

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

JANUARY 12, 2021

PRESENT:

**Bob Lucey, Chair**

**Alexis Hill, Commissioner**

**Kitty Jung, Commissioner (via telephone)\***

**Vaughn Hartung, Commissioner**

**Jeanne Herman, Commissioner**

**Janis Galassini, County Clerk**

**Eric Brown, County Manager**

**David Watts-Vial, Assistant District Attorney (via Zoom)**

The Washoe County Board of Commissioners convened at 10:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Chair Lucey announced the meeting was available via Zoom and the Chambers were open for the general public. He asserted social distancing and masks were required for participation in Chambers; individuals who elected not to follow guidelines would be asked to leave.

**21-0010      AGENDA ITEM 3 Public Comment.**

**\*10:03 a.m.      Commissioner Jung arrived.**

County Clerk Jan Galassini stated an email from Ms. Elise Weatherly was received and would be placed on the record.

Via Zoom, Ms. Annemarie Grant indicated her brother, Thomas Purdy, was brought to the Washoe County Jail where he begged for his life and pleaded for medical attention. She noted the Commissioners had a duty according to Nevada Revised Statute 211.020 to be responsible for building and repairing the jail location, and they needed to inquire about the security of the jail and the condition of prisoners quarterly. She played audio of her brother pleading for help.

Via Zoom, Mr. Daniel Purdy, brother of Thomas Purdy, brought up the previous meeting where small business owners spoke about their businesses being destroyed. He heard Commissioners admit they had small businesses also, but he asserted they also received paychecks. He opined the District Attorney was working with law

enforcement to accept political donations from police agencies. He hoped the Board would do the right thing for the community.

**21-0011**      **AGENDA ITEM 4** Election of Chair of the Washoe County Board of Commissioners.

Chair Lucey indicated a Chair and Vice Chair were elected every year to serve and run the Board of County Commissioners. He opened the floor for discussion and options for nominations.

There was no response to the call for public comment.

On motion by Commissioner Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Chair Lucey be re-elected as the Chair of the Board of County Commissioners.

**21-0012**      **AGENDA ITEM 5** Election of Vice-Chair of the Washoe County Board of Commissioners.

Chair Lucey opened the discussion for possible motions.

On the call for public comment, Ms. Annemarie Grant, via Zoom, wanted to see other faces take a leadership role. She noted Commissioner Herman had not led the Board.

On motion by Commissioner Hill, seconded by Chair Lucey, which motion duly carried on a 5-0 vote, it was ordered that Commissioner Hartung be elected as the Vice Chair of the Board of County Commissioners.

**21-0013**      **AGENDA ITEM 6** Fix the term of office of the Chair and Vice-Chair of the Board.

Chair Lucey indicated the Chair and Vice Chair appointments were generally fixed at one-year terms, but that was at the discretion of the Board.

There was no public comment on this item.

On motion by Chair Lucey, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that the terms for the Chair and the Vice Chair of the Board remain one-year terms.

**21-0014**      **AGENDA ITEM 7** Commissioners’/County Manager’s announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas.

Chair Lucey announced it was County Manager Eric Brown’s birthday and thanked him for spending his day with the Board.

Mr. Brown said the Health District announced they received 8,000 doses of the COVID-19 (C19) vaccine, and 92 percent of the doses had been administered. He indicated the rate of use was high compared to other parts of the country. He noted some operational challenges occurred with the allocation of doses around the country and in Nevada. The Health District was unaware of how many doses would arrive until two to three days prior to delivery. He mentioned 3,000 doses would be received this week but only 1,800 were received the previous week. He understood the public’s frustration with the lack of information about vaccinations and he asked for patience. He indicated this was not a reflection of the Health District but a function of the supply chain being managed on a national basis. As the administration moved forward with the plans for 100 million doses in 100 days, he hoped distribution locations could be broadened to administer more vaccines. The public could go to [www.covid19washoe.com](http://www.covid19washoe.com) for more vaccine information and updates about when the vaccine would be available. He recommended that individuals sign up for email updates, which were planned for twice a week. He mentioned Governor Steve Sisolak held a press conference the previous evening announcing an update to the State’s vaccination plan; people 70 years and older would be eligible for vaccinations, which was different than information previously published. He indicated State changes to vaccine priorities would also be listed on the website.

Vice Chair Hartung stated he and Chair Lucey had been working on the occupancy levels established by the State and the Governor, which were currently set at 25 percent based on fire standards. They were investigating that because fire standards were designed to evacuate a building in an emergency and had nothing to do with spacing. He said they were designing a space plan for restaurants and other businesses which demonstrated social distancing of six feet but would not be reliant on occupancy restrictions designed for fire codes. He asserted the plan would be submitted to the Governor’s Task Force for review once the calculations were defined. He brought up the current restrictions, which consisted of four adults per table, but they could be from four separate households; however, a family with three children would exceed the limit at a table and could therefore not go to a restaurant. He opined that was arbitrary and implied the risk of C19 spread was higher with people from separate households than a group from the same household. Chair Lucey indicated that topic would be placed on a future agenda.

Commissioner Herman wanted the Board to work together to establish recommendations to be submitted to the Governor’s Task Force. She spoke about letters she had recently received from constituents who needed help because they were losing their homes, jobs, and businesses. She opined recommendations should include all issues that required assistance from the Task Force, and it needed to be done soon.

Commissioner Hill announced the Martin Luther King Jr. (MLK) holiday was on Monday and it was a great opportunity for community members to get involved with humanitarian causes pushing social justice issues forward. She stated the 35th Annual MLK Interfaith Memorial Service would be held on January 7 at 5:00 p.m.

Commissioner Hill thought a response was needed for the citizens asking for a public meeting. She noted it was being worked on internally as it was important to the community.

Commissioner Jung thanked Chair Lucey, Vice Chair Hartung, and Manager Brown for working to find resolutions to local issues. She indicated they had her full support and urged them to utilize her where needed.

Commissioner Jung noted she attended the Senior Services Advisory Board (SSAB) meeting and encouraged the Commissioners to watch the recorded Zoom video of the meeting. She stated that Board was effective at implementing many alternatives to what they normally would be doing without C19. She was proud of that Board for creating a friendly visitor call program where seniors called other seniors to be a friend, a confidant, or provide resources. She stated the program was 100 percent successful and they had 16 volunteers making calls; more opportunities were available for people to sign up to make calls. She asserted the number one fear of the senior population was not to die, but to be institutionalized. The SSAB was effectively helping seniors by providing an ear to listen, and anyone interested in being a weekly caller was encouraged to reach out to the SSAB. She stated the SSAB had not stopped helping seniors during the social isolation and quarantine but were helping significantly. She credited the leadership of the Human Services Agency (HSA), who empowered callers with data to help make this program a reality. She was proud of the work the SSAB was doing for the senior population.

Vice Chair Hartung asked about a failure in the 911 system that happened weeks prior, noting the Board had not received information about the cause of the failure. He thought it was important to understand how and why the system went down.

Vice Chair Hartung brought up that the Airport Authority had not presented an update in quite some time and wondered if that could be placed on a future agenda. He expressed the importance of knowing what was happening with the airport. Chair Lucey indicated the Airport Authority had a new Chief Executive Officer, and the Chair would work to get a presentation on a future agenda. Vice Chair Hartung mentioned he wanted periodic updates from them. Chair Lucey mentioned Mr. Nat Carasali and Ms. Lisa Gianoli were representatives on the Board and could provide an update.

Commissioner Herman wondered whether presenters could provide a live update or if presentations were restricted only to Zoom. Chair Lucey stated it was the presenter's decision whether to appear in person or on Zoom. Commissioner Herman stated Ms. Lisa Ross from the Bureau of Land Management was scheduled to present an update just before C19 started about their cooperation with the Forest Service, the Sheriff's Office, and the Health District. She stated it was important information due to significant homeless

issues and people living on other people's property. She said the new Commander from the Sierra Army Depot in Herlong was also scheduled to provide an update. She wanted them both on a future agenda to present in person. Chair Lucey stated he would reach out to them and get them scheduled.

Chair Lucey announced it was National Slavery and Human Trafficking Prevention and Awareness Month. He remarked Washoe County had experienced activity and added Interstate-80 was the largest human trafficking corridor in the country. He noted his support of the awareness and the important role the County played in prevention.

Chair Lucey pointed out this Commission and County supported the HSA team by getting Our Place online this year. HSA Director Amber Howell and her staff found grant money directly through the Governor's Office and the State to help facilitate the rehabilitation of an additional home at Our Place; Building 8B was operational and provided for 10 more families who would no longer have to suffer through the winter cold. He thanked HSA and Community Services Department (CSD) staff who were responsible for the getting the new facility opened so quickly. He hoped it would not be long before the Commissioners could tour the new building and experience the hard work put into it.

Chair Lucey wanted an update from CSD and Assistant County Manager Dave Solaro about wild horses in the Hidden Valley area. He said the horses had been destructive and challenging to deal with, and rules and regulations were in place against feeding the horses within Hidden Valley. He wanted the community to be educated about the regulations.

Chair Lucey asserted every Commissioner had received phone calls about the distribution of vaccines. He indicated the community had concerns that not all doses of the vaccine were being administered. He said the County was currently vaccinating the tier 2 population, but he wanted more information available to the public.

Chair Lucey mentioned libraries reopened on January 11 for in-person pickup and delivery services. He asserted libraries were not just places for people to get books but were more like community centers to many people. He wanted a presentation from Library Director Jeffrey Scott about plans to reopen the libraries to the public. He stated the decision to reopen would come from the Library Board, which was separate from the Board of County Commissioners.

Chair Lucey stated he was personally writing a letter to the Governor, not one representing Washoe County, regarding conversations with constituents that needed to be shared. He noted a discussion could take place with all Commissioners at a future meeting to determine what should be included in a letter from the Board of County Commissioners. His personal letter would go in the mail soon.

**21-0015**      **AGENDA ITEM 8** Appearance by Amy Cummings, Deputy Executive Director/Director of Planning for the Regional Transportation Commission of Washoe County, to provide a report and update to the Washoe County Commission on the 2050 Regional Transportation Plan (RTP) and allow for discussion and possible recommendations to the plan by Commission members. Manager’s Office. (All Commission Districts.)

Director of Planning for the Regional Transportation Commission (RTC) Amy Cummings thanked the Board for the opportunity to provide an update. She conducted a PowerPoint presentation and reviewed slides with the following titles: 2050 Regional Transportation Plan; Guiding Principles; Community-Based Planning; Improving Safety; Integrating Land Use & Economic Prosperity; Promoting Healthy Communities & Sustainability; Other RTP Goals; Roadway Project Preliminary Analysis; Project Evaluation Criteria (2 slides); Multimodal Projects; Preliminary Project Evaluation for Discussion; Freeway Projects under Consideration; New Road Construction Projects Under Consideration; Priorities for the Transit System; FlexRIDE Expansions; RAPID Long Term Vision; Next Steps; and Thank You.

Ms. Cummings explained the 2050 Regional Transportation Plan was an extremely important strategic document for the community. She mentioned an online survey was available at [www.rtcwashoe.com](http://www.rtcwashoe.com) until January 14. They hoped a draft of the Regional Plan document would be completed in February for public comment and opportunities for feedback.

Chair Lucey thanked Ms. Cummings for the presentation and said it was always great to hear what the RTC was doing in the community.

Commissioner Jung mentioned a trip she took to the south valleys, saying she was extremely impressed with the Veterans Parkway Connector and how it preserved the nature and beauty of the area. She credited the RTC Board listening to the public for the success of the project. She said the project turned out better than people anticipated, even though it created significant controversy. She thanked Vice Chair Hartung and Chair Lucey for addressing the importance of the O’Brien Pass until the connector was built through Sun Valley, and noted it was consistently used as a shortcut from Spanish Springs to US-395.

Vice Chair Hartung asserted the plan was a living document and not cast in stone. He asked Ms. Cummings to speak briefly about the document’s consideration of the changing dynamics in the region. Ms. Cummings admitted that was an important point. The plan was updated every four years as required by the United States Department of Transportation to ensure the current needs of the community were being met. She noted the plan would be updated again in two years. She remarked the plan should be familiar to most people, but additions and modifications continued to be made as needed.

Vice Chair Hartung expressed concern about the connector between US-395 and Pyramid Highway. He opined it was a huge expense that could be spent upgrading

Pyramid Highway and updating side roads. Eagle Canyon Drive was in desperate need of widening all the way to the top of the valley. He wanted the complete streets program updated to allow municipalities to work on improvements in specific neighborhoods. He asserted residents in those neighborhoods paid gas tax and were concerned about speeding and other dangerous issues. He hoped for a more robust safety program to be encompassed under the complete streets program. He thanked Ms. Cummings for the much-needed upgrade on the south end of Pyramid Highway to Golden Valley. He thought that project would dramatically decrease traffic flows on Disc Drive and Los Altos Parkway.

Chair Lucey thanked Ms. Cummings for the hard work she put into the Regional Transit Plan and agreed with Vice Chair Hartung that it was a living document that changed as the community grew. He wondered about the traffic in the north valleys and thought it was a priority to focus on how to safely connect the communities. He commented it was challenging to work with the Nevada Department of Transportation (NDOT) to address connecting the north valleys to I-580 and how the interchange would work. One of the focuses for the County was the Spaghetti Bowl and I-580 project improvements. He wanted to continue work between Washoe County, RTC, and NDOT to address issues on Mt. Rose Highway as lake traffic grew. He stated new housing communities in south Reno and access to new roads would also need to be addressed. He noted Ms. Cummings and RTC Executive Director Bill Thomas were addressing those concerns with NDOT. He thanked Ms. Cummings for all her efforts and expressed appreciation for the presentation.

There was no public comment or action taken on this item.

**21-0016**      **AGENDA ITEM 9** Appearance by Dee Schafer-Whitten, Co-Founder Soulful Seeds, to provide a presentation on Soulful Seeds - Our Place Community Garden update.

Soulful Seeds Co-Founder Dee Schafer-Whitten noted she and her husband Earstin Whitten were the founders of Soulful Seeds, and it was her husband's vision to teach those less fortunate how to become self-sufficient. She conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk, and reviewed slides with the following titles: One Man's Vision; For the Purpose of this Presentation; Stay Focused – Getting Things Done (2 slides); Pillar 2; Project Cost Overview; Key Players/Supporters; Project Costs Projected Costs (2 slides); Staffing; Total; What's Next; When Our Community Comes Together Nothing Can Stop Us (2 slides); Grateful For Our Horseshoe Club Members and Individual Donors; We've come full circle; and Thank you.

Chair Lucey thanked Ms. Schafer-Whitten for the presentation and Soulful Seeds' thoughtful work in the community. He thought their dedication to this community was tremendous. He expressed excitement about the potential of the community garden at Our Place and how it would benefit so many people. He said things were coming together.

Commissioner Hill was impressed with the work Ms. Schafer-Whitten and Mr. Whitten had done with Our Place and that they were doing it because they believed in

the mission. She said she could not believe Ms. Schafer-Whitten was not coming the Board of County Commissioners asking for \$500,000. She said the work they were doing was very admirable, and she committed to sign up for the Horseshoe Club. She thought more of the community should get involved with this project, expressing how rewarding it was to plant a garden and have fresh food. She thanked them for being part of the holistic approach and supporting the community.

Vice Chair Hartung thanked Ms. Schafer-Whitten for the presentation and expressed appreciation for the hard work she and Mr. Whitten put into this project. He remarked it was truly an amazing project. He praised the Truckee Meadows Water Authority for the hard work of their staff and for being a great partner in the community. He looked forward to seeing fresh vegetables from the garden during harvest time and expressed interest in taking a tour of the project. He commented it was an important and wonderful program. Ms. Schafer-Whitten said she would plan a groundbreaking ceremony with the Commissioners when the time was right.

Commissioner Jung expressed appreciation for this project and the importance of their partnership with Our Place. She asserted they had her support and to let her know if there was anything she could do to help. Ms. Schafer-Whitten thanked Commissioner Jung and said she would let her know.

Vice Chair Hartung thanked Ms. Schafer-Whitten for the acknowledgement of Assistant County Manager Kate Thomas, Human Services Agency (HSA) Director Amber Howell, and HSA Coordinator Kim Schweickert for the significant roles they played in this project. He was impressed by how quickly the project came to life.

Chair Lucey congratulated Ms. Schafer-Whitten and thanked Soulful Seeds for doing such an important job in the community.

County Clerk Jan Galassini indicated three emails expressing support were received from Mr. Jerald Espinosa, Ms. Marilyn Class, and Ms. Wendy Wigglesworth; they would be placed on the record.

There was no action taken on this item.

**21-0017**      **AGENDA ITEM 10** Recommendation to acknowledge receipt of the Washoe County Comprehensive Annual Financial Report (CAFR), auditor's report, and report on internal control for the fiscal year ended June 30, 2020 as presented; approve the re-appropriation of [\$24,935,323] for the fiscal year 2021 budget, consisting of [\$5,010,275] for purchase order encumbrances committed in fiscal year 2020 and [\$19,925,048] for spending of restricted contributions and fees; and, authorize the Comptroller to proceed with distribution of the CAFR for public record, as required by law. Comptroller. (All Commission Districts.)

Comptroller Cathy Hill thanked Eide Bailly Senior Audit Associate Kurt Schlicker and Engagement Partner Tamara Miramontes for the audit performed on the last fiscal year. She commended Accounting Managers Bob Andrews and Russ Morgan along with the accounting team for their participation in the preparation of the CAFR.

Ms. Hill stated the County's accounting was complex, more so than other agencies. The CAFR accounted for 9 funds requiring property tax revenues, 22 governmental fund types, and multiple proprietary funds. She stated the focus was on the General Fund as it was the main fund for the County. Total tax revenues came in 1.02 percent higher than anticipated, total revenue for the General Fund was higher than budgeted by .845 percent, and total general fund expenditures were lower than budgeted by approximately 4 percent. She asserted measures taken by the County at the onset of the pandemic included the creation of a financial review committee and the act of limiting the reappropriation of funds for purchase orders continuing into Fiscal Year 2021. She stated the proactive steps resulted in an increase in the unassigned general fund balance of \$1.6 million, or 2.49 percent, and the restricted fund balance increased by approximately \$23 million. The total net position of the County for governmental activities decreased by \$10.6 million, which was driven by the COVID-19 pandemic and the proposed Incline Village property settlement. She said the unrestricted net position resulted in a negative \$581 million balance, which was directly associated with the County's long-term liabilities such as the Public Employees' Retirement System. She commented the notes and required supplemental information included as part of the CAFR were a good resource that offered explanations about the County's activity the previous fiscal year.

Ms. Miramontes stated Eide Bailly issued three reports for the June 30, 2020 audit. The first report reviewed the basic financial statements as well as expenditures of federal awards, and in it they issued an unmodified opinion that the financial statements were materially correct as presented and users could rely on them. She indicated the second report was in accordance with government auditing standards, also known as the Yellow Book. She noted this report discussed internal controls as well as material compliance with laws and regulations. Anything they determined to be an internal control over financial reporting that was either a significant deficiency or a material weakness that worried the Commission would be pointed out in that report. She noted one item was identified as an internal control deficiency in that report. She stated they did not identify any matters as materially noncompliant with any laws or regulations. The third report was issued in accordance with uniform guidance, and that report specifically discussed federal money

and major programs. They determined the major programs they would be reviewing, provided opinion on compliance for those specific programs, and discussed internal control over the compliance with those programs. They issued an unmodified opinion for all programs except for the Crime Victim Assistance Program, for which they issued a qualifying opinion. She stated nine findings identified were internal controlled deficiencies; six were identified as material weaknesses in internal control and three were significant deficiencies in internal control. She commented details of the findings could be discussed if the Board wished, but she said they would meet with the Audit Committee soon to discuss them.

Vice Chair Hartung wondered whether the outcome of the accounting would change due to the material weaknesses found. Ms. Miramontes replied some resulted in audit adjustments, which were made to ensure the financials were correct.

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be acknowledged, approved, and authorized.

#### **CONSENT AGENDA ITEMS – 11A THROUGH 11I**

- 21-0018**      **11A** Approval of minutes for the Board of County Commissioners' regular meeting of December 8. Clerk. (All Commission Districts.)
- 21-0019**      **11B** Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018, 2018/2019, 2019/2020 and 2020/2021 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$61,954.67]. Assessor. (Commission Districts 1, 2, 4, 5.)
- 21-0020**      **11C** Recommendation to approve a Cancellation Agreement and associated Water Rights Deed to terminate a Water Sale Agreement between Washoe County and Penegor's JJ Trust Dated April 24, 2017, Michael Johnson and John Hartigan, successor Co-Trustees, said trust being the successor in interest to Wade M. Penegor, deceased, and re-convey 0.56 acre-feet of water rights from Washoe County to Michael Johnson and John Hartigan, Co-Trustees of The Penegor's JJ Trust Dated April 24, 2017, said Trust being the successor in interest to Wade M. Penegor, Deceased. Community Services. (Commission District 2.)
- 21-0021**      **11D** Recommendation to accept a Justice Assistance Grant (JAG) to the District Attorney's Office in the amount of [\$50,000; no match required], from the U.S. Department of Justice, Office of Criminal Justice Assistance

via the State of Nevada, Department of Public Safety, Office of Criminal Justice Assistance and direct Human Resources to create two intermittent hourly Investigative Assistant positions, as approved by the Job Evaluation Committee, to coordinate victim services retroactively from January 1, 2021 through December 31, 2021, and direct the Comptroller to make the necessary budget amendments and retroactively authorize the District Attorney or his designees to sign the grant agreement. District Attorney. (All Commission Districts.)

- 21-0022**      **11E1** Recommendation to reappoint one attorney member and one non-attorney member to the Law Library Board of Trustees. It is recommended that Michael Kattelman serve as an attorney member for a two-year term expiring on January 31, 2023, and Kathi Lutsch serve as a non-attorney member for a two-year term expiring January 31, 2023. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees. District Court. (All Commission Districts.)
- 21-0023**      **11E2** Recommendation that the Board of County Commissioners review and acknowledge receipt of the Washoe County Law Library Annual Report 2020. District Court. (All Commission Districts.)
- 21-0024**      **11F1** Recommendation to approve the reclassification of Juvenile Services Probation Officer II positions to Juvenile Services Probation Officer III positions to allow for the inclusion of the Juvenile Services Probation Officer III into the flexibly staffed series as reviewed and approved by the Job Evaluation Committee, and authorize Human Resources to make the necessary changes. [Net annual savings is estimated at \$30,585] Human Resources. (All Commission Districts.)
- 21-0025**      **11F2** Recommendation to approve reclassification requests of a vacant Department Systems Specialist, pay grade KL, to Program Assistant, pay grade K (Sheriff's Office), and a vacant Administrative Assistant II, pay grade L, to an Administrative Assistant I, pay grade K (Juvenile Services), as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net annual savings is estimated at \$13,212] Human Resources. (All Commission Districts.)
- 21-0026**      **11F3** Recommendation to approve the creation of a pooled position for intermittent hourly Investigative Assistants within the District Attorney's Office, as evaluated by the Job Evaluation Committee (JEC), funded by existing departmental budget, in the approximate annual amount of \$112,000; and authorize Human Resources to create the pooled intermittent hourly Investigative Assistant position. District Attorney. (All Commission Districts.)

- 21-0027**      **11G1** Confirm appointment of Behzad Zamanian as Chief Information Officer, Technology Services, effective February 1, 2021 and set starting annual salary at \$160,014.40. Manager's Office. (All Commission Districts.)
- 21-0028**      **11G2** Recommendation to appoint Dennis George as a regular member to serve on the Washoe County Board of Equalization with a term to expire June 30, 2024. Manager's Office. (All Commission Districts.)
- 21-0029**      **11H1** Recommendation to approve a pass through grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2020 Paul Coverdell Forensic Science Improvement (FSI), Project No. 20-FSI-04 for [\$77,353.00, no County match requirement] to provide for continued education, training for staff members, associated travel and Opioid analysis supplies in the Forensic Science Division for the retroactive grant period of January 1, 2021 through December 31, 2021 and if approved, authorize Sheriff Balaam to execute grant award documents and direct Comptroller's Office to make necessary budget amendments. Sheriff. (All Commission Districts.)
- 21-0030**      **11H2** Recommendation to approve the 2020 Justice Assistance Grant (JAG) Program Award (2020-DJ-BX-0494), Office of Justice Programs, Bureau of Justice Assistance through the City of Reno, Reno Police Department [\$64,502.40, no County match required] for purchase of Law Enforcement equipment, Law Enforcement related training and travel inclusive of non-county personnel training and travel for the retroactive grant term of October 1, 2019 - September 30, 2023 and if approved, authorize the Sheriff Darin Balaam to sign all award documents and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)
- 21-0031**      **11I** Recommendation to approve the acceptance of the subgrant award from the Office of the Secretary of State in the amount of [\$2,995.00] for the purpose of reimbursing Washoe County for the cost of additional equipment needed for the Washoe County Registrar of Voters to participate in a risk-limiting audit (RLA) pilot program as mandated in Senate Bill 123 (SB 123) in the 2019 Legislative Session (NRS 293.394). No match required. The subaward period is retroactive 8/15/2020 through 12/31/2020. If approved, direct the Comptroller's Office to make the necessary budget amendments. Registrar of Voters. (All Commission Districts.)

Commissioner Hill noted she had questions about Consent Agenda Item 11H2, but it did not need to be pulled from the Consent Agenda. She stated she spoke to Sheriff Darin Balaam about this item the previous day and he indicated this grant was for Special Weapons and Tactics (SWAT). She wondered whether that was correct. Via the Zoom app, Undersheriff Wayne Yarbrough replied the grant was not uniquely for SWAT.

The City of Reno applied for this grant for the region, and it was divided 2/5ths to the Reno Police Department, 2/5ths to the Washoe County Sheriff's Office, and 1/5th to the Sparks Police Department. He explained it was for training, travel, and equipment, and it varied upon the current need. He said the most recent purchase from this grant was for SWAT items such as riot shields and other related equipment to address shortfalls when they encountered civil unrest in downtown Reno. The grant funds had also been used, for example, to send any detectives involved with children to train on how to interact with them in specific cases such as sexual abuse cases. The funds could be used for training and equipment needs, and he noted they had approximately \$147,000 dedicated to training, which equated to less than \$200 per officer. He stated the required training exhausted that budget, and other funds had to be used to cover it.

Commissioner Hill requested more detail in future staff reports, but thanked Undersheriff Yarbrough for the information.

There was no public comment on the Consent Agenda Items listed above.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 11A through 11I be approved.

#### **BLOCK VOTE – 12, 14, 15, 16, 17, 18, 19, and 20**

**21-0032** **AGENDA ITEM 12** Recommendation to: 1) accept a Nevada Division of Forestry subgrant award using FY18 Landscape Scale Restoration funds for the “Washoe County Parks and Open Space Weed Management and Revegetation” project [in the amount of \$100,000 with a Washoe County cash/in-kind match in the amount of \$100,000]; and 2) approve the Notice of Subgrant Award with a grant period from the date of full execution through June 30, 2023; and 3) authorize the Assistant County Manager [Dave Solaro] to sign the Notice of Subgrant Award and any subsequent documents related to the grant on behalf of the County; and 4) direct the Comptroller's Office to make the necessary budget amendments. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be accepted, approved, authorized, and directed.

**21-0033**      **AGENDA ITEM 14** Recommendation to approve the Agreement for Professional Consulting Services between Washoe County and HDR Engineering for the Phase 1 - Steamboat Irrigation Ditch Evaluation to provide engineering analysis and recommendations to address flood impacts associated with the Steamboat Irrigation Ditch [at a cost of \$169,576 which will be 100% reimbursed for a net-zero fiscal impact]. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 14 be approved.

**21-0034**      **AGENDA ITEM 15** Recommendation to retroactively approve the Interlocal Agreement between Washoe County Health District and Board of Regents, NSHE on behalf of the University of Nevada Reno Nevada Public Health Training Center in the [approximate amount of \$2,872,558.98] effective December 31, 2020 through June 30, 2021 with the option for 2 additional six-month renewals, to recruit and maintain a team of identified positions and provide administrative support and oversight of employees to assist the Health District's COVID response; and authorize the District Health Officer to execute the agreement on behalf of the Board Chair. Health District. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 15 be approved and authorized. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**21-0035**      **AGENDA ITEM 16** Recommendation to approve the attached resolution to augment the Capital Improvements Fund in the amount of [\$2,422,385.77], and the Parks Capital Projects Fund in the amount of [\$1,325,523.25] to increase expenditure authority for capital projects for fiscal year 2021; approve unbudgeted transfers in the amount of [\$2,484,234.77] to support the completion of Our Place; and direct the Comptroller to make the appropriate budget amendments and unbudgeted transfers. Manager's Office. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 16 be approved and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**21-0036**      **AGENDA ITEM 17** Recommendation to approve the sole source exemption and purchase of consumables from Life Technologies at an approximate cost not to exceed [\$400,000.00] annually for the retroactive term of July 1, 2020 to June 30, 2021 for the purchase of consumables for the Forensic Science Division to use in the DNA section. Sheriff's Office. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be approved.

**21-0037**      **AGENDA ITEM 18** Recommendation to approve Amendment #3 to the contract currently awarded to Reno Initiative for Shelter and Equality (RISE) (awarded Request for Proposal (RFP) #3130-20) for Facility Operator of Our Place Women and Family Shelter on the Our Place campus to: (1) authorize an increase in the amount of [\$150,000] retroactive for the term of December 31, 2020 through June 30, 2021 for contract amount not to exceed [\$2,253,333] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, (2) authorize an increase of [\$300,000] to the four (4) renewal periods for a contract amount not to exceed [\$2,120,000] to support additional RISE staffing needed in Building 8B on the Washoe County Human Services Agency's Our Place Campus, and if approved, authorize the Purchasing and Contracts Manager to execute the amendment and revise the Purchase Order. Human Services Agency. (All Commission Districts.)

Chair Lucey commented that Building 8B would open with help from the State and the Human Services Agency. He thanked the people at the Reno Initiative for Shelter and Equality for running the campus, saying they were a tremendous benefit to Our Place.

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 18 be approved and authorized.

**21-0038**      **AGENDA ITEM 19** Recommendation to accept a Federal Title IV-E Subgrant award from the State of Nevada, Department of Health and Human Services, Division of Child and Family Services in the amount of [\$18,130,591; \$11,089,511 county match] for Washoe County Child Welfare Services retroactive July 1, 2020 through June 30, 2021; authorize the Director of the Human Services Agency to execute the Resolution for sub-grant award and related documents; authorize a Subgrant Agreement between Washoe County and the Washoe County School District to pass through Title IV-E federal funds to reimburse for actual expenses incurred to provide out-of-zone transportation for children in foster care allowed under Title IV-E of the Social Security Act which is estimated to be an annual cost of [\$450,000] for a retroactive period from July 1, 2020 through June 30, 2021; authorize the Purchasing and Contracts Managers to sign the agreement between Washoe County and the Washoe County School District and approve the Resolution necessary for same. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 19 be accepted, authorized, and approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**21-0039**      **AGENDA ITEM 20** Recommendation to accept a FY21 Comprehensive Addiction and Recovery Act (CARA) sub-grant award from the State of Nevada, Department of Health and Human Services, Department of Child and Family Services (DCFS) in the amount of [\$180,000; no County match] retroactive from July 1, 2020 to June 30, 2022 to support WCHSA's continued participation in the Statewide Reproductive Health Network; to support the creation of a county-wide CARA stakeholder group; to support a partnership with UNR Early Head Start that will serve infants and parents/caregivers affected by prenatal substance use; and to provide training related to prenatal substance use for WCHSA staff and community partners; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts)

There was no response to the call for public comment.

On motion by Vice Chair Hartung, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 20 be accepted, authorized, and directed.

**21-0040**      **AGENDA ITEM 13** Recommendation to redirect budget authority [in the amount of \$173,596.58] within the Public Safety Function in the Capital Improvements Fund for the architectural design for the Washoe County Sheriff's Office Front Lobby and Detention Administration Area Remodel project, and if approved, authorize the Washoe County Contracts Manager to enter into all necessary professional design agreements [not to exceed \$173,596.58]. Community Services. (Commission District 3.)

Commissioner Hill stated she spoke to the Sheriff the previous day about this item. These funds were being redirected from a capital project renovating isolation rooms to help inmates who were mentally ill or could be suicidal. She noted that project could not be included with this capital improvement project due to a substantial increase in cost. She commented the Sheriff assured her they planned to make the improvements with the next capital project, and she was committed to ensuring the safety of inmates. She asked for confirmation of her understanding of the projects. Undersheriff Wayne Yarbrough, via the Zoom app, confirmed that she was correct the intake cell renovation was needed and would continue to be on the project list. He indicated they needed to move funds because they had a \$1.5 million grant that would assist inmates by moving the cashier and visiting area to the front of the building, limiting access in the back. This project would benefit inmates and employee safety, and the grant money would be used for the completion of the architectural plans while staying within the grant budget. Commissioner Hill thanked Undersheriff Yarbrough for the information as she wanted to understand the project.

On the call for public comment and via Zoom, Ms. Annemarie Grant, sister of Thomas Purdy, expressed appreciation to Commissioner Hill for her diligence related to money going to the Sheriff's Office, particularly when they were funds being diverted from a project to address inmate safety. She brought up a previous discussion about bunkbeds creating an unsafe situation where inmates could hang themselves. She expressed a preference for the grant money being put towards that project, but she appreciated the Commissioner for doing due diligence.

On motion by Commissioner Hill, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be redirected, approved, and authorized.

Chair Lucey stated individuals were present for the public hearing, so the Board would move to Agenda Item 25.

**21-0041**

**AGENDA ITEM 25** Public Hearing: Introduction and first reading of an Ordinance pursuant to Nevada Revised Statutes 278.0201 through 278.0207 adopting a Development Agreement between Washoe County and Rilite, Inc., to clarify the accurate boundary of the Rilite Aggregate Facility and Special Use Permit SP-34-76W to include APNs 016-730-61, 016-730-62, and 016-730-06 based on considerations including, without limitation, history of use and procedural history for the pit operations, and other matters necessarily connected therewith and pertaining thereto.

The term of the agreement is the shorter of either a) the date Rilite completes the reclamation of the aggregate in accordance with the reclamation plan or b) December 31, 2050.

The project is located southeast of Western Skies Drive at 9208 Western Skies Drive in Reno, Nevada. The project encompasses a total of 3 parcels that total approximately 197.13 acres. The parcels are located within the South East Truckee Meadows Area Plan. The property is located within the South Truckee Meadows/Washoe Valley Citizen Advisory Board boundaries and within Washoe County Commission District No. 2. And if supported, set the public hearing and second reading of the Ordinance for February 9, 2021 and, if adopted, further authorize the Chair to execute the final Development Agreement. Community Services. (Commission District 2.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of this item. There being no response, the hearing was closed.

County Clerk Janis Galassini read the title for Bill No. 1851.

Commissioner Hill indicated she had asked County Manager Eric Brown whether Washoe 311 received calls about this use, but they had not. After research, she reported this item had no negative effects to the neighborhood.

Vice Chair Hartung said this was not in his district but he was familiar with aggregate pits since there were two in Spanish Springs, one of which was currently operational. He remarked they were under stringent requirements for reclamation and mining permits. He viewed this as a cleanup of old language.

Chair Lucey stated this was in his district and the County had a continued agreement with Rilite and had been operating under a special use permit since 1978. He agreed this item was to clean up the language and he did not believe there was opposition. He asserted Rilite worked with staff to ensure the County had a functional document for this agreement.

Bill No. 1851 was introduced by Chair Lucey, and legal notice for final action of adoption was directed, with the second reading scheduled for February 9, 2021.

Assistant District Attorney David Watts-Vial indicated some specific language for a possible motion was included on page 5 of the Development Agreement, and it would be best to refer to that motion.

Chair Lucey moved to approve the introduction and first reading, Bill No. 1851, pursuant to Nevada Revised Statute 278.0201 through 278.0207 adopting a Development Agreement between Washoe County and Rilite, Inc., to clarify the accurate boundary of the Rilite Aggregate Facility and Special Use Permit SP-34-76W to include APNs 016-730-61, 016-730-62, and 016-730-06 based upon considerations including, without limitation, history of use and procedural history for the pit operations. The approval was based on the Board’s ability to make all findings required by WCC Section 110.814.30 subset 3, Findings. He further moved to set the public hearing and second reading for February 9, 2021.

**21-0042**      **AGENDA ITEM 21** Recommendation for discussion and possible action in regards to the appointment and/or reappointment of Commissioners to boards and commissions, alteration of terms of service on boards and commissions where legally permissible, and such other action as the board of commissioners may desire to take in regards to those administrative matters. Manager's Office. (All Commission Districts.)

Government Affairs Liaison Jamie Rodriguez stated the Commissioners were provided a list of appointments to boards and committees. She reviewed the current vacancies and asked the Chair to affirm each appointment. She indicated appropriate changes could be made.

After discussion, the appointments were decided as follows:

<b>Board/Commission</b>	<b>Commissioners</b>
Animal Services Advisory Board	Commissioner Jung – Primary
Community Homelessness Advisory Board	Chair Lucey – Primary Commissioner Hill – Primary Vice Chair Hartung – Alternate
District Board of Health	Chair Lucey – Primary
Downtown Reno Business Improvement District	Commissioner Hill – Primary Commissioner Jung – Alternate
Economic Development Authority of Western Nevada (EDAWN)	Chair Lucey – Primary Commissioner Hill – Alternate
Nevada Association of Counties (NACO) Board of Directors	Vice Chair Hartung – Primary Chair Lucey – Primary Executive Board Commissioner Herman – Alternate
Nevada Tahoe Conservation District Board of Supervisors	Commissioner Hill – Primary Commissioner Jung – Alternate
Nevada Works	Commissioner Herman – Primary Commissioner Jung – Alternate

Regional Transportation Commission (RTC)	Chair Lucey – Primary Vice Chair Hartung – Primary
Reno-Sparks Convention and Visitors Authority (RSCVA)	Chair Lucey – Primary
State Land Use Planning Advisory Council (SLUPAC)	Commissioner Herman – Primary
Tahoe Prosperity Center Board of Directors	Commissioner Hill – Primary
Tahoe Regional Planning Agency Governing Board	Commissioner Hill – Primary Chair Lucey – Alternate
Tahoe Transportation District Board of Directors	Commissioner Hill – Primary Chair Lucey – Alternate
Tahoe Transportation Commission	Commissioner Hill – Primary Chair Lucey – Alternate
Truckee Meadows Regional Planning Agency Governing Board	Vice Chair Hartung – Primary Commissioner Herman – Primary Commissioner Hill – Primary
Truckee Meadows Water Authority Board	Vice Chair Hartung – Primary Commissioner Hill – Primary Chair Lucey – Alternate Commissioner Herman – Alternate Commissioner Jung – Alternate
Truckee River Flood Management Authority	Vice Chair Hartung – Primary Commissioner Hill – Primary Chair Lucey – Alternate Commissioner Herman – Alternate Commissioner Jung – Alternate
Washoe County Criminal Justice Advisory Committee	Chair Lucey – Primary
Washoe County Debt Management Commission	Commissioner Herman – Primary
Washoe County Internal Audit	Commissioner Herman – Primary Commissioner Hill – Alternative
Washoe County Investment Committee	Chair Lucey – Primary Commissioner Hill – Primary
Washoe County Legislative Liaison	Chair Lucey – Liaison Commissioner Hill – Liaison
Washoe County Open Space and Regional Parks Commission	Commissioner Jung – Liaison
Washoe County Senior Services Advisory Board Liaison	Commissioner Jung – Primary Commissioner Herman – Alternate
Washoe County School District Capital Funding Protection Committee	Chair Lucey – Primary Commissioner Herman – Primary
Washoe County School District Oversight Panel	Chair Lucey – Primary Commissioner Herman – Primary

Washoe County Stadium Authority	Vice Chair Hartung – Primary Commissioner Hill – Primary Chair Lucey – Alternate Commissioner Herman – Alternate Commissioner Jung – Alternate
Washoe Storey Conservation District	Commissioner Herman – Primary Jim Shaffer – Alternate
Western Nevada Development District (WNDD)	Commissioner Herman – Primary Chair Lucey – Alternate
Western Regional Water Commission	Vice Chair Hartung – Primary

There was no response to the call for public comment.

On motion by Chair Lucey, seconded by Commissioner Hill, which motion duly carried on a 5-0 vote, it was ordered that the changes to the above listed board and commission appointments be approved.

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Chair Lucey indicated the appellant for Agenda Item 22 requested a continuance; that item was pulled and would come back at a later meeting.

**PUBLIC HEARINGS**

**21-0043** **AGENDA ITEM 23** Public Hearing: Second reading and adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code), Article 434, Regional Development Standards within Cooperative Planning Areas and All of Washoe County, by removing all sections within the Article including: 434.00, Introduction; 434.05, Purpose; 434.10, Applicability; 434.15, Definitions; 434.20, Density; 434.25, Lot Adjacency; 434.30 Ridgelines; and 434.35 Earthquake Fault Areas.

And,  
remove Article 822, Provisions for Amendments to Local Master Plans and Zone Changes in Areas Subject to Cooperative Planning Under the Regional Plan Settlement Agreement and remove all sections within the Article including: 822.00, Introduction; 822.05, Purpose; 822.10, Applicability; 822.15, Definitions; 822.20, Master Plan Policies and Goals, and Zoning Amendments Criteria; 822.25, Findings for Regional Form and Pattern including Open Space; 822.30, Findings for Housing; 822.35, Findings for Concurrence, Timing and Phasing of Infrastructure; 822.40, Findings for Public Service Levels and Fiscal Effect; and 822.45, Findings for Open Space, Resource Constraints and Cooperative Planning Considerations Not Elsewhere Addressed; and other matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts).

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the Chair closed the public hearing.

County Clerk Janis Galassini read the title for Ordinance No. 1660, Bill No. 1849.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, Chair Lucey ordered that Ordinance No. 1660, Bill No. 1849, be adopted, approved, and published in accordance with NRS 244.100.

- 21-0044**      **AGENDA ITEM 24** Public Hearing: Second Reading and adoption of an ordinance amending the Washoe County Code, Chapter 110 (Development Code), Article 412, Landscaping to:
- a. Clarify where the standards of Article 412 apply
  - b. Clarify the process for review of extenuating circumstances for modification of standards
  - c. Clarify the requirements for landscaping plans
  - d. Require water conservation measures
  - e. Require preservation of Significant Trees
  - f. Provide for greater flexibility in design of civic and commercial required landscaping
  - g. Clarify that durable materials are required for screening fences
  - h. Update standards for numbers of required trees, shrubs and ground cover
  - i. Provide standards for revegetation of disturbed areas
  - j. Update standards for financial assurances;
- and other matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the Chair closed the public hearing.

County Clerk Janis Galassini read the title for Ordinance No. 1661, Bill No. 1850.

Vice Chair Hartung thanked staff for this item and said it was long overdue. He had been pushing for this since before he was a Commissioner. He indicated the landscaping standards were old and this would bring them up to date.

On motion by Vice Chair Hartung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, Chair Lucey ordered that Ordinance No. 1661, Bill No. 1850, be adopted, approved, and published in accordance with NRS 244.100.

**21-0045**      **AGENDA ITEM 26** Public Comment.

There was no response to the call for public comment.

**21-0046**      **AGENDA ITEM 27** Announcements/Reports.

There were no announcements or reports.

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**12:22 p.m.**    There being no further business to discuss, the meeting was adjourned without objection.

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**BOB LUCEY**, Chair  
Washoe County Commission

ATTEST:

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**JANIS GALASSINI**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Doni Gassaway, Deputy County Clerk*