



# WASHOE COUNTY

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DA \_\_\_\_\_  
Comptroller \_\_\_\_\_  
Risk Mgt. N/A  
HR N/A

## STAFF REPORT BOARD MEETING DATE: June 13, 2017

**DATE:** May 19, 2017  
**TO:** Board of County Commissioners  
**FROM:** Bob Webb, Planning Manager, Planning and Development, Community Services Department, 328-3623, [bwebb@washoecounty.us](mailto:bwebb@washoecounty.us)  
**THROUGH:** Mojra Hauenstein, Arch., Planner, Division Director, Planning and Development, Community Services Department, 328-3619, [mhauenstein@washoecounty.us](mailto:mhauenstein@washoecounty.us)  
**SUBJECT:** For possible action to approve, on the recommendation of the Chair, the appointment of Thomas B. Bruce to the Washoe County Planning Commission representing Commission District 4 (generally includes the Spanish Springs Valley area, the Warm Springs Valley area---aka Palomino Valley, east Truckee Canyon---from Sparks to Wadsworth, and the Wadsworth area) to a full term beginning on July 1, 2017, and ending on June 30, 2021, or until such time as Mr. Bruce no longer serves on the Planning Commission or a successor is appointed, whichever occurs first. (Commission District 4.)

### SUMMARY

Gregory Prough, the previously appointed District 4 representative to the Washoe County Planning Commission has recently resigned, creating a vacancy in Commission District 4. County Commissioner Vaughn Hartung has recommended Thomas B. Bruce to the Chair of the Washoe County Board of Commissioners (Board) to be considered for appointment to the Planning Commission. If appointed, the term will begin on July 1, 2017, and end on June 30, 2021, or until such time as Mr. Bruce no longer serves on the Planning Commission or a successor is appointed.

Washoe County Strategic Objective supported by this item: Stewardship of Our Community.

### PREVIOUS ACTION

On August 12, 2014, the Board appointed Gregory Prough to fill an unexpired term on the Planning Commission to represent District 4 (August 12, 2014 – June 30, 2017).

### BACKGROUND

Nevada State Law requires Washoe County to create a Planning Commission to adopt the County's Master Plan and to perform other land use duties as established in County codes. The Board established the Planning Commission to hear and decide on applications for abandonments, certain special use permits, and tentative subdivisions;

and, to hear and make recommendations to the Board concerning amendments to the County's Master Plan and the Development Code (Washoe County Code Chapter 110), adopted Regulatory Zoning maps, and Development Agreements. Terms of appointment are four years and the appointees must be residents of the unincorporated area of Washoe County and registered voters at the time of their appointment and throughout their term of office. Washoe County Code (WCC) Section 110.912.05(c)(4) establishes the appointment and qualifications for Planning Commission members. Pursuant to this code section, the Board appoints seven members to the Planning Commission as follows:

- Five members representing each of the County Commission Districts;
- One at-large member from north of the Truckee River; and,
- One at-large member from south of the Truckee River.

Planning and Development staff actively recruited for this position through newspaper advertisements, by e-mail to citizens signed up for "citizen involvement" group and the "District 4" group, and by posting on the County's website. Staff received two applications including Mr. Bruce's. The second applicant is listed below:

- Daniel Galles

Both applications are included as Exhibits to this staff report.

Based on direction previously provided by the Board, the Commissioner whose district is represented by the Planning Commission vacancy, (Commission District 4 in this case) recommends the appointment. Commissioner Hartung recommends that Thomas Bruce be appointed to a full term to the Planning Commission commencing on July 1, 2017, through June 30, 2021, or until such time as Mr. Bruce no longer serves on the Planning Commission or a successor is appointed.

WCC Section 110.912.05(c)(1) requires that the Chairman of the Board appoint members of the Planning Commission, subject to the approval of the Board.

### **FISCAL IMPACT**

As authorized by NRS 278.040(3) and Washoe County Code Section 110.912.05(e), the Planning Commission members receive an \$80 per meeting stipend. The Planning Commission is required by Nevada Revised Statute to meet monthly, which equates to an annual per member stipend of \$960. Funds to compensate all Planning Commission members for scheduled meetings are included in the FY 2017-2018 budget request of the Planning and Development Division, Community Services Department (account 105400-710110).

### **RECOMMENDATION**

It is recommended that the Board approve, on the recommendation of the Chair, the appointment of Thomas B. Bruce to the Washoe County Planning Commission representing Commission District 4 (generally includes the Spanish Springs Valley area, the Warm Springs Valley area---aka Palomino Valley, east Truckee Canyon---from Sparks to Wadsworth, and the Wadsworth area) to a full term beginning on July 1, 2017,

and ending on June 30, 2021, or until such time as Mr. Bruce no longer serves on the Planning Commission or a successor is appointed, whichever occurs first.

**MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve, on the recommendation of the Chair, the appointment of Thomas B. Bruce to the Washoe County Planning Commission representing Commission District 4 (generally includes the Spanish Springs Valley area, the Warm Springs Valley area---aka Palomino Valley, east Truckee Canyon---from Sparks to Wadsworth, and the Wadsworth area) to a full term beginning on July 1, 2017, and ending on June 30, 2021, or until such time as Mr. Bruce no longer serves on the Planning Commission or a successor is appointed, whichever occurs first."

Exhibit A – PC Application -Thomas Bruce

Exhibit B – PC Application - Daniel Galles

cc: Thomas Bruce (e-mail)



## Washoe County Community Service Application

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Planning Commission District 4	

Name: Thomas B. Bruce
-----------------------

### Residential Home Address

Address: 660 Valle Verde Drive		
City: Spanish Springs	State: NV	Zip: 89441
Assessor's Parcel Number if known:		
Home Phone: N/A	Cell Phone: 775.240.2725	
E-mail: Tom.Bruce3@gmail.com		

### Mailing Address (if different from residential home address)

Address:		
City:	State:	Zip:

### Occupation and Business Address

Job Title: Currently retired.		
Business Name:		
Address (Street and/or P.O. Box):		
City:	State:	Zip:
Assessor's Parcel Number if known:		
Business Phone:		
E-mail:		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.</p>	

How long have you lived in your area? (Years/Months) 16/2
How long have you lived in Washoe County? (Years/Months) 16/7
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>
If yes, please list conviction dates and nature:
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

Please print or type, and complete the form entirely.

February 2017

**Washoe County Community Service Application**  
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In early 2000 circumstances worked out for Laurie and me that our professional lives had reached a point that no longer required us to remain in Michigan and decided to relocate to this part of Nevada as I'd had an interest in a condo at Lake Tahoe since 1980 and we had come to appreciate Washoe County for all of it's many, many life benefits. I care about this area where we live and believe we all have a duty in life, at least when personal circumstances permit, to contribute to the common good as best we can. I was deeply involved in being on the board of the Spanish Springs Valley Ranches Property Owners Association management and the efforts to obtain all of the justification as well as the majority support of SAD 32 to pave the POA dirt roads as well as terminate the POA. I've attended numerous CAB, County Commission and Planning Commission Meetings and one Supreme Court Hearing in the matter. Further I have spoken when I felt I could contribute in some of those meetings (State Supreme Court Hearing excepted). I care for my home, the area and County around us and want to see it do very well.

I feel I am able and can contribute to the rational well fitting development of property in Washoe County and therefore I am submitting my name for consideration.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

Bachelor of Science, Animal Science, minor equivalence in Chemistry, Computer Science and Statistics, North Carolina State University, Raleigh, NC Class of 1969

Board of Directors Argecy Computer Corporation 1996-1999

Extensive Experience:

- Business Management
- Business Development
- Business Law
- Finance
- Project Management
- Capital Equipment Leasing
- Information Technology
- Collaborative Sales
- Team Management
- Relationship Building
- Budgeting
- Marketing

List your community and/or civic involvement history.

Board of Trustees Spanish Springs Valley Ranches Property Owner Association (SSVRPOA) – 2002-2010, Budget Director 2002-2010, President 2008-2009

Volunteer: Reno Air Races 2007-2016

Reno-Tahoe Open 2014

Please list the name and phone number of any personal references that we may contact.

Mr. Gary J. Mac Donald, Past President, SSVRPOA - 775.425.0325  
Mr. Richard A. Gardner, Equus Management Group - 775.852.2224  
Mr. Adrian T. Dyette, Realtor - 775.560.6762

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: Thomas B. Bruce

Digitally signed by Thomas B. Bruce  
DN: cn=Thomas B. Bruce, o=Self, ou=Retired,  
email=Tom.Bruce3@gmail.com, c=US  
Date: 2017.05.05 11:32:35 -07'00'

Date: 05/05/2017

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Planning and Development  
P.O. Box 11130, 1001 E. Ninth Street, Room A275, Reno, NV 89520-0027  
Phone: (775) 328-3600; FAX: (775) 328-6133; Email: [krstark@washoecounty.us](mailto:krstark@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

**This document is part of the public record  
and is available for public review.**

**Thomas B. Bruce, III**  
660 Valle Verde Drive  
Spanish Springs, NV 89441-7572  
775.240.2725 Fax: 775.201.0235  
E-mail: [Tom.Bruce3@gmail.com](mailto:Tom.Bruce3@gmail.com)

### **PROFESSIONAL EXPERIENCE**

**BRUCE, BENTON, THOMAS and ASSOCIATES** Founder and Owner – Providing financial consulting services for capital equipment transactions as well as general business, acquisitions and sales and financings.

**BRUCE, BENTON & THOMAS, LTD. and AEROHOLDINGS, L.L.C.** Founder, President and Owner - Providing sale and purchase services and consulting for used commercial or business jet aircraft with related financing for various US and foreign corporations.

**AREOLEASE 9701, LTD.** President and Owner – Owned and managed Lockheed L 1011-150 Tri-Star s/n 1103 leased to Air Transat A.T. Inc. of Canada. Asset was sold to Air Transat.

**ASSET MANAGEMENT SERVICES CORPORATION** Founder, President & co-owner - Provided computer and high technology equipment leasing, sales, trading and portfolio management; consulting services on technical and financial aspects of computer automation, improvement and implementation with emphasis on acquisition and utilization.

**COMDISCO INC.** Vice President and Regional Marketing Manager – Responsible for all Michigan accounts and National Account Manager for General Motors and Dow Chemical Corporations. Built GM into Comdisco's largest corporate account with monthly billings exceeding \$4.5 million by developing, structuring and closing multi-million dollar CPU and Disk transactions, consistently exceeded quota and other sales goals.

**VAN ARNEM COMPANY, INC.** Vice President – Quoted, configured, located inspected, appraised and bought used IBM computer equipment for world-wide resale and leasing. General Motors National Account Manager. Provided consulting regarding site planning, operating system installation and equipment configuration planning.

**CITY OF DETROIT** Deputy Director, Programming – Responsible for 24 hour operation of two IBM systems, equipment selection, performance evaluation, measurement and improvement utilizing staff of one hundred thirty-five for Operations, Data Control and Systems Programming with \$1.7 million budget. Served as interim Director for four months.

## **UNIVERSITY OF PITTSBURGH RESEARCH COMPUTER CENTER**

- Assistant Director, Operations - Responsible for twenty-one shift RJE/Time-Sharing system with a staff of eighteen. Remote equipment was seven minicomputer based RJE sites, each with up to sixteen low-speed terminals. Transmission modes ranged from dial-up telephone lines to high speed microwave channels. Central site equipment was two large scale DECSYSTEMS.
- DECSYSTEM Manager - Responsible for computer equipment, physical planning, site preparation, disk file maintenance/backup, production programs, system reliability and performance assessments and IBM OS software maintenance with staff of eleven. Center converted from IBM to DECSYSTEMS and moved twelve miles.
- IBM System Programmer - Implemented OS/MVT/HASP with job and task scheduling, accounting, print, punch and RJE functions heavily modified to ease system use or improve performance. IBM CPU processed 35,000+ jobs monthly and CPU utilization exceeded 80%.

**MERCK, SHARPE AND DOME RESEARCH LABORATORIES, INC.** Scientific Analyst  
– Provided IBM OS Job Control Language programming, statistical and process programs and designed a Sales Information Retrieval System for the Pharmaceutical Products Group.

**NORTH CAROLINA STATE UNIVERSITY – Department of Statistics** - Statistical Programmer – Consulted on and programmed statistical analyses for Animal Science, Adult Education, Plant Pathology and Textile Chemistry Department researchers. Analyses ranged from Chi-square to Multivariate Regression.

### **OTHER EXPERIENCE – BOARDS OF DIRECTORS:**

Argecy Computer Corporation (1996-1999)

Spanish Springs Valley Ranches Property Owner Association (2003 to 2010)

### **EDUCATION: North Carolina State University- BS**

Major – Animal Science

Minors\* – Computer Science, Statistics & Chemistry (\* 15 or + course hours)

### **PROFESSIONAL MEMBERSHIPS:**

Equipment Leasing & Finance Association (Past Member)

International Society of Transport Aircraft Traders (Past Member)

**REFERENCES:** Provided upon request.



## Washoe County Community Service Application

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<b>Is there a specific Board or Commission vacancy you are applying for?</b> If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Planning Commission	

<b>Name:</b> Daniel Galles
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### Residential Home Address

<b>Address:</b> 1215 Sunset Vista Ct		
<b>City:</b> Sparks	<b>State:</b> Nevada	<b>Zip:</b> 89441
<b>Assessor's Parcel Number if known:</b>		
<b>Home Phone:</b> 775-425-6429	<b>Cell Phone:</b> 775-842-5915	
<b>E-mail:</b> DanGalles1215@gmail.com		

### Mailing Address (if different from residential home address)

<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>

### Occupation and Business Address

<b>Job Title:</b> Realtor		
<b>Business Name:</b> Keller Williams Realty Sparks		
<b>Address (Street and/or P.O. Box):</b> 155 Disc Drive, Suite 103		
<b>City:</b> Sparks	<b>State:</b> Nevada	<b>Zip:</b> 89436
<b>Assessor's Parcel Number if known:</b>		
<b>Business Phone:</b> 775-336-3800		
<b>E-mail:</b> DanGalles@KW.com		

### Registered Voter

<b>Are you registered to vote in Washoe County?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

<b>How long have you lived in your area? (Years/Months)</b> 20 years
<b>How long have you lived in Washoe County? (Years/Months)</b> 20 years
<b>Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?</b>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>If yes, please list conviction dates and nature:</b>
<b>Briefly, in your own words explain why you would like to be appointed to the Board or Commission.</b>

I heard about the Planning Commissioner opening from a friend who knows about my past experience and thought I would be good in that position. I want to serve my community and provide expertise based on my past experience as a Chief Financial Officer (CFO) at Saint Mary's Regional Medical Center and as a planning commissioner in Brentwood, California. I believe my past experience as a planning commissioner would serve me well in this role here in Washoe County. Currently I am a Realtor with Keller Williams Realty Sparks. In this position I am visiting many areas of Washoe County and understand the complexities of planning involved in this area. I have a deep interest and involvement in the local community and want to serve in the best way I can.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

I am currently a Realtor with Keller Williams (KW) Realty Sparks and a partner with my wife, Kathryn Galles in the Galles Group at KW. I have been CFO for Saint Mary's Regional Medical Center in Reno, Nevada. Prior to that I was Regional CFO for 4 other Prime Healthcare hospitals in Southern California. Prior to that, I was CFO for several hospitals in California and Nevada. I also have been a Healthcare Consultant for a national CPA firm and a large healthcare operational benchmarking company. I was also a Lean Six Sigma Black Belt consultant for GE Healthcare specializing in healthcare revenue cycle improvement. In 2012 I was a Baldrige Examiner for the Malcolm Baldrige National Quality Awards. I was a CPA and is a graduate of Saint John's University with a degree in Economics and Accounting. I also received an MBA in Business Administration with a specialization in Healthcare Management. I am currently working on a Master of Science degree in Health Information Management.

I am a Fellow of the Healthcare Financial Management Association (HFMA), the American College of Healthcare Executives (ACHE) and the Healthcare Information and Management Systems Society (HIMSS). I have also been certified as a Healthcare Financial Professional in Patient Accounts Management, Accounting, and Managed Care by HFMA. I am a Certified Professional in HIMSS and a Certified Medical Practice Executive (CMPE) by the American College of Medical Practice Executives. Also I was a member of Toastmasters International (Reno) and Rotary International. I served on the Planning Commission in Brentwood California.

List your community and/or civic involvement history.

Served on the Brentwood California Planning Commission  
Member of Rotary International  
Board member of the Chino YMCA  
Treasurer for Bodie Foundation  
President of the Nevada Chapter of HFMA  
President of the Nevada Chapter of HIMSS  
Current Tournament Administrator for the Reno/Sparks Golf Tournament for Veterans benefiting the Sierra Nevada Horses and Heroes Charity.

Please list the name and phone number of any personal references that we may contact.

**Washoe County Community Service Application**  
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Judge Fidel Salcedo	775-843-8172
Tim Henderson	775-825-7000
Adrian Dyette	775-560-6762

Please attach any additional information you wish.

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I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: Don Galles Date: 4/25/17

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Planning and Development  
P.O. Box 11130, 1001 E. Ninth Street, Room A275, Reno, NV 89520-0027  
Phone: (775) 328-3600; FAX: (775) 328-6133; Email: [krstark@washoecounty.us](mailto:krstark@washoecounty.us)

Date Received: \_\_\_\_\_ Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_ Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

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and is available for public review.**