

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

APRIL 13, 2021

PRESENT:

**Bob Lucey, Chair**  
**Vaughn Hartung, Vice Chair**  
**Alexis Hill, Commissioner**  
**Kitty Jung, Commissioner**  
**Jeanne Herman, Commissioner**

**Janis Galassini, County Clerk**  
**Eric Brown, County Manager**  
**David Watts-Vial, Assistant District Attorney**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**21-0234      AGENDA ITEM 3 Public Comment.**

Ms. Kristie McMahon asked that Washoe County be opened at 100 percent with no restrictions. She mentioned she had been approved to help clean up the voting rolls but had not been contacted by anyone. She wondered what she needed to do to begin the process.

Ms. Cindy Sassenrath noted the economy had been paused for more than one year. She said the risks of COVID-19 (C19) had been assessed and a vaccine was available for anyone who felt threatened. She suggested anyone wishing to stay home had that option. She expressed disapproval of mask requirements and opined the county needed to be opened 100 percent.

Ms. Laurie Agnew asked for the county to be opened 100 percent. She said the initial goal of preventing hospitals from being overwhelmed had been accomplished. She thought those with health concerns could quarantine themselves but the healthy should not be restricted. She requested the voting records be cleaned up, noting the Republican Women of Reno had volunteered to assist with the task.

Ms. Bev Stenhjem asked that the voter rolls be cleaned up for voting integrity. She said voters needed to be reassured that their vote was counted correctly if they were expected to participate in voting. She requested the county be opened without restrictions. She opined the face masks people were required to wear were ineffective at preventing virus spread.

Ms. Lynn Gillespie spoke about the beauty of Nevada and how lucky she was to live in the state. She expressed concern about the counting of mail ballots for armed service men and women, and those of deceased individuals. She asked for the voting rolls and voting procedures to be cleaned up.

Ms. Judy Haire spoke about disabled veterans who fought to protect the rights of Americans, about the American way of life, and the rights of law-abiding citizens. She said lawmakers were changing laws and taking away the rights of citizens. She expressed a desire to work with the Commissioners to maintain the country.

Ms. Susan Howell opined the Commissioners did not care about the public's opinions. She said children were experiencing difficulties in school due to mask and social distancing requirements. She expressed frustration about the Board's vote to require 75 percent of the community to receive the C19 vaccine. She believed the Board would consider the next flu season to be another wave of C19.

Ms. Carole Fineberg said she made public comment three weeks prior, during which she volunteered 200 women to help the Registrar of Voters (ROV) with office work to free up time for staff to work on the voter rolls. She wondered why she had not been contacted by the ROV. She echoed other public commenters in requesting the county be opened up without restrictions.

Ms. Sue Walton spoke about the lack of differentiation between the driver's licenses of citizens and illegal residents. She asked how the ROV would address that issue. She expressed concern about possible loopholes which would allow ineligible voters to circumvent the voting process. She stated eligible voters needed to be confident that future elections would be fair and honest.

Mr. Charles Elliott spoke about his family. He expressed shame about the degeneration of the country and of Nevada, which he attributed to County, State, and national leaders. He said the voter rolls needed to be cleaned up and he urged people to vote. He opined that many of the C19 deaths in Nevada could have been prevented if Governor Steve Sisolak had not banned hydroxychloroquine.

Ms. Nicol Herris shared the story about her parents coming to the country. She implored the Board to devise a way to work with Washoe County residents. She expressed concern about manipulated voting.

Mr. Arvid Pasto asserted that democracy was effectively lost without a trustworthy voting system. He said each voter needed to be identified with the correct form of identification. He implored the Board to fix the voter rolls. He looked forward to an explanation from the Board about how the issue would be addressed. He opined Washoe County had the ability to open the county without waiting for Governor Sisolak to lift restrictions.

Ms. Elaine Pasto said she used to call herself a proud citizen of Nevada before serious issues with the voting system occurred. She spoke about various issues with the voter rolls. She asserted the voter rolls needed to be cleaned up. She noted more than 200 women had offered to help clean the rolls. She asked the Commissioners to do the job they were elected to do. She noted the Board could open up the county without Governor Sisolak's approval.

Ms. Ann Sweder noted everyone was aware of the necessary C19 safeguards because they had been living with C19 for more than a year. She spoke about government regulations, southern borders, unvaccinated illegal residents, and the federal government's actions and restrictions. She urged the Board to open the county without restrictions.

Ms. Diane Craig expressed frustration about inconsistency in the restrictions, mask wearing, and sanitation procedures. She speculated on the long-term effects of C19 restrictions on children. She noted Governor Sisolak had approved the use of hydroxychloroquine to treat C19. She disagreed with the requirement that a certain percentage of residents be vaccinated before the county could be opened up.

Mr. Karl Sweder stated the Commissioners had a responsibility to the citizens of Washoe County. He said the Board had been repeatedly asked to drop the Governor's unlawful, unreasonable, and unconstitutional mandates and reopen the county. He urged the Board to join other counties in the state by reopening.

Ms. Julianne Harrison expressed distress over Governor Sisolak's autocratic use of power demonstrated by his C19 mandates. She noted Nevada residents willingly undertook efforts to flatten the curve more than 13 months prior. She asserted the Board had heard residents' entreaties to reopen the county. She expressed concern about the quality of education which resulted from the C19 restrictions. She urged the Board to open the county without restrictions.

Ms. Cindy Martinez said Nevada Grassroots had been contacting residents in an effort to engage them in supporting the reopening of Washoe County. She was encouraged by the response and the efforts to educate residents about their constitutional rights. She spoke about the different generational perspectives of the Commissioners and explained that Washoe County residents were concerned about the changing balance of power in the country.

Mr. Donald Fossum mentioned he provided public comment in 2018 regarding potential voter fraud. He spoke about a television interview resulting from that public comment. He stressed voting integrity was a known issue that needed to be resolved. He asserted reopening the state and voting integrity went hand in hand, and both needed to be addressed.

Ms. Jeanne Quintana urged the Board to open the county, primarily for the children. She said the effects of the restrictions were bad enough for adults, but they were

worse for children. She read an excerpt from the Nuremberg Code. She asserted masks did not protect anyone and individuals who had been vaccinated could still get C19. She asked the Commissioners to consider what they were doing to society and remember that residents had rights.

With regard to Agenda Item 5, Ms. Tracey Thomas asked the Commissioners to consider various issues with the voter lists. She outlined several issues with the voter rolls and asked for information about how those issues would be addressed. She expressed concern about the frequency of voter list updates during election years versus non-election years and about same-day registrations.

Ms. Rita Pepi expressed support for ending the public health emergency and reopening the county. As a former nurse, she asserted hand washing was the best thing people could do to prevent the spread of infection. She opined people should not be forced to take the vaccine, which many doctors termed an experimental drug. She supported cleaning up the voter rolls.

Mr. James Benthin provided a document, copies of which were distributed to the Board and placed on file with the Clerk. He urged the Board to open the county. He spoke about the difference between critical and emotional thinking, which he thought was the basis for the lockdown and mask requirements. He discussed the document he submitted to the Board and implored them to consider the scientific analysis before making a decision.

Mr. Chris Thatcher spoke about his family's immigration to the United States from England. He stated this nation was founded by people with a pioneering attitude who had not inquired about safety or health. He asserted the health and safety of the population was not a concern of the United States government or the Board of County Commissioners. He urged the Board to open up the county.

Ms. Melanie Sutton noted residents had been asking the Board to open the county since December 2020. She said residents elected the Commissioners to work for them. She expressed frustration about the Board not listening to County residents. She opined the C19 vaccine was the largest human trial on earth, and no one knew what would happen in the future. She stated she would work to prevent the Commissioners' reelections if they did not work with County residents.

Ms. Barb Mathers asked why the county and schools were still closed, vaccines were being encouraged, and face masks were still required. She opined the Board was not doing anything to benefit their constituents. She inquired why the Commissioners were keeping the county locked down. She expressed concern about children committing suicide because they were unable to attend school. She mentioned the difficulties of homeschooling children. She stated the county needed to be opened up and the mask requirement removed.

Mr. Kenji Otto spoke about how groups were defined during the emergency BCC meeting. He mentioned his unemployment experience, including his conversation with an adjudicator, and expressed his opinions about illegal aliens. He asked the Board to open the county. He opined the Governor and the Washoe County School District (WCSD) had overstepped their bounds. He recounted his experience visiting various stores while not wearing a mask.

Ms. Alla Peacock urged the Board to open the county. She asserted the government's actions were in opposition to human rights. She disapproved of closures and forced vaccinations. She expressed concern about the possible long-term effects of the C19 vaccine and the carbon dioxide inhaled when using masks.

Mr. Paul White said he was unable to understand the actions of the Board. He alleged there were first-hand accounts that some Commissioners accepted bribes from developers. He mentioned a discussion he had with Vice Chair Hartung concerning homelessness, noting nothing had resulted from it. He expressed concerns about mask wearing and the WCSD Superintendent. He said he knew of a program to get homeless individuals off the streets without costing the County anything, asking why the Board would not try to implement that program.

Ms. Kelsey Schroeder asked the Board to end the public health emergency and reopen the county. She thought people should be allowed to take responsibility for themselves. She expressed concern about health issues in children resulting from wearing masks throughout the day. She read the results of a study of over 25,000 school-aged children. She discussed her health issues which she attributed to wearing a mask. She thought the community needed to work together.

Ms. Sasha Osorio said she worked in a level 2 lab, studying microbiology and immunology. She thought using masks and gloves did not make sense. She explained the protection protocols used when exiting a lab. She spoke about her personal experience with C19 and her travels to other states without wearing a mask. She expressed concerns about the C19 vaccine and its possible long-term effects on children. She said she was pro-vaccination for other diseases but against the C19 vaccine. She urged the Board to consider the plight of working residents with a low income and end the lockdown.

Mr. Frank Schenk spoke about his experience with severe C19 cases and the death of a friend. He did not understand why people were opposed to wearing masks. He stated his son was autistic but managed to attend school while wearing a mask. He noted health workers risked their lives, and he believed the County's actions should be based on science. He expressed concern about the lack of resources for autistic and special needs individuals in Washoe County.

Ms. Darla Lee said she supported the public commenters who spoke about opening Washoe County. She stated she supported removing the mask mandate. With regard to Agenda Items 9 and 10, she said she had been waiting for the Board to take some action on the Wildcreek Golf Course project. She stated the current management company

had done a great job. She urged the Commissioners to support both agenda items so the project could proceed. She said the golf course had been a great community asset and it would become useful open space with the revised design.

Mr. George Lee concurred with Ms. Lee's comments regarding the golf course. He asserted the golf course would be profitable and a great teaching tool. He wondered how students would get to the golf course. He heard the First Tee program would teach fourth grade students how to play golf. He wondered about the logistics of transporting students to the golf course. He expressed his reservations about the C19 vaccine and possible long-term effects.

Ms. Stacey Shaffer mentioned the order to halt the Johnson & Johnson vaccine because of blood clots. She asked why the Board would want County residents to be vaccinated despite proof that the vaccine was unsafe. She thought it was time to rethink the vaccination rates for opening the County. She stated health and medical freedoms needed to be acknowledged. In response to Commissioner Jung's comment the prior week about people staying home from work when they were sick, she noted some middle-class and single-income families could not afford to take time off from work.

Ms. Lillian Gustason said she was a 15-year-old high school freshman. She spoke about the difficulties involved in attending high school with C19 restrictions. She indicated the C19 restrictions resulted in academic and social difficulties. She asked the Board to consider easing the C19 restrictions for Washoe County.

Using the Zoom app, Ms. Annemarie Grant provided the names of Reno police officers and Washoe County Sheriff deputies who she alleged hogtied and asphyxiated her brother Thomas Purdy. She expressed displeasure at a County lawsuit being placed on the Consent Agenda. She opined residents should know when the County had to pay out money for wrongdoings. She referred to a previously mentioned article about L-bracket bunks used at the jail, noting those beds had not been fixed.

**11:33 a.m.**    **The Board recessed.**

**11:40 a.m.**    **The Board reconvened with all Commissioners present.**

**21-0235**    **AGENDA ITEM 6** Presentation by Beth MacMillan, Executive Director of Artown to update the Commission on the operational plans for Artown 2021.

Executive Director of Artown Beth MacMillan conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk. She reviewed slides with the following titles: Artown; Washoe County's Rancho San Rafael Regional Park; Venue Seating; Our Plan to Keep Audiences and Artists Safe (2 slides); Calendar of Events; and For Tickets and Information.

Ms. MacMillan thanked Artown Board Member Nancy Leuenhagen for her contributions and the Commissioners for their in-kind contribution of \$66,340 to waive the rent at Rancho San Rafael Regional Park for the upcoming summer. She spoke about poster artist Yvette Valenzuela and reviewed the planned accommodations to gain compliance with the Americans with Disabilities Act for the Artown venue. She displayed a closeup image showing the seating plan, which would place seating pods in a checkerboard layout spread approximately 18 feet apart. She said \$150,000 of the \$300,000 needed to build the venue still needed to be raised. The nominal fee charged for events that were previously free would help to raise those funds.

Ms. MacMillan displayed the calendar of events, explaining the purple events were produced by partners and the rest were produced by Artown. Three dark nights were built into the schedule to allow a reprieve and repairs to the venue. She said tickets would go on sale on April 26 for members and May 3 for the general public.

Chair Lucey thanked Ms. MacMillan for the presentation. He thought Artown was always a wonderful addition to the community, but this year more than ever. He thought it would infuse positive spirits to the residents of the community.

Commissioner Hill praised the plan for an in-person Artown, which she believed did an excellent job addressing social distancing issues that might make some people uncomfortable. She thought County residents needed the opportunity to enjoy art and celebrate community. She asked whether Artown partners such as Gospelfest would receive a portion of the \$15 admission fees or whether those funds would go directly toward the venue. Ms. MacMillan said Gospelfest would be paid an artist fee. She explained the expenses were divided by the 31 days of the month and partners such as the Reno Philharmonic would pay 1/31st of those costs; they would then get all their ticket sale revenue, so it would be like renting any venue. Commissioner Hill approved of the inclusiveness and variety that would be available to County residents.

Ms. MacMillan stated she was committed to the plan even if everything opened up. She thought people would like their own space at the events.

Commissioner Jung approved of Ms. MacMillan's decision to manifest how Artown could be produced post COVID-19 (C19). She said the Artown plan had been presented and approved at a Regional Parks and Open Space meeting. She noted Washoe County was not listed as a sponsor on the Artown website and she requested it be added. She said the Board made sure some very important special events, such as the Great Reno Balloon Race and Artown, stayed open during difficult times. She believed government would play an important role in the community this summer. She thought the Board needed to support special events because Reno was a tourist town. She said summer special events defined the community and there was widespread international demand for them. Organizers of special events indicated they had taken major losses the prior year and were unsure how they would move forward. She said the County would lose visitors and the potential economic investment from those visitors. She noted the special events made businesses happy and paid for essential services throughout the year. She approved of the

pod seating idea for Artown, not for fear of C19 but because she preferred to avoid having people in her personal space. She said she would continue to support Artown, noting art was part of the local culture. She reiterated the Regional Parks and Open Space Board endorsed the project and she hoped the Board of County Commissioners would endorse it as well.

Chair Lucey wished Ms. MacMillan luck on this event. Ms. MacMillan hoped to see everyone there.

There was no public comment or action taken on this item.

**21-0236**      **AGENDA ITEM 4** Announcements/Reports.

County Manager Eric Brown mentioned the Food and Drug Administration paused the use of Johnson & Johnson's Janssen vaccine. He said the County was not very reliant on that vaccine so it should not have a significant impact on vaccination efforts. The Janssen vaccine was primarily used for in-home vaccinations administered by the Regional Emergency Medical Services Authority and in rural areas such as Gerlach. The Gerlach vaccination pod would receive the Pfizer vaccines the following day.

Mr. Brown stated the County was working with local partners to secure the endorsements for the local control plan requested by the Board the prior week. He said there was a possibility the April 14 meeting would need to be rescheduled if staff was unable to complete the plan. He suggested anyone planning to attend the meeting should monitor the County website for updates. He noted Governor Steve Sisolak planned to make an announcement later in the day regarding local control and the transition plan, which might impact the County.

Commissioner Herman thanked everyone who was present in Chambers and expressed her support of the issues discussed during the meeting.

Vice Chair Hartung noted the Board would discuss the Wildcreek Golf Course later in the meeting. The Board had requested a memorandum of understanding with the City of Sparks to dedicate the land permanently for open space or public use. He asked staff to provide an update. He believed there was a way to deed restrict that land so it could never be used for anything other than open space. He asked Assistant County Manager Dave Solaro and Director of Engineering and Capital Projects Dwayne Smith to explain which process the Commissioners should use to address residential traffic control issues in the unincorporated County. The Board needed to understand the process because not all issues were a one-size-fits-all scenario.

Chair Lucey mentioned challenges involving wild horses in Hidden Valley. He said a band of horses that roamed between Damonte Ranch and Hidden Valley moved through a broken fence which allowed them to move freely. He noted a horse guard would be installed and the broken fence would be repaired by the end of the week to keep the horses on the Virginia Range side of the mountain. He thanked staff for their efforts.

**21-0237**      **AGENDA ITEM 5** Presentation by Washoe County Registrar Deanna Spikula and Deputy Secretary of Elections for the Nevada Secretary of State, Mark Wlaschin, to discuss the Washoe County Voter Registration List including methods for safeguarding and maintaining the accuracy of information such as current voter addresses, inactive voters, duplicates, death and other information required to be maintained and updated by state and federal laws, and a review of those laws.

Registrar of Voters Deanna Spikula conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk. She reviewed slides with the following titles: Washoe County Registrar of Voters Mission Statement; Voter Registration List Maintenance; Highlights of the laws as they apply; Additional Requirements; National Voter Registration Act Safeguards; and Voter Registration List Maintenance (4 slides). She indicated the mission statement of the Registrar of Voters (ROV) directly influenced every action and decision made in the ROV's Office.

Vice Chair Hartung asked about the methods used for removing deceased individuals from voter rolls. Ms. Spikula explained the ROV did several things to update voter rolls. She said the voter information was uploaded to the Secretary of State's (SOS) Office nightly and it was compared to the Social Security Administration's vital statistics. She indicated the ROV monitored obituaries in local newspapers as well as relying on family members to notify them when someone passed away.

Vice Chair Hartung noted a voter who did not collect social security would not have much contact with the Social Security Administration. Ms. Spikula said the SOS provided reports to Mark Wlaschin, Deputy Secretary of Elections for the Nevada Secretary of State, giving him more information.

Mr. Wlaschin explained the SOS identified deceased individuals in various ways, but the primary source of information was the Office of Vital Statistics (OVS). The OVS communicated with morticians, undertakers, and other individuals who dealt directly with the deceased and their families. He acknowledged not everyone paid into Social Security, but the OVS went through a process to verify the accuracy of information about deceased individuals before they provided those reports to the SOS five times a week. The SOS then distributed the information to the clerks and registrars so they could compare them to their voter rolls. He noted the 90-day blackout period for updates did not apply to deceased individuals; they could happen all the way up to election day.

Vice Chair Hartung asked whether the OVS received daily or weekly reports of deceased individuals from medical examiners around the state. Mr. Wlaschin replied the information was provided directly to the OVS and it was the first step in confirming deceased individuals. He noted there were many people who shared first names, last names, or birthdates with others. The OVS worked to validate the information by verifying addresses, Social Security numbers, and other information.

Vice Chair Hartung asked about the process for dealing with individuals who passed away in neighboring states. Mr. Wlaschin replied the OVS had an interstate coordination process, but he did not know those details.

Ms. Spikula noted the United States Post Office could forward election correspondence and confirmation cards. All other election materials, including ballots, were not forwardable and were processed as undeliverable and returned to the ROV. Over 23,000 ballots were returned as undeliverable after the primary election. She said notices were sent out to all voters whose ballots were returned as undeliverable in the primary election. Voters who did not respond were inactivated and, as a result, only just over 12,000 ballots were returned as undeliverable for the general election. She reviewed some of the daily and periodic activities the ROV performed to maintain voter rolls. She said most of those activities had been part of the ongoing department processes and procedures for over a decade. During an election year, she stated, any routine program which would remove or inactivate voters needed to be completed 90 days prior to the election.

Ms. Spikula said the State of Nevada was one of the seven states that formed the Electronic Registration Information Center (ERIC), which had grown to 30 states and the District of Columbia. She mentioned reports from the National Change of Address program would be added to ERIC reports so the information would be received more often than just during election years.

Assistant Registrar of Voters Heather Carmen continued the presentation and reviewed the Voter Registration Application and Voter Registration List Maintenance slides. She said voter registration applications were received by the ROV from various sources, such as automatic voter registration through the Department of Motor Vehicles (DMV), by mail, or as online applications through the SOS. She stated street addresses were verified once the application was entered into the voter registration database. She noted individuals could not use business addresses to register and urged everyone to return voter notification cards if they were sent to the wrong address. Sample ballots were another way voter addresses were verified. Prior to sample ballots being mailed, the entire voter data file was cross-checked with the United States Postal Service, and any changes of address were reported to the ROV. She said voters whose absentee and mail-in ballots were returned undeliverable were inactivated and sent address confirmation cards.

Mr. Wlaschin stated he personally understood the challenges that service members faced. He stressed that he, the SOS, and the other members of the Elections Division took their devotion to the integrity of elections very seriously. He said voter list maintenance was one of the underappreciated cornerstones of the electoral process, and it was strictly guided by federal and state laws. In addition to the legal requirements, everyone involved in the process wanted to perform voter list maintenance because they recognized that everyone benefitted from clean voter rolls. He remarked considerable monetary savings was one benefit of clean voter rolls. As an example, an average of \$1.46 was spent on ballot paper, printing, and postage for each ballot during the 2020 general election. Clean voter rolls prevented wasting money by ensuring ballots were not sent out to people who had moved or passed away. He said the County had approximately 316,000

active registered voters as of April 1, so sending out ballots to all voters would cost \$460,000. He said clean voter rolls also contributed to voter confidence and voter list maintenance was an ongoing daily, even during non-election years.

Mr. Wlaschin said only official election staff members were allowed to work on voter list maintenance because it required close examination of personally identifiable information; volunteers could not have unrestricted access, thus protecting the security of private voter information. He explained ERIC was a non-profit organization with the sole purpose of assisting states' efforts to improve the accuracy of their voter rolls and increase access to voter registration for all eligible citizens. He said ERIC worked by enabling secure coordination between states to identify voter registration discrepancies. A requirement of the program was that states must address the discrepancies identified by ERIC and provide reports explaining those actions.

Mr. Wlaschin asserted the concerns expressed by the public were heard and actions were taken to address those concerns. Some of the actions included re-examining list maintenance processes and procedures to identify areas of improvement, investigating election integrity violation reports which were the primary means for the public to report alleged violations, and conducting a detailed review of election regulations. He noted a review of Title 24 of the Nevada Administrative Code began in January 2021 and would continue through the summer; it would include workshops with the public. The intent was to establish updated regulations through close coordination with clerks, registrars, and the input of the public by November 2021 to provide clarity for election officials and the public during the 2022 election cycle. He stated the SOS had an excellent relationship with the County's elections team and would work with them to ensure the 2022 and 2024 election cycles were secure. He said there were numerous potential changes to the electoral processes which might come from the ongoing legislative session, and the SOS would work closely with the ROV to inform County constituents of any changes enacted through the Legislature.

Ms. Spikula thanked the citizens who offered to help the ROV with voter list maintenance. She stated ROV staff was highly trained, and the processes were already being performed on a daily, weekly, and monthly basis in compliance with the National Voter Registration Act. She said volunteers could help the ROV by becoming poll workers where they would have the opportunity to learn about the election process, equipment, and steps taken to ensure the security of voting in Washoe County. She thanked Mr. Wlaschin for taking the time to speak to the Board and sharing information about the SOS's role in assisting with voter roll maintenance.

Vice Chair Hartung said he logged onto the ROV website during the presentation to check his deceased father's voter registration status. He stated his father was no longer registered to vote even though an obituary was not published and the ROV had not been contacted to cancel his registration. He said the Social Security Administration had been contacted and informed of his father's passing.

Vice Chair Hartung noted he was aware of people who received two ballots and asked how those cases were resolved. Ms. Spikula replied the prior year's primary and general elections had been performed completely by mail due to COVID-19. She said the ROV systems were not developed to handle a completely mail-in election, especially with the addition of same-day registration and the extensions for updating registration information. She explained the system would automatically trigger the issuance of a ballot whenever any information was updated or changed. She noted the first ballot would be suspended when a second ballot was mailed out; there were never two active ballots for any individual.

Vice Chair Hartung asked whether individuals who mailed in two ballots were prosecuted. Ms. Spikula replied duplicate ballots were turned over to the SOS for investigation. Vice Chair Hartung noted he received mail for a person who lived in southern Nevada. The correspondence was part of an effort to file a fraudulent unemployment claim. He asked how the ROV responded to notices of ballots for people who did not live at an address. Ms. Spikula replied there were some automatic processes to handle voter registrations. She indicated a non-forwardable voter notification card was sent out when a voter registration was entered in the ROV system. The card should be returned as undeliverable if the person did not live at the given address. She said the ROV also had a residency discrepancy form on their website for people to report a voter registered to the wrong address. The ROV would then reach out to that voter to get corrected information. A voter's registration would be inactivated if the ROV was unable to get updated information. The voter would still be eligible to vote but would not receive a sample ballot unless they updated their information. A voter would be taken off the voter rolls if they remained inactive for two federal general elections.

Commissioner Jung asked whether there was a seamless interface that would automatically report to the SOS when a death certificate was issued. She felt the process should be seamless, which she thought could be easily accomplished through a logarithm. Ms. Spikula replied the ROV needed to verify any information obtained from an obituary. She said at least two or three points of confirmation needed to be verified before voters could be removed from the rolls. Mr. Wlaschin said there was no seamless mechanism by which a death certificate was populated and forwarded into the system. Part of the reason for that was because some information might not be readily available when an individual passed away. He indicated it could take weeks or months to obtain the information needed to verify an individual's identity. He said the SOS contacted the OVS in November 2020 and requested every digital record they had for the past 13 years, which was as far back as the digital records went. The SOS planned to reconfirm every death over the past 13 years to ensure every deceased individual was inactivated from the voter rolls.

Commissioner Jung acknowledged death certificates were not a great solution because they could take time to obtain. She noted the SOS was elected by citizens to enforce Nevada Revised Statutes (NRS) statewide. The ROV and the Board of County Commissioners followed the direction of the SOS in accordance with the NRS. She suggested citizens work to change NRS laws they did not like by running for office, filing court injunctions, or voting against people who ran for office. She thanked Mr. Wlaschin,

Ms. Spikula, Chair Lucey, Vice Chair Hartung, County Manager Eric Brown, and the County's legal team for providing the information for this agenda item. She encouraged people to speak to their legislators who could change NRS and Governor Steve Sisolak. She said Mr. Brown, Chair Lucey, Vice Chair Hartung, and the other Commissioners had fielded thousands of phone calls on this issue. She respected everyone's efforts in supporting democracy, stating she believed the playing field had to be kept fair.

Commissioner Hill thanked the ROV and SOS staff for the presentation which showed how well they managed things so people were not taken off of voter rolls unnecessarily. She thought the ROV did a great job, noting this presentation was part of Mr. Brown's efforts to inform the citizenry about what each County department did. She said she had discussions with Mr. Brown about providing classes for citizens to explain what County departments did and provide information about volunteer opportunities.

Vice Chair Hartung expressed a dislike of same-day voter registration. He asked how the ROV verified identity, eligibility to vote in Washoe County, and voters' registration statuses in other states. Ms. Spikula replied same-day voter registration required a Nevada driver's license or identification card. If the identification did not have the voter's current residential address, a secondary proof of residency was required. She said poll workers had access to electronic poll books and they would input the voter's information, which would send a query to the voter database. The query would confirm whether the individual was an active voter and would confirm the residential address. She noted voters who wanted to update their information as part of their same-day registration would also need to provide a Nevada driver's license or identification card. The poll worker would enter the new information and the verification process would occur. She said the voter would sign an affirmation after verification to complete the registration process and sign the roster. She mentioned the County used paper rosters instead of electronic ones, providing greater image quality and a better paper trail.

Vice Chair Hartung asked for a response to a public commenter's allegation that non-citizens could get a Nevada driver's license and not be eligible to vote. Ms. Spikula responded people could get a driver's authorization card and work and live in the country indefinitely without becoming a citizen. She said it was each individual's responsibility to ensure they did not sign the affirmation if they were ineligible to vote. She stated there was no centralized database to confirm citizenship. The ROV relied on the voter to provide factual information and not commit a crime by voting if they were ineligible. Falsifying a voter registration application was a crime. A voter registration application could be sent to the District Attorney or the Attorney General for review. She stated falsifying a voter registration could affect a citizenship application. She mentioned that a non-citizen voter registration should not get through the DMV automatically, but it could happen. The voter could then contact the ROV to indicate they had not intended to register and the ROV would act accordingly.

Mr. Wlaschin confirmed there was no current statute to authorize the SOS to request or pursue any sort of citizenship test to screen out automatic voter registrations. He encouraged anyone with knowledge of an elections process abuse to report it to the

SOS using the election integrity violation report to be investigated. He acknowledged it was an ongoing challenge.

Vice Chair Hartung suggested the DMV should potentially include a person's citizenship status on their driver's license. He wondered whether there was a test for citizens to verify information they were unsure of, or something the County could act on to provide a greater feeling of confidence in the voting system.

Chair Lucey agreed there were challenges with same-day registration and the new numerous options for voting. He asked for confirmation that same-day registration was only for in-person voting and voters needed to validate their address with a state identification card. Ms. Spikula said that was correct. Same-day registration required the voter to cast their vote at the time of registration and they were not eligible to receive an absentee ballot.

Chair Lucey knew there had been challenges during the prior cycle because the time between the end of the registration period and when the ballots needed to go out so voters could return their mail-in ballots was very short. He asked whether the only assurance the ROV had for mail-in ballots was the voter's signature at the bottom of the ballot. Ms. Spikula said yes, signature verification was used to verify eligibility for both in-person voting and mail-in ballots. Ms. Carmen mentioned Nevada was a bottom-up state, not a top-down state like most others. As extra security, voters who participated in same-day registration were issued a provisional ballot. Provisional ballots were not cast until those registrations were vetted by cross-checking the voter's eligibility and ensuring they had not already voted somewhere else.

Commissioner Herman mentioned she heard feedback from poll workers that poll location hours during early voting were so long that workers were exhausted by election day. She inquired whether the ROV could shorten those hours or establish shifts. Ms. Spikula said yes, the ROV had been expanding voting hours and opportunities because early voting had become so popular and the population had grown significantly. She noted 14 poll days were required by law but the ROV had some discretion. There were minimum standards in most areas, but Clark and Washoe Counties needed to have longer hours. She said early voting was no different. Hours could be changed, but she wanted to offer as many opportunities as possible for individuals to vote; expanding early voting hours was an excellent option. She acknowledged this was an issue and ROV staff was concerned about the long hours for both workers and volunteers. She said they had offered split shifts during the day and the option for two people to work alternating weeks. She noted having those options created other issues because the ROV had to manage and train twice as many poll workers. She said the volunteers were very dedicated and the County needed poll workers, so the ROV was willing to explore ideas to improve the experience and provide a better working environment.

Commissioner Herman asked about the computer programs used by the ROV during the prior election. Ms. Spikula said there were two critical election systems. The first was the voter registration database called Data Information Management Systems

(DIMS), which was the oldest in the state, having existed since around 1991. She stated DIMS had been updated several times with the largest overhaul taking place in 2012 when online voter registration began. The second was the election equipment which was provided by Dominion Voting Systems. She said new election equipment was purchased throughout the State in 2004 through the Help America Vote Act. The equipment was purchased through Sequoia, which was later bought out by Dominion Voting Systems. The equipment was upgraded in 2017 to the ICX voting tablet currently in use. She mentioned electronic poll books were an internal build used by the ROV.

Chair Lucey thanked Ms. Spikula, Ms. Carmen, and Mr. Wlaschin for the presentation and for providing transparency. He said a safe and public election was everyone's aim.

Vice Chair Hartung asked whether any of the voting machines were connected to the internet so information could be sent into the system, to which Ms. Spikula replied no. The machines, including the tally system, were isolated and not connected to any internet connection. She elaborated voting tablets were standalone units not connected to any internet source or each other.

There was no public comment or action taken on this item.

### **CONSENT AGENDA ITEMS – 7A1 THROUGH 7F2**

- 21-0238**      **7A1** Recommendation to approve a Lease Agreement between Washoe County and The Great Basin Institute to provide in-kind services [in the approximate amount of \$28,400] to the Community Services Department as consideration for lease fees for use of the resident housing at Galena Creek Regional Park and allow for a 36 month term commencing April 13, 2021 through April 12, 2024. Community Services. (Commission District 1.)
- 21-0239**      **7A2** Recommendation to adopt a Resolution of Intent (R21-006) to execute an amended easement agreement and amended easement deed between Washoe County and the Truckee Meadows Water Authority to change an existing access and water facilities easement from ±11,802 square feet to ±20,425 square feet, and to amend the terms of a temporary easement totaling ±23,588 square feet to allow for the construction, installation and maintenance of a temporary below-ground waterline on APN 534-521-01, part of Sugarloaf Peak Open Space [at the additional appraised value of \$1,485.00]; and if adopted, set a public hearing on the matter for April 27, 2021. Community Services. (Commission District 4.)
- 21-0240**      **7A3** Recommendation to approve Resolution R20-087 calling a public hearing (to be set for May 11, 2021) on the amendment of the boundaries of District No. 24 (Groundwater Remediation/Central Truckee Meadows Remediation District) in Washoe County, Nevada; providing for a notice of

hearing and for other matters properly related thereto. Community Services. (All Commission Districts.)

- 21-0241**      **7B** Discussion and possible approval of a settlement of claim number 2021030 involving Washoe County and Nichole Lyons for an amount of [\$29,000] for a bodily injury claim. Comptroller. (All Commission Districts.)
- 21-0242**      **7C1** Recommendation to approve budget amendments totaling an increase of [\$78,787.00] in both revenue and expense to the FY21 Immunizations Supplemental COVID Subaward retroactive to October 1, 2020 through June 30, 2022 and direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.)
- 21-0243**      **7C2** Recommendation to retroactively approve the purchases of beverages in the approximate amount of [\$15,000] for the staff working the COVID-19 Point of Screening and Testing (POST) and the COVID-19 Vaccination Point of Dispensing (POD) and direct the Comptroller to make the net-zero budget adjustments. Health District. (All Commission Districts.)
- 21-0244**      **7C3** Recommendation to approve budget amendments totaling an increase of [\$90,321.00] in both revenue and expense to the FY21 Assistant Secretary for Preparedness and Response (ASPR) Carry Forward Grant Program retroactive to July 1, 2020 through June 30, 2021 and direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.)
- 21-0245**      **7D1** Recommendation to accept a sub-grant award from the State of Nevada, Division of Child and Family Services (DCFS) in the amount of [\$72,963; no county match] in Federal Adoption Incentive funds retroactive from October 1, 2020 through September 30, 2021, to support foster care and adoption recruitment and training efforts; Authorize the Director of Human Services Agency to execute retroactively the sub-grant award and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)
- 21-0246**      **7D2** Recommendation to accept a subgrant from the United Way of Northern Nevada and the Sierra's Emergency Food and Shelter Program Phase 38 in the amount of [\$37,249; no match requirement]; retroactive from January 1, 2020 through August 31, 2021 for emergency shelter assistance; authorize the Director of the Human Services Agency to execute retroactively the subgrant and related documents; and direct the Comptroller's Office to make necessary budget amendments. Human Services Agency. (All Commission Districts.)

- 21-0247**      **7E** Recommendation to approve the reclassification of a Court Clerk I position, pay grade J130, to a Deputy Clerk III position, pay grade J120; and authorize Human Resources to make the necessary changes. [Net fiscal impact is estimated at \$9,678 in savings]. Reno Justice Court. (All Commission Districts.)
- 21-0248**      **7F1** Recommendation to accept a private grant of [\$1,000.00] from Joan Bates Sims Charitable Fund at the Community Foundation of Western Nevada to be used for protective equipment for deputies, and if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.)
- 21-0249**      **7F2** Recommendation to accept the 2021 Opioid Narcotics Treatment Program Amendment #1 supplemental funding [amount not to exceed \$138,044.93, no County match required] as administered through the University Of Nevada, Reno to be used for the creation of an Opioid Treatment Program within the Washoe County Regional Detention Facility, for the retroactive grant period of September 30, 2020 - September 29, 2021, and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)

There was no response to the call for public comment on the Consent Agenda Items listed above.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 7A1 through 7F2 be approved. Any and all Resolutions pertinent to Consent Agenda Items 7A1 through 7F2 are attached hereto and made a part of the minutes thereof.

**BLOCK VOTE – 8, 12, 13, 14, 15, 16, 17**

- 21-0250**      **AGENDA ITEM 8** Recommendation to approve a cash disbursement from the Washoe County Sanitary Sewer Utility Fund 566 (Utility) to the Truckee Meadows Water Authority (TMWA), in the amount of \$150,000, to reimburse TMWA for the Utility's proportional share of the Bedell Flat Artificial Groundwater Recharge and Recovery Investigation study and engineering assessment. Community Services. (Commission District 5.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 8 be approved.

**21-0251**      **AGENDA ITEM 12** Recommend to approve Intrastate Interlocal Contract between the State of Nevada acting by and through the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services and Washoe County through the District Attorney, Child Support Division for the period of July 1, 2021 to June 30, 2025, in the amount of up to \$12,672,336 [\$3,074,902 for FY2022, \$3,136,202 for FY2023, \$3,198,728 for FY2024, and \$3,262,504 for FY2025] for the purpose of providing child support establishment and enforcement services in Washoe County on cases that do not involve state administered public assistance to one of the parents; furthermore request the Chair, Clerk, and District Attorney sign on behalf of the County. District Attorney. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be approved and requested. The Interlocal Contract for same is attached hereto and made a part of the minutes thereof.

**21-0252**      **AGENDA ITEM 13** Recommendation to retroactively approve temporary staffing from Talent Framework in the approximate amount of [\$400,000] to support the COVID-19 response efforts and the COVID-19 vaccination events. Health District. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be approved.

**21-0253**      **AGENDA ITEM 14** Recommendation to accept a Temporary Assistance to Needy Families (TANF) Emergency Assistance Program Subaward from the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services in the amount of [\$1,587,817; no county match] for Washoe County Child Welfare Services retroactive for the period of April 1, 2021 through March 31, 2022; authorize the Director of the Human Services Agency to execute retroactively the subgrant award documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 14 be accepted, authorized, and directed.

**21-0254**      **AGENDA ITEM 15** Recommendation to retroactively accept a grant from Truckee Meadows Water Authority in the amount of [\$200,000, no county match] for a period retroactive from March 10, 2021, until fully expended; approve the use of General Fund Contingency in the amount of [\$250,000] for unbudgeted expenditures for Fiscal Year 2021 and if approved, direct the Comptroller’s Office to make the necessary budget appropriation transfers and budget amendments and authorize Human Resources to create 1.0 FTE Homeless Services Program Specialist position, as evaluated by the approved Washoe County job evaluation process, to oversee the Safe Camp program. Items support the development of a safe camping location to improve water quality along the Truckee River and expand capacity for those experiencing homelessness. Manager’s Office. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 15 be accepted, approved, and directed.

**21-0255**      **AGENDA ITEM 16** Recommendation to accept the Washoe County Sheriff’s Office Public and Visiting Remodel award from the United States Department of Justice through the State of Nevada Department of Public Safety, Office of Criminal Justice Administration [amount not to exceed \$1,568,266.00, no match required] to be used to pay for a remodel of public access area and inmate visiting at the Sheriff’s office expenses for the retroactive grant period of March 1, 2021 - January 19, 2022, and if approved authorize Sheriff Balaam to execute grant award documents; direct Comptroller’s Office to make the necessary budget amendments and appropriation transfers. Sheriff. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 16 be accepted, authorized, and directed.

**21-0256**      **AGENDA ITEM 17** Recommendation to approve FY 2020-2021 sole source purchases of core and edge routers from ConvergeOne; and approve expenditures that will aggregate to exceed [\$100,000] but not exceed [\$366,532.20]. Technology Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be approved.

**21-0257**      **AGENDA ITEM 9** Recommendation to approve Amendment No. 1 to Golf Management License and Services - Wildcreek Golf Course between Washoe County and MAZZ Golf Management to: 1) Amend the term and license fee effective June 23, 2020 through December 31, 2021, retroactive to November 15, 2020, and to amend the payment terms from MAZZ Golf Management to Washoe County from 50% of gross profits earned to 50% of net profits earned; and 2) Amend the services and facilities to be provided by County by ending the provision of one part-time temporary irrigation specialist to assist with irrigation and ground maintenance effective November 15, 2020. Community Services. (Commission District 3.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Vice Chair Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 9 be approved.

**21-0258**      **AGENDA ITEM 10** Recommendation to direct staff, with assistance from the District Attorney's Office, to begin stage two of the unsolicited-proposal policy by completing all necessary documents including leases and a term sheet for the proposal from MAZZ Golf Management for the continuation of golf operations at Wildcreek Golf Course; and if approved, return to a future meeting of the Board of County Commissioners for consideration and possible approval any resultant agreements. Community Services. (Commission District 3.)

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Vice Chair Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be directed.

**21-0259**      **AGENDA ITEM 11** Recommendation to approve the "Golf Management License and Services for Washoe Golf Course" contract between Washoe County and Bell-Men Golf, Inc. for an initial term ending on December 31, 2025, and two 5-year extensions, for operation and maintenance of the Washoe Golf Course. The contract makes changes to the current agreement and, in sum, requires Bell-Men to operate and manage the course including food and beverage concessions; to make semi-annual lump sum payments to the County of \$25,000 (totaling \$50,000 per year); requires Bell-Men to collect certain capital improvement project ("CIP") fees on behalf of the County; changes the funding for the capital fund from \$2 per round of golf to four lump sum payments in the amount of \$25,000 each to be deposited made quarterly by Bell-Men which payments will be used for major capital improvements, equipment, refurbishments and enhancements for the Golf Course; to prepare a 5-year capital improvement program and budget to be reviewed and approved by the County annually; increases Bell-Men's maintenance and repair responsibilities; allows the parties to negotiate

changes to the agreement at the beginning of the 4th year of the initial term and the 4th year of any extended terms to address significant changes to the economy, water supply, contractor performance or other related circumstances; and other terms as described therein. Community Services. (Commission District 1.)

Commissioner Hill thanked the Bell-Men group for working with the County to find some mutually agreeable contract changes. She looked forward to working with them to enhance the Washoe Golf Course and commended Vice Chair Hartung for helping with the contract negotiations.

There was no response to the call for public comment.

On motion by Commissioner Hill, seconded by Commissioner Jung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be approved.

**21-0260**      **AGENDA ITEM 18** Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County, Truckee Meadows Fire Protection District, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County. Manager's Office. (All Commission Districts.)

County Manager Eric Brown noted the Legislative report had been updated and it included a cover page that summarized recent activity and important dates. The second page of the report listed the bills of interest for the County. He said the first bill of interest was Assembly Bill (AB) 90 which originally required local governments to pay for projects of local significance. AB 90 had been amended to create an interim study to look at large projects that received tax abatements, and the impacts of those projects on neighboring counties. He indicated AB 90 resulted from a blockchain legislative bill which might have activity in one county yet affect other counties; this bill was a potential solution to the issue. He said AB 397 was a bill repealing the requirement for the County Clerk to stay open until midnight, and it passed out of the committee the prior week.

Mr. Brown noted AB 422, which would create a centralized voter registration platform, passed out of committee the prior Thursday. He said AB 422 would help the County with same-day voter registration and other election bills that passed during the previous session. He mentioned Senate Bill (SB) 263 addressed a voter registration issue that required an old registration be cancelled before a new one could be created. SB 263 would remove the requirement to cancel the old registration and it allowed for minor changes to avoid multiple mail ballots. He said SB 346 was a digital goods bill that staff recommended supporting. The bill would create parity in the provision of multiple-channel video services; it would basically create a tax on direct broadcast satellite providers with the revenues going to the State. He indicated the report after page 2 was basically the same as the prior week, although more bills might have been added because staff continued to

watch them. He understood the deadline for bills to be approved and passed out of committee had been reached, so things would solidify soon.

Chair Lucey thanked Mr. Brown for the legislative update and the entire legislative team for their work. He mentioned Commissioner Hill had been very active by adding a large amount of information and strong participation on behalf of the Board. He pointed out one of the biggest challenges was waiting on the Legislative Counsel Bureau (LCB) after bills passed out of committee. The LCB had a number of bills and amendments which caused a waiting period before they could go to the floor or to the second committee. He noted AB 90 was Assembly Majority Leader Teresa Benitez-Thompson's bill, and he thanked the Assemblywoman for working with the County on that bill.

With regard to AB 90, Vice Chair Hartung mentioned his work on the Regional Planning Commission and observed the region was not truly regional. He said projects of regional significance often occurred outside the County and there was no way to perform a conformance review. He looked forward to this bill because large projects often affected neighboring counties, and it was time to consider those projects regionally.

County Clerk Janis Galassini clarified AB 397 would not reduce the Clerk's hours; it would take away the section of law requiring the County to allow chapels the ability to issue marriage licenses should the Clerk's Office not be open.

There was no response to the call for public comment.

**21-0261**      **AGENDA ITEM 19** Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting a Development Agreement between Washoe County and Moonlight Hills Estates LLC, regarding tentative subdivision map case number WTM16-002 (Golden Mesa North), a subdivision of two parcels totaling 119.76 acres into a 115 lot subdivision which was approved on March 7, 2017. This agreement extends the deadline for filing the first in a series of final subdivision maps from March 7, 2021 to March 7, 2023. The subject site is located north of Golden Valley Road and east of Estates Drive. The parcels are located within the North Valleys Area Plan, the North Valleys Citizen Advisory Board and Washoe County Commission District No.5 (APNs: 552-092-22 & 552-050-01). If approved, schedule a public hearing for second reading and possible adoption of the ordinance for May 11, 2021. Community Services. (Commission District 5.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said ordinance. There being no response, the hearing was closed.

Janis Galassini, County Clerk, read the title for Bill No. 1856.

Vice Chair Hartung stated this item was simply a map extension. He imagined they had issues getting construction workers and materials.

Bill No. 1856 was introduced by Commissioner Hartung, and legal notice for final action of adoption was directed.

**21-0262**      **AGENDA ITEM 20**    Public Hearing: Master Plan Amendment Case Number WMPA21-0001 (Woodland Village) to adopt an amendment to the Cold Springs Area Plan, a component of the Washoe County Master Plan, to approve the master plan designation from Rural (R) to Suburban Residential (SR) on ±6 acres of an 18.5 acre parcel (APN: 556-290-35) and Suburban Residential (SR) to Rural Residential (RR) on 2 parcels (APN:087-520-01 & 02) totaling ±10.13 acres for owners Woodland Village North, LLC. If adopted, the master plan amendment will take effect after a determination of conformance with the Truckee Meadows Regional Plan by the Truckee Meadows Regional Planning Commission.

AND

Regulatory Zone Amendment Case Number WRZA21-0001 (Woodland Village) to adopt, subject to final approval of the associated master plan amendment and a favorable conformance review by the Truckee Meadows Regional Planning Commission, an amendment to the Cold Springs Regulatory Zone Map, a component of the Cold Springs Area Plan, to approve a regulatory zone amendment from the General Rural (GR) regulatory zone to the MDS regulatory zone for ±6 acres of an ±18.5 acre parcel (APN: 556-290-35); to approve a regulatory zone amendment from the Medium Density Suburban (MDS) regulatory zone to the High Density Rural (HDR) regulatory zone for 2 parcels (APN:087-520-01 & 02) totaling ±10.13 acres; and to re-establish MDS density on ±3 acres of a ±171 acre parcel (APN:556-290-24) for owners Woodland Village North, LLC.

AND

If approved, authorize the Chair to sign the resolutions to that effect. Community Services. (Commission District 5.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said ordinance.

Mr. Kenji Otto noted he owned the largest parcel abutting one of the subject parcels. He encouraged the Board to approve this item because he thought it would be beneficial for the area.

Mr. Frank Schenk displayed a vicinity map and identified his home. He recounted portions of a conversation he had with Peter Lissner regarding this project. He asked whether it would be possible to put an easement to accommodate all-terrain vehicles because people in that area were accustomed to using the open space. He requested an easement for fire protection service. He expressed concern about the increased traffic in the neighborhood and suggested roundabouts to help alleviate traffic.

Chair Lucey asked for comments from the applicant Mike Railey. Mr. Railey replied the request would simply shift some zoning and density from the existing neighborhood in Cold Springs into the final phases of Woodland Village. He noted there were no existing homeowners adjoining where the density would go; it was in the area planned for development. This request was basically cleanup since Woodland Village had evolved over the last 20 years.

On motion by Vice Chair Hartung, seconded by Commissioner Jung, which motion duly carried on a 5-0 vote, it was ordered that Master Plan Amendment Case Number WMPA21-0001 be adopted as listed on pages 4 through 6 of the staff report with the Board being able to make the required findings.

Planner Julee Olander noted this item also contained a Regulatory Zone Amendment.

On motion by Vice Chair Hartung, seconded by Commissioner Jung, which motion duly carried on a 5-0 vote, it was ordered that Regulatory Zone Amendment Case Number WRZA21-0001 be adopted.

**21-0263      AGENDA ITEM 21 Public Comment.**

Mr. Kenji Otto mentioned a Sheriff's Office notice about citing illegal shooters, which he thought needed to be communicated to the public. He thanked the Board for their help with the road studies being performed on Crystal Canyon Boulevard. He suggested removing the metal detector outside of Chambers. He expressed concern about issues with Commissioner Herman's County email and requested she be put back on the Truckee Meadows Water Authority Board and the Western Region Water Commission. He approved of the presentation on voting.

**21-0264      AGENDA ITEM 22 Announcements/Reports.**

There were no announcements or reports.

\* \* \* \* \*

**1:53 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

---

**BOB LUCEY**, Chair  
Washoe County Commission

ATTEST:

---

**JANIS GALASSINI**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Carolina Stickley, Deputy County Clerk*