

COUNTY COMMISSIONERS
Chair, Bob Lucey, District 2
Vice-Chair, Marsha Berkgigler, District 1
Kitty Jung, District 3
Vaughn Hartung, District 4
Jeanne Herman, District 5



COUNTY MANAGER
John Slaughter

ASSISTANT DISTRICT ATTORNEY
Paul Lipparelli

COUNTY CLERK
Nancy Parent

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

September 26, 2017
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, 24-hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Washoe County - Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.us/bcc/board_committees/

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. Consent Items (for possible action)

- 5.A. Approve an Agreement in Support of Pro-Bono and Low-Cost Legal Services for Elderly between Washoe County and Washoe Legal Services in the approximate annual amount not to exceed [\$65,000] funded by applicable court filing fees, retroactive July 1, 2017 to June 30, 2018, with the provision for up to one (1) - one (1) year extension at Washoe County's option in support of pro-bono and low-cost consumer related legal services for the elderly, and approve necessary resolution for same. Human Services Agency. (All Commission Districts.)

Attachments: [TMP-1598 BCC 09-26-17 Approve FY18 WLS Grant Agreement \[\\$65,000\]](#)
[TMP-1598 BCC 09-26-17 WLS Grant Resolution](#)

- 5.B. Approve the renewal of the Veterinary Clinical Affiliation Agreement between Truckee Meadows Community College and the County of Washoe on behalf of Regional Animal Services for the placement of veterinary technician students at the Regional Animal Services veterinary facility. Animal Services. (All Commission Districts.)

Attachments: [Staff Report TMCC Veterinary Clinical Affiliation Agreement 2.doc](#)
[20170828 Vet Clin Affil Agree w WCRAS 2017 \(2\).docx](#)
[DCP Syllabi Fall 2017.pdf](#)
[Handbook 2016-2018.pdf](#)
[Medical Malpractice Student.Certificate \(7-1-18\).pdf](#)
[Workers Comp NSHE.pdf](#)
[NSHEDeclaratonofSelfInsurance2017.pdf](#)
[Cert of Liability Ins for NSHE.pdf](#)

- 5.C.1. Approve an Intrastate Interlocal Contract Between Public Agencies between Washoe County and Business Enterprises of Nevada of the Rehabilitation Division of Nevada's Department of Employment, Training and Rehabilitation, for the continued operation of vending machine and concession services within County facilities as required by NRS 426.640, from October 1, 2017 through September 30, 2020. Community Services. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Staff Report - Interlocal wState of NV for concession and..](#)
[BCC 09-26-17 - Interlocal Agreement 3103-21-BEN Washoe](#)

- 5.C.2. Approve a request to initiate proceedings to amend the Washoe County Code (Chapter 80 - Public Works; County Property) pursuant to a request by Commissioner Lucey; and direct the County Clerk to submit the request to the District Attorney for preparation of a proposed ordinance, pursuant to Washoe County Code Section 2.030 and 2.040. Community Services. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Staff Report - Initiate amendment to County Code](#)
[BCC 09-26-17 - Letter of request to initiate amendment to County Code](#)

- 5.C.3 Approve a sole source purchase (Turf Star, Inc.), of a Toro GM5900 Groundsmaster Mower [\$91,128.35]; and, if approved, authorize the transfer of \$91,128.35 from Public Works Function 050 to Culture and Recreation Function 080 and direct the Comptroller's Office to make the appropriate budget adjustments; and further, authorize annual aggregate spending to Turf Star, Inc. to exceed \$100,000 for medium equipment fleet maintenance through June 30, 2019. Community Services. (Commission District 3.)

Attachments: [BCC 09-26-17 - Staff Report - Toro GM 5900](#)
[BCC 09-26-17 - Soles Source Request form - approved](#)

- 5.D.1. Approve to accept a Victim of Crime Act (VOCA) grant to the District Attorney's Office in the amount of \$50,000 (\$12,500 required match), from the State Division of Child and Family Services (DCFS) to provide counseling services at the Washoe County Child Advocacy Center and supplies related to the program; retroactive from July 1, 2017 through June 30, 2018. Direct the Comptroller to make the necessary budget amendments. District Attorney. (All Commission Districts.)

Attachments: [BCC 09 19 2017 VOCA Grant 50000.docx](#)
[2017-2018 Voca Subaward.pdf](#)

- 5.D.2. Approve to accept a Violence Against Women Act (VAWA) grant to the District Attorney's Office in the amount of \$35,000 (\$11,666.67 required match), from the State Division of Child and Family Services (DCFS) to provide counseling services at the Washoe County Child Advocacy Center and supplies related to the program; retroactive from July 1, 2017 through June 30, 2018. Direct the Comptroller to make the necessary budget amendments. District Attorney. (All Commission Districts.)

Attachments: [BCC 09 19 2017 VAWA Grant 35000.docx](#)
[2017-2018 VAWA Award.pdf](#)

- 5.E.1. Approve staff recommendation the Washoe County Board of County Commissioners nominate Jason Geddes to the Board of Directors of the Nevada Clean Energy as the Washoe County nominee to submit to the Governor to fill a term of 3 years from the appointment. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - Appointment to the Clean Energy Fund Board.doc](#)
[Geddes Resume.docx](#)

- 5.E.2. Acknowledge Receipt of the Washoe County Human Services Agency Senior Services Contracts Audit Report from the Internal Audit Division. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - Senior Services Contract Audit Report.docx](#)
[Senior Services Audit Executive Summary Report.docx](#)

- 5.E.3. Acknowledge Receipt of the Three-Year Schedule of audits for Internal Audit Division. Manager. (All Commissioner Districts.)

Attachments: [Staff Report - Manager - Three Year Audit Schedule FY16-17.doc](#)

- 5.E.4. Acknowledge Receipt of Annual Report from the Internal Audit Division for FY 2016-17. Manager. (All Commissioner Districts.)

Attachments: [Staff Report - Manager - Internal Audit Annual Report FY16-17.doc](#)
[Status of Findings and Recommendations FY2017.xlsx](#)

- 5.E.5. Approve an Our Town grant award from the National Endowment for the Arts, in the amount of \$75,000 (\$81,071 cash match), for the Washoe ArTrail project retroactive from August 1, 2017 - July 31, 2019; and direct the Comptroller's Office to make the necessary budget amendments. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - NEA ArTrail Grant.doc](#)
[Washoe Artrail - NEA Award Documents.pdf](#)

- 5.E.6. Approve to accept a 2018 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$29,000.00, no County match required] including funds to be used for food purchases and non-employee travel. Grant Term is retroactive to July 1, 2017 through June 30, 2018. If approved, authorize Chairperson to execute grant documents and authorize the County Manager or his designee, to sign Sub-Grant Agreement between Washoe County and the Regional Emergency Medical Services Authority (REMSA) in the amount of \$9,200.00: and direct the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)

Attachments: [Staff Report - Manager - SERC OPTE Grant.doc](#)
[2 - BCC 09-26-17 - Subgrant agreement - REMSA - lmdv1.docx](#)
[3 - BCC 09-26-17 - Subgrant Agreement - REMSA - Exhibit A - lmdv1.docx](#)
[4 - BCC 09-26-17 - Resolution SERC OPTE grant \[\\$29,000\] - Resolution.docx](#)

- 5.F.1. Approve agreement between Washoe County and Renown Regional Medical Center for performing autopsies in the Washoe County Regional Medical Examiner's Office with estimated revenue of [\$7,000] for a period of one year retroactively effective January 27, 2017. Regional Medical Examiner. (All Commission Districts.)

Attachments: [BCC 09/12/17 - Regional Medical Examiner - Agreement with Renown for Autopsies.docx](#)
[Regional Medical Examiner - Renown Hospital Autopsy Contract.pdf](#)

- 5.F.2. Acknowledge publication of notice of intent to augment budgets and approve resolution to augment the General Fund in the amount of [\$71,550] to appropriate revenue generated by the Regional Medical Examiner's Office from previously unbudgeted sources; and approve agreement between Washoe County and Nevada Donor Network for use of the Washoe County Regional Medical Examiner's Office facility for postmortem tissue donation for a period of up to three years, with revenues totaling [\$314,949], effective September 26, 2017; and authorize the Human Resources Department to create a full time Medicolegal Death Investigator/Technologist position pending approval of the Job Evaluation Committee; and direct the Comptroller's Office to make the appropriate budget amendments (zero net impact to General Fund). Regional Medical Examiner. (All Commission Districts.)

Attachments: [BCC 09/26/2017 - Regional Medical Examiner - Budget Augmentation; Tissue Procurement Agreement; New Position.docx](#)
[Regional Medical Examiner - Tissue Procurement Agreement.pdf](#)
[Regional Medical Examiner - FY2018 Budget Augmentation Notice to Public.docx](#)
[Regional Medical Examiner - Resolution to Augment FY2018 Budget.docx](#)

- 5.F.3. Accept grant funding [\$62,856.00 with no county match] from the State of Nevada Department of Health and Human Services for labor and travel expenses relating to the National Violent Death Reporting System, retroactive from September 1, 2017 through August 31, 2018, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's Office to sign the award and approve amendments, and direct the Comptroller's Office to make the necessary budget amendments. Regional Medical Examiner. (All Commission Districts.)

Attachments: [BCC 09/26/2017 - Regional Medical Examiner - NVDRS Grant Award \[\\$62,856\]](#)
[Regional Medical Examiner - NVDRS Grant Award Documents](#)

- 5.G.1. Authorize the grant application for the 2017 Justice Assistance Grant (JAG) Program Award (CFDA #16.739), Office of Justice Programs, Bureau of Justice Assistance through the Reno Police Department. With this funding, WCSO's anticipated award will be [\$52,468.00, no County match required] for purchase of Law Enforcement equipment, Law Enforcement related training and travel, and overtime; and approve the Interlocal Agreement between the City of Reno, on behalf of the Reno Police Department, Washoe County, on behalf of the Washoe County Sheriff's Office and City of Sparks, on behalf of the Sparks Police Department for the Management and Disposition of 2017 Justice Assistance Grant (JAG) Program. Sheriff. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Sheriff - JAG Funding \[\\$52,468\]](#)
[Interlocal 2017 JAG Grant](#)
[Chief EXEC assurances](#)
[FY17-ByrneJAGSection1373Cert](#)
[JAG 2017 Allocation](#)
[Edward Byrne Memorial Justice Assistance Grant Program FY 2017 Local Solicitatio](#)

- 5.G.2. Approve the direct grant award from the State of Nevada, Office of Criminal Justice Assistance FFY 2017/2018 Justice Assistance Grant (JAG), Project No. 17-JAG-234 for [\$11,700, no County match required] to purchase a Narcotics Screening Instrument to be used in the Forensic Science Division for the grant period of 10/1/17 through 9/30/18 and if approved, direct Comptroller's Office to make necessary budget amendments. Sheriff. (All Commission Districts)

Attachments: [BCC 09-26-17 - Sheriff - Forensic Division \[\\$11,700\]](#)
[17-JAG-34 19075 Award Packet](#)

- 5.G.3. Acknowledge receipt of FY18 First Quarter Status Update for Washoe County Regional Detention Facility to include security of the jail, conditions of confinement and medical care of inmates housed at the Washoe County Sheriff's Office. Sheriff. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Sheriff - NRS 211 FY18 1st Quarter Jail Status Report](#)

- 5.G.4. Approve recommendation that the Board of County Commissioners designate two pre-determined parking stalls at the Washoe County Sheriff's Office for purposes of establishing an E-Commerce zone. Sheriff. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Sheriff - Creation of ECommerce Zone](#)

- 5.G.5. Approve the Joining Forces 2018 grant [\$80,500.00, No cash match required; 25% in-kind match required] from the Nevada Office of Traffic Safety (OTS) to cover overtime costs related to conducting Traffic Enforcement Checkpoints and events and for limited travel expenses, for the grant term of 10/1/17 through 9/30/18 and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)

Attachments: [BCC 09-26-17 - Sheriff - Joining Forces Grant 2018 \[\\$80,500\].doc](#)
[Joining Forces 2018](#)

End of Consent Items

6. Appearance: Michele Gehr, MSSW, Executive Director
Eddy House
Presentation and update regarding data, outcomes and the vision of the Eddy House going forward.
7. Appearance: Chuck Duarte, Chief Executive Officer
Community Health Alliance
Presentation and update on Community Health Alliance. [10 minutes]
8. Appearance: Kim Robinson, Executive Director
Truckee Meadows Regional Planning Agency
Informational presentation from the Truckee Meadows Regional Planning Agency regarding the 2017 Truckee Meadows Regional Plan Update.
9. Appearance: Gabrielle Enfield, Grants Administrator
County Manager's Office
Presentation and update on the Washoe Leadership Program, [10 minutes]
10. Recommendation to approve the CY 2018 Health Benefits Program for employees, retirees, and their dependents at an approximate annual cost of \$53.5 million, and authorize the Director of Human Resources/Labor Relations to execute all insurance contracts and service agreements pertinent to the Health Benefits Program. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION.

Attachments: [Staff Report-CY2018 Health Benefits Program](#)

11. Recommendation to approve Washoe County Family Medical Leave Act Policy. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION.

Attachments: [Staff Report - HR - FMLA Policy Approval](#)
[1 FMLA At-a-Glance.docx](#)
[2 Final FMLA Policy with Legal Citations.docx](#)
[3 Application for FMLA and Medical Release.docx](#)
[4 Notice of Eligibility and Rights.docx](#)
[5.1 Certification of Health Care Provider for Employees Serious Medicaldocx](#)
[5.2 Certification of Health Care Provider for Family Members Serious Med....docx](#)
[5.3 Certification for Serious Injury or Illness of a Veteran.docx](#)
[5.4 Certification for Serious Injury or Illness of a Current Servicememb....docx](#)
[5.5 Certification of Qualifying Exigency For Military Family Leave.docx](#)
[6 Designation Notice.docx](#)
[7 Physicians Return to Work Form.docx](#)
[8 DOL Notice.pdf](#)

12. Recommendation to approve the Work Program Volunteer Agreement between the County of Washoe (Department of Juvenile Services), and the Boys and Girls Club of Truckee Meadows (BGC), to provide available work crews to perform community services on a volunteer basis (volunteer services) at the Donald W. Reynolds Facility, the William N. Pennington Facility and the Bresson Avenue Facility; the agreement will be effective upon execution and shall remain in effect for a period of two years. Juvenile Services. (All Commission District.) FOR POSSIBLE ACTION

Attachments: [BCC 09-26-17 Juvenile Services Work Program Volunteer Agreement](#)
[Juv Serv Work Program Volunteer Agreement BGC](#)

13. Recommendation to approve Community Development Block Grants from the Nevada Governor's Office of Economic Development in the amount of \$98,750 (\$13,250 cash match) for the Gerlach Economic Development Plan, grant period retroactive from July 1, 2017 through June 30, 2018; and \$80,000 (\$10,000 cash match from UNR) for Nevada Small Business Development Center-Business Counseling and Training, grant period retroactive from July 1, 2017 through December 31, 2018; and if approved, authorize Chairman to execute grant documents and to authorize the County Manager to sign the Sub-Grant Agreement between Washoe County and the University of Nevada Reno Small Business Development Center in the amount of \$80,000 (\$10,000 cash match from UNR); approve Resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Manager - CDB Grant Award.doc](#)
[Gerlach Econ Dev Award DocsV2.pdf](#)
[UNR-SBDC Award docs.pdf](#)
[UNR-SBDC Resolution.docx](#)

14. Introduction and first reading of an ordinance amending Chapter 65 of the Washoe County Code by expanding the permissible use of the 911 telephone line surcharge to include purchase and maintenance of portable and vehicular event recording devices, and all other matters properly relating thereto; and, if supported, set the public hearing for second reading and possible adoption of the ordinance on October 10, 2017. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Manager - E911 Advisory Board - First Reading.doc](#)
[Ordinance - Working Copy - Chapter 65 911 Advisory Committee.docx](#)

15. Update on Wildland Fire Season. Manager and Truckee Meadows Fire Protection District. (All Commission Districts.)
16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
17. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Investment Committee
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Vice-Chair Berkbigler

Economic Development Authority of Western Nevada (EDAWN)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Legislative Liaison
Washoe County Stadium Authority

Commissioner Jung

Community Assistance Center Transitional Governing Board
District Board of Health
Nevada Works (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Internal Audit Committee
Washoe County Investment COmmittee
Washoe County Open Space and Regional Parks Commission Liaison
Washoe County Senior Services Advisory Board Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority

Commissioner Hartung

Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Stadium Authority (alternate)
Western Regional Water Commission
Washoe County Senior Services Advisory Board Liaison (Alternate)

Commissioner Herman

Nevada Association of Counties Board of Directors (NACO)
NevadaWorks
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Vya Conservation District
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Nevada Development District
Western Regional Water Commission