



WASHOE COUNTY

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DA	_____
Grants	<u>GE</u>
Comptroller	<u>CH</u>
Risk	<u>DE</u>

STAFF REPORT
BOARD MEETING DATE: October 11, 2016

DATE: September 21, 2016
TO: Board of County Commissioners
FROM: Amber Howell, Director, Department of Social Services
ahowell@washoecouty.us 775-785-8600

THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Recommendation to accept a Federal Title IV-B Subpart 2 grant in the amount of [\$28,837; match of \$9,612] from the State of Nevada, Division of Child and Family Services to support caseworker visits retroactive to October 1, 2015 through September 30, 2016; authorize the Director of Social Services to execute the grant; and direct the Comptroller's Office to make the appropriate budget amendments.
 (All Commission Districts)

SUMMARY

The Department of Social Services has been awarded \$28,837 for the Federal Title IV-B Subpart 2 grant from the State of Nevada, Division of Child and Family Services to support caseworker visits with children in care.

The Department is requesting the Board of County Commissioners retroactively accept the Federal Title IV-B grant to support caseworker visits retroactively due to receiving the Notice of Subgrant Awards in late September.

Strategic Objective supported by this item: Safe, secure and healthy communities

PREVIOUS ACTION

On February 10, 2015, the Board authorized acceptance of Amendment #2 for year three funding of the Federal Title IV-B Subpart 2 for \$27,273 (\$6,818 match required) from the State of Nevada, Division of Child and Family Services to support overtime and travel costs to allow staff to comply with policy regarding caseworker visits.

On December 17, 2013, the Board authorized to accept year two funding of the Federal Title IV-B Subpart 2 for \$27,273 (\$6,818 match required) from the State of Nevada,

Division of Child and Family Services to support overtime costs to allow staff to comply with policy regarding caseworker visits.

On September 24, 2013, the Board authorized to accept year one funding of the Federal Title IV-B Subpart 2 for \$12,000 designated to increase primary caseworker visits from October 1, 2012 through September 30, 2013.

BACKGROUND

Social workers are required to have a monthly face-to-face contact with each child in care, including those in out-of-state treatment facilities, on their caseload in their out-of-home placement. Workers are also required to have visits with children and their families once the child is reunified with the parents.

Additionally, based on the risk level assigned to each case and the services provided to each family, workers might be required to make up to four monthly face-to-face visits with children who remain in the home to monitor their safety. The goal of this grant is to assist with overtime costs and out-of-state travel expenses and so that staff comply with polices regarding caseworker visits. This year, the Department intends to work with the Terry Lee Wells Nevada Discovery Museum, allowing workers to facilitate visits in a more family-friendly environment, encouraging positive and nurturing interactive play experiences.

GRANT AWARD SUMMARY

Project/Program Name: *Federal Title IV-B Subpart 2 Grant*

Scope of Project: *Assist with overtime, travel and operating costs so that staff comply with polices regarding caseworker visits.*

Benefit to Washoe County Residents: *Caseworkers will comply with agency requirement to visit children monthly.*

On-Going Program Support: *Not applicable.*

Award Amount: *\$28,837*

Grant Period: *October 1, 2015 – September 30, 2016*

Funding Source: *Administration for Children and Families*

Pass through From: *State of Nevada Division of Child and Family Services*

CFDA Number: *93.556*

Grant ID Number: *G-1511NVFPCV / 15-IVB2CW-16-002*

Match Amount and Type: *\$9,612.00 cash match*

Special Terms & Conditions: *None*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board authorize acceptance of this grant award, the Department's FY17 adopted budget will be increased in both revenues and expenditures in the following accounts:

IO# 11290	431100 – Federal Grant Revenue	\$ 28,837.00
IO# 11290	701300 – Overtime	\$ 14,786.00
IO# 11290	705230 – Medicare	\$ 214.00
IO# 11290	710712 – Family Preservation	\$ 7,837.00
IO# 11290	711210 – Travel	\$ 6,000.00

Funding for the match requirement is included in the Department's adopted FY17 budget in Cost Centers 280210– CPS Case Management and 280910 – Integration Case Management in g/l 710712 – Family Preservation.

RECOMMENDATION

Recommendation to accept a Federal Title IV-B Subpart 2 grant in the amount of [\$28,837; match of \$9,612] from the State of Nevada, Division of Child and Family Services to support caseworker visits retroactive to October 1, 2015 through September 30, 2016; authorize the Director of Social Services to execute the grant; and direct the Comptroller's Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board approve Staff's recommendation, the possible motion would be *“Move to accept a Federal Title IV-B Subpart 2 grant in the amount of [\$28,837; match of \$9,612] from the State of Nevada, Division of Child and Family Services to support caseworker visits retroactive to October 1, 2015 through September 30, 2016; authorize the Director of Social Services to execute the grant; and direct the Comptroller's Office to make the appropriate budget amendments.”*

State of Nevada - Division of Child and Family Services

4126 Technology Way, 3rd Floor

Carson City, NV 89706

Notice of Sub-Grant Award

DCFS Contact:	Dorothy Edwards	DCFS Contact Phone Number:	775-684-7956
Program:	Title IVB Supart II	CFDA Number:	93.556
State Award Number:	15-IVB2CW-16-002	Budget:	3145
Type of Action:	NEW	Account:	17
Legal Name:	Washoe County Department of Social Services	Vendor Number:	T40283400A
Project Name:	Case Worker Visitation	Mailing Address:	PO Box 11130
Contact Person:	Pam Fine	Address:	Reno, NV 89520
Email Address:	pfine@washoecounty.us	Project Address:	Same as above
Phone Number:	775-785-5652	Address:	
Fax Number:	775-785-5640	Tax ID:	88-60000138

Project Period:	Oct 1, 2015 through Sept 30, 2016	Federal Award Number
Year One:	Oct 1, 2015 through Sept 30, 2016	G-1511NVFPCV
Year Two:		
Year Three:		
Year Four:		

Approved Categories and Budget by Year:

Category	YEAR 1	YEAR 2	YEAR 3	YEAR 4	TOTAL
Personnel	\$22,837	\$0	\$0	\$0	\$22,837
Operating	\$0	\$0	\$0	\$0	\$0
Travel	\$6,000	\$0	\$0	\$0	\$6,000
Contractual	\$0	\$0	\$0	\$0	\$0
Other (Admin)	\$0	\$0	\$0	\$0	\$0
Total State Share	\$28,837	\$0	\$0	\$0	\$28,837
Match	\$9,612	\$0	\$0	\$0	\$9,612
Total Program Cost	\$38,449	\$0	\$0	\$0	\$38,449

- In accepting these grant funds, it is understood that:
1. Expenditures must comply with appropriate State and / or Federal regulations.
 2. This award is subject to the availability of appropriate funds.
 3. Grantee agrees to provide an independent financial and compliance audit in accordance with State and Federal requirements.
 4. Recipients of these funds agree to the stipulations on the attached Additional Requirements document.

Washoe County Department of Social Services	Authorized Signature:	Date:
DCFS FPO Grants Management Unit	Authorized Signature:	Date:
DCFS Administration	Authorized Signature:	Date: