



WASHOE COUNTY

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CM/ACM	<u>✓</u>
Budget	<u>VG</u>
DA	<u>✓</u>
Grants	<u>GE</u>
Comptroller	<u>CH</u>
Risk	<u>DE</u>

STAFF REPORT BOARD MEETING DATE: October 11, 2016

DATE: September 21, 2016
TO: Board of County Commissioners
FROM: Amber Howell, Director, Social Services
ahowell@washoecounty.us 785-8600
THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Recommendation to accept third supplemental grant award from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Nutrition Services Incentive Program [\$1,635; no match required] retroactive from October 1, 2015 through September 30, 2016; and direct Comptroller to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Department is recommending the Board of County Commissioners accept a third supplemental grant award from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Nutrition Services Incentive Program [\$1,635; no match required] retroactive from October 1, 2015 through September 30, 2016; and direct Comptroller to make the appropriate budget amendments.

The Department is requesting the Board of County Commissioners retroactively accept the Adult Congregate and Home Delivered Meal grant awards due to receiving the Notice of Grant Awards and Confidentiality Agreements from ADSD on September 20, 2016.

County Priority/Goal supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

The Nutrition Services Incentive Program (NSIP) is a continuing grant that has been accepted by the Board of County Commissioners annually. On February 23, 2016 the Board accepted an NSIP award for the period of October 1, 2015 through September 30, 2016 in the amount of \$44,041. On May 10, 2016 the Board accepted the first supplemental award in the amount of \$131,373. A second supplemental NSIP award was accepted on June 28, 2016 in the amount of \$68,406.

BACKGROUND

The Aging and Disability Services Division awarded \$44,041 to the Nutrition Services Incentive Program within the Department of Senior Services in February 2016. The funding from the U.S. Department of Health and Human Services is pass through funding from the Aging and Disability Services Division that has been the foundation the Department's senior nutrition program for many years.

GRANT AWARD SUMMARY

Project/Program Name: Nutrition Services Incentive Program (NSIP)

Scope of the Project: Senior Services has received Federal grant funding through the State of Nevada for the Nutrition Services Incentive Program (NSIP) for the past sixteen years. The funding is United State Department of Agriculture reimbursement based on the number of meals reported to Aging and Disability Services Division for the previous year and is specifically targeted for food costs. This grant is an important component of the Department's nutrition program funding, offsetting the costs of providing both home delivered and congregate meals for seniors in Washoe County.

Benefit to Washoe County Residents: The Nutrition Services Incentive Program will benefit Washoe County Residents by providing additional funds to support food purchases necessary to operate the Congregate and Home Delivered Meal programs that provide daily nutritious meals to seniors.

On-Going Program Support: The grant award is used to support Congregate and Home Delivered Meal program costs. Funds are utilized to supplement food purchases. Aging and Disability Services, program income and Washoe County ad valorem tax funds also support the program.

Award Amount:	\$ 44,041	Original Award
	\$131,373	First Supplemental Award
	\$ 68,406	Second Supplemental Award
	\$ 1,635	Third Supplemental Award
	\$245,455	Total Award

Grant Period: October 1, 2015 – September 30, 2016

Funding Source: U.S. Department of Health and Human Services

Pass through From: Nevada Aging and Disability Services Division

CFDA Number: 93.053

Grant ID Number: 16-000-57-NX-16

Match Amount and Type: N/A

Sub-Awards and Contracts: N/A

FISCAL IMPACT

Should the board accept this grant award, the adopted budget will be amended by \$1,635 in both revenues and expenditures in the following internal order.

Increase Revenue

11300-431100 Federal Revenue	\$ 1,635
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Increase Expenditure

11300-710872 Food Purchases	\$ 1,635
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There is no match required for this award. The Department does not charge indirect costs to this grant.

RECOMMENDATION

It is recommended the Board of County Commissioners accept third supplemental grant award from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Nutrition Services Incentive Program [\$1,635; no match required] retroactive from October 1, 2015 through September 30, 2016; and direct Comptroller to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept third supplemental grant award from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Nutrition Services Incentive Program [\$1,635; no match required] retroactive from October 1, 2015 through September 30, 2016; and direct Comptroller to make the appropriate budget amendments."

NOTIFICATION OF GRANT AWARD

Grantee: Washoe County Date: September 8, 2016
 Program Name: Washoe County Senior Services New / Revised Award: Revised
 Grant Number: 16-000-57-NX-16 Award Fiscal Year: 2016
 Grant Period: 10/1/2015 - 9/30/2016

Vendor #: T40283400 Funded Service: Nutrition
 DUNS #: 073786998 Grant Type: Categorical

CFDA #	93.053			Total
Funding Source	NSIP			
Award	\$44,041.00			\$44,041.00
Carryover				\$0.00
Supplement	\$201,414.00			\$201,414.00
Deobligation				\$0.00
Total Amount Awarded	\$245,455.00	\$0.00	\$0.00	\$245,455.00
Required Match	\$0.00	\$0.00	\$0.00	\$0.00

Standard Grant Conditions

- A. The total award amount designates a ceiling of participation by the Aging and Disability Services Division.
- B. Funds are requested and disbursed on a monthly basis or on an as-needed basis.
- C. The Grantee shall comply with the Program Instructions, Nevada (PINs), and Service Specifications established by the Division. Grantees receiving federal funding must also comply and adhere to the appropriate OMB Circulars and Administrative Requirements.
- D. The Division, as Grant Agency, retains control over any capital equipment, including vehicles that are purchased or provided matching funds.
- E. The Grantee shall comply with the scope of services, budget and assurances defined in the approved grant application. The Grantee must have prior approval from the Division for making significant programmatic or budget changes affecting the scope of service or service delivery method. Grant expenditures must comply with the limitations of the grant agreement.
- F. If any part of the award is sub-contracted, the Sub-Grantee must comply with the same grant conditions.
- G. The Grantee/Program will acknowledge the Aging and Disability Services Division in publicity, publications and pamphlets. An approved Division logo must be applied to the outside of all vehicles purchased with Division grant funds.
- H. The Grantee must comply with the established reporting schedule for fiscal and programmatic reporting or grant payments will be withheld.
- I. The Grantee agrees to a limited scope audit to settle any financial disagreements or disputes. Audit costs are to be paid by Grantee.
- J. All Division funded programs must be listed on the Nevada Aging and Disability Resource Center (ADRC) website - www.NevadaADRC.com.

Initials

Date

NOTIFICATION OF GRANT AWARD

Grant Number: 16-000-57-NX-16

Date: September 8, 2016

- K. The maximum administrative or indirect costs that can be charged to this grant is limited to 8% of the direct costs, with the exception of fixed fee, Nutrition Services Incentive Program, or equipment awards, for which administrative costs are not allowed.
- L. The Division will automatically de-obligate all funds not obligated by the end of the grant award period.
- M. The Grantee shall hold harmless, defend and indemnify the State of Nevada, Department of Health and Human Services and the Aging and Disability Services Division from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Grantee's performance or non-performance of the services or subject matter called for in the Grant Agreement, to the extent limited in accordance with NRS 41.0305 to 41.039.
- N. If applicable, the Grantee agrees to the requirements of Chapter 218 of the Nevada Revised Statutes as amended by the 2007 Legislature.
- O. This grant agreement may be TERMINATED by either party prior to the end date set forth on the Notice of Grant Award, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if, for any reason, the Aging and Disability Services Division state and/or federal funding ability to satisfy this agreement is withdrawn, limited or impaired.
- P. Nutrition Services Incentive Program (NSIP) funds must be used to purchase domestically produced foods for Title III-C nutrition projects - Older Americans Act, 311(d)(4).

Special Grant Conditions

- 1. This grant award supersedes the award dated May 20, 2016 and is revised to reflect supplemental funding.



 Edward Ableser, Administrator

9-14-16

 Date

STATEMENT OF ACCEPTANCE: I have reviewed and accept the conditions listed on all pages of this grant award, as evidenced by either my signature or initials on each page.

 Signature, Title

 Date