



WASHOE COUNTY

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CM/ACM _____
Finance LC/CH
DA KM
Risk Mgt. NA
HR NA
Other NA

STAFF REPORT

BOARD MEETING DATE: August 9, 2016

DATE: July 20, 2016
TO: Board of County Commissioners
FROM: Russ Pedersen, Chief Deputy, Administrative Bureau
775-328-2884, rpedersen@washoecounty.us

THROUGH: Chuck Allen, Sheriff *Susan Schilling*

SUBJECT: Acknowledgement and approval to make a retroactive sole source purchase of public safety radios offered by Harris Public Safety Professional Communications through their distributor, Dailey and Wells, in joinder with the National Association of State Purchasing Officers (NASPO) Master Price Agreements for State of Nevada that exceeds [\$100,000] but remains within available adopted FY15/16 Budget Authority in the amount of [\$340,000]. (All Commission Districts)

SUMMARY

Washoe County Sheriff's Office requests approval to make a retroactive sole source purchase of public safety radios offered by Harris Public Safety Professional Communications through their distributor, Dailey and Wells, in joinder with the National Association of State Purchasing Officers (NASPO) Master Price Agreements for State of Nevada that will exceed [\$100,000] but will remain within available adopted FY15/16 Budget Authority in the amount of [\$340,000].

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities.*

BCC Annual Goal supported by this item: *Enhance community safety through investing in critical infrastructure for current and future needs.*

PREVIOUS ACTION

November 23, 2011 approved 911 funding to replace aging 800MHz Public Safety hand held radios used by Public Safety field officers receiving dispatched 911 calls from any of the three primary Public Safety Answering Points (PSAPs), Reno, Sparks and Washoe County Sheriff, up to a maximum quantity of 747 radios, in incremental quantities to be approved by 911 Emergency Response Advisory Committee over fiscal years FY2011-2012; FY2012-2013; and FY2013-2014 as funds permit and authorize the purchase of a quantity of up to 200 radios in

AGENDA ITEM # 8

FY2011-2012. The estimated cost per radio with battery and charger is [\$5,004.46] through sole source vendor, Dailey-Wells Communications, Inc., for an amount not to exceed [\$972,152] Fiscal Year 2011-2012, funded within the Enhanced 911 operating budget.

May 22, 2013 Approved purchase, as recommended by the 911 Emergency Response Advisory Committee on May 16, 2013, to replace aging 800MHz Public Safety hand held radios used by Public Safety field officers receiving dispatched 911 calls from any of the three primary Public Safety Answering Points (PSAPs), Reno, Sparks and Washoe County Sheriff, up to a maximum quantity of 100 radios each fiscal year from Fiscal Years 2012-2013 through 2016-2017 until the initially approved 747 radios have been replaced, funded within the Enhanced 911 operating budget and approved by the 911 Emergency Response Advisory Committee, estimated not to exceed [\$600,000] per fiscal year as funds permit - with this Fiscal Year's 2012-2013 purchase not to exceed [\$541,851] from Harris Corporation through their authorized dealer Dailey-Wells under the Western States Contracting Alliance (WSCA) contract for public safety radio communication equipment 02702 effective until October 29, 2013.

March 6, 2014 approved an Interlocal Agreement between the Nevada Department of Transportation (NDOT) and Washoe County to share the cost of the Hardware Refresh of the Washoe County Regional Communications System (WCRCS) Voice Interoperability Data Access (VIDA) communications system switches, in an amount not to exceed [\$500,000].

September 20, 2014 Approved E911 funding to replace 100 aging 800MHz Public Safety hand-held radios used by Public Safety Field Officers receiving dispatched 911 calls from any of the three primary Public Safety Answering Points (PSAPs) in an amount not to exceed \$275,000.

July 12, 2016 It is further recommended that the Purchasing and Contracts Manager be authorized to purchase additional public safety communication radios in Fiscal Year 2016/2017 under the same master price agreements from Harris Public Safety Professional Communications or their distributor, Dailey and Wells, that may aggregate to exceed [\$100,000] in FY17 but will not exceed available budgets.

BACKGROUND

The Washoe County Commission and other government agencies entered into an agreement to establish the Washoe County Regional Communication System (WCRCS). The agreement establishes a Joint Operating Committee and a User's Committee to provide a structure that enables administrative and fiscal review of the operating and maintenance of the WCRCS by the participating agencies.

The Washoe County Regional Communication system team is continually performing maintenance and repairs to the current radio and microwave communication system.

In an effort to improve and standardize the regional communication system, multiple purchases of Harris Corporation and Dailey and Wells Communications brand equipment are purchased separately throughout the year. All of these purchases are made at no more than the NASPO contract price levels, and in most cases are purchased below the default pricing in those agreements. Many times multiple purchases are grouped together to receive greater savings.

FISCAL IMPACT

The sole source purchase of public safety radios offered by Harris Public Safety Professional Communications through their distributor, Dailey and Wells, in joinder with the National Association of State Purchasing Officers (NASPO) Master Price Agreements for State of Nevada that will exceed [\$100,000] but will remain within available adopted FY15/16 Budget Authority.

It is further recommended that the Purchasing and Contracts Manager be authorized to purchase additional public safety communication radios in Fiscal Year 2015/2016 under the same master price agreements from Harris Public Safety Professional Communications or their distributor, Dailey and Wells, that may aggregate to exceed [\$340,000] in FY16 but will not exceed available budgets.

Washoe County Regional Communication continues to aggressively investigate and negotiate all price quotes, and wherever possible, attempts to achieve the best pricing and/or alternative options to ensure reliable infrastructure at the least possible cost.

RECOMMENDATION

It is recommended that the Board of County Commissioners make an acknowledgement and approval to make a retroactive sole source purchase of public safety radios offered by Harris Public Safety Professional Communications through their distributor, Dailey and Wells, in joinder with the National Association of State Purchasing Officers (NASPO) Master Price Agreements for State of Nevada that exceeds [\$100,000] but remains within available adopted FY15/16 Budget Authority in the amount of [\$340,000].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Move to make an acknowledgement and approval to make a retroactive sole source purchase of public safety radios offered by Harris Public Safety Professional Communications through their distributor, Dailey and Wells, in joinder with the National Association of State Purchasing Officers (NASPO) Master Price Agreements for State of Nevada that exceeds [\$100,000] but remains within available adopted FY15/16 Budget Authority in the amount of [\$340,000].

**WASHOE COUNTY
SOLE SOURCE PURCHASE REQUEST FORM**

This form must accompany a purchase requisition when sole source approval is requested for equipment, supplies or services exceeding \$100,000.

DEPARTMENT Sheriff's Department LOCATION 911 Parr Blvd.

REQUESTOR Russell Pedersen, Chief Deputy TELEPHONE # (775)328-3004

REQUISITION NUMBER _____ DATE 07/26/2016

RECOMMENDED SOLE SOURCE SUPPLIER Dailey & Wells Communications

DESCRIPTION OF GOOD OR SERVICE REQUESTED Replace aging public safety communications radios with new multi-mode capable units.

I have read and understand the Policies and Procedures of the Board of County Commissioners with regard to sole source procurements. I understand that competition is the preeminent consideration in the expenditure of County funds, and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit that the goods, services, and/or vendor specified in the accompanying requisition fit the County's sole source criteria for the following reasons: Please provide sufficient detail to clearly identify the reason(s) for this sole source procurement request. Attach additional information if necessary.

(X) 1. The product is unique in design and/or features that are required for a specific application. List the unique features and explain why they are needed for the application the product will be used for.

This equipment maintains full system compatibility with our existing communications infrastructure to leverage and support further enhancement in the future,

(X) 2. The product being purchased must be compatible with existing equipment. Identify the existing equipment.

The Equipment must be able to fully integrate and inter-operate with the existing Washoe County Regional Communications System 800 MHz Infrastructure.

(X) 3. The product requested is one which the user has had specialized training for. Identify who the user of this product will be and provide a description of the previous training.

Maintenance personnel have already received factory certified training on the installation and repair of this equipment thus reducing costs.

(X) 4. The product or service is available only from the manufacturer or their authorized representative. Identify the manufacturer or authorized representative, and provide telephone number and address information.

Harris Communications is the manufacturer and Daily & Wells their designated representative for Washoe County.

Dailey & Wells Communications
3440 E. Houston Street
San Antonio, TX 78219
Attn: Gary Kimmerle
(888) 311-8064

() 5. Consultants/Subcontractors: The individual/company is the most suitable to provide the service requested and the selection process is based on the following:

() There is evidence that the assistance to be provided is essential and cannot be provided by persons receiving salary support within Washoe County.

() A selection process was utilized to select the most qualified person.

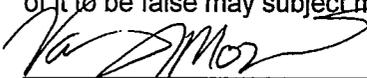
() The consulting charges are appropriate considering the qualifications of the consultant or company based on past experience and the nature of the work to be performed.

() 6. Other. Please explain the specific circumstances and/or requirements that warrant the goods or services request to be procured from a sole source.

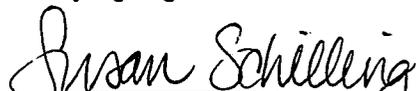
(X) 7. The following provides justification as to reasonableness of price:

Washoe County is given a contractually agreed upon discount of 26%, industry standard for public safety agencies, for all purchases of Harris Communications Equipment for use with our Proprietary EDACS 800MHz Regional Communications System.

I understand that I may be required to justify this sole source procurement before the appropriate authority, including the Board of County Commissioners, and that my signing this document knowing any of it to be false may subject me to administrative action.



Signature of Requestor



Department Head Approval

Susan Schilling, Undersheriff
Print Name

I, _____, authorized Buyer, recommend the following:

() Sole source justification is adequate and exempt from competitive bidding requirements per NRS 332.115.

() Sole source justification is adequate to justify exemption from competitive bidding requirements per NRS 332.____.

() Sole source justification is inadequate and request is returned to department for additional justification, instructions on whether to seek competitive bids for the goods or services requested, or to withdraw the request.

Buyer

Purchasing & Contracts
Administrator

Date

Date