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STAFF REPORT

BOARD MEETING DATE: September 27, 2016

DATE: Wednesday, September 7, 2016

TO: Board of County Commissioners

FROM: Amber Howell, Director, Department of Social Services
775.785.8600 ahowell@washoecounty.us

THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Accept a Sub-grant Award from the State of Nevada Division of Child and Family Services (DCFS) in the amount of [\$206,835; no County match required], for the period of October 1, 2016 through September 30, 2017, to assist the Department of Social Services with the Adoption Incentive program; and authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

SUMMARY

The Department is requesting the Board Accept a Sub-grant Award from the State of Nevada Division of Child and Family Services (DCFS) in the amount of [\$206,835; no County match required], for the period of October 1, 2016 through September 30, 2017, to assist the Department of Social Services with the Adoption Incentive program; and authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

Strategic Objectives supported by this item: Safe, Secure & Healthy Communities

PREVIOUS ACTION

On January 12, 2016, the Board of County Commissioners accepted a Sub-grant Award from the State of Nevada Division of Child and Family Services (DCFS) in the amount of \$175,000.00 (no County match required), retroactive to October 1, 2015 through September 30, 2016, to assist the Department of Social Services with the Adoption Incentive program. The Board also authorized the Department to execute the Sub-Grant Award and directed the Comptroller's Office to make the necessary budget adjustments. Item 11

On October 13, 2015, the Board of County Commissioners accepted a Sub-grant Award from the State of Nevada Division of Child and Family Services in the amount of

[\$99,500.00; no County match required] to support an adoption awareness campaign in collaboration with Wolf Pack Sport Properties, LLC retroactive to July 1, 2015 through June 30, 2016; authorized the Department to execute the Sub-Grant Award and directed the Comptroller's Office to make the necessary budget adjustments. Item 5.G.2

On September 9th, 2014, the Board of County Commissioners accepted a grant award in the amount of [\$277,472, no County match] in Federal Adoption Incentive funds from the State of Nevada Division of Child and Family Services (DCFS) effective October 1, 2014 through September 30, 2015 to assist the Department of Social Services with the Adoption Program; authorized the Department to expend up to \$10,000 to sponsor four adoption day celebrations per year, one per quarter to include the purchase of refreshments, decorations, public awareness, and costs of photographs and video recordings of the adoption hearings; and authorized the Department to expend the grant revenue and direct the Comptroller's Office to make the appropriate budget adjustments. Item 12.

The Board has routinely accepted Federal Adoption Incentive Funds since 2004.

BACKGROUND

Federal Adoption Incentive Grant Funds are passed through the State of Nevada Division of Child and Family Services (DCFS) to support child welfare efforts in the area of foster care, adoption recruitment, and training. These funds may be utilized for services to children and families awaiting adoption, post adoption services, and specialized recruitment and training for the adoption program. Washoe County Department of Social Services has routinely utilized these funds to assist with travel and transition costs for adoptive placement, post placement supervision in other states, foster and adoptive recruitment and finalization activities, staff professional development, and assistance with non-Medicaid covered medical expenses.

In November 2003, the Department of Social Services held the first local Adoption Day celebration in conjunction with National Adoption Day. In November 2004, the Department expanded the celebration to include a reception for adoptive families. The success of Adoption Day has grown with each event becoming more popular than the previous celebration. Washoe County Social Services has successfully launched a media campaign to highlight adoption and the need for adoptive homes in our community.

In fiscal year 2016 the Department of Social Services finalized 116 adoptions, in fiscal year 2015 the Department of Social Services finalized 136 adoptions, and in fiscal year 2014 the Department of Social Services finalized 118 adoptions.

GRANT AWARD SUMMARY

Project/Program Name: UNR Adoption Awareness Campaign

Scope of the Project: The Federal Adoption Incentive Funds are awarded in support of child welfare efforts in the areas of foster care, adoption recruitment and training. Social Services

plans to use these funds to assist with travel and transition costs for adoptive placement, post placement supervision in other states, foster and adoptive recruitment and finalization activities to include food and beverages, staff professional development, post adoption services, assistance with non-Medicaid covered medical expenses and media campaign efforts to highlight adoption and the need for adoptive homes in our community.

Benefit to Washoe County Residents: This program allows children to find permanent adoptive homes reducing the number of children in foster care in Washoe County.

On-Going Program Support: n/a

Award Amount: \$206,835.00

Grant Period: October 1, 2016 through September 30, 2017

Funding Source: Department of Health & Human Services
 Administration for Children & Families

Pass through Entity: State of Nevada
 Division of Child and Family Services

CFDA Number: 93.603

Grant ID Number: 15-AI-17-012

Match Amount and Type: No match required

Sub-Awards and Contracts: Federal procurement guidelines for grants will be followed in the award of any subsequent contracts.

FISCAL IMPACT

Should the board authorize acceptance of this grant award, the Department's FY17 adopted budget will be increased in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
11325-431100	Federal Grants	\$206,835
11325-701110	Base Salaries	\$100,000
11325-710100	Contracts	\$100,000
11325-710300	Operating Supplies	\$6,835

RECOMMENDATION

The Department recommends the Board accept a Sub-grant Award from the State of Nevada Division of Child and Family Services (DCFS) in the amount of [\$206,835; no

County match required], for the period of October 1, 2016 through September 30, 2017, to assist the Department of Social Services with the Adoption Incentive program; and authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to accept a Sub-grant Award from the State of Nevada Division of Child and Family Services (DCFS) in the amount of [\$206,835; no County match required], for the period of October 1, 2016 through September 30, 2017, to assist the Department of Social Services with the Adoption Incentive program; and authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget amendments.”*

State of Nevada - Division of Child and Family Services
4126 Technology Way, 3rd Floor
Carson City, NV 89706

Notice of Sub-Grant Award

DCFS Contact:	Dorothy Edwards	DCFS Contact Phone Number:	775-684-7956
Program:	Adoption Incentive (AI)	CFDA Number:	93.603
State Award Number:	15-AI-17-012	Budget:	3229
		Account:	31
Type of Action:	NEW 2017		
Legal Name:	Washoe County Department of Social Services	Vendor Number:	T40283400 A
Project Name:	UNR Adoption Awareness Campaign	Mailing Address:	PO Box 11130
Contact Person:	Amber Howell		Reno, NV 89520-0027
Email Address:	ahowell@washoecounty.us	Project Address:	350 S. Center Street
Phone Number:	775-785-5652		
Fax Number:	775-785-5640		

Award Period	October 1, 2016 through September 30, 2017	Federal Award Number
2017	October 1, 2016 through September 30, 2017	1501NVAIPP

Approved Categories and Budget by Year:

Category	2017				TOTAL
Personnel	\$100,000	\$0	\$0	\$0	\$100,000
Operating	\$6,835	\$0	\$0	\$0	\$6,835
Travel	\$0	\$0	\$0	\$0	\$0
Contractual	\$100,000	\$0	\$0	\$0	\$100,000
Other (Admin)	\$0	\$0	\$0	\$0	\$0
Total State Share	\$206,835	\$0	\$0	\$0	\$206,835
Match	\$0	\$0	\$0	\$0	\$0
Total Program Cost	\$206,835	\$0	\$0	\$0	\$206,835

In accepting these grant funds, it is understood that:

1. Expenditures must comply with appropriate State and/or Federal regulations.
2. This award is subject to the availability of appropriate funds.
3. Grantee agrees to provide an independent financial and compliance audit in accordance with State and Federal requirements.
4. Recipients of these funds agree to the stipulations in the attached Additional Requirements document.

Washoe County Department of Social Services	Authorized Signature:	Date:
DCFS FPO Grants Management Unit	Authorized Signature:	Date:
DCFS Administration	Authorized Signature:	Date: