

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

OCTOBER 23, 2018

PRESENT:

**Kitty Jung, Vice Chair**  
**Bob Lucey, Commissioner**  
**Vaughn Hartung, Commissioner**  
**Jeanne Herman, Commissioner**

**Jan Galassini, Chief Deputy County Clerk**  
**John Slaughter, County Manager**  
**Paul Lipparelli, Deputy District Attorney**

ABSENT:

**Marsha Berkbigler, Chair**

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Vice Chair Jung assumed the gavel as Acting Chair in Chair Berkbigler's absence.

**18-0782**      **AGENDA ITEM 3** Appearance: Deanna Spikula, Registrar of Voters  
Washoe County Registrar of Voters Update on 2018 election preparations.

Registrar of Voters Deanna Spikula conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk, and reviewed slides with the following titles: 2018 General Election Update; General Election Statistics; Election Information; Equipment and Poll Workers; Turnout After First Weekend of Early Vote; Changes for the General Election; Sample Ballots; Election Mailers; Voter Registration and Address Corrections; Security Update; and Voter Registration and Elections Administration. She explained because of technology advancements, a registered voter could vote at any of the 23 early voting or the 83 Election Day polling locations. She reiterated the voting machines were stand-alone equipment and were unable to transmit any information electronically. She stated her department did not receive any tally or election results until election night. She noted turnout numbers were the only valid information provided before the election. Only the Secretary of State could authorize the release of results and only after all polling locations across the State were closed.

Commissioner Herman stated she received an email from a Sun Valley constituent suggesting additional signage for the polling location. Ms. Spikula replied signage had been placed but if additional signage was needed that could be handled. She

thought the Sun Valley General Improvement District was posting information on their marquee.

Commissioner Herman said she received multiple phone calls from constituents in Warm Springs stating they did not get their sample ballots in the mail. Ms. Spikula replied the constituents could call the Registrar of Voters Office and staff would mail them another one.

Commissioner Hartung asked whether a system was in place to track people who were registered to vote in multiple states. Ms. Spikula stated when a person registered in a new county, that county should notify Washoe County of the change. She stated the County participated in the Interstate Voter Registration Crosscheck Program (Crosscheck) but said not all states participated; information was exchanged between member states only. She explained if someone was identified in another state, a card would be sent to confirm the information. She said it would be beneficial if all 50 states were members of Crosscheck, but currently only 12 to 15 states participated. She stated the United States Postal Service could notify the County about a person no longer residing at an address and staff would follow up to confirm the information. She admitted there was not a seamless process to effectively track people.

Commissioner Hartung stated he and his wife took advantage of early voting and he commended the poll workers for being trained. He said it was an easy process. He indicated he used the paperless sample ballot and downloaded the document but said the print was small. Ms. Spikula said the ballot was very long but she hoped the 2020 paperless sample ballot could be redesigned for simplicity.

**18-0783      AGENDA ITEM 4 Public Comment.**

Ms. Katherine Snedigar stated the Development Code did not apply to human beings only to persons specifically. She indicated the County did not have the authority to cite violations for property development. She said the Commissioners had an obligation to represent the constituents.

Mr. Danny Cleous wanted answers about the Federal Emergency Management Agency money that was received earlier in the year to fix Swan Lake. He thought the money might have been allocated somewhere other than Swan Lake but said he was told the money was held up in an audit process. He mentioned a voting station in the lobby was near a television and the reflection of the voting screen could be seen.

Ms. Elise Weatherly spoke about compassion within people, homeless people needing to be taken care of, voting for a specific party or policy but not a person, and voting locations. She expressed concern about receiving a bilingual ballot.

Ms. Tammy Holt-Still stated the Board was not the authority for the elevation of or repairs to Lemmon Drive. She thought the Board voting to approve a project in Lemmon Valley was questionable. She wondered where the money would go

when it came in if the road could not be repaired and elevated. She stated the Board did not worry about the Lemmon Valley residents when they went without water and sewer for three months before a state of emergency was declared. She claimed it took the Governor pressuring the County before it did something about the flooding issue.

Ms. Jessica Koltz said she was a Washoe County School District counselor for three years, two years with special education students and one in general education at Glenn Duncan Elementary School. She stated she was currently in the process of obtaining her doctoral degree at the University of Nevada Reno. She provided brochures to the Board and a copy was placed on file with the Clerk. She promoted her newly established non-profit organization called Mindful Health Initiative that supported at-risk youth related to gang activity and violent conditions. The program incorporated sports, art, and music into the lives of the youth. She stated their mission was to improve the physical and mental well-being of students and at-risk populations by incorporating mindful practice and community involvement.

Mr. Jeff Church stated he ran Renotaxrevolt.com. He spoke about irregularities with the Washoe County Question 1 (WC-1) ballot measure. He provided a handout, which was placed on file with the Clerk. The handout, distributed by supporters of the WC-1 flood tax increase, used the City of Sparks official logo and claimed the endorsement of the entity. He mentioned the Registrar of Voters stated in her presentation official logos were not allowed to be used. He stated he filed a complaint with the Secretary of State. He noted the document had been removed from the supporters' website but said the damage was done and people that saw the information were under the impression the City of Sparks endorsed the ballot question. He indicated he was opposed to the ballot question. He hoped people would contact the Registrar of Voters to correct the record. He urged the Board to support light rail transportation and commended Commissioner Hartung for his support. He commended Commissioners Jung, Lucey, and Herman for their position against WC-1.

Mr. Sam Dehne spoke about early voting, his opposition to the voting process, [www.renoelections.org](http://www.renoelections.org), and money spent on election campaigns.

**18-0784**      **AGENDA ITEM 5** Announcements/Reports.

Commissioner Hartung said he and County Manager John Slaughter attended a Nevada Association of Counties (NACO) meeting in Las Vegas. He said one of the items brought up was the Stepping Up Initiative. He stated it was a great initiative that Commissioner Lucey worked very hard on. He asked for Human Services Agency (HSA) Director Amber Howell to provide an overview of it because it pertained to the mentally ill in jail. He wanted to hear more about how the County was involved in the program. He mentioned a NACO meeting was going to be held in November in Douglas County.

Vice Chair Jung asked for staff to reach out to Ms. Jessica Koltz, who spoke during public comment, to help support the program. She wanted the information

to also go to the Washoe County School District Board. She said a Board of Health meeting would be held on Thursday at 1:00 p.m. in the Commission Chambers. She noted Nevada Day would be observed on October 26. She stated with temperatures dropping at night, there were more homeless encampments along the I-80 corridor that had been cleaned up, but she was concerned whether people had a place to go. Otherwise it was just a shift in neighborhoods. She thought Ms. Howell had a team to address that because it would be only a matter of days before complaints came in to Washoe 311. She asked staff to ensure people had a place to go.

Commissioner Lucey said the Board supported the initiative for a business improvement district (BID) downtown, an ambassador program to help with the downtown corridor, which saw public and private entities joining together to address homeless issues. He said a number of meetings had occurred and the former Executive Director of the Beverly Hills Chamber of Commerce Alex Stettinski was hired to lead the Reno BID. He stated Mr. Stettinski hired Mike Higdon from *The Reno Gazette-Journal* to work for the BID which was being identified as the Downtown Reno Partnership; it would occupy the old bus station in City Plaza. He said the Downtown Reno Partnership would work directly with the HSA to connect with social workers to ensure homeless individuals were provided the services they needed. He stated there would be Ambassadors on the streets during events to identify individuals, tourist, and residents to help them maneuver the downtown corridor. He expressed his enthusiasm about the program. He said a Regional Transportation Commission (RTC) meeting about the Mt. Rose Highway was held on October 22. He indicated he confirmed with the Director of the Nevada Department of Transportation (NDOT) that a joint forum would be held with Washoe County to discuss safety and other concerns on the Mt. Rose Highway. He noted the meeting was in the process of being scheduled.

Vice Chair Jung stated Mr. Higdon had been a proponent and advocate for the homeless and commended the BID for hiring him.

Commissioner Hartung mentioned the RTC was moving ahead quickly with widening and redesigning the Spaghetti Bowl and I-395. He said the designs for the Spaghetti Bowl would be shared soon and would happen sooner than everyone thought. He thought the designs were innovative but would not be an easy fix because the area had grown around it. He announced a new traffic light was installed on Pyramid Highway at Calle de la Plata and said some people would like it and others not because it would slow traffic down. He explained numerous accidents had occurred at that intersection, some with fatal outcomes. He said an acceleration lane from Sha Neva Road to West Calle de la Plata was discussed and he hoped the project would be started before the spring. He expressed his excitement about future upgrades coming to Spanish Springs by the RTC and NDOT.

## **CONSENT AGENDA ITEMS – 6A TO 6F6 AND 6G1 TO 6G3**

Commissioner Herman requested Agenda Item 6F7 be pulled from the consent agenda to allow staff to present information.

- 18-0785**      **6A** Approval of minutes for the Board of County Commissioners' regular meetings of September 11, 2018, September 18, 2018, and September 25, 2018. Clerk. (All Commission Districts.)
- 18-0786**      **6B** Request to modify a Wildland Urban Interface Area Hazard designation from high to moderate for a 93 unit subdivision known as Colina Rosa and submit to the Nevada State Fire Marshal's Office for final approval and action. Truckee Meadows Fire District. (Commission District 2.)
- 18-0787**      **6C** Approve FY 2018/2019 Grant Program Contracts to assist low-income and working uninsured residents of Washoe County in accessing healthcare in the following amounts: Access to Healthcare Network [\$31,500] retroactive July 1, 2018 to June 30, 2019; Incline Village Community Hospital Foundation [\$27,000] retroactive July 1, 2018 to June 30, 2019; and approve Resolutions necessary for same. Human Services Agency. (All Commission Districts.)
- 18-0788**      **6D** Approve acceptance of 2018 HIDTA Northern Nevada Interdiction Task Force funding [amount not to exceed \$75,000.00, no County match required] to be used for overtime, investigative, and travel expenses from High Intensity Drug Trafficking Areas (HIDTA) as administered through Las Vegas Metro Police Department, for the retroactive grant period of 01/01/2018 - 12/31/2019, and direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)
- 18-0789**      **6E1** Accept and approve a Resolution Amending Existing Resolution 06-326 to end, at the Washoe County District Attorney Investigators' Association's request, the Association's representation on the Deferred Compensation Committee; allow the Committee to appoint one voting member who is a retired former Washoe County employee; and clarify that a quorum of the Committee is a simple majority. Human Resources. (All Commission Districts.)

- 18-0790**      **6E2** Approve the reclassifications of a Chief Records Clerk, pay grade I, and a Sheriff Support Specialist Supervisor, pay grade K, to Administrative Supervisors, pay grade K, two (2) Office Assistant II's, pay grade E, to Sheriff Support Specialists, pay grade H, and a Chief Records Clerk, pay grade I, to Office Support Specialist, pay grade H (Sheriff's Office), an Office Assistant III, pay grade G, to Office Support Specialist, pay grade H (Assessor's Office), a Senior Human Services Case Worker, pay grade O, to Human Services Supervisor, pay grade P, two (2) Senior Human Services Case Workers, pay grade O, to Human Services Case Worker IIIs, pay grade N, and a Senior Human Services Case Worker, pay grade O, to Human Services Intake Screener, pay grade K (Human Services), as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net fiscal impact is estimated at \$3,878 in FY 18/19.] Human Resources. (All Commission Districts.)
- 18-0791**      **6F1** Approve the purchase of moveable wall partitions from DIRTT Environmental Solutions through DIRTT's local partner Henriksen Butler [in the amount of \$111,050.00] using National IPA contract #R180101 under NRS 332.195, which allows a governing body to use the contract of a local government within or outside Nevada; and approve the Agreement for the CSD Front Lobby Remodel - Phase 1 Moveable Wall Installation [staff recommends HB Build, a division of Henriksen Butler, in the amount of \$19,996.55]. Community Services. (Commission District 3.)
- 18-0792**      **6F2** Adopt a Resolution Accepting Real Property for Use as a Public Street, a portion of the Official Plat Letha Busch, Parcel Map No. 1516, Document No. 896220, recorded on December 14, 1983, being portion of Sidehill Drive, APNs: 085-340-50, 085-340-51 & 085-340-52, containing approximately 0.15 acre and 0.04 linear mile, excluding pre-existing sidewalk structure and if approved, direct the Clerk's Office to record the Resolution. Community Services. (Commission District 5.)
- 18-0793**      **6F3** Award a bid and approve the Agreement to the lowest responsive, responsible bidder for the CSD Front Lobby Remodel - Phase 1 Project [staff recommends Brycon Corporation, Inc., in the amount of \$104,194.00]. Community Services. (Commission District 3.)
- 18-0794**      **6F4** Approve the Maintenance and Construction Agreement for the Galena Terrace Park between Washoe County and the Galena Terrace Maintenance Association for the development and maintenance of Galena Terrace Park [no cost to Washoe County]. Community Services. (Commission District 2.)

- 18-0795**      **6F5** Award Washoe County Bid #3064-19 and approve the Agreement for Landscape Maintenance Services to the lowest responsible and responsive bidder, [staff recommends T&T Lawns Plus, at an estimated annual value of \$128,184, plus cost for repairs]; for the period upon approval through September 30, 2021 with the option to renew for an additional one-year period, and authorize the Purchasing and Contracts Manager to execute the agreement on behalf of Washoe County. Community Services. (All Commission Districts.)
- 18-0796**      **6F6** Authorize the Chair to recommend approval of Water Right Applications 86608, 86609 and 87616 to the Nevada State Engineer, proposing to change the points of diversion and places of use of underground water rights previously diverted and placed to use in Pershing County to points of diversion and places of use within Washoe County. Community Services. (Commission District 5.)
- 18-0797**      **6G1** Acknowledge receipt of the three-year schedule of audits for the Internal Audit Division. Manager. (All Commissioner Districts.)
- 18-0798**      **6G2** Approve a 2019 Nevada State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) FireShows West grant from the State of Nevada, Division of Emergency Management for [\$7,215.00, no county match required] including funds to be used for non-employee training; Grant Term: Retroactive from October 1, 2018 - December 31, 2018; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)
- 18-0799**      **6G3** Accept a FY17 Supplemental Emergency Management Performance Grant (EMPG) awarding [\$10,000 (\$10,000 County match required)] for equipment; retroactive from September 1, 2018 through December 31, 2018; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)

On the call for public comment, Ms. Elise Weatherly spoke about Agenda Items 6C and 6D. She said real-life situations were happening to low income and uninsured employees. She spoke about the Access to Healthcare Network and thought their practices needed to be reviewed because so many people did not have adequate health insurance. She expressed her gratitude for the task force funding the City of Reno was working with related to drug trafficking. She spoke about deferred compensation at the El Dorado Hotel and Casino and the landscape company referred to in Agenda Item 6F5.

Ms. Patricia Burke spoke about Agenda Item 6F2 and said she had an issue with her neighbor parking multiple vehicles in front of his house on Sidehill Drive, which blocked her view of oncoming traffic. She mentioned many vehicles traveled at high speeds on Sidehill Drive and it was not safe to exit her property because of the impaired views. She stated she reached out to the Commissioners and hoped to receive help. She explained Sidehill Drive was not dedicated by Washoe County as it should have been many years ago. She said dedicating the road would restrict street parking and would improve safety. She pleaded with the Board to accept the dedication.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkgigler absent, it was ordered that Consent Agenda Items 6A through 6F6 and 6G1 through 6G3 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 6A through 6F6 and 6G1 through 6G3 are attached hereto and made a part of the minutes thereof.

**18-0800**      **6F7** Approve an Agreement with the Truckee Meadows Water Authority, the County of Washoe and the City of Reno for the Aquifer Storage and Recovery American Flat Road Site on APN 079-332-37 to initiate a groundwater aquifer feasibility study [no cost to Washoe County]. Community Services. (Commission District 5.)

Director of Engineering and Capital Projects Dwayne Smith stated the item was to approve an agreement that would allow Washoe County access to a parcel as part of a collaborative study. This would identify potential areas to be used for groundwater injection in the future. He explained effluent was an important part of the region and part of effluent management was to look at options. This was a collaborative effort between the City of Reno, the Truckee Meadow Water Authority (TMWA), and Washoe County to study and understand aquifer characteristics. He said the strategy dealt with effluent not just in the north valleys but regionally. Potable water would be injected into the ground and its movement underground would be studied. He stated a series of monitoring wells were included in the work and the study would help bring an understanding of the capabilities for the future.

Commissioner Hartung read the second paragraph of the summary in the staff report. He reiterated the study would determine how water moved throughout the aquifer and underground.

Mr. Smith indicated there was regional interest in effluent. He said while this particular item was focused on Washoe County gaining access to the parcel and the potable water testing, he thought larger conversations about effluent needed to occur. He said staff wanted to come back to the Board at a future meeting with a more comprehensive discussion about regional progress the County was making with the Cities of Reno and Sparks, TMWA, the Water Institute, and One Water Nevada at the University of Nevada, Reno.

Vice Chair Jung noted Commissioner Hartung lobbied to provide money for the study.

Commissioner Hartung explained the study was about storing water underground and said he looked forward to seeing the results of the study.

Vice Chair Jung said Israel was the leading country in the world in treating effluent in a desert while surrounded by salt water.

On the call for public comment, Ms. Tammy Holt-Still referenced several documents related to flooding and annual rainfall, none of which were provided to the Clerk. She expressed her frustration about core samples being taken in the American Flats area, how the County was handling flooding issues, and said she was not getting answers from staff. She stated Lemmon Valley was a hydrological basin and adding more water in the area would create more flooding.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 6F7 was approved.

#### **BLOCK VOTE – 7 THROUGH 17**

**18-0801** **AGENDA ITEM 7** Recommendation to acknowledge receipt of Change Log attached as Exhibit A for the 2018/2019 Assessment Roll that results in a net increase of [\$422,391,509] in assessed values. Assessor. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 7 be acknowledged.

**18-0802** **AGENDA ITEM 8** Recommendation to approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2015/2016, 2016/2017, 2017/2018 and 2018/2019 secured and unsecured tax rolls and authorize Chair to execute the changes described in Exhibits A and B and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$280,881.97]. Assessor. (Commission Districts 1, 2 & 5.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 8 be approved, authorized, and directed.

**18-0803**      **AGENDA ITEM 9** Recommendation to approve the Washoe County Safety Committee’s recommended revisions to the “Driver Policy”, and the supporting documents entitled “Authorization to Request Driving Record” and “Communication/Electronic Device Use.” Comptroller. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 9 be approved.

**18-0804**      **AGENDA ITEM 10** Recommendation to acknowledge receipt of the Interim Financial Report for Washoe County Governmental Funds for the Three Months Ended September 30, 2018 - Unaudited. Comptroller. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 10 be acknowledged.

**18-0805**      **AGENDA ITEM 11** Recommendation to approve a sole source agreement between Catholic Charities of Northern Nevada (CCNN) and Washoe County in an amount not to exceed [\$1,402,862] for the term of the agreement to provide housing, property management and supportive services at multiple sites for the Crossroads Program retroactive to July 1, 2018 through June 30, 2019 with the option to renew for two (2) additional one (1) year periods. Human Services Agency. (All Commission Districts.)

On the call for public comment, Ms. Elise Weatherly spoke about politics being confusing, free meals at County facilities, program enhancements to Catholic Charities, her research about items on agendas, and a lack of cost-alternative options for taxpayers.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 11 be approved.

**18-0806**      **AGENDA ITEM 12** Recommendation to approve a one-time payment and authorize the Purchasing and Contract Manager to generate a Purchase Order in the amount of [\$134,324.82] to Catholic Charities of Northern Nevada to support approved FY18 Crossroads client need costs that exceeded the [\$672,813] contract amount as a result of program enhancements. Human Services Agency. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 12 be approved and authorized.

**18-0807**      **AGENDA ITEM 13** Recommend to accept a Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$200,000 (\$50,000 required match)], from the State of Nevada Department of Public Safety Office of Traffic Safety to hire a Full-Time Prosecutor and required training; retroactive from October 1, 2018 through September 30, 2019. Direct the Comptroller to make the necessary budget amendments, authorize Human Resources to create 1.0 FTE position of a Deputy District Attorney III, and retroactively authorize the District Attorney to sign the grant agreement. District Attorney. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 13 be accepted, directed, and authorized.

**18-0808**      **AGENDA ITEM 14** Recommendation to approve an Interlocal Agreement between Washoe County and Nevada State Mail Services to provide mail services to Washoe County for a period of four (4) years with two (2) one year renewals retroactive from September 10, 2018 through June 30, 2022 [estimated annual cost \$550,000 per fiscal year] and if approved, authorize the Purchasing and Contracts Manager to execute the contract. Manager. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 14 be approved and authorized. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**18-0809**      **AGENDA ITEM 15** Recommendation to accept a grant award from The Water Research Foundation's Subscriber Priority Program [\$49,810 with a County match of \$117,857] for the period November 1, 2018 through November 15, 2020; authorize Assistant County Manager Dave Solaro to execute the Project Funding Agreement and all appropriate WRF Subscriber Priority Program related agreements and documents; and, if approved, direct the Comptroller's Office to make the necessary budget amendments. Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 15 be accepted, authorized, and directed.

**18-0810**      **AGENDA ITEM 16** Recommendation to approve Amendment No. 1 to increase the Agreement for Professional Consulting Services between Washoe County and NCE in the amount of \$99,000.00, bringing the total contract amount to \$198,992.00 for Inspection and Engineering Support Services through June 30, 2019. Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 16 be approved.

**18-0811**      **AGENDA ITEM 17** Recommendation and possible action to approve the appointment of four Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed, staff recommends:  
Jennifer Oliver, District 3 - term of October 23, 2018 to June 30, 2021;  
Polly Boardman, District 4 - term of October 23, 2018 to June 30, 2020;  
Stephanie Chen, District 4 - term of October 23, 2018 to June 20, 2019;  
Darla Lee, District 5 - term of October 23, 2018 to October 22, 2022.  
Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Jennifer Oliver, Polly Boardman, Stephanie Chen, and Darla Lee be appointed to the Open Space and Regional Park Commission.

**PUBLIC HEARINGS**

**18-0812**      **AGENDA ITEM 18** Public Hearing: Second reading and adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) to change the number of van accessible handicapped parking spaces required in accordance with Washoe County Code Table 110.410.15.1 from one per eight handicapped parking spaces to one per six handicapped parking spaces for any parking facility serving the public; and, to address other matters necessarily connected therewith and pertaining thereto. Community Services (All Commission Districts.)

The Chair opened the public hearing.

Nancy Parent, County Clerk, read the title for Ordinance No. 1624, Bill No. 1811.

**11:13 a.m.**      **Commissioner Hartung left the meeting.**

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried on a 3-0 vote with Chair Berkbigler and Commissioner Hartung absent, it was ordered that Ordinance No. 1624, Bill No. 1811, be adopted, approved, and published in accordance with NRS 244.100.

**18-0813**      **AGENDA ITEM 19** Public Hearing: Second Reading and possible adoption of an ordinance adopting Development Code Amendment Case Number WDCA18-0001 (Sun Valley Area Plan Modifiers) - Which amends Chapter 110 of the Washoe County Code (WCC) at 110.218.35(a) to remove “Neighborhood Commercial / Office” (NC) regulatory zone from the areas in which mobile homes and manufactured homes are prohibited to be placed within the Sun Valley Area Plan. If approved, placement of mobile homes and manufactured homes within these regulatory zones would instead be subject to the general placement rules found in Table 110.302.05.1, which allows them with a Board of Adjustment Special Use Permit. The Board may adopt, or not adopt, the Development Code Amendment. The affected area is the Downtown Character Management Area (DCMA) of the Sun Valley Area Plan. Community Services (Commission Districts 3&5.)

County Manager John Slaughter introduced the public hearing.

Nancy Parent, County Clerk, read the title for Ordinance No. 1625, Bill No. 1810.

**11:16 a.m.**      **Commissioner Hartung returned to the meeting.**

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Ordinance No. 1625, Bill No. 1810, be adopted, approved and published in accordance with NRS 244.100.

**18-0814**      **AGENDA ITEM 20** Public Hearing, discussion and possible action to determine whether there is just cause to remove Jennifer Linn from the Washoe County Regional Animal Services Advisory Board pursuant to WCC 55.036 (8) for four consecutive absences from board meetings, and failing to respond to all correspondence relating to this board. If just cause is found, the County Commission may take possible action to remove Jennifer Linn from the Washoe County Regional Animal Services Advisory Board and to declare a vacancy, allowing staff to open the application process and solicit applications for a new member. Animal Services. (All Commission Districts.)

County Manager John Slaughter introduced the public hearing.

Deputy District Attorney Paul Lipparelli stated staff sent a certified letter about this meeting to Jennifer Linn. He encouraged Vice Chair Jung to ask whether someone was in the audience representing Ms. Linn. Vice Chair Jung asked the audience but there was no response. Mr. Lipparelli stated the information provided with the staff report about the appointee's absences was undisputed, so there was just cause under the Ordinance to move forward.

Commissioner Herman hoped the replacement for board member could be an animal person because she thought they were not represented on the Board.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkgigler absent, it was ordered that Jennifer Linn be removed from the Washoe County Regional Animal Services Advisory Board.

**18-0815**      **AGENDA ITEM 21** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and Truckee Meadows Fire Protection District per NRS 288.220.

County Manager John Slaughter stated a Closed Session was not necessary.

**18-0816**      **AGENDA ITEM 22** Public Comment.

Ms. Tammy Holt-Still stated in September she made a public records requested for all information related to Prado Ranch. She asserted she was guaranteed to receive the information by October 19 but stated she received an email with a revised date of October 25. She opined the County was hiding the truth. She requested the conditional letter of map revision the application, and the County's response for the Prado Ranch North and South developments before they were submitted to the Federal Emergency Management Agency.

Ms. Katherine Snedigar wanted the volunteer fire department active in her area. She spoke about a house fire and said volunteers were not allowed to get out of the trucks. She indicated the area had a fully functioning fire department and emergency medical technicians, but their standard arrival time was now 30 minutes. She expressed frustration about the lack of services in Palomino Valley. She stated volunteers were responsible for putting out her house fire and said she wanted them back.

**18-0817**      **AGENDA ITEM 23** Announcements/Reports.

Commissioner Lucey announced he made an error on the date for the Nevada Department of Transportation public meeting about the Spaghetti Bowl and said it was scheduled for December 12 at the Reno/Sparks Convention Center from 3:30 p.m. to 5:30 p.m.

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**11:27 a.m.**    There being no further business to discuss, the meeting was adjourned without objection.

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**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

---

**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:*  
*Doni Gassaway, Deputy County Clerk*

**RESOLUTION** – Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

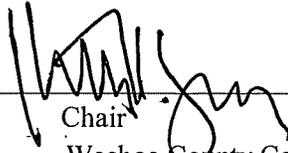
**WHEREAS**, NRS 244.1505 provided that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

**WHEREAS**, the Board of County Commissioners of Washoe County has determined that \$31,500 in funding is needed to assist in providing support for the operation of Access to Healthcare Network, a comprehensive network of hospitals and primary, specialty and ancillary health care professionals offering their services to the working uninsured at a reduced fee; now, therefore, be it

**RESOLVED**, by the Board of County Commissioners of Washoe County that:

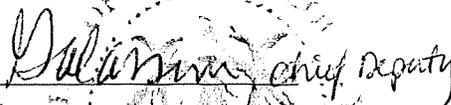
1. The Board hereby grants to Access to Healthcare Network, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2018-2019 in the amount of \$31,500.
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing uninsured resident’s access to professional health care at a reduced rate while providing timely and cost-effective compensation for physicians and hospitals enrolled in the Network.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which is attached hereto and incorporated herein by reference.

Adopted this 23rd day of October, 2018

  
 \_\_\_\_\_  
 Chair  
 Washoe County Commission

ATTEST:

  
 \_\_\_\_\_  
 County Clerk

  
 Chief Deputy



18-0787

**RESOLUTION** - Authorizing the Grant of Public Money to a Nonprofit Organization Created for Religious, Charitable or Educational Purposes

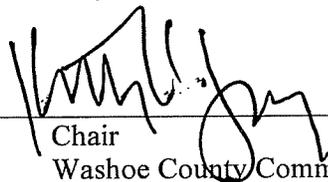
**WHEREAS**, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

**WHEREAS**, the Board of Commissioners of Washoe County has determined that \$27,000 in funding is needed to address the basic health care needs of the uninsured and underinsured of Incline Village; now, therefore, be it

**RESOLVED**, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to Incline Village Community Hospital Foundation, a nonprofit organization created for religious, charitable or educational purposes, a grant for fiscal year 2018-2019 in the amount of \$27,000.
2. The Board finds that in making this grant a substantial benefit will be provided to the inhabitants of the County by providing basic health care to low income, uninsured, and underinsured clients living in the Incline Village area.
3. The maximum amount to be expended from the grant and the conditions and limitations upon the grant are as set forth in the Grant Program Contract, which Contract is attached hereto and incorporated herein by reference.

Adopted this 23<sup>rd</sup> Day of October, 2018

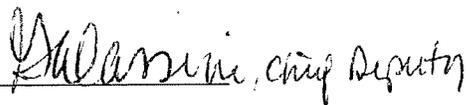
  
 \_\_\_\_\_  
 Chair  
 Washoe County Commission

18-0787



ATTEST:

County Clerk

  
 \_\_\_\_\_  
 County Clerk

RESOLUTION: A RESOLUTION AMENDING EXISTING RESOLUTION 06-326, RELATING TO THE DEFERRED COMPENSATION COMMITTEE, TO END THE WASHOE COUNTY DISTRICT ATTORNEY INVESTIGATORS' ASSOCIATION'S REPRESENTATION ON THE DEFERRED COMPENSATION COMMITTEE; ALLOW THE COMMITTEE TO APPOINT ONE VOTING MEMBER WHO IS A RETIRED FORMER WASHOE COUNTY EMPLOYEE; AND BY MAKING OTHER TECHNICAL AMENDMENTS.

WHEREAS, a Deferred Compensation Committee was created under NRS 287.440 to assist Washoe County with administering its deferred compensation programs offered under 26 U.S.C. § 401(a) and § 457; and

WHEREAS, the Washoe County District Attorney Investigators' Association no longer wants to be represented on the Deferred Compensation Committee; and

WHEREAS, the Board of County Commissioners wants to replace the Washoe County District Attorney Investigators' Association's representative on the Deferred Compensation Committee by authorizing the Deferred Compensation Committee to appoint a member to the Deferred Compensation Committee who is a retired Washoe County employee; and

WHEREAS, the Board of County Commissioners wants to make additional technical changes to its previous Resolution 06-326;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHOE COUNTY as follows:

1. The Committee on Deferred Compensation under 26 U.S.C. § 401(a) and § 457, established 13 May 2003 and known as the "Deferred Compensation Committee," will consist of six voting members as follows: two members to be appointed by the WCEA Executive Board from the WCEA membership; one member to be appointed by the County Manager from the confidential/exempt/management groups of employees; one member to be appointed by the President of the Washoe County Sheriff's Deputies Association, such appointment to be from that Association or the Washoe County Sheriff's Supervisory Deputies Association; one member to be appointed by the Chief Administrative Judge of the Second Judicial District Court from the judicial/probation/other Court or District Attorney groups of employees; and one retired former Washoe County employee member to be appointed by the Deferred Compensation Committee. In this Resolution "retire" means to withdraw from employment for the purpose of collecting benefits from the Public Employees' Retirement System, as NRS 286.401 and 286.541 provide. All members appointed must also be a Participant in either or both of the Washoe County Deferred Compensation or Washoe County 401(a) Plans. The Director of Human Resources for Washoe County, or his/her designee, shall be a nonvoting member of the Committee.

18-0789

2. Terms of service on the Deferred Compensation Committee shall be two (2) years for all members.

3. Upon adoption of this Resolution, and thereafter as vacancies occur on the Deferred Compensation Committee following the expiration of a member's term, the Director of Human Resources or his/her designee shall cause notice of the vacancy on the Committee to be sent to the appointing authorities as specified above. Such notice shall indicate the time in which an appointment must be made to the Committee. In the event that an appointing authority fails to make an appointment within the time given in the notice, then the members of the Committee who have been appointed shall cause notice of said vacancies to be posted and the Committee will solicit invitations for service on the Committee from all Participants in the Washoe County Deferred Compensation Plan and the Washoe County 401(a) Plan. Said appointments may be any employees who are Plan Participants regardless of affiliation with a personnel representative unit.

4. In the event that a member is unable to attend a meeting, the appointing authority may appoint an alternate to serve in the absence of the member. Any member missing three consecutive meetings or more without good cause as determined by the remaining members of the Committee shall lose his/her membership on the Committee. In such an event a vacancy shall be created for the remainder of that former member's term, which will be filled in accordance with the terms of this Resolution.

5. Under NRS 241.015(5), a quorum of the Deferred Compensation Committee to act on any item will consist of a simple majority. Any matter brought before the Committee may be approved by a majority of those present and constituting a quorum.

6. The Committee has all of the powers provided under NRS 287.440. The Committee shall make recommendations to the Board of County Commissioners regarding adoption, amendment, or modification to the Washoe County's deferred compensation programs. The Committee also has authority to negotiate with plan providers with respect to such programs and to take other actions as are necessary to administer the programs.

[Business Impact Note: The Board of County Commissioners hereby finds that this resolution does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

This Resolution is adopted this 23<sup>RD</sup> day of OCTOBER, 2018.

BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA

By: [Signature]  
MARSHA BERKBIGLER  
Chair

ATTEST:  
[Signature]  
for NANCY PARENT, County Clerk



APN: 085-340-50, 085-340-51 & 085-340-52

*When recorded return to:  
Washoe County Engineering & Capital Projects Division  
PO Box 11130  
Reno, NV 89520*

**R18-068**

**RESOLUTION ACCEPTING REAL PROPERTY**  
**FOR USE AS A PUBLIC STREET**  
**(A portion of Official Plat of LETHA BUSCH**  
**Parcel Map No. 1561)**

The Official Plat of Letha Busch, Parcel Map No. 1516, Section 18, Township 20 North, Range 20 East, MDM, Document No. 896220, recorded on December 14, 1983, as described and shown on Exhibit "1" (a copy is attached and is incorporated by reference).

WHEREAS, it is a function of the County of Washoe to operate and maintain public streets; and

WHEREAS, the right of way for portion of Sidehill Drive as shown on attached Exhibit "1", was offered for dedication by Official Plat of Letha Busch, Parcel Map No. 1516, Document No. 896220, recorded on December 14, 1983; and

WHEREAS, said offer of dedication was rejected by the Director of Planning and Development because said road was not constructed to Washoe County standards; and

WHEREAS, NRS 278.390 specifically provides that if at the time a final map is approved any streets are rejected the offer of dedication shall be deemed to remain open and the governing body may by resolution at any later date, and without further action by the property owner, rescind its action and accept the street for public use; and

18-0792

WHEREAS, said street has been inspected and constructed and now meets current County standards; the pre-existing sidewalk structure is excluded at this time until it is brought up to County Standards; and

WHEREAS, said streets are necessary for public access; and

WHEREAS, the Washoe County Board of Commissioners finds that it is in the best interest of the public to accept said streets;

NOW, THEREFORE, BE IT RESOLVED, by the Washoe County Board of Commissioners, pursuant to NRS 278.390, that portion of Sidehill Drive as shown on attached Exhibit "1", as portion of the Official Plat of Letha Busch, Parcel Map No. 1516, (as shown on Exhibit "1", a copy is attached and is incorporated by reference) is hereby accepted.

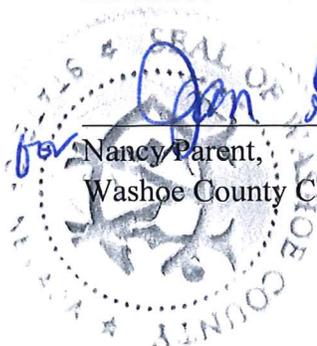
**WASHOE COUNTY BOARD OF COMMISSIONERS**

*[Handwritten Signature]*  
for Marsha Berkbigher, Chair  
Washoe County Commission

Dated: 10/23/18

ATTEST:

*[Handwritten Signature]*  
for Nancy Parent,  
Washoe County Clerk





**AGREEMENT WITH TRUCKEE MEADOWS WATER AUTHORITY  
THE COUNTY OF WASHOE  
AND THE CITY OF RENO  
AQUIFER STORAGE AND RECOVERY  
AMERICAN FLAT ROAD SITE**

This Interlocal Agreement (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Truckee Meadows Water Authority, a joint powers authority under the laws of the State of Nevada (“TMWA”), Washoe County (“County”), a political subdivision of the State of Nevada, and the City of Reno, a municipal corporation (“City”).

**WITNESSETH:**

*WHEREAS*, NRS 277.180 provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any public agency, entering into the contract, is authorized to perform.

*WHEREAS*, the City, County and TMWA are working jointly on the Regional Reclaimed Water Feasibility Study (hereafter referred to as “Feasibility Study”); and

*WHEREAS*, additional investigation is required to determine certain characteristics of the subsurface groundwater, the aquifer, and the subsurface hydrogeology for the Feasibility Study; and

*WHEREAS*, County owns two parcels, APN 079-332-36 and APN 079-332-37, (the “Site”), that are situated in the area and are available for the purposes of the Feasibility Study; and

*WHEREAS*, the City and TMWA desire to utilize the Site owned by County as part of a future demonstration project to investigate the feasibility of groundwater injection of reclaimed water in reuse category A+, and

*WHEREAS*, the Site may be determined suitable for aquifer storage and recovery utilizing reclaimed water in reuse category A+, and suitable for attainment of the goals of the feasibility study; and

*WHEREAS*, City desires that TMWA perform hydrogeological investigations, including the injection of potable water via the proposed 8 inch diameter well at the site, and other matters pertaining to the feasibility study; and

*WHEREAS*, County grants access and the use of the Site for the Feasibility Study, which includes, but is not limited to, drilling of wells, installation of a temporary water line(s), and operation of the wells.

18-0800

## **A G R E E M E N T:**

***NOW, THEREFORE***, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, TMWA, County and City agree as follows:

### **1. CITY RIGHTS AND OBLIGATIONS.**

1.1. City will pay for all costs as itemized in Exhibit "B," to include construction of 8-inch diameter injection well and two 4-inch diameter monitoring wells and appurtenances, drinking water tests and trace organic tests, geophysical investigation, flow meter, backflow preventer and appurtenances, laboratory fees, and any required permit fees.

1.2. City will obtain any required permits, easements or rights of entry, except permits associated with the wells.

1.3. City will maintain and repair the wells.

1.4. City will properly abandon the wells in the future, as may be required.

### **2. TMWA RIGHTS AND OBLIGATIONS.**

2.1. TMWA or its agent will install a 15,000 (+/-) linear feet of temporary water line, roughly along the alignment shown in Exhibit "A".

2.2. TMWA will design/install the temporary water line, injection well facilities and monitoring well facilities and all appurtenances. Temporary water line may consist of one 8-inch diameter line or one 6-inch diameter line or two 4-inch diameter lines.

2.3. TMWA will construct one 8-inch diameter injection well and two 4-inch (+/-) diameter monitoring wells.

2.4. TMWA will manage the third-party subsurface investigation, the well drilling, injection of potable water, groundwater monitoring, pre and post water quality testing, and provide to the City a hydrogeological report and final recommendations concerning sufficiency of the American Flat Road site as part of the Feasibility Study and a future demonstration project.

2.5. TMWA will obtain the required permits for the injection well facilities.

2.6. TMWA will provide potable water to be injected as part of the hydrogeology study at no cost to the City.

2.7. TMWA will connect the temporary water line to the Silver Knolls well or the Army Air Guard well, which is located on or surrounded by Reno-Stead Airport property, and make the necessary connections to the injection well.

2.8. TMWA will have access to use the injection and monitoring wells and related facilities owned by City.

2.9. TMWA will submit invoices to the City for all work reimbursable to TMWA as itemized in Exhibit "B," for the not to exceed amount of \$655,000.

### **3. COUNTY RIGHTS AND OBLIGATIONS**

3.1. County will grant access and the use of the Site for the Feasibility Study, which includes, but is not limited to, drilling of wells, installation of the temporary water line, and operation of the wells, removal of temporary water line, and ongoing monitoring.

3.2. County will assist City and TMWA with any permitting required for drilling and placement of the temporary water line to the Site.

### **4. MISCELLANEOUS**

4.1. Each party will cooperate with the other parties to this agreement and their agents in carrying out their respective responsibilities under this agreement.

4.2. Each party will assist the other parties in communicating with the public regarding the provisions of this agreement.

4.3. That all communications/notices required pursuant to the Agreement shall be given in person or by registered or certified mail, postage prepaid, to the other parties, as follows:

CITY:                   For personal delivery:  
                              John Flansberg, Director of Public Works  
                              City of Reno  
                              1 East First Street, 7<sup>th</sup> Floor  
                              Reno, NV 89501  
                              For mailing:  
                              PO Box 1900  
                              Reno, NV 89505

TMWA:                   Mark Foree

General Manager  
Truckee Meadows Water Authority  
PO Box 30013  
Reno, NV 89520-3013

COUNTY: David Solaro, Director of Community Services  
1001 E. 9<sup>th</sup> Street  
Reno, NV 89512

The designated representative may be changed by written notice as provided herein. Notice by mail shall be deemed to have been received three (3) days after mailing.

4.4 Subject to the limitation of chapter 41 of Nevada Revised Statutes, each party agrees to indemnify, defend and to hold the other parties harmless from and against any liability, including but not limited to, property damage, personal injury or death, proximately caused by the negligent acts or omissions of its officers, agents and employees arising out of the performance of this Agreement.

4.5 The laws of the State of Nevada shall be applied in interpreting and construing this Agreement.

4.6 The invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement.

4.7 This Agreement constitutes the entire contract between the parties and shall not be modified unless in writing and signed by the parties.

4.8 This Agreement shall not be construed to provide any person or entity not a party to this Agreement with any benefits or cause of action arising from the performance of this Agreement.

-REMAINDER OF PAGE INTENTIONALLY LEFT BLANK-

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized officers the day and year first above written.

CITY OF RENO

ATTEST:

By: \_\_\_\_\_  
Hillary L. Schieve, Mayor

\_\_\_\_\_  
Ashley D. Turney, Reno City Clerk

APPROVED AS TO FORM:

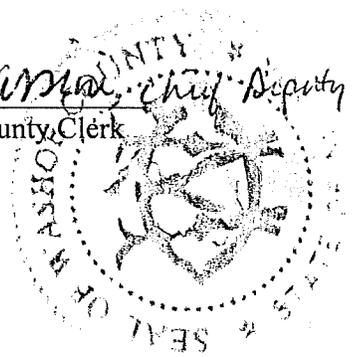
\_\_\_\_\_  
Susan Ball Rothe, Deputy City Attorney

COUNTY OF WASHOE

ATTEST:

By: \_\_\_\_\_  
Marsha Berkeigler,  
Chair, Washoe County Commission

\_\_\_\_\_  
Nancy Parent, County Clerk



APPROVED AS TO FORM:

\_\_\_\_\_  
Paul Lipparelli, Assistant District Attorney

TRUCKEE MEADOWS WATER AUTHORITY

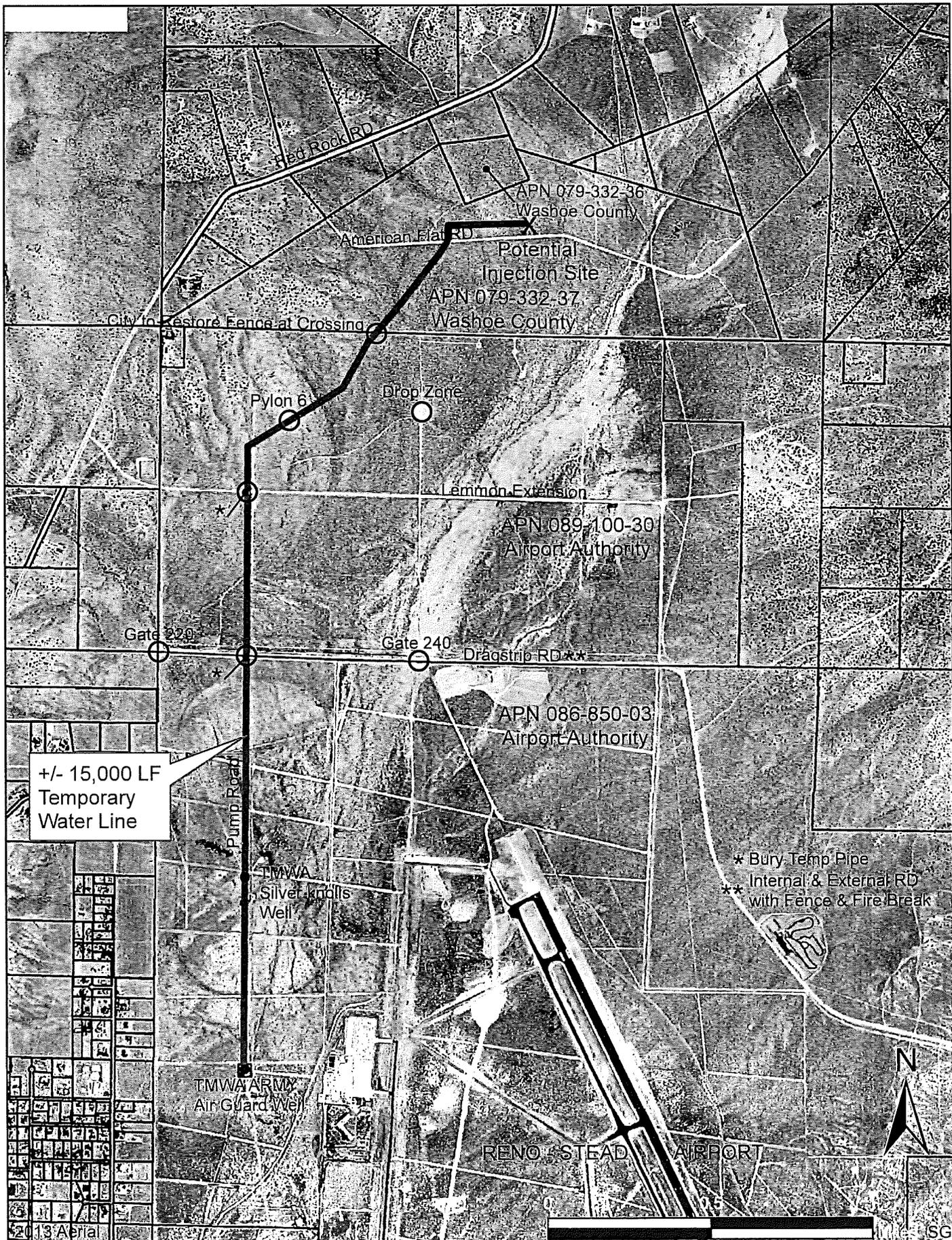
\_\_\_\_\_  
Mark Foree, General Manager

STATE OF NEVADA     )  
                                  )  
COUNTY OF WASHOE    )

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Mark Foree, General Manager of the TRUCKEE MEADOWS WATER AUTHORITY, on behalf of said Joint Powers Authority therein named.

\_\_\_\_\_  
Notary Public

AQUIFER STORAGE AND RECOVERY FEASIBILITY STUDY AMERICAN FLAT ROAD SITE



Revised: 7/20/2018

## EXHIBIT "B"

### Cost Estimate

American Flat Road Feasibility Study (1215 American Flat Rd)					
				Costs	
Amount	Unit	Description	Price Each	Reimbursable to TMWA	Comments
<b>Wells and Related</b>					
1	ea	Two 4-inch monitoring wells	see tab	\$156,078.00	See Exhibit "B-2" for breakdown
1	ea	8-inch injection well	see tab	\$178,828.45	See Exhibit "B-1" for breakdown
1	ea	valves, flowmeters, backflow preventer and vault		\$10,000.00	
1	ea	Increase Cost for Prevailing Wages		\$100,471.94	
				<b>subtotal</b>	<b>\$445,378.39</b>
<b>WQ Testing</b>					
3	ea	Drinking Water Tests	\$4,167	\$12,500.00	
3	ea	Trace Organincs Tests	\$4,167	\$12,500.00	
				<b>subtotal</b>	<b>\$25,000.00</b>
<b>Geophysical Investigation</b>					
1	ea	Onsite work, report, recommendations by SubTerraSeis (per quote)	\$98,500	\$98,500.00	
				<b>subtotal</b>	<b>\$98,500.00</b>
<b>Costs Reimbursable to TMWA Total without Contingency</b>				<b>\$568,878.39</b>	
<b>Contingency (15%)</b>				<b>\$85,331.76</b>	
<b>Grand Total</b>				<b>\$654,210.14</b>	
<b>Costs Reimbursable to TMWA Use Grand Total:</b>				<b>\$655,000.00</b>	

## EXHIBIT "B-1"

### Cost breakdown Estimate 8-inch Injection Well

American Flat Road Feasibility Study (1215 American Flat Rd)					
Amount	Unit	Description	Price Each	Costs	
				Reimbursable to TMWA	Comments
1	ea	Mobilization of drill rig and crews	\$3,000.00	\$3,000.00	
50	ft	Drill and install 16" x 50' conductor	\$190.00	\$9,500.00	
470	ft	Drill 14.75" borehole with mud rotary	\$109.00	\$51,230.00	
1	ea	Borehole geophysical logs	\$3,000.00	\$3,000.00	
242	ft	Furnish and install 242' of 8" x .250 blank mild steel casing	\$65.00	\$15,730.00	stainless steel screen
260	ft	Furnish and install 260' S.S. wire wrap screen	\$91.00	\$23,660.00	
10	ft	Furnish and install 10' of 8" x .250 S.S. blank casing	\$139.00	\$1,390.00	
1	ea	Furnish and install 8" dissimilar adapter between wellscreen and blank casing	\$4,600.00	\$4,600.00	
10	yds <sup>3</sup>	Furnish and install gravel pack between casing	\$51.00	\$510.00	
7	yds <sup>3</sup>	Furnish and install cement surface seal between 14.75" borehole and 8" blank casing	\$54.00	\$378.00	
26	hrs	Air develop well	\$400.00	\$10,400.00	1 hr each 10'
1	ea	Locking well lid	\$1,500.00	\$1,500.00	
1	ea	Bit charge	\$6,800.00	\$6,800.00	
1	ea	Site clean up	\$1,500.00	\$1,500.00	
360	ft	Install and remove 500 gpm test pump	\$20.00	\$7,200.00	
31	hrs	Test pump well	\$250.00	\$7,750.00	
1	ea	Install bollards for wellhead protection	\$3,200.00	\$3,200.00	
1	ea	Permit - WCHD	\$1,505.00	\$1,505.00	
1	ea	Permit - NDEP	\$2,500.00	\$2,500.00	
1	ea	Permit - NDWR	\$150.00	\$150.00	
		***Cutting to stay on site but smoothed out and dressed up.		-	
	ea	***Price does not reflect prevailing wages		-	
			subtotal	\$155,503.00	
		Contingency - 15%		\$23,325.45	
			<b>Total</b>	<b>\$178,828.45</b>	

## EXHIBIT "B-2"

### Cost breakdown Estimate Two 4-inch Monitoring Wells

American Flat Road Feasibility Study				
Amount	Unit	Description	Costs	
			Price Each	Reimbursable to TMWA
2	ea	Mobilization of drill rig and crews	\$3,000.00	\$6,000.00
40	ft	Drill and install two 12" x 20' conductors (0'-20' each)	\$60.00	\$2,400.00
1000	ft	Drill two 10" boreholes with mud rotary (20'-520' each)	\$55.00	\$55,000.00
504	ft	Furnish and install 252' of 4" x .250 mild steel blank casing in each monitoring well (+2-240, 500'-510')	\$44.00	\$22,176.00
520	ft	Furnish and install 260' of 4" x 0.250" mild steel factory slot screen in each monitoring well (240'-500')	\$45.00	\$23,400.00
12	yds <sup>3</sup>	Furnish and install gravel pack between the 4" screen and 10" borehole in each monitoring well (200'-510'). Add 5' bentonite plug above the gravel pack (195'-200').	\$51.00	\$612.00
8	yds <sup>3</sup>	Furnish and install cement surface seal between the 4" blank casing and 10" boreholes in each well (0'-195').	\$54.00	\$432.00
20	hrs	Air develop each well (10 hrs per monitoring well)	\$400.00	\$8,000.00
2	ea	Locking well lid	\$1,500.00	\$3,000.00
2	ea	Install bollards for wellhead protection	\$3,200.00	\$6,400.00
1	ea	Bit charge	\$6,800.00	\$6,800.00
1	ea	Site clean up	\$1,500.00	\$1,500.00
	ea	***Cuttings to stay on site but smoothed out and dressed up.		-
	ea	***Price does not reflect prevailing wages		-
			subtotal	\$135,720.00
		Contingency - 15%		\$20,358.00
			<b>Total</b>	<b>\$156,078.00</b>

## INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into, by, and between Washoe County, Nevada and the Nevada State Mail Services Section.

### WITNESSETH

WHEREAS, Washoe County, Nevada desires to have the Nevada State Mail Services Section provide specified services during the term of this Agreement; and,

WHEREAS, Washoe County, Nevada and the Nevada State Mail Services Section desire to provide a full statement of their respective rights, obligations and duties in connection with the performance of the Nevada State Mail Services Section duties hereunder;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement, the parties to mutually agree in accordance to NRS 378.149 as follows:

The Nevada State Mail Services Section can provide mail services to state agencies and local governments in the Carson City, Reno and Las Vegas areas. Services include pickup, processing and delivery of outgoing mail, overnight and interoffice mail, which includes overnight interoffice mail service between Carson City and Las Vegas. The United States Postal Service processes and delivers all in-bound mail to the individual agencies daily. Other services provided in the Carson City, Reno area include folding, inserting, addressing and bulk mailing. Statutory Authority: NRS 378.143-149.

Nevada State Mail Services and Washoe County agree that Nevada State Mail Services:

1. Will process all Washoe County standard, permit, certified, express, registered, or any mail that must be delivered to the United States Post Service (USPS), Monday through Friday. NSMS will ensure that all Washoe County's mail will be processed in compliance with USPS requirements.
2. Although every effort will be made to deliver the mail to the USPS on the same day they receive the mail, NSMS will deliver all Washoe County mail to the USPS no later than the next business day after receipt of mail. NSMS will notify Washoe County of any occasion when next day processing does not occur.
3. Neither the NSMS nor Washoe County shall be considered in breach of this agreement to the extent that performance of their respective obligations is prevented by an Event of Force Majeure (Act of God) or when the Nevada State Governor declares that all Nevada State offices in Carson City are closed (i.e. snow day).
4. NSMS will provide mail handling technology to include bar coding, bulk rate mailings, addressing, pressure sealing, and folding and inserting services.
5. NSMS will pick up Monday through Friday except for Nevada state holidays all outgoing mail to be metered, permitted, inter-office, certified, or registered at the following locations:

Washoe County Administration Complex, 1001 E. 9<sup>th</sup> Street, Reno

Washoe County Sheriff's Office, 911 Parr Boulevard, Reno

Washoe County Juvenile Services, 650 Ferrari-McLeod Boulevard, Reno

8-0808

Mills Lane Justice Center, 1 S. Sierra Street, Reno  
Second Judicial District Court, 75 Court Street, Reno  
Washoe County Human Services, 350 S. Center Street, Reno  
Washoe County Regional Animal Services, 2825-A Longley Lane, Reno

6. NSMS ensures that mail that does not qualify for automated rates will be processed at the lowest rate possible. If Washoe County requests expedited mail, discounted rates may not apply.
7. Upon request, NSMS will provide Washoe County with a departmental postal report, for postage used for that calendar month in that Department.

## BILLING

NSMS will invoice within 15 days of the end of the month for services provided to Washoe County on a monthly basis with terms of net 30 days unless other arrangements are made in advance. Services will be invoiced to Washoe County at the following rates:

### Production –

- Folding - \$3.04 per one-thousand (1,000) pieces
- Inserting - \$7.60 per one-thousand (1,000) pieces
- Intelligent Inserting - \$11.40 per one-thousand (1,000) pieces
- Pressure Sealing - \$7.60 per one-thousand (1,000) pieces
- Tabbing - \$7.60 per one-thousand (1,000) pieces

Bulk Rate Mailings (includes addressing, NCOA (National Change Of Address), barcoding, sorting, and any reporting to and from the USPS)

- Database Set-Up - \$17.10 per job
- Addressing - \$11.40 per one-thousand (1,000) pieces

### *Courier Services (aka Interoffice & Mail Pick Up Stop)*

\$157.08/month per stop for FY18/19

\$167.44/month per stop for FY19/20

### *Administration Fee For Postage*

19% of total postage shall be charged for metering under the NSMS postal account.

These rates are subject to annual review and subject to change.

Additionally, the monthly invoice will include all postage costs/production and administration fees, separated by department, so Washoe County can invoice their respective departments.

## CONTRACT TERM

The terms of this Contract shall commence upon the last date it is signed by both parties (the "Effective Date") and shall continue for a period of four (4) years. This contract shall automatically renew for two (2) additional one year periods unless terminated as described herein.

## TERMINATION OR SUSPENSION

Washoe County, Nevada may suspend or terminate this Contract in whole or in part, with or without cause, by giving 30 calendar days prior written notice thereof to NSMS. The written notice provided by Washoe County shall include a specific date for NSMS to suspend or discontinue performance. Upon such suspension or termination, Washoe County shall pay NSMS for goods or services actually provided or rendered on or before the effective date of the suspension or termination. If the Contract is suspended or terminated due to breach or default by NSMS, Washoe County shall be obligated to compensate NSMS only for that portion of the goods or services which are of direct and immediate benefit to Washoe County, at the sole discretion and reasonable determination of Washoe County.

NSMS may suspend or terminate this agreement, with or without cause by giving Washoe County 90 calendar days written notice. Such notice shall include the specific date the NSMS intends to suspend or discontinue performance under the Contract.

Regardless of the reason for suspension or termination, NSMS shall deliver to Washoe County on or before the effective date of the suspension or termination any and all contract related materials. All such goods or materials are the sole property of Washoe County. The rights of Washoe County under this section to suspend or terminate this Contract shall be in addition to any and all rights or remedies Washoe County may have available to it under law, particularly in the case of breach or default by NSMS.

## INDEMNIFICATION/HOLD HARMLESS/LIMITATION OF LIABILITY

To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, caused by the negligence, errors, omissions, recklessness, or intentional misconduct of its own officers, employees, and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described herein. This indemnification obligation is conditions upon the performance of the duty of the party seeking indemnification (indemnified party), to serve the other party (indemnifying party) with written notice of actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate in the resolution of any such claim or cause of action.

The parties do not waive and intent to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages.

MODIFICATIONS TO THIS CONTRACT

Washoe County, Nevada and the Nevada State Mail Services Section agree this Contract shall only be amended by a written document which (i) specifically refers to the provision of this Agreement to be amended and (ii) is signed and dated by both parties.

ASSIGNMENT

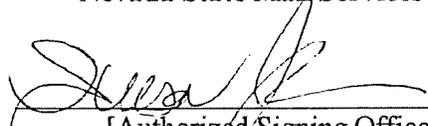
This Contract shall not be assigned to any third party without prior written consent, which may be withheld in the sole and absolute discretion of either party. A change in ownership of the Parties shall not be considered an assignment of this Contract.

IN WITNESS WHEREOF, Washoe County, Nevada and the Nevada State Mail Services Section have executed this agreement as signed and dated below:

**Washoe County, Nevada**

**Nevada State Mail Services**

\_\_\_\_\_  
[Authorized Signing Officer]

  
\_\_\_\_\_  
[Authorized Signing Officer]

\_\_\_\_\_  
[Name and Title – please print]

*SUSAN J. CONN - STATE MAIL COORD.*  
\_\_\_\_\_  
[Name and Title – please print]

\_\_\_\_\_  
[Date]

*10-10-2018*  
\_\_\_\_\_  
[Date]