



WASHOE COUNTY

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CM/ACM
Finance
DA
Risk Mgt.
HR n/a
Other _____

STAFF REPORT

BOARD MEETING DATE: August 9, 2016

DATE: July 18, 2016
TO: Board of County Commissioners
FROM: Al Rogers, Management Services Director
(775) 328-2017, arogers@washoecounty.us
THROUGH: John Slaughter, County Manager
SUBJECT: Approve and adopt Resolutions dissolving the West Truckee Meadows and the Verdi Township Citizen Advisory Boards, and a Resolution creating the West Truckee Meadows/Verdi Township Citizen Advisory Board that will provide feedback to the Washoe County Board of Commissioners on planning, public safety and community issues and through attrition consist of 5 At-Large Members, and 2 At-Large Alternates positions, appointed by the County Commissioner for District 1 and District 5 that together represent a broad area within the district; approve Resolutions necessary for same. (Commission Districts 1 and 5)

SUMMARY

As part of the Constituent Services update on June 28, 2016, the Board of County Commission suggested that the Verdi area was a concern regarding citizen feedback and Board members offered suggestions for incorporating that constituent base into the existing program structure. Staff has reviewed the issue and is recommending creating a newly combined Citizen Advisory Board in the boundary areas of West Truckee Meadows and the Verdi Township for the current fiscal year 2016-2017.

Washoe County Strategic Objective supported by this item: Stewardship of our community.

PREVIOUS ACTION

February 9, 2016 – Board acknowledged update and directed staff to take necessary steps to start the Gerlach/Empire Citizen Advisory Board as soon as possible in 2016.

October 27, 2015- Board acknowledged update and took no action on this item

June 9, 2015 - Board approved updated by-laws to reflect the approved CAB structure and purpose for FY 2015-2016.

May 12, 2015 - Board approved CAB structure for FY 2015-2016, program changes and a community forum program.

April 14, 2015 - Board direction to staff on the Citizen Advisory Board program structure.

December 17, 2014. Board approval to amend membership to the Warm Springs CAB.

AGENDA ITEM # 5.1.2.

July 9, 2013 - Board approval of the second reading Washoe County Code Chapter 5.429 amendments.

June 25, 2013- First reading Washoe County Code Chapter 5.429 amendments changing the methods of recruitment and appointment of members, changing the method of filling vacancies, creating alternatives for the selection of officers, eliminating the office of secretary-treasurer, changing the terms of office of members

June 11, 2013 - Board initiated proceedings to amend Washoe County Code, Chapter 5.

May 28, 2013. Board action to create 9 Citizen Advisory Boards replacing the previous 15 (1 inactive) boards.

April 23, 2013 - Continuation of April 9 discussion and direction to staff to bring back 9 Citizen Advisory Boards for consideration.

April 9, 2013 - Continuation of March 26, 2013 County Commission discussion on Citizen Involvement Revitalization Project specific to proposed advisory board structure and general direction for creation of up to nine advisory boards.

March 26, 2013 - Report of Citizen Involvement Revitalization Project results, options for improvement for citizen involvement and proposed advisory board structure.

January 8, 2013 - Status report to the Washoe County Board of Commissioners.

December 11, 2012 - Board action to continue the Citizen Involvement Revitalization Project through March 31, 2013.

June 26, 2012 - Board action to hold community forums in Citizen Advisory Board (CAB) areas in order to gather feedback on improvements to citizen involvement.

June 12, 2012 - Board action to implement the Citizen Involvement Revitalization Project.

June 22, 2010 - Board action to separate West Truckee Meadows and Verdi CABs.

June 9, 2009 - Board action to suspend the Central CAB and recommend merging Verdi and West Truckee Meadows CAB (Approved 6/23/2009) effective July 1, 2009.

April 24, 2007 – Board action to amend the memberships of both the West Truckee Meadows and Verdi Township Citizen Advisory Boards.

July 18, 2006 – Board action approves the Resolution modifying the West Truckee Meadows Citizen Advisory Board geographic areas of responsibility to exclude the areas within District 2 and 3 and transferred the areas to the Southwest Truckee Meadows Citizen Advisory Board.

October 10, 2006 – Board action approve Resolution amending the membership of the Verdi Township Citizen Advisory Board.

August 22, 2006 - Board action approve portions of the West Truckee Meadows boundary be transferred to the District 3 Central Citizen Advisory Board.

August 12, 1997 – Board action approve Resolution amending the membership of the Verdi Township Citizen Advisory Board.

March 22, 1994 - Board action and approved Resolutions revising the West Truckee Meadows and Verdi Township boundaries.

May 22, 1990 - Board action approve Resolution creating the West Truckee Meadows Citizen Advisory Board.

May 19, 1981 – Board action approve Resolution establishing the Verdi Township Citizen Advisory Board.

BACKGROUND

The Board of County Commissioners (BCC) establishes Citizen Advisory Boards (CABs) in areas of the County where residents share similar problems and concerns and where communities are distinct from other communities. The Verdi Township CAB was created in 1981. The West Truckee Meadows CAB was formed in 1990. In 2009, the Verdi Township CAB and the West Truckee Meadows CAB were dissolved and merged into the Verdi Township/West Truckee Meadows CAB. In 2010, Verdi Township/West Truckee Meadows CAB was dissolved and created separate Verdi Township and a West Truckee Meadows CABs. In May of 2013, the Board dissolved all the CABs and reestablished both the inactive Verdi Township CAB and the currently active West Truckee Meadows CAB.

The Washoe County Citizen Advisory Board (CAB) program purpose, intent, and structure are established by direction of the Board of County Commissioners. The primary purpose of the Citizen Advisory Boards as approved by the Board of Commissioners is to review and collect feedback from neighborhoods on planning and, related issues.

Led by Commissioners Herman and Berkbigler and supported by all Commissioners, an interest to continue a formal organization through which Verdi residents can provide feedback and two-way discussion between community and elected officials and land use, planning, proposed development and related concerns within Washoe County's jurisdiction.

Recruitment and appointments will be made based on the Resolution that allows for appointments and the quarterly meeting schedule will be determined; allowing for one additional special Citizen Advisory Board meeting per fiscal year for a total of five for the West Truckee Meadows/Verdi Township Citizen Advisory Board. The current membership will be 7 members, and two alternates, however, through attrition will be reduced to 5 members and two alternates.

At the June 28, 2016 Board of County Commissioners meeting the Board suggested a possible combined West Truckee Meadows/Verdi Township Citizen Advisory Board. By combining the two jurisdictional boundaries into one larger CAB area, it will not create an additional financial impact to the County and will keep the total number of currently active CABs at nine (9). Following the same protocol as established by the previous action by the Board of County Commissioners in regards to scope and purpose, the West Truckee Meadows/Verdi Township CAB will meet 4 times a year, and may have one additional special CAB meeting if needed. Resolutions to dissolve existing Citizen Advisory Boards and create a new Citizen Advisory Board are included in Attachment A. The West Truckee Meadows/Verdi Township CAB boundary map outlining the combined CAB area is Attachment B.

FISCAL IMPACT

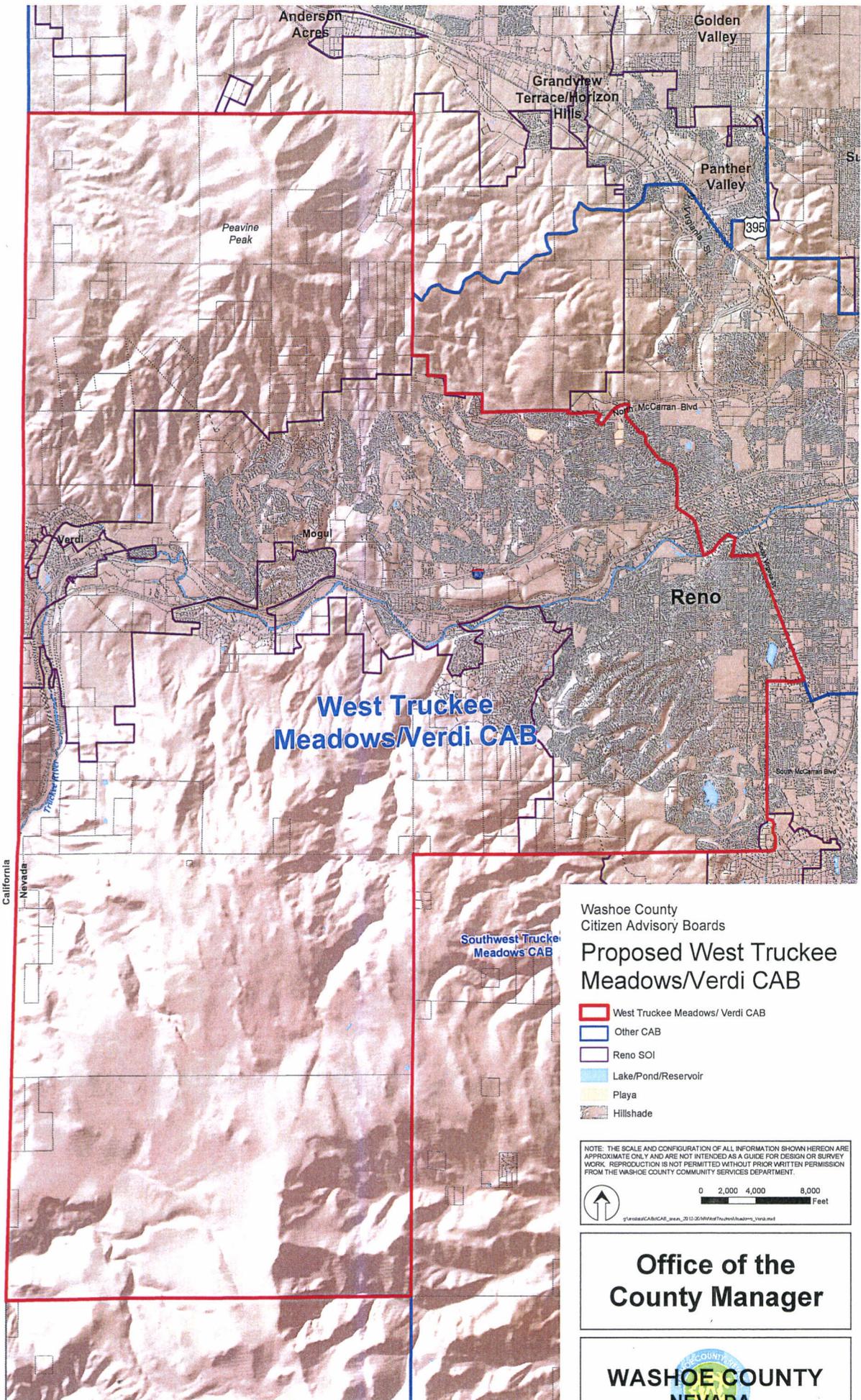
The funding for this CAB is in the existing budget of the Constituent Services program for Fiscal Year 2016/2017 given that establishment of newly combined CAB should have no additional cost.

RECOMMENDATION

Recommendation to approve and adopt Resolutions dissolving the West Truckee Meadows and the Verdi Township Citizen Advisory Boards, and a Resolution creating the West Truckee Meadows/Verdi Township Citizen Advisory Board that will provide feedback to the Washoe County Board of Commissioners on planning, public safety and community issues and through attrition consist of 5 At-Large Members, and 2 At-Large Alternates positions, appointed by the County Commissioner for District 1 and District 5 that together represent a broad area within the district; approve Resolutions necessary for same.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "recommendation to approve and adopt Resolutions dissolving the West Truckee Meadows and the Verdi Township Citizen Advisory Boards, and a Resolution creating the West Truckee Meadows/Verdi Township Citizen Advisory Board that will provide feedback to the Washoe County Board of Commissioners on planning, public safety and community issues and through attrition consist of 5 At-Large Members, and 2 At-Large Alternates positions, appointed by the County Commissioner for District 1 and District 5 that together represent a broad area within the district; approve Resolutions necessary for same."



California
Nevada

Washoe County
Citizen Advisory Boards
**Proposed West Truckee
Meadows/Verdi CAB**

- ▭ West Truckee Meadows/Verdi CAB
- ▭ Other CAB
- ▭ Reno SOI
- ▭ Lake/Pond/Reservoir
- ▭ Playa
- ▭ Hillshade

NOTE: THE SCALE AND CONFIGURATION OF ALL INFORMATION SHOWN HEREON ARE APPROXIMATE ONLY AND ARE NOT INTENDED AS A GUIDE FOR DESIGN OR SURVEY WORK. REPRODUCTION IS NOT PERMITTED WITHOUT PRIOR WRITTEN PERMISSION FROM THE WASHOE COUNTY COMMUNITY SERVICES DEPARTMENT.



**Office of the
County Manager**

**WASHOE COUNTY
NEVADA**

1966

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RESOLUTION

WHEREAS, The West Truckee Meadows Citizen Advisory Board was formed by the Board of County Commissioners on May 28, 2013 to represent the citizens of West Truckee Meadows; and

WHEREAS, The County Commissioner from Commission District 1 representing the West Truckee Meadows desires that the West Truckee Meadows Citizen Advisory Board be dissolved to re-establish the West Truckee Meadows/Verdi Township Citizen Advisory Board comprised of the geographic area of the West Truckee Meadows and Verdi Township CAB areas; and

WHEREAS, The County Commissioner from Commission District 1 representing the West Truckee Meadows desires that the West Truckee Meadows Citizen Advisory Board be dissolved to re-establish the West Truckee Meadows/Verdi Township Citizen Advisory Board as agreed to by the County Commissioner representing Commission District 1 and District 5; and

WHEREAS, Washoe County Code Section 5.435 provides that the Washoe County Commission may, by resolution, dissolve a citizen advisory board; and

WHEREAS, The Washoe County Commission finds that the West Truckee Meadows Citizen Advisory Board is no longer needed for the purpose for which it was established; now, therefore, be it

RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the West Truckee Meadows Citizen Advisory Board is dissolved under the authority of Washoe County Code Section 5.429; and be it further

RESOLVED, That the West Truckee Meadows Citizen Advisory Board is dissolved effective the date this resolution is adopted.

ADOPTED this 9th day of August, 2016.

Kitty K. Jung, Chair
Washoe County Commission

ATTEST:

Washoe County Clerk

RESOLUTION

WHEREAS, The Verdi Township Citizens Advisory Board was formed by the Board of County Commissioners on May 28, 2013 to represent the citizens of Verdi Township; and

WHEREAS, The County Commissioner from Commission District 5 representing the Verdi Township Citizen Advisory Board desires that the Verdi Township Citizen Advisory Board be dissolved to re-establish the West Truckee Meadows/Verdi Township Citizen Advisory Board comprised of the geographic area of the West Truckee Meadows and Verdi Township CAB area; and

WHEREAS, The County Commissioner from Commission District 5 representing the Verdi Township desires that the Verdi Township Citizen Advisory Board be dissolved to re-establish the West Truckee Meadows/Verdi Township Citizen Advisory Board as agreed to by the County Commissioner representing Commission District 1 and District 5; and

WHEREAS, Washoe County Code Section 5.435 provides that the Washoe County Commission may, by resolution, dissolve a citizen advisory board; and

WHEREAS, The Washoe County Commission finds that the Verdi Township Citizen Advisory Board is no longer needed for the purpose for which it was established; now, therefore, be it

RESOLVED, BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY, NEVADA, That the Verdi Township Citizen Advisory Board is dissolved under the authority of Washoe County Code Section 5.429; and be it further

RESOLVED, That the Verdi Township Citizen Advisory Board is dissolved effective the date this resolution is adopted.

ADOPTED this 9th day of August, 2016.

Kitty K. Jung, Chair
Washoe County Commission

ATTEST:

Washoe County Clerk

RESOLUTION

WHEREAS, The Washoe County Commission is dedicated to improving citizen involvement in Washoe County; and,

WHEREAS, The Washoe County Commission directed on May 12, 2015 to enact changes to the Citizen Advisory Board program that addresses the purpose of the program as an avenue to discuss neighborhood planning and development within Washoe County's jurisdiction; and

WHEREAS, Citizens in Washoe County Commission District 1 and 5 have expressed desire to continue a formal organization through which they can regularly communicate their concerns and views to the Washoe County Board of Commissioners; and

WHEREAS, Washoe County Commissioners wish to obtain information and advice on the concerns of citizens within District 1 and District 5 on a regular basis; now, therefore, be it

RESOLVED, By the Board of County Commissioners of Washoe County, Nevada, that the West Truckee Meadows/Verdi Township Citizen Advisory Board be established under Sections 5.425 to 5.435 inclusive, of the Washoe County Code; and be it further

RESOLVED, That the West Truckee Meadows/Verdi Township Citizen Advisory Board's purpose is to provide feedback and two-way discussion between the community and elected officials on land use, planning, proposed development and related concerns within Washoe County's jurisdiction; and be it further

RESOLVED, That the West Truckee Meadows/Verdi Township Citizen Advisory Board geographical area of responsibility shall include the area within Washoe County District 1 and 5 Commission Districts as more specifically defined on attached map; and be it further

RESOLVED, That the membership of the West Truckee Meadows/Verdi Township initially consist of 7 at-large members, and 2 alternates and through attrition be reduced to 5 at-large members, and 2 at-large alternate positions, appointed by the County Commissioner for Districts 1 and 5 that together represent a broad area within those Districts; and be it further

RESOLVED, That in addition to applications from individuals as described under Sections 5.425 to 5.435, inclusive, of the Washoe County Code, membership nominations may be made by homeowner associations, other neighborhood-based organizations and community groups; and be it further

RESOLVED, That the initial terms of office shall officially begin the date the District 1 and 5 County Commissioner appoint the members, but shall thereafter run from July 1 through June 30 of the appropriate years; and be it further

RESOLVED, By the Board of County Commissioners of Washoe County, Nevada, that the West Truckee Meadows/Verdi Township Citizen Advisory Board shall be established effective July 1, 2016.

ADOPTED this 9th day of August, 2016.

Kitty K. Jung, Chair
Washoe County Commission

ATTEST:

Washoe County Clerk