

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

SEPTEMBER 24, 2019

PRESENT:

**Vaughn Hartung, Chair**

**Bob Lucey, Vice Chair**

**Marsha Berkbigler, Commissioner**

**Kitty Jung, Commissioner**

**Jeanne Herman, Commissioner**

**Jan Galassini, Chief Deputy County Clerk**

**Dave Solaro, Interim County Manager**

**Paul Lipparelli, Assistant District Attorney**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

**19-0720** **AGENDA ITEM 3** Appearance: Honorable Cynthia Lu, District Court Judge Second Judicial District Court Presentation and update on Assisted Outpatient Treatment Program (AOT).

Second Judicial District Court Judge Cynthia Lu conducted a PowerPoint presentation and reviewed slides with the following titles: Assisted Outpatient Treatment Program (AOT); What is an AOT program; Nationwide and Nevada; Nevada's numbers; Why have an AOT program in Washoe County?; Criteria (NRS 433A.310); Washoe County program; Program offers; Who are our participants? (4 slides); Does AOT work? (2 slides); Volunteer hours: 123.5 hours and counting; Employment; Partnerships; Challenges; and Thank you.

Judge Lu shared a success story about a woman who was 22 years old and the Public Guardian in Carson City wanted to place her in a mental lockdown facility in another state. The Public Guardian allowed her to participate in the program as a last effort. She said the woman stayed on the program for two years, continued her medications, stopped using illegal substances, and the Public Guardian released her from guardianship except for control over her medical issues. The woman completed the program and continued to live successfully in the community.

Judge Lu said she was the only judge who required housing photos of the participants to ensure they were living in safe and appropriate places. She thought motels were not safe places for participants to live and said some reunifications with children were delayed due to a lack of safe and affordable housing. She stated participants living in

homeless shelters had difficulties being successful due to the availability of illegal drugs and other vulnerable situations.

Judge Lu said one participant worked at the Reno Bike Project and one participant played his guitar and sang with The Note-Ables, a music therapy program.

Judge Lu thanked many people for their partnerships with the program.

Commissioner Jung wondered whether Northern Nevada Adult Mental Health Services (NNAMHS), the Washoe County Sheriff's Office, Renown Regional Medical Center, and Saint Mary's Regional Medical Center were contributing financially to the program considering the money this program saved them. Judge Lu stated NNAMHS provided staff in the AOT office and funded several positions, including the full-time director position. She noted the Substance Abuse and Mental Health Services Administration grant absorbed the costs for some State employees, which allowed the program to continue as budgeted with State funding.

Commissioner Jung thought the other agencies needed to provide funds for the program because the grant money would run out. Judge Lu said current State funding levels allowed them to continue the program post-grant. She said any support the State provided would increase the number of psychiatric caseworkers and allow them to accommodate additional participants.

Commissioner Jung said she would be happy to help Judge Lu approach the other agencies for money. She noted children could not get out of foster care and reunite with their families with a shortage of affordable housing.

Commissioner Jung wondered who ran group homes. Judge Lu stated group homes were run by providers licensed by the State. Commissioner Jung said she never saw any advertisements for group homes. She thought more people would offer their homes for group homes if they knew the process. She said group homes would assist people with affordable housing and help the community get out of the housing crisis.

Judge Lu said group homes required an on-site manager and noted Well Care Behavioral recently had some beds certified for group home use. She stated Health Plan of Nevada and Renown Health opened some new group homes and were having discussions with staff to obtain more safe group housing for individuals. NNAMHS was also working to ensure the homes were safe and appropriate. Commissioner Jung wondered about the reason for the lack of group homes and thought it might be due to their funding being provided by the State. Judge Lu said they had to complete the licensing process, which some group homes would not do, and she indicated the populations served in the homes were difficult to handle. She thought more homes were working towards certification, which would create additional services. Judge Lu thought this program would create mental health awareness and attract more providers.

Commissioner Berkbigler thought this program was the responsibility of the government. She noted services related to community care were the first places where funding was cut when the economy went down. She stated group homes were incredibly challenging to run because of difficulties obtaining licenses and retaining staffing. She thanked Judge Lu for this program.

Chair Hartung said Washoe County took pride in programs to help divert people from incarceration. He stated that budgets were siloed and it was difficult to direct money to fund programs that helped with mental health. He thanked Judge Lu for the presentation and the work she did with this program. He thought it made a difference in the community.

Vice Chair Lucey thanked Judge Lu for the time she invested in this program. He said the boards he sat on addressed homelessness but he did not think people understood what homelessness and mental illness looked like. He indicated programs like this helped get individuals moving in the proper direction. He encouraged people who thought they knew about mental health to spend time at bus stops, on the river, and in other places where homeless individuals gathered.

There was no public comment or action taken on this item.

**19-0721**      **AGENDA ITEM 4** Appearance: Christopher Kizzie, Senior Director Anne Jordan, Program Officer Enterprise Presentation on Regional Strategy for Housing Affordability.

Christopher Kizzie, Senior Director with Enterprise Community Partners, conducted a PowerPoint presentation and reviewed slides with the following titles: Housing Our Future; About Enterprise; Timeline; Process; Community engagement; Planning structure; Vision; Part 1. Community Profile; Key housing issues; and Regional capacity assessment.

Anne Jordan, Program Officer with Enterprise Community Partners, continued the PowerPoint presentation with slides titled: Part 2. Strategy Roadmap; Building access to opportunity; Strategic framework; Strategy focus areas; Expanded housing toolbox; Targeting submarket conditions; Sequencing actions over ten years; Aligning partners for regional impact; Part 2. Strategy Roadmap; Build capacity for implementation; Support production of more rental housing; Support development of more diverse housing options; Help more residents access homeownership opportunities; Preserve the affordability; Protect residents from housing displacement; Immediate regional implementation priorities; How can a lead regional housing entity help?; Moving forward; and Q&A/Discussion.

Mr. Kizzie stated the Housing Our Future program provided a roadmap for the region and its partners to strengthen regional coordination and collaboration, and support development of affordable housing throughout the region. Housing challenges and

issues were regional and not confined to jurisdictional boundaries. He said partners needed to work across jurisdictions to address and resolve the housing issues.

Ms. Jordan said different targeted needs had to be considered in different areas around the region. She explained the process for targeting areas took into account schools and access to jobs. She mentioned Washoe County prioritized strong programs to assist the most vulnerable populations and said regional coordination was the most significant way to increase the efforts already happening. She stated Enterprise Community Partners recommended that the Reno Housing Authority (RHA) lead the effort and serve as a connector for the region to achieve more efficiency in all areas of the region. She said the RHA was recommended based on its expertise, presence in the region, and strong reputation.

Commissioner Jung thought it was a great idea to have one agency own the program and be responsible for its completion. She said she looked at housing authorities in different areas to see how they compared to Washoe County. She thought housing authorities were putting people together to fail in many areas in the east. She stated the RHA had the most beautiful and desirable properties to offer individuals. She fully supported this program with the RHA as the lead.

Commissioner Berkbigler spoke about her experience growing up in Reno housing and knew firsthand that the program was great. She asserted the government needed to take responsibility for citizens.

Commissioner Jung thought Commissioner Berkbigler should be the spokesperson for the RHA and share her success story. She said Commissioner Berkbigler was philanthropic in the community.

Chair Hartung said he worked at Harrah's when he moved to the area, and they subsidized his housing at the Rivers Edge Apartments. He did not see large employers providing that support for their employees. He noted the interest rate on the first home he bought in 1986 was 9.99 percent and people were envious because his rate was below ten percent. He agreed the RHA should lead the affordable housing efforts in the region.

There was no public comment or action taken on this item.

**19-0722**      **AGENDA ITEM 5** Public Comment.

Ms. Elise Weatherly spoke about animal services, rescue dogs, President Donald Trump, former President Bill Clinton, Tesla, audits, and cults.

Ms. Lily Gabriel spoke on behalf of Michael Welling, who requested the master plan amendment item on October 22nd be heard at or after 6:00 p.m. in order for working individuals to attend.

Ms. Ronda Tycer provided documents to Board, which were placed on file with the Clerk. She stated the new area plan for Incline Village currently being drafted by Eric Young was missing a crucial element of regulation, which needed to be added to the plan to make it complete and transparent. The area plan failed to mention that 85 percent of parcels were subject to permanent declaration of restrictions, which specified what homeowners were allowed to do with their parcels; these were enforced and not subject to change by any regulatory agency. The only way to change the declaration of restrictions was by a two-thirds vote of Incline Village property owners in the specific subdivision created by Incline Village Incorporated and Crystal Bay Development Company. When a property sold, the buyer was required to sign a declaration of restrictions during the title process. Referring to her documents, she noted residential purposes were the only approved uses for parcels. She read Nevada Revised Statute 116.340, which defined a vacation rental as a transient commercial use of a unit as a hostel, hotel, inn, motel, resort, or vacation rental, for a term less than 30 consecutive calendar days. She stated the declaration of restrictions provided legal standing to Incline Village property owners to file lawsuits against neighbors who used their properties for short-term rentals (STRs) for a full recovery of legal costs.

Mr. Mike Hess requested regulations and enforcement for Incline Village. He stated residents had waited many years for enforceable parking regulations but none were currently in place; now the County was in the process of writing regulations for STRs. He opined Incline Village was a residential community and not a vacation destination. He thought residents should consider taking over the rights to create their own regulations, that would be enforceable. He stated the County took too long to create regulations, and issues with STRs were only getting worse. He asserted residents did not know exactly how many STRs there were, but he thought there were at least 900. He said the overcrowding in Incline Village was unacceptable. He provided a document, which was placed on file with the Clerk.

Ms. Carole Black provided three packets of documents for the Board, which were placed on file with the Clerk. She expressed concern about vacation homes and STRs being considered commercial properties. She wanted the community protected from commercial business in residential areas and opined STRs creating negative impacts in the community. She hoped the Commissioners would take the time to read the handouts she provided as they included data about the impacts of vacation homes and STRs.

Mr. Richard Miner encouraged the Board to support regulations for STRs in Incline Village and not fall prey to the propaganda that supported the STRs. He spoke about the article “The Economic Costs and Benefits of Airbnb”, published in January of 2019, a copy of which was placed on file with the Clerk. He read from the article and expressed concern about STRs and the detriment to cities and residents.

Ms. Sharon Zadra from Truckee Meadows Healthy Communities (TMHC) spoke about the roadmap slide included in the presentation by Enterprise Community Partners, which was the result of concerns from citizens and businesses of the community. She stated representatives from the Chamber of Commerce, Economic Development of

Western Nevada, and Renown Health served on each of their panels. She said Tahoe-Reno Industrial Center members participated in one-on-one discussions with them. She spoke about a recent newspaper article stating Panasonic was concerned about affordable housing for employment purposes. She asserted affordable housing was an issue across jurisdictions and encouraged Washoe County to continue to work regionally on housing issues. She applauded Washoe County for their programs and initiatives to address affordable housing, though there were still people who could not afford housing.

Health Officer Kevin Dick thanked the Board for allowing the presentations by Judge Lu and the Regional Strategies for Affordable Housing (RSAH). He expressed appreciation for the Board's thoughtful comments and said they reflected an understanding of the importance of adequate housing for the population. He stated the Health District conducted a community health needs assessment every three years where they identified health conditions, demographics, and the drivers of good and bad health outcomes in the community. He explained the District Board of Health identified housing as the top priority. He said 44 percent of renter population was cost burdened as of 2018, meaning those households were challenged with having money left over after paying rent. He noted those families needed to prioritize food, clothing, transportation, healthcare, and medical needs with the leftover money. He asserted that housing instability created stress for people in those circumstances and said it contributed to mental illness and poor public health outcomes over time. He recognized Ms. Zadra for the work she did with TMHC and said the study was funded with more than \$250,000 raised from community organizations and partners. He emphasized the importance of this plan going forward.

Mr. J.D. Klippenstein, Executive Director of Acting in Community Together in Organizing Northern Nevada (ACTIONN), was supportive of the RSAH. He said it had been privilege to be part of the process from the beginning. He stated community members had engaged with ACTIONN, who was happy for their feedback to be part of the document that would provide the right path forward for housing affordability. He highlighted that ACTIONN was in full support of the RHA as the lead entity on the project and he looked forward to working with them. He noted the next step was to fund the regional housing trust fund.

Ms. Diane Heirshberg provided history on STRs and said there was no way to have STRs in Incline Village prior to April 2004, when a Resolution was signed stating residences rented for fewer than 28 days were considered vacation rentals. She stated two meetings occurred about STRs, one in March 2004 and one in April 2004, but the records for the April meeting were lost. The action of the Resolution stated any of the five local jurisdictions that did not enter into an STR agreement with the Tahoe Regional Planning Agency (TRPA) were restricted from such use and subject to enforcement. She opined the TRPA had spent several years developing neighborhood compatibility standards, which were beneficial to the community. She wanted the rules and enforcement to be more stringent.

Mr. Jeremy Smith, Interim Executive Director of the Truckee Meadows Regional Planning Agency (TMRPA), expressed support for the RSAH. He stated the former Executive Director of the TMRPA, Kim Robinson, helped facilitate the operation along with TMHC and Enterprise Community Partners. He said they assisted with social media and drafting the document. He stated a policy in the population growth section asked local governments' master plans to address housing affordability and utilize the strategies in the Housing Our Future document. He noted TMRPA would continue to play a role in tracking and monitoring data.

**19-0723      AGENDA ITEM 6 Announcements/Reports.**

Interim County Manager Dave Solaro stated Agenda Item 16 was rescheduled to the October 8th meeting due to the absence of the Human Services Agency Director.

Commissioner Berkbigler brought up comments from public comment about an Incline Village declaration of restrictions document and said she had seen it previously. She stated she did research with the Incline Village General Improvement District (IVGID) and asserted Incline Village did not enforce this document. She asserted there were vacation rentals in Incline Village since there were homes there. She said not one had been sued over this and it was not an issue. She indicated she spoke with the District Attorney and it was explained this had nothing to do with the County. She stated a full-time County employee was working on the issue for IVGID in accordance with the Tahoe Regional Planning Agency's (TRPA) plans. She explained the County was taking this issue seriously, but something was not enforceable if an ordinance about it was not in place. She met with residents and other counties around Lake Tahoe and said none of the counties had plans to ban STRs at this time. She stated the City of South Lake Tahoe passed a question on their ballot last year which would prohibit STRs in any other area except the town center; a case was currently in federal court but the judge placed a stay on the case so no enforcement could occur.

Commissioner Berkbigler asked staff to bring back information about what the Cities of Reno and Sparks planned to contribute to the affordable housing trust fund. She thought this needed regional funding and it should not just be the responsibility of the County. She noted this was a serious issue for the entire region.

Commissioner Berkbigler thanked the Sheriff's Office for their help with parking and speed limit issues in Incline Village. She stated the issues would lessen as the winter months started but would be an issue again in the summer.

Commissioner Herman said she wanted to accommodate the request made during public comment for the Silver Hills project to be heard at 6:00 p.m. on October 22.

Vice Chair Lucey spoke about a Community Homelessness Advisory Board Visioning Session that he and Commissioner Berkbigler attended. He stated the City of Reno and OrgCode Consulting, Inc. organized the event and it was a beneficial meeting.

He noted the public got a robust understanding of homelessness challenges in the region. He thanked everyone that attended and helped with the meeting. He explained there were many faces to homelessness including veterans, children, and individuals with mental illness, and it was upsetting to see these people going through this.

Vice Chair Lucey stated the Keep Truckee Meadows River Cleanup event was happening the upcoming weekend from 9:00 a.m. to 12:00 p.m. He said individuals could sign up on their website. He mentioned he liked fishing on the river but the presence of trash upset him. He thought it was a valuable benefit and many cities did not have such a beautiful river running through it; people needed to keep it clean.

Commissioner Jung attended the 2019 Global Climate Change Summit at the University of Nevada, Reno. She discovered financing districts from the state were identified for commercial properties that could finance projects to decrease energy consumption and emissions. She asked whether staff knew about this, where the areas were, and if the County was eligible. She stated a national push was happening with Moody's, who established local governments' credit ratings, and said they were using the sustainability plans of entities as a way to assess credit worthiness. She wanted to know about Washoe County's sustainability plan. She said Interstate 80 was identified as an electric highway and asked staff for additional information about that. She noted a long part of Interstate 80 was in Washoe County's jurisdiction.

Commissioner Jung said the State of Arizona received a settlement fund from Volkswagen and it was used to fund new buses. She wondered what Nevada was doing with its settlement fund.

Commissioner Berkbigler attended an Economic Development of Western Nevada function and the Cities of Reno and Sparks received awards for having an art program. She thought the Great Balloon Races, Burning Man, and the ArTrail were award worthy and wondered why there was not a commission to oversee the various art events in the County. She asked staff to research this.

Commissioner Jung asked for Senior Planner Kelly Mullin to present research about whether vacation rentals increased or decreased the cost of rents in areas. She also wondered the percentage of Incline Village residents who were year-round residents. She stated the younger generation stayed at vacation rentals instead of hotels. She wanted data about the trends of current and future renters.

Chair Hartung stated he received a letter from a former County Commissioner in Idaho, Ms. Michelle Chadwick, thanking the Search and Rescue Team for the professional manner in which a recent plane crash was handled. Chair Hartung suggested bringing them in to show appreciation.

Chair Hartung stated he was not present at the last Citizens Advisory Board meeting, but there were complaints about speeding on Dolores Drive. He was not convinced that speed bumps would help the issue and wanted it brought back to the Board for discussion.

Chair Hartung said a request was made for the animals at the Sierra Safari Zoo to be taken to Rancho San Rafael Park and a petting zoo established there. He stated the County did not want to be responsible for the exotic animals, but hoped the Animal Ark would be able to assist. He expressed concern about Washoe County becoming liable for an organization changing ownership.

Commissioner Berkbigler said she attended the National Championship Air Races as guest of the Airport Authority and received a tour of the pylons. She said it was a great experience and suggested the other Commissioners attend the following year.

Vice Chair Lucey wanted the budget reassessed and allowances made to install safety deterrents for children walking to school. He noted the Washoe County School District changed the busing process so more children walked or rode bikes to school. He said five elementary schools were located in his District and he witnessed many drivers speeding through the areas. He stated safe streets and public health were very important but there would be issues if the County was not providing a safe space to get to and from school. He asserted six children were involved in vehicle versus child accidents since the school year started. This was a serious issue and funding needed to be found to provide safety for children.

### **CONSENT AGENDA ITEMS – 7A THROUGH 7J2**

- 19-0724**      **7A** Approval of minutes for the Board of County Commissioners' special meeting of August 20, 2019. Clerk. (All Commission Districts.)
- 19-0725**      **7B** Recommendation to approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018, 2018/2019 and 2019/2020 secured and unsecured tax rolls and authorize Chair to execute the changes described in Exhibits A and B and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$4,832.09]. Assessor. (Commission Districts 1, 2, 4, 5.)
- 19-0726**      **7C** Recommendation to acknowledge the Professional Services Agreements for behavioral health services for Adult Drug Court, between the Second Judicial District Court and Ridge House, Quest Counseling, and Bristlecone Family Resources, in an amount not to exceed [\$109,473 per provider] (no match required), to support the Specialty Court programs, effective October 1, 2019 through June 30, 2020. District Court. (All Commission Districts.)

- 19-0727**      **7D** Recommendation to approve the Work Program Volunteer Agreement between the County of Washoe (Department of Juvenile Services), and the Boys and Girls Club of Truckee Meadows (BGC), to provide available work crews to perform community services on a volunteer basis (volunteer services) at the Donald W. Reynolds Facility, the William N. Pennington Facility and the Bresson Avenue Facility; the agreement will be effective upon execution and shall remain in effect for a period of two years. Juvenile Services. (All Commission District.)
- 19-0728**      **7E** Recommendation to approve a Library Services and Technology Act Grant in Aid award through the State Library, Archives and Public Records, Department of Administration from the State of Nevada in the amount of [\$10,000.00, no local match required] for a retroactive term of July 17, 2019 through June 30, 2020, direct the Comptroller's Office to make the necessary budget amendments and authorize the Director to sign the grant award document. Library. (All Commission Districts.)
- 19-0729**      **7F1** Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Historic Huffaker Schoolhouse Re-roof Project [staff recommends Alpine Roofing Co., Inc., in the amount of \$99,178]; and if awarded, (2) approve the purchase of roofing materials from Garland, DBS [in the amount of \$32,885.03] utilizing Cobb County Georgia Bid No. 14-5903 pursuant to the joinder provision of NRS 332.195; and (3) approve a separate \$5,000 project contingency fund. Community Services. (Commission District 2.)
- 19-0730**      **7F2** Recommendation to approve an Agreement for Design and Painting of a Mural on the Washoe County Parking Garage Located at 220 S. Center Street in Reno, Nevada and Waiver of Rights under the Visual Artists Rights Act of 1990 between Washoe County, Eric Burke, and Center and Pine Investments, LLC. Community Services. (Commission District 3.)
- 19-0731**      **7F3** Recommendation to approve an Agreement on Management of Water Quality Settlement Agreement and 1.E.4 Water Rights between Reno, Sparks, and Washoe County, which creates an oversight committee made up of staff from each government and which is authorized to manage the 5,184 acre-feet of Truckee River water rights accumulated or acquired pursuant to the section 1.E.4 of the Truckee River Operating Agreement (TROA) and the Water Quality Settlement Agreement (WQSA). Community Services. (All Commission Districts.)
- 19-0732**      **7G1** Recommendation to approve amendments totaling an increase of [\$24,235] in both revenue and expense to the FY20 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, and direct the Comptroller's Office to make the appropriate budget amendments. Health District. (All Commission Districts.)

- 19-0733**      **7G2** Recommendation to approve budget amendments totaling an increase of [\$4,500.00] in both revenue and expense to the FY20 Burning Man Donation account and direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts.)
- 19-0734**      **7G3** Recommendation to approve amendments totaling an increase of [\$9,670.00] in both revenue and expense to the FY20 Nevada Department of Health and Human Services, Division of Public and Behavioral Health in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Program, and direct the Comptroller's Office to make the appropriate budget amendments. Health District. (All Commission Districts.)
- 19-0735**      **7H1** Recommendation to approve and adopt revised Washoe County Investment Policies, as recommended by the Washoe County Investment Committee. Treasurer. (All Commission Districts.)
- 19-0736**      **7H2** Recommendation to increase change fund from two hundred dollars (\$200.00) to three hundred dollars (\$300.00), to enable Washoe County Regional Animal Services to add an additional cashier to accept cash payments at the Low Cost Vaccination Clinics; and if approved, authorize the Chairman to execute Resolution for same. Treasurer. (All Commission Districts.)
- 19-0737**      **7I1** Recommendation to approve Sheriff's Security Agreement between the XTERRA Lake Tahoe and the Washoe County Sheriff's Office to provide uniformed Deputy Sheriff's for security [estimated cost was \$1,225.00] retroactively, for August 17, 2019. Sheriff. (Commission District One.)
- 19-0738**      **7I2** Recommendation to designate the Forensic Science Division of the Washoe County Sheriff's Office as the forensic laboratory to conduct tests and other duties as required by Assembly Bill 272. The Forensic Science Division of the Washoe County Sheriff's Office is one of two forensic laboratories within the State of Nevada that is currently utilizing the United States Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives, National Integrated Ballistic Information Network Program (NIBIN). Sheriff. (All Commission Districts.)
- 19-0739**      **7I3** Recommendation to authorize the grant application for the 2019 Justice Assistance Grant (JAG) Program Award (CFDA#16.738), Office of Justice Programs, and Bureau of Justice Assistance through the Reno Police Department; the Washoe County Sheriff's Office's anticipated award will be [\$63,630.00, no County match required] for the purchase of Law Enforcement equipment, Law Enforcement related training and travel, and overtime; and approve the Interlocal Agreement between the City of Reno,

on behalf of the Reno Police Department, Washoe County, on behalf of the Washoe County Sheriff's Office and the City of Sparks, on behalf of the Sparks Police Department for the management and disposition of 2019 Justice Assistance Grant (JAG) Program. Sheriff. (All Commission Districts.)

**19-0740**      **7I4** Recommendation to accept the 2020 Joining Forces grant [amount not to exceed \$105,000.00, 20% In-Kind County match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses, for the grant term of October 1, 2019 through September 30, 2020 and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)

**19-0741**      **7J1** Recommendation to accept a sub-grant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health, Behavioral Health Wellness and Prevention in the amount of [\$105,000; no County match] retroactively from July 1, 2019 through June 30, 2020 to provide substance abuse treatment services to clients referred by the County Human Services Agency; retroactively authorize the Director of the Human Services Agency to execute the Sub-grant Award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

**19-0742**      **7J2** Recommendation to accept a Federal Title IV-B Subgrant award from the State of Nevada, Department of Health and Human Services, Division of Child and Family Services in the amount of [\$62,004; no county match] for Washoe County Child Welfare Services retroactive July 1, 2019 through June 30, 2020; authorize the Director of the Human Services Agency to execute the sub-grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Vice Chair Lucey, seconded by Commissioner Jung, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 7A through 7J2 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 7A through 7J2 are attached hereto and made a part of the minutes thereof.

**BLOCK VOTE – 10, 11, 12, 14, 15, 17, 18, 19, and 20**

**19-0743**     **AGENDA ITEM 10** Recommendation to approve a purchase order agreement with U.S. Imaging Inc., 400 S Franklin St. Saginaw, MI, 48607, in joinder with the Nye County agreement, for On-site Bound and Mechanical book scanning for an assortment of Land and Vital Records [cost estimated to be \$500,000 in fiscal year 2020], utilizing the Recorder’s Technology Fund, and if approved authorize the Purchasing and Contracts Manager to execute the agreement for the same. Recorder. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be approved and authorized.

**19-0744**     **AGENDA ITEM 11** Recommendation to approve Amendment No. 1 to the Agreement for Construction Services, [increasing the contract amount by \$68,581.00 for a total contract amount of \$343,588.00] and extending the contract date to December 31, 2019, for the South Truckee Meadows - Steamboat Lift Station Force Main Bypass Project. Community Services. (Commission District 2.)

Commissioner Herman asked for an explanation on this item. Director of Engineering and Capital Projects Dwayne Smith stated this item was part of the critical infrastructure located in the south Truckee Meadows area to convey wastewater flows to the South Truckee Meadows Water Reclamation Facility (STMWRF). One of the challenges was the lack of necessary redundancy and resiliency in a particular force main for the largest lift station, so staff initiated a project to provide additional flexibility with the system. After the project was awarded, some issues associated with the depth of the force main were discovered as well as an opportunity to perform some maintenance work with an airvac assembly. He explained the change order exceeded the threshold policy amount for the Board of County Commissioners, making it necessary for consideration and approval.

Commissioner Herman asked where effluent from this facility went. Mr. Smith stated the STMWRF discharge permit required all treated effluent be utilized through land application or irrigation. He explained some of the irrigation uses included golf courses, parks, schools, street landscapes, dust control, and mixing concrete. The effluent was all recycled for beneficial usages.

Chair Hartung encouraged Commissioner Herman to tour STMWRF.

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be approved.

**19-0745**      **AGENDA ITEM 12** Recommendation to approve the 2019 Washoe County Regional Parks and Open Space Master Plan. Community Services. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be approved.

**19-0746**      **AGENDA ITEM 14** Recommendation to approve the Resolution to augment the Capital Improvement Fund in the amount of [\$2,500,000] to increase Fiscal Year 2020 budget authority for projects related to current and future mitigation of flood/storm water impacts in the North Valleys as directed by the Board of County Commissioners on August 27, 2019; and direct the Comptroller to make the necessary budget amendments. Community Services. (Commission District 5.)

Commissioner Herman asked for an explanation of this item. Director of Engineering and Capital Projects Dwayne Smith stated this item created budget authority for the current fiscal year to be utilized for mitigation and the current response to flood activities primarily within the north valleys.

Commissioner Herman wondered about the uses for the funds. Mr. Smith stated activity was still occurring in the north valleys with barrier systems, stormwater pumps, and residential protection, but also future mitigation work would be needed to address long-term needs for closed basins.

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 14 be approved and directed. The Resolution for same is attached hereto and made a part of the minutes thereof.

**19-0747**      **AGENDA ITEM 15** Recommendation to: approve the Owner-CMAR Construction Agreement between Washoe County and Q&D Construction, LLC, for Guaranteed Maximum Price (GMP) #2 for Building 8 Central and Building 8 South of the Northern Nevada Adult Mental Health System (NNAMHS) Homeless Housing Project in the amount of [\$1,250,642]. Community Services. (Commission District 3.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 15 be approved.

**19-0748**      **AGENDA ITEM 17** Recommendation to approve the FY19/20 Interlocal Cooperative Agreement for Operation of the Community Assistance Center and Other Homeless Services Among the City of Reno, Washoe County and City of Sparks retroactive for the period of July 1, 2019 to June 30, 2020 in an amount not to exceed [\$3,952,811] with Washoe County's share being [\$2,759,584]. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be approved. The Interlocal Cooperative Agreement for same is attached hereto and made a part of the minutes thereof.

**19-0749**      **AGENDA ITEM 18** Recommendation to accept Federal Title IV-B Subpart 2 grant awards from the State of Nevada, Division of Child and Family Services in the amounts of [\$14,644; county match \$4,881.34] for Family Support, [\$39,938; county match \$13,312.66] for Family Preservation, [\$55,025; county match \$18,341.67] for Family Reunification, and [\$167,603; county match \$55,867.66] for Adoption Promotion and Support, retroactive to July 1, 2019 through June 30, 2020; retroactively authorize the Director of the Human Services Agency to execute the sub-grant awards; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 18 be accepted, authorized, and directed.

**19-0750**      **AGENDA ITEM 19** Recommendation to accept a Federal Title IV-B Subgrant award from the State of Nevada, Department of Health and Human Services, Division of Child and Family Services in the amount of [\$212,004; \$70,668 county match] for Washoe County Child Welfare Services retroactive July 1, 2018 through September 30, 2019; authorize the Director of the Human Services Agency to execute the Sub-grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 19 be accepted, authorized, and directed.

**19-0751**      **AGENDA ITEM 20** Recommendation to accept a Federal Title IV-E Subgrant award from the State of Nevada, Department of Health and Human Services, Division of Child and Family Services in the amount of [\$18,908,244; \$11,063,178 county match] for Washoe County Child Welfare Services retroactive July 1, 2019 through June 30, 2020; authorize the Director of the Human Services Agency to execute the Resolution for sub-grant award and related documents; authorize a Subgrant Agreement between Washoe County and the Washoe County School District to pass through Title IV-E federal funds to reimburse for actual expenses incurred to provide out of zone transportation for children in foster care allowed under Title IV-E of the Social Security Act which is estimated to be an annual cost of [\$300,000]; and approve the Resolution necessary for same. Human Services Agency. (All Commission Districts)

There was no response to the call for public comment.

On motion by Vice Chair Lucey, seconded by Commissioner Berkbigler, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 20 be accepted, authorized, and approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**19-0752**      **AGENDA ITEM 8** Update on the Washoe County Manager recruitment and possible direction on the interview process for the top candidates to be held during a special meeting scheduled for September 30, 2019. Human Resources. (All Commission Districts.)

Director of Human Resources Patricia Hurley stated Heather Renschler from Ralph Andersen & Associates was unable to attend the meeting. She said the assessment of candidates took place on September 18 and the panel was comprised of representatives from the region who provided feedback about the candidates. She explained three candidates would advance to public interviews at a special meeting on September 30, where each candidate had five minutes to review their qualifications for the position. The Commissioners would interview the candidates, place their votes, and provide staff with the nomination for the top candidate. She stated Ms. Renschler would provide interview questions to the Board prior to the special meeting.

There was no response to the call for public comment.

On motion by Commissioner Berkbigler, seconded by Vice Chair Lucey, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be acknowledged.

**19-0753**      **AGENDA ITEM 9** Introduction and first reading of an ordinance amending Chapter 65 of the Washoe County Code by expanding the permissible use of the 911 telephone line surcharge to include the purchase and maintenance of portable event recording devices and vehicular event recording devices for use by law enforcement agencies, including the Washoe County School District Police, as well as the Washoe County Department Of Alternative Sentencing, in accordance with the 2019 Nevada Legislature’s enactment of Senate Bill (“SB”) 89; by clarifying the powers and duties of The 911 Emergency Response Advisory Committee; and by amending the advisory committee membership, terms of appointment and quorum provisions; and other matters properly relating thereto. Manager’s Office. (All Commission Districts.)

Jan Galassini, Chief Deputy County Clerk, read the title for Bill No. 1830.

Government Affairs Liaison Jamie Rodriguez stated Senate Bill 89 required changes and this agenda item would amend Chapter 65 to mirror them. The Ordinance would open the potential funding for body cameras from the E-911 surcharge to the Washoe County School District Police and the Alternative Sentencing. She noted the change included adding a non-voting member from the Washoe County School District to the E911 Board and clarifying the term to match the staggered terms of the Board members. She said the addition to the Board would change quorum from five to six members. She emphasized the vote would require a majority due to the non-voting status of the additional member. She stated a second reading for this item would be held on October 22.

There was no public comment on this item.

Bill No. 1830 was introduced by Vice Chair Lucey and legal notice for final action of adoption was directed.

**19-0754**      **AGENDA ITEM 13** Recommendation to acknowledge receipt of the Washoe County Administration Complex Masterplan Update prepared by Collaborative Design Studio and the Washoe County Sheriff’s Office Master Plan prepared by Arrington Watkins Architects, LLC, (1) as professional recommendations for the long-term needs of these County facilities; and (2) provide direction to staff to explore financing and implementation strategies for the future needs identified within each Master Plan. Community Services. (All Commission Districts.)

Director of Engineering and Capital Projects Dwayne Smith said Project Manager Brett Steinhardt, who oversaw the Ninth Street Administration Complex Master Plan, was present to answer any questions. Mr. Smith conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk, and reviewed slides with the following titles: Facilities Master Planning Purpose; Goals; and Next Steps. He explained master planning was done throughout the County with parks, libraries, utilities,

and courts, among others. He said it helped identify the needs and uses of County facilities and provide a basis for future capital investments. He stated master plans were living documents that identified additional needs and were updated as needed.

Chair Hartung asked for a definition of a living document. Mr. Smith explained a living document was a document that was not static or stagnant and required continual review to maintain its effectiveness and usefulness.

Commissioner Jung wanted an analysis performed about the liability faced by the County over the prior 10 years. She also asked which populations were the most controversial. She mentioned suicides at the jail and wondered how much money went to liability payouts. She thought resolving issues related to the County losing money came before funding new projects.

Vice Chair Lucey asked about the number of high priority recommendations made by Arrington Watkins Architects for the 911 Parr Boulevard facility. He wondered whether the priorities in the report were in order of recommendation, the Sheriff's priority, or whether they were all high priority. He agreed with Commissioner Jung about her theory of losing money. Based on the recommendations, most everything in the building was a high priority except the exterior sidewalks. He wanted to know more details about the approach to the master planning at 911 Parr Boulevard because there was not enough money in the budget to cover the prioritized needs. He asserted the master plan for Ninth Street was challenging and he was not clear about the 30-year forecast. He wanted a more detailed discussion at a future meeting.

Chair Hartung brought up the Reno Rodeo Association (RRA) and stated they wanted to build a new complex. Part of that construction project was a potential parking garage, but the executive summary stated parking spaces were sufficient to accommodate forecasted staff levels through 2038 with no modifications. He wondered about staff working with the RRA for potential upgrades and said he did not believe they had the funding in place yet. He asked how their upgrades would affect the County. Mr. Smith said staff met with the RRA as part of the master plan work to inform them of the process and solicit input from them as they reviewed their future projects on the north side of the County complex.

Chair Hartung asked whether the armory building was gone. Mr. Smith thought it was close. Interim County Manager Dave Solaro stated the Reno Sparks Convention and Visitors Authority (RSCVA) was currently going through an asbestos abatement process before the building could be removed. It would provide additional parking once removed. He said the discussion about parking during the master planning process was interesting. He noted a parking garage would provide a better use of space. This master plan would cover the next 20 years and in that time additional buildings or a parking structure could be necessary. One thing necessary for the Rodeo was to resolve the issue of how to provide enough parking for events. He said using the space for larger events was challenging for the Rodeo, the fairgrounds, and the RSCVA. He mentioned parking structures were expensive.

Chair Hartung stated the ingress to and egress from the parcel was challenging and he received many complaints from university students about detours. He said the County needed to understand the goals and timelines of the property and any potential changes.

Commissioner Jung asked whether staff had considered building a parking garage and charging for special events. She wanted staff to research the feasibility of a parking garage and consider the benefits of not having to raise taxes. She brought up the County parking lot across from the Pioneer Center for the Performing Arts and noted it was being used although the County did not receive any revenue for the use. She thought the Reno Tahoe International Airport built their parking structure and paid it off in less than five years through parking fees. She asserted people would pay for parking.

Commissioner Berkbigler thought the master plan considered relocating County departments to the Ninth Street location and wondered if the majority of County business would be conducted from the Administrative Complex. Mr. Smith indicated staff was expected to research all options. He said part of the process was to research the options, understand them, and make determinations utilizing steering committees and stakeholder groups.

Commissioner Berkbigler thought it would be beneficial to citizens to have services located in one complex. She expressed concern about people traveling to one complex for an immunization for their child, then another location for a counselling appointment. She said she was in support of that option.

Vice Chair Lucey stated priorities needed to be determined and each department had issues that needed attention. He expressed concern about deferred maintenance being delayed and roads being in disrepair. He said it was time to have this discussion about master planning because interest rates were low and bonding capacity was available. He thought the County needed to maximize opportunities available and determine priorities for items that could be fixed immediately. He said people were demanding services and the County needed to be able to provide additional services due to growth.

Chair Hartung stated the Commissioners made great points about consolidating services at the Ninth Street Complex to offset the costs by selling valuable downtown properties. He noted parking was nearly impossible in midtown during events. Vice Chair Lucey noted the County assets downtown were all within an opportunity zone.

Commissioner Jung thought the City of Reno did nothing to provide parking to citizens. She wondered why the County did not build a garage and charge for parking for additional revenue. She wanted staff to research the feasibility of building a parking structure in downtown Reno. She noted that revenue could pay for all the capital improvements the County wanted. She reiterated that people would pay for parking. She wanted all options to be brought back to the Board. Chair Hartung stated this could be on a future agenda.

Assistant District Attorney Paul Lipparelli indicated this discussion involved items not on the agenda and asked the Board to stick to the item.

Commissioner Berkbigler asked whether the County owned the parking structure downtown across the street from the library and Mr. Smith confirmed they did.

There was no response to the call for public comment.

On motion by Commissioner Berkbigler, seconded by Vice Chair Lucey, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be acknowledged.

**19-0755      AGENDA ITEM 21 Public Comment.**

There was no response to the call for public comment.

**19-0756      AGENDA ITEM 22 Announcements/Reports.**

Commissioner Berkbigler requested a detailed report about funds the County provided for homeless or social welfare issues for children. She continued to receive questions about why the County was not contributing more funds.

Commissioner Herman stated constituents complained about the roads in the northern part of her district. She expressed concern about services in Palomino Valley and residents were not receiving the services for which they paid taxes.

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**12:34 p.m.** There being no further business to discuss, the meeting was adjourned without objection.

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**VAUGHN HARTUNG**, Chair  
Washoe County Commission

ATTEST:

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**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Doni Gassaway, Deputy County Clerk*