



# WASHOE COUNTY

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CM/ACM \_\_\_\_\_  
 Finance \_\_\_\_\_  
 DA \_\_\_\_\_  
 Risk Mgt \_\_\_\_\_  
 HR \_\_\_\_\_  
 Other \_\_\_\_\_

**STAFF REPORT**  
**BOARD MEETING DATE:** September 20, 2016

**DATE:** Friday, September 09, 2016  
**TO:** Board of County Commissioners  
**FROM:** Ken Retterath, Division Director, Adult Services  
 328-2778, kretterath@washoecounty.us  
**THROUGH:** Amber Howell, Director Social Services  
**SUBJECT:** Accept the donation of a 2002 Ford E450 activity bus to Washoe County Senior Services from the Washoe County School District with an estimated value or [\$12,000]; and transfer the vehicle to the Equipment Services Division. (All Commission Districts)

## SUMMARY

The Department requests the Board accept the donation of a 2002 Ford E450 activity bus to Washoe County Senior Services from the Washoe County School District with an estimated value or [\$12,000]; and transfer the vehicle to the Equipment Services Division. The action is necessary in order for the Comptroller's Office to capitalize the vehicle which will be used in the operation of the Gerlach senior transportation program funded by a Regional Transportation Commission paratransit grant.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

## PREVIOUS ACTION

No previous action.

## BACKGROUND

The 2001 Ford E450 activity bus used to operate the Gerlach senior transportation program was damaged in a multi-vehicle accident on July 7, 2016. Equipment Services assisted with evaluating the vehicle damage and obtaining quotes for repairs. The damage to the vehicle was estimated to be in excess of \$13,500 for a vehicle valued at approximately \$6,000. Equipment Services and Risk Management staff consulted on whether or not to repair or total the vehicle based on current vehicle value and estimated repair costs. It was determined the 2001 Ford E450 activity would be considered a total loss and would need to be replaced. The donated activity bus will be used to support the Gerlach senior transportation program and other senior activities.

AGENDA ITEM # 6.B

**FISCAL IMPACT**

The acceptance of the donation of the activity bus will have no fiscal impact on the Department's FY17 budget. Operation, maintenance and fuel expenses were included in the Department's FY17 budget in cost center 250110 and internal order 10208.

**RECOMMENDATION**

The Department recommends the Board accept the donation of a 2002 Ford E450 activity bus to Washoe County Senior Services from the Washoe County School District with an estimated value of [\$12,000]; and transfer the vehicle to the Equipment Services Division.

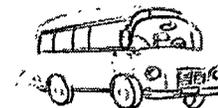
**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept the donation of a 2002 Ford E450 activity bus to Washoe County Senior Services from the Washoe County School District with an estimated value of [\$12,000]; and transfer the vehicle to the Equipment Services Division."*



WASHOE COUNTY SCHOOL DISTRICT  
TRANSPORTATION DEPARTMENT

684 Geiger Grade Road  
Reno Nevada 89521  
Phone: (775) 337-7796 Fax: (775) 851-7088



August 25, 2016

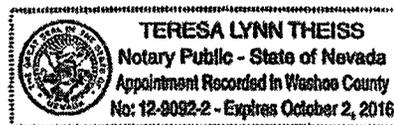
I Jon Kelley, Fleet Operations Manager for Washoe County School District in Reno, Nevada, am certifying that the Washoe County School District has donated one (1) 2002 Ford E450 Activity Bus VIN 1FDXE45F32HA88031 to Washoe County Senior Services.

Sincerely,



Jon Kelley

Washoe County School District  
Fleet Operations Manager  
[JKelley@wshoeschools.net](mailto:JKelley@wshoeschools.net)  
775-337-7796



SUBSCRIBED AND SWORN to before me this 25 day of August, 2016.



Notary Public