

NOTICE OF MEETING AND AGENDA

ASSISTANT DISTRICT ATTORNEY
Mary Kandaras

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

COUNTY CLERK
Janis Galassini

December 20, 2022
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items voted on in a block are considered a single item for purposes of public comment on action items as provided below in the description of the parameters for "Public Comment" section, so that there will be only one period of public comment on the block vote; any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by remote technology system. Members of the public wishing to attend may do so and participate as provided in the agenda at the designated physical location. The Chair or his designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Public Comment. Members of the public may also submit comments by mail, email to Washoe311@washoecounty.gov, or voice message at: (775) 328-2003. The County will make reasonable efforts to include all comments received by 4:00pm on December 19, 2022 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. Consent Items. (FOR POSSIBLE ACTION)

- 5.A.1. Approval of minutes for the Board of County Commissioners' regular meeting of November 15, 2022 and special meeting of November 18, 2022. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2022-11-15 W](#)
[2022-11-18 SPECIAL W](#)

- 5.A.2. Acknowledge the November 16, 2021 communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications; Monthly Statements/Reports; and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2021-11-16 C&R Staff Report](#)
[C&R List 2021-11-16](#)

- 5.A.3. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Monthly Statements/Reports; Quarterly Statements/Reports; and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2022-12-20 - C&R Staff Report](#)
[C&R List 2022-12-20](#)

- 5.B.1. Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$10,000.00] for Fiscal Year 2022-2023; Commissioner Alexis Hill for District 1, Commissioner Kitty Jung for District 3, Commissioner Vaughn Hartung for District 4, and Commissioner Jeanne Herman for District 5 recommend a [\$1,000.00] grant each; and Commissioner Bob Lucey for District 2 recommends a [\$6,000.00] grant to the Commissioner Support Team -- a government entity - to support the Washoe County Academy Leadership Academy (WCLA) class project; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report OCM WCLA Edits](#)
[Resolution WCLA Class Project](#)

- 5.C.1. Recommendation to accept the Washoe County Regional Animal Services' Advisory Board's ("ASAB") Second Periodic Report for FY 19/20 and FY 20/21. The Second Periodic Report includes, but is not limited to, an overview of operations during COVID, the Spay and Neuter Program and Shelter Partnerships. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2022-12-20 BCC RASAB periodic report.docx](#)
[Advisory Board Periodic report Final PDF.pdf](#)

End of Consent Items

6. Recommendation to acknowledge receipt of the Washoe County Annual Comprehensive Financial Report (ACFR), auditor's report, and report on internal control for the fiscal year ended June 30, 2022 as presented; approve the re-appropriation of [\$35,735,221] for the fiscal year 2023 budget, consisting of [\$19,241,593] for purchase order encumbrances committed in fiscal year 2022 and [\$16,493,628] for spending of restricted contributions and fees; and, authorize the Comptroller to proceed with distribution of the ACFR for public record, as required by law. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY22 - Staff Report for ACFR 2022](#)
[FY22 - ACFR 2022 Reappropriation](#)
[PRESENTATION - 12-7-2022 DRAFT - Washoe County - Audit](#)
[Wrap Up - 6-30-2022](#)

7. Recommendation to approve Resolution R22-170 to augment the Utilities Fund in the amount of [\$43,800,000.00] to increase Fiscal Year 2023 budget authority for the South Truckee Meadows Water Reclamation Facility 2020 Expansion Project, Guaranteed Maximum Price 4B Construction Manager at Risk agreement; and direct the Comptroller to make the necessary budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 12-20-22 - Staff Report - Utilities Fund FY23 Augmentation](#)
[BCC 12-20-22 - Resolution - R22-170 Utilities Fund FY23](#)
[Augmentation](#)

8. Recommendation to authorize MWH Constructors and KG Walters Construction (MWH&KGW), a joint venture, as the Construction-Manager-At-Risk (CMAR) and approve Guaranteed Maximum Price Agreement (GMP) 4B, to construct the remaining plant expansion package identified as part of the South Truckee Meadows Water Reclamation Facility 2020 Expansion Project, in the amount of [\$43,754,555.00]. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 12-20-22 - Staff Report - MWH&KGW CMAR GMP4B](#)
[BCC 12-20-22 - GMP 4B OWNER CMAR AGREEMENT](#)

9. Recommendation to Award Request for Proposal (RFP) No.3198-23 for the Washoe County Health District's Name Change from January 1, 2023 through June 30, 2024 to The Abbi Agency in the total amount not to exceed [\$324,700.00], and if approved, authorize the Purchasing and Contracts Manager to approve the Purchase Order. Health District. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - The Abbi Agency](#)
[The Abbi Agency Professional Service Agreement](#)
[Exhibit B - The Abbi Agency Liability Insurance](#)

10. Recommendation to 1) authorize the creation of one new full-time Paralegal position, pay grade M (Public Defender), as reviewed and evaluated by the Job Evaluation Committee (JEC); 2) authorize the creation of three new full-time Deputy Public Defender III positions, pay grade T (Public Defender); 3) authorize the creation of one new full-time Deputy Public Defender III position pay grade T (Alternate Public Defender); and if approved, direct the Human Resources Department to make the necessary staffing adjustments as evaluated by the Job Evaluation Committee and direct the Comptroller's office to make the necessary net zero cross-functional budget appropriation transfers [Total fiscal impact is \$757,717; net fiscal impact \$-0-]. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report PD and APD new positions-midcycle](#)

11. Recommendation to approve the acceptance of a Nevada Cares Campus Charitable Fund Grant from the Community Foundation of Northern Nevada to support Nevada Cares Campus Capital Improvement Project in the amount of [\$1,669,180.00, no match] retroactively effective November 23, 2022-June 30, 2024. Authorize the County Manager to sign award document, and direct the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [20221206 CFNN Staff Report Cares Fund Xfer](#)
[Grant Notification to Washoe County 11.23.22](#)

12. Recommendation to approve a Letter of Invitation for the Community Project Funding/Congressional Directed Spending. The Letter of Invitation is stating that in the Consolidated Appropriations Act, 2022 (P.L. 117-103) the United States Congress has made available a grant to Washoe County for the regional homeless shelter (“Nevada Cares Campus”) in the amount of [\$12,000,000; no county match] administered through the U.S. Department of Housing and Urban Development. If approved, this item will authorize the County Manager or his Designee to: 1) designate a county representative for the grant process, 2) direct preparation of a project narrative, 3) direct preparation of a line item budget for the project, and 4) complete other required federal forms. Manager’s Office. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Staff Report CPF-Letter of Invitation-BCC 12-20-22](#)
[B-22-CP-NV-0629](#)

13. Recommendation to approve allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for the following projects:

1. Recommendation to approve amended allocation for Project #2 Washoe County Cares Campus Capital in a total amount of \$24,618,706, an award increase of \$3,150,000 over the \$21,468,706 approved by the Board on December 14, 2021. The additional funds will be used for a portion of the funding for Phase III of the Cares campus expansion.
2. Recommendation to approve allocation to fund the purchase of the Real Property at 1240 E. 9th Street, Reno NV in the amount of \$4,800,000 for the purpose of Washoe County use to provide behavioral health services.

And, if approved, direction to the Comptroller’s Office to make necessary net zero cross-fund and cross-functional budget appropriation transfers. Manager’s Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [OCM 12-20-2022 SLFRF New Project & Amendment](#)
[Appraisal 1240 E 9th](#)

14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
15. Commissioners’/County Manager’s announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hartung

Community Homelessness Advisory Board (alternate)
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Stadium Authority
Washoe County Investment Committee
Western Regional Water Commission

Vice-Chair Hill

Animal Services Advisory Board
Community Homelessness Advisory Board
District Board of Health
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Association of Counties Board of Directors (NACO)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Open Space and Regional Parks Commission Liaison
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority

Commissioner Lucey

Nevada Association of Counties Board of Directors (NACO)

Commissioner Jung

Downtown Reno Business Improvement District (alternate)

Nevada Tahoe Conservation District Board of Supervisors (alternate)

Nevadaworks (alternate)

Regional Transportation Commission (alternate)

Truckee Meadows Water Authority Board (alternate)

Truckee River Flood Management Authority (alternate)

Washoe County Stadium Authority (alternate)

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Verdi Television District (Liaison)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe-Storey Conservation District (alternate)
Western Nevada Development District (WNDD)