



WASHOE COUNTY

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CM/ACM /
Finance /
DA /
Risk Mgt. /
HR n/a
Other

STAFF REPORT BOARD MEETING DATE: September 27, 2016

DATE: September 6, 2016
TO: Board of County Commissioners
FROM: Amber Howell, Director, Department of Social Services
785-8600 ahowell@washoecounty.us

THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Accept a Subgrant Amendment #1 award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health [\$112,500; no County match required] for the period of October 1, 2016 through June 30, 2017 to support the position and activities of a Behavioral Health Program Coordinator; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments.
(All Commission Districts)

SUMMARY

The Department of Social Services is recommending the Board accept a Subgrant Amendment #1 award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health [\$112,500; no County match required] for the period of October 1, 2016 through June 30, 2017 to support the position and activities of a Behavioral Health Program Coordinator; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments.

Strategic Objective supported by this item: Safe, Secure, and Healthy Communities

PREVIOUS ACTION

On January 12, 2016, the Board accepted a Sub-Grant Award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health retroactive to October 1, 2015 through September 30, 2016 for [\$150,000; no County match required] supporting the position and activities of a Behavioral Health Program Coordinator. Item 8.F.3

On August 12, 2014, the Board accepted a Sub-Grant Award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health

AGENDA ITEM # 8.A.

retroactive to July 1, 2014 through June 30, 2015 for [\$150,000; no County match required] and authorized the creation of a 1.0 FTE, fully benefitted, full-time Behavioral Health Program Coordinator. Item 12.

BACKGROUND

The objective of this funding is to provide financial assistance to States and Territories to support projects for the development and implementation of prevention, treatment and rehabilitation activities directed to the diseases of alcohol and drug abuse. Staff supported by this funding assist with carrying out the State's plan for providing comprehensive community mental health services to adults with a serious mental illness and to children with a serious emotional disturbance. Additional responsibilities include monitoring the progress of implementing a comprehensive community-based mental health system, providing technical assistance to the State and the Mental Health Planning Council that assists the State in planning and implementing a comprehensive community-based mental health system.

Historically the mental health services in the State have not been well coordinated which has created a situation where the largest mental health provider has been jail systems. The intent of this grant is to bring coordination to the local level in partnership with the State, allowing local government entities to identify the issues and coordinate resources.

GRANT AWARD SUMMARY

Project/Program Name: Community Mental Health Services - SAPTA

Scope of the Project: Support for a Behavioral Health Program Coordinator to direct, coordinate and maximize the integration and cooperation of mental health and substance abuse treatment programs with State, County and local community organizations within Washoe County.

Benefit to Washoe County Residents: Community behavioral health needs will be identified as well as an evaluation of the quality of behavioral health services. The development and implementation of long-range plans pertaining to the expansion of funding for behavioral health services will allow for issues and concerns to be addressed.

On-Going Program Support: The grant may be extended. If the department is unable to secure on going funding, eliminating the position will be considered.

Award Amount: \$112,500.00

Grant Period: February 28, 2016 – June 30, 2017

Funding Source: Substance Abuse Prevention and Treatment Block Grant and State of Nevada Liquor Tax Funds

Pass through From: State of Nevada Department of Health and Human Services,
Division of Public & Behavioral Health

CFDA Number: none

Grant ID Number: HD #15271

Match Amount and Type: No matching funds required

Sub-Awards and Contracts: None.

FISCAL IMPACT

The Department included funding for the subgrant award in its adopted FY17 budget in internal order #11295. Should the board authorize acceptance of this grant award, the Department's FY17 adopted budget will need to be amended in both revenues and expenditures in the following accounts:

11295- 432100	State Grant Revenue	\$ 105,150.00
11295 -432100	State Grant Revenue -Indirect	\$ 7,350.00
11295 - 701412	Salary Adjustment	\$ 100,875.08
11295 - 710519	Cellular Phone	\$ 687.78
11295 - 711210	Travel	\$ 3,587.14

No match required.

RECOMMENDATION

It is recommended that the Board accept a Subgrant Amendment #1 award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health [\$112,500; no County match required] for the period of October 1, 2016 through June 30, 2017 to support the position and activities of a Behavioral Health Program Coordinator; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to accept a Subgrant Amendment #1 award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health [\$112,500; no County match required] for the period of October 1, 2016 through June 30, 2017 to support the position and activities of a Behavioral Health Program Coordinator; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments."



State of Nevada
 Department of Health and Human Services
Division of Public & Behavioral Health

Original HD #: 15271
 Budget Account: 3170
 Category: 28 and 10
 GL: 8782
9395915
 and
 GFUND/
 Job Number: 0810

SUBGRANT AMENDMENT # 1

Program Name: Behavioral Health, Prevention & Treatment (BHPT) Division of Public and Behavioral Health		Subgrantee Name: Washoe County Social Services Amber Howell, Director	
Address: 4126 Technology Way, Suite #200 Carson City, NV 89706-2009		Address: 1155 E. 9 th Street Reno, NV 89512-2827	
Subgrant Period: February 28, 2016 through June 30, 2017		Amendment Effective Date: Upon approval by all parties.	
This amendment reflects a change to:			
<input type="checkbox"/> Scope of Work <input checked="" type="checkbox"/> Term <input checked="" type="checkbox"/> Budget			
Reason for Amendment: <u>Amendment #1 to HD#15271 will allow for an additional 9 months of funding to support the Regional Behavioral Health Coordinator for Washoe County. It will also change the funding from the Substance Abuse Prevention and Treatment Block Grant to Liquor Tax funds between October 1, 2016 and June 30, 2017. The scope of work will not be modified.</u>			
Required Changes:			
Current Language:		Subgrant period to end September 30, 2016. Source of Funds: Substance Abuse Prevention and Treatment Block Grant	
Amended Language:		Subgrant period to end June 30, 2017 Source of Funds: Substance Abuse Prevention and Treatment Block Grant and Liquor Tax	
Budget Categories	Current Budget	Amended Adjustments	Revised Budget
1. Personnel	\$ 134,500.00	\$ 100,875.08	\$ 235,375.08
2. Travel	\$ 4,738.00	\$ 3,587.14	\$ 8,325.14
3. Operating	\$ 917.00	\$ 687.78	\$ 1,604.78
4. Equipment	\$ 0.00	\$ 0.00	\$ 0.00
5. Contractual/Consultant	\$ 0.00	\$ 0.00	\$ 0.00
6. Training	\$ 0.00	\$ 0.00	\$ 0.00
7. Other	\$ 9,800.00	\$ 7,350.00	\$ 17,150.00
Total	\$ 150,000.00	\$ 112,500.00	\$ 262,500.00
Incorporated Documents:			
Exhibit A: Amended Budget Detail Exhibit B: Original Notice of Subgrant Award and all previous amendments			

By signing this Amendment, the Authorized Subgrantee Official or their designee, Program Manager, Bureau Chief, and Division of Public and Behavioral Health Administrator acknowledge the above as the new standard of practice for the above referenced Subgrant. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the Original Subgrant Award and all of its Attachments.

Amber Howell Director	Signature	Date
Julia Peek, MHA Deputy Administrator, Community Services		
for Cody L. Phinney, MPH Administrator, Division of Public & Behavioral Health		

Exhibit A: Amended Adjustments, October 1, 2016 to June 30, 2017

Category	Total cost	Detailed cost	Details of expected expenses
1. Personnel	\$ 100,875.08		
		\$ 73,500.00	Regional Behavioral Health Coordinator at \$98,000/year x 9 months = \$73,500.00
		\$ 27,375.08	Fringe at 37.245% = \$27,375.08
2. Travel	\$ 3,587.14		
		\$ 972.00	In-state mileage reimbursement for 200 miles/month x 9 months at \$0.54/mile = \$972
		\$ 2,615.14	Out-of-state travel to two behavioral health conferences (estimate at highest GSA rate and 4 days/3 nights): <ul style="list-style-type: none"> • Lodging at \$226/night x 6 nights = \$1,356.00 • Meals and Incidentals (\$74 and \$5/day) x 8 days = \$632.00 • Flight at \$313.57 x 2 flights = \$627.14
3. Operating	\$ 687.78		
		\$ 687.78	Phone/Wireless Connection at \$76.42/month x 9 months
4. Equipment	\$ 0		
		\$ 0	
5. Contractual Consultant	\$ 0		
		\$ 0	
6. Training	\$ 0		
		\$ 0	
7. Other	\$ 7,350.00		
		\$ 7,350.00	10% of Base Salary (10% x \$73,500) = \$7,350
Total Cost	\$ 112,500.00		