



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: January 10, 2017

CM/ACM JS  
Finance LC/CH  
DA KM  
Risk Mgt DE  
HR NA  
Other GE

**DATE:** Wednesday, December 28, 2016

**TO:** Board of County Commissioners

**FROM:** Kerri Heward, Director, Forensic Science Division  
(775)328-2803, [kheward@washoecounty.us](mailto:kheward@washoecounty.us)

**THROUGH:** Chuck Allen, Sheriff

*Susan Schilling*

**SUBJECT:** Approve the grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2016 Paul Coverdell Forensic Science Improvement (FSI), Project No. 16-FSI-03 for [\$57,380.00, no County match required] to purchase a Thermo Scientific Analyzer and cameras to be used in the Forensic Science Division for the retroactive grant period of 01/1/17 through 12/31/17 and if approved, direct Comptroller's Office to make necessary budget amendments. (All Commission Districts)

### SUMMARY

The WCSO has received funds from the State of Nevada, Office of Criminal Justice Assistance 2016 Paul Coverdell Forensic Science Improvement (FSI) grant that will be used to purchase equipment for the Forensic Science Division.

Washoe County Strategic Objective supported by this item: Safe, Secure and healthy communities.

### PREVIOUS ACTION

Prior Paul Coverdell Forensic Science Improvement (FSI) funds were approved by the board on 10/28/14, 10/22/13, 11/13/12, 10/11/11, 3/8/11, 12/14/10, and 10/13/2009.

### BACKGROUND

These funds from the State of Nevada, Office of Criminal Justice Assistance 2016 Paul Coverdell Forensic Science Improvement (FSI) grant will be used to purchase a Thermo Scientific alloy analyzer that will provide new technology to the Firearms Section for the use in scanning objects to determine if they may be ammunition components or if two items have the same or similar elemental make-up. The funds will also purchase cameras, as the current cameras utilized for evidentiary photography for crime scenes are outdated and no longer supported. This award was submitted to the first available BCC meeting immediately upon receipt of notification.

AGENDA ITEM # 5A.2

**GRANT AWARD SUMMARY**

**Project/Program Name:** *2016 Paul Coverdell Forensic Science Improvement (FSI)*

**Scope of the Project:** *Update current technology and equipment.*

**Benefit to Washoe County Residents:** *Safer Community*

**On-Going Program Support:** *N/A*

**Award Amount:** *Not to exceed \$57,380.00*

**Grant Period:** *01/01/2017-12/31/2017*

**Funding Source:** *US Department of Justice*

**Pass Through Entity:** *State of Nevada, Office of Criminal Justice Assistance*

**CFDA Number:** *16.742*

**Grant ID Number:** *16-FSI-03*

**Match Amount and Type:** *No Match*

**Sub-Awards and Contracts:** Equipment will be purchased using Washoe County grant procurement processes compliant with 2 CFR 200.317-200.326.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY17 adopted budget will be increased by \$57,380.00 in both revenues and expenditures in the following accounts:

Increase Revenues

19073-431100 [Coverdell FSI 2016 – Federal Grants]      \$57,380

Increase Expenditures

19073-710300 [Operating Supplies]      \$31,380

19073-781004 [Equipment capital]      \$26,000

- *No match required*
- *Grant funds will be drawn as a reimbursement*
- *Sponsor does not allow for indirect costs*

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2016 Paul Coverdell Forensic Science Improvement (FSI), Project No. 16-FSI-03 for [\$57,380.00, no County match required] to purchase a Thermo Scientific Analyzer and cameras to be used in the Forensic Science Division for the retroactive grant period of 01/1/17 through 12/31/17 and if approved, direct Comptroller's Office to make necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve the grant award from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance 2016 Paul Coverdell Forensic Science Improvement (FSI), Project No. 16-FSI-03 for [\$57,380.00, no County match required] to purchase a Thermo Scientific Analyzer and cameras to be used in the Forensic Science Division for the retroactive grant period of 01/1/17 through 12/31/17 and if approved, direct Comptroller's Office to make necessary budget amendments.

STATE OF NEVADA  
DEPARTMENT OF PUBLIC SAFETY

**OFFICE OF CRIMINAL JUSTICE ASSISTANCE**

2016 Paul Coverdell Forensic Science Improvement (FSI)  
CFDA 16.742

*Grant Award*

<b>SUBGRANTEE:</b>	Washoe County Sheriff's Office	<b>PROJECT NUMBER:</b>	16-FSI-03
<b>ADDRESS:</b>	911 Parr Blvd Reno, NV 89512	<b>FEDERAL GRANT FUNDS:</b>	\$ 57,380.00
<b>PROJECT TITLE:</b>	Enhanced Technology for Crime Scene and Firearms Sections	<b>MATCHING FUNDS:</b>	<i>Not required</i>
<b>GRANT PERIOD</b>	January 1, 2017 – December 31, 2017	<b>TOTAL:</b>	\$ 57,380.00

**APPROVED BUDGET FOR PROJECT**

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$ .00
Travel	\$ .00
Equipment	\$57,380.00
Supplies/Operating	\$ .00
Consultant/Contractual Services	\$ .00
Other	\$ .00
<b>Total</b>	<b>\$ 57,380.00</b>

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

**AGENCY APPROVAL**

Charise Whitt  
Administrator

x *Charise Whitt* 12-12-16

Signature of Approving Official

Date:

**SUB-GRANTEE ACCEPTANCE**

Chuck Allen, Sheriff  
Washoe County

x *Chuck Allen* 11/22/16

Signature of Approving Official

Date: