



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: February 28, 2017

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

**DATE:** January 17, 2017  
**TO:** Board of County Commissioners  
**FROM:** Patsy Buxton, Fiscal Compliance Officer, 775-328-2418,  
[pbuxton@washoecounty.us](mailto:pbuxton@washoecounty.us)  
**THROUGH:** Anna Heenan, Administrative Health Services Officer, 775-328-2417,  
[aheenan@washoecounty.us](mailto:aheenan@washoecounty.us)  
**SUBJECT:** Approve amendments totaling an increase of [\$118,119] in both revenue and expense to the FY17 Epidemiology and Laboratory Capacity (ELC) Grant Program, IO 10984; and if approved direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

### SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

**BCC Strategic Objective supported by this item:** Safe, Secure and Healthy Communities.

### PREVIOUS ACTION

There has been no previous action taken by the Board.

### GRANT AWARD SUMMARY

**Project/Program Name:** Epidemiology and Laboratory Capacity (ELC) Program – Building and Strengthening Epidemiology, Laboratory and Health Information System.

#### **Scope of the Project:**

The Subgrant Award scope of work addresses the following goals:

- Enhance Health Information Systems Workforce
- Improve outbreak investigation response and reporting
- Coordinate, collaborate, and facilitate Healthcare Associated Infection (HAI)/Antimicrobial Resistance (AR) prevention efforts
- Zika and other arboviral diseases surveillance

AGENDA ITEM # 5.E.

- Improving capacity to detect and respond to public health issues related to fungal infections
- Cross-cutting Epidemiology

**Benefit to Washoe County Residents:** This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division’s mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

**On-Going Program Support:** These funds support on-going activities in the Epidemiology and Laboratory Capacity Program.

**Award Amount:** Total award is \$296,295 (\$246,994 direct/\$49,301 indirect)

**Grant Period:** August 1, 2016 – July 31, 2017

**Funding Source:** Centers for Disease Control and Prevention (CDC)

**Pass Through Entity:** State of Nevada, Department of Health and Human Services - Division of Public & Behavioral Health

**CFDA Number:** 93.323 (44%) and 93.521 (56%)

**Grant ID Number:** 5NU50CK000419-03-00 and 6NU50CK000419-03-01

**Match Amount and Type:** None

**Sub-Awards and Contracts:** No Sub-Awards are anticipated.

**FISCAL IMPACT**

As this award amount was not anticipated in the FY17 budget, a budget amendment in the amount of \$118,119 is necessary to bring the Award into alignment with the direct program budget.

No amendment is necessary for indirect revenue.

Should the BCC approve these budget amendments, the FY17 budget will be increased by \$118,119 in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-10984 -431100</b>	<b>Federal Revenue</b>	<b>\$118,119.00</b>
	<b>Total Revenue</b>	<b>\$118,119.00</b>
-701110	Base Salaries	\$75,712.85
-701200	Incentive Longevity	\$ 570.00
-705110	Group Insurance	\$ 8,952.84
-705210	Retirement	\$20,213.41
-705230	Medicare	\$ 1,046.77
-705320	Workmens Comp	\$ 528.99
-705330	Unemployment Comp	\$ 58.57
-710100	Professional Services	\$ 3,500.00
-710350	Office Supplies	\$ 1,130.00

-710355	Books and Subscriptions	(\$	320.43)
-710502	Printing	\$	550.00
-710509	Seminars and Meetings	(\$	148.00)
-710512	Auto Expense	\$	2,454.00
-710519	Cellular Phone	\$	600.00
-711210	Travel	\$	3,270.00
	<b>Total Expenditures</b>		<b>\$118,119.00</b>

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve amendments totaling an increase of [\$118,119] in both revenue and expense to the FY17 Epidemiology and Laboratory Capacity (ELC) Grant Program, IO 10984; and if approved direct the Comptroller's office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve amendments totaling an increase of [\$118,119] in both revenue and expense to the FY17 Epidemiology and Laboratory Capacity (ELC) Grant Program, IO 10984; and if approved direct the Comptroller's office to make the appropriate budget amendments."