



WASHOE COUNTY

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CM/ACM	<input checked="" type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
DA	<input checked="" type="checkbox"/>
Risk Mgt	<input checked="" type="checkbox"/>
HR	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

STAFF REPORT

BOARD MEETING DATE: September 27, 2016

DATE: Wednesday, September 14, 2016
TO: Board of County Commissioners
FROM: Amber Howell, Director, Social Services
 775-785-8600, AHowell@washoecounty.us

THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Accept the Children's Justice Act (CJA) sub-grant award from the State of Nevada – Division of Child and Family Services (DCFS) in the amount of [\$10,000; no County Match required] retroactively from July 1, 2016 through June 30, 2017 to provide Children's Advocacy Center workers with the technology to map to remote locations, to document with photography the salient aspects of injury and abuse of children; and authorize the Department to execute the sub-grant award and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts).

SUMMARY

The Department recommends the Board accept the Children's Justice Act (CJA) sub-grant award from the State of Nevada – Division of Child and Family Services (DCFS) in the amount of [\$10,000; no County Match required] retroactively from July 1, 2016 through June 30, 2017 to provide Children's Advocacy Center workers with the technology to map to remote locations, to document with photography the salient aspects of injury and abuse of children; and authorize the Department to execute the sub-grant award and direct the Comptroller's Office to make the appropriate budget amendments.

The Department is requesting the Board of Commissioners retroactively accept the grant award due to receipt of grant award on August 31, 2016

Washoe County Priority/Goal supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No previous action, this is the first CJA Technology grant awarded to WCDSS

BACKGROUND

The State of Nevada Division of Child and Family Services awards federal CJA funding to assist qualifying agencies in developing, establishing, and operating programs designed to improve the assessment and investigation of suspected child abuse and neglect cases including child sexual abuse and exploitation; the assessment and investigation of cases of suspected child abuse and neglect-related fatalities; the investigation and prosecution of cases of child abuse and neglect, including child sexual abuse and exploitation; and, the assessment and investigation of cases involving children with disabilities or serious health-related problems who are suspected victims of child abuse or neglect.

The Child Advocacy Center of Northern Nevada (“CAC”) is a collaborative effort between multiple agencies: Washoe County District Attorney, Reno Police, Washoe Sheriff’s Office, Sparks Police, Washoe County Department of Social Services et al. The goal of these partnering agencies is to decrease the number of people a child must speak with during the investigative process and to provide a safe child-centered environment that minimizes trauma to the child.

The Children’s Advocacy Center will use funding to obtain technology to provide mapping to remote locations for those CAC workers who are unaccompanied along with the capability to provide and document with photography the salient aspects of injury and abuse.

GRANT AWARD SUMMARY

Project/Program Name: Technology for Children’s Advocacy Center

Scope of the Project: Obtain technology to provide mapping to remote locations for those CAC workers who are unaccompanied along with the capability to provide and document with photography the salient aspects of injury and abuse.

Benefit to Washoe County Residents: Immediately and appropriately address victims of child abuse, neglect and sexual abuse

On-Going Program Support: This funding was identified for a one time use for technology purchase. The Department receives other funding as well, which supports the CAC. CJA funding continues for other areas within the Department.

Award Amount: \$10,000

Grant Period: July 1, 2016 through June 30, 2017

Funding Source: Department of Health & Human Services
Administration for Children & Families

Pass Through Entity: State of Nevada

Division of Child and Family Services

CFDA Number: 93.643

Grant ID Number: 15-CJA-17-003

Match Amount and Type: No Match Required

Sub-Awards and Contracts: No Sub-Awards or Contracts will be used for this funding.

FISCAL IMPACT

Should the board accept this grant award, the adopted budget will be amended by \$10,000 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
TBD	431100 Federal Grants	\$10,000
TBD	710100 Professional Services	\$4,800
TBD	710300 Operating Supplies	\$5,200

RECOMMENDATION

Recommendation to accept Children’s Justice Act (CJA) sub-grant award from the State of Nevada – Division of Child and Family Services (DCFS) in the amount of [\$10,000] no County Match required retroactively July 1, 2016 through June 30, 2017 to obtain technology to provide mapping to remote locations for those CAC workers who are unaccompanied along with the capability to provide and document with photography the salient aspects of injury and abuse, and authorize the Department to execute the sub-grant award and direct the Comptroller’s Office to make the appropriate budget amendments

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “move to accept Children’s Justice Act (CJA) sub-grant award from the State of Nevada – Division of Child and Family Services (DCFS) in the amount of [\$10,000] no County Match required retroactively July 1, 2016 through June 30, 2017 to obtain technology to provide mapping to remote locations for those CAC workers who are unaccompanied along with the capability to provide and document with photography the salient aspects of injury and abuse, and authorize the Department to execute the sub-grant award and direct the Comptroller’s Office to make the appropriate budget amendments”

BRIAN SANDOVAL
Governor

RICHARD WHITLEY, MS
Director

KELLY WOOLDRIDGE
Administrator



**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

4126 TECHNOLOGY WAY, SUITE 300
CARSON CITY, NV 89706
Telephone (775) 684-4400 • Fax (775) 684-4455
dcfs.nv.gov

August 31, 2016

Ms. Amber Howell
Washoe County Department of Social Services
PO Box 11130
Reno, NV 89520-0027

Subject: Children's Justice Act (CJA)

Dear Ms. Howell:

I am pleased to inform you that you have been awarded Children's Justice Act (CJA) sub grant funding for State Fiscal Year 2016 (July 1, 2016 through June 30, 2017) as indicated below.

Children's Justice Act:	<u>Total Award</u> \$ 10,000
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If you accept the award, please sign and return the attached Notice of Sub grant Award (NOSA). Please also take the time to read and review the attached Award Notice Instructions and templates to help guide you.

If you have any questions or need further clarification, please contact James Thorne at 775-684-4426.

Sincerely,

A handwritten signature in cursive script that reads "James Thorne".

James T. Thorne
Grants & Projects Analyst II

cc: # 15-CJA-17-003 file

**State of Nevada - Division of Child and Family Services
4126 Technology Way, 3rd Floor
Carson City, NV 89706**

Notice of Sub-Grant Award

DCFS Contact:	James Thorne	DCFS Contact Phone Number:	775-684-4426
Program:	Children's Justice Act (CJA)	CFDA Number:	93.643
State Award Number:	15-CJA-17-003	Budget:	3145
Type of Action:	NEW	Account:	11
Legal Name:	Washoe County Dept. of Social Services	DUNS #:	73786998
Project Name:	CJA Technology Grant	Tax ID:	88-600138
Contact Person:	Amber Howell	Vendor #:	T40283400A
Email Address:	Ahowell@washoecounty.us	Mailing Address:	PO Box 11130
Phone Number:	775-337-4488	Address:	Reno, NV 89502
Fax Number:	775-785-5640	Project Address:	350 S. Center Street
			Reno, NV 89502

Award Period:	July 1, 2016 THROUGH June 30, 2017	Federal Award Number
SFY 2017	July 1, 2016 THROUGH June 30, 2017	G-1501NVCJA1
	N/A	
	N/A	
	N/A	

Approved Categories and Budget by Year:

Category	SFY 2017				TOTAL
Personnel	\$0	\$0	\$0	\$0	\$0
Operating	\$4,800	\$0	\$0	\$0	\$4,800
Training	\$0	\$0	\$0	\$0	\$0
Contractual	\$5,200	\$0	\$0	\$0	\$5,200
Indirect Cost Rate	\$0	\$0	\$0	\$0	\$0
Other (Admin)	\$0	\$0	\$0	\$0	\$0
Total State Share	\$10,000	\$0	\$0	\$0	\$10,000
Match	\$0	\$0	\$0	\$0	\$0
Total Program Cost	\$10,000	\$0	\$0	\$0	\$10,000

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate State and/or Federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Grantee agrees to provide an independent financial and compliance audit in accordance with State and Federal requirements.
4. Recipients of these funds agree to the stipulations in the attached Additional Requirements document.

Washoe County Dept. of Social Services	Authorized Signature:	Date:
DCFS FPO Grants Management Unit	Authorized Signature:	Date:
DCFS Administration	Authorized Signature:	Date:

Budget Request and Justification Form

Date: 8/29/2016
Agency Name: Washoe County Dept of Social Services
Project Name: Communication for CAC
Grant Award Name: CJA Technology Grant

Budget Request and Justification

Budget Categories	Year 1	Year 2	Year 3	Total
Personnel	\$0	\$0	\$0	\$0
Operating	\$4,800	\$0	\$0	\$4,800
Travel	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0
Contractual	\$5,200	\$0	\$0	\$5,200
Indirect Cost Rate	\$0	\$0	\$0	\$0
Other (Admin)	\$0	\$0	\$0	\$0
Total	\$10,000	\$0	\$0	\$10,000
Match	\$0	\$0	\$0	\$0
Total Match	\$10,000	\$0	\$0	\$10,000

Justification:

The need for technology to provide mapping to remote locations for those workers who are unaccompanied is essential along with the capability to provide and document with photography the salient aspects of injury/abuse/etc is essential. This Technology Grant is a perfect vehicle for which to provide this necessary equipment.

State Award Number: 15-CJA-17-003

SCOPE OF WORK FORM

AGENCY/LEGAL NAME: Washoe County Department of Social Services

PROJECT NAME: CJA Technology Grant

DATE: August 29, 2016

STATE AWARD NUMBER: 15-CJA-17-003

Target Population: Child Welfare Workers/Population at Risk
 Please complete a Scope of Work Form for each target population you propose to serve.

Goal: Global Problem Statement	Objective and Timeframe:	Documentation: (How will it be measured?)	Projected Services #:	Cost:
Currently, assessment workers at the Children's Advocacy Center (CAC) are using older cellular technology to conduct time and subject sensitive assessments of children at risk/immediate danger. The need for technology to provide mapping to remote locations for those workers who are unaccompanied is essential along with the capability to provide and document with photography the salient aspects of injury/abuse/etc is essential. This Technology Grant is a perfect vehicle for which to provide this necessary equipment.	Agency will provide at a minimum, 7 iPhones and services. The request for continuation of this important service will be made through General Fund for the subsequent years.	Case records as documented by workers and supervisors.	Approximately 50 cases per month are investigated through the CAC.	Phones: \$4,800 Annual Service: \$5,200 TOTAL: \$10,000
TOTAL				