

BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA

TUESDAY

10:00 A.M.

JUNE 21, 2016

PRESENT:

Kitty Jung, Chair  
Bob Lucey, Vice Chair  
Marsha Berkbigler, Commissioner  
Vaughn Hartung, Commissioner  
Jeanne Herman, Commissioner

Nancy Parent, County Clerk  
John Slaughter, County Manager  
David Watts-Vial, Legal Counsel

The Washoe County Board of Commissioners convened at 10:11 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Chair Jung asked for a moment of silence for the 49 victims of the Orlando, Florida shooting.

**16-0492** AGENDA ITEM 3 Public Comment.

Tim Stoffel spoke regarding the improper distribution of donated funds to the Humane Society of the United States. He said they had been investigated about fund raising activities for Hurricane Katrina and about the animals seized from Michael Vick. He wanted to caution the Board about deceptive practices.

Cathy Brandhorst spoke about matters of concern to herself.

**16-0493** AGENDA ITEM 4 Announcements/Reports.

County Manager John Slaughter read a portion of an email he received from Brittany Raymond of the National Association of Counties (NACO). He stated the email indicated Washoe County had been chosen to receive an award for the Crossroads Program in the Best of Category for Human Services.

Chair Jung stated that Presidential Candidate Hillary Clinton toured the Crossroads program when she was in town. She thanked everyone who worked to make it a great program.

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Commissioner Lucey stated he and Assistant County Manager Kevin Schiller recently attended the Interstate 11 (I-11) Caucus in Washington, DC. He said it would be the first interstate built in Northern Nevada since the 1950's and it would be a great improvement for the State. He said he hoped the route would be close to Washoe County for the purpose of economic development and growth. He said he had a chance to speak with Congressman Shuster, Chairman of the Transportation Subcommittee for the House of Representatives, along with delegation Representatives Dina Titus and Paul Gosar. He stated they discussed airport and tourism issues. He stated the Reno Sparks Convention and Visitors Authority (RSCVA) Board would be finalizing the strategic plan soon. Erica Olsen, Chief Operating Officer and Co-Founder of OnStrategy and her team assisted with the plan.

Chair Jung thanked Commissioner Lucey for representing the Board in Washington, DC.

Commissioner Berkbigler thanked Mr. Slaughter, Communications Director Nancy Leuenhagen, and Community Outreach Coordinator Sarah Tone, for going above and beyond to ensure citizens were aware of the status of the fire situation. She commented that Tweets were sent every 30 minutes in order to keep the citizens up to date.

Commissioner Hartung requested representatives from the Nevada Department of Transportation (NDOT) to attend a Board of County Commissioners meeting to discuss issues on Pyramid Highway. He thought it was a dangerous roadway for residents and they needed to discuss some possible solutions.

Commissioner Lucey stated, with regard to Commissioner Hartung's request, there would be discussion at the next concurrent meeting regarding transportation which would include members from the NDOT and the Regional Transportation Commission (RTC).

Chair Jung stated she toured the Children's Advocacy Center (CAC) and she encouraged the Board to tour the facility. She noted Deputy District Attorney Nicole Hicks created the idea for the CAC and she relied on grants to run the Center. She said the County needed to find a way to assist with funding the Center. She stated all aspects of advocacy for children victims were handled under one roof. She thanked Ms. Hicks and her team for the amazing work they did at the CAC. She said she also toured the Sanford Center for Aging which was doing remarkable work with seniors and their prescriptions. She stated any person, 55 years old or older, with eight or more prescriptions could have their medications reviewed and assessed. She said there was an individual who was on more than 20 prescription medications a day; they were able to reduce the intake of medications down to four per day. She commented that seniors who saw more than one doctor could be over-prescribed without their knowledge. She thought this was a great program. She stated she would be requesting funding for the Sanford Center for Aging during the next Board meeting. She asked them for a presentation about the Center to be brought to the Board in August.

Commissioner Lucey stated he recently participated in the signing of a Memorandum of Understanding (MOU) with the District Health Officer, Kevin Dick, and the Reno Sparks Indian Colony Tribal Health Center. He said it was the first time there had been a MOU for the distribution of prophylaxis medications in public health emergencies. He commended the Department of Health and Mr. Dick for the work they did in the community and he noted the Reno Sparks Indian Tribe was a significant part of the community.

There was no public comment or action taken on this item.

**16-0494**      **AGENDA ITEM 5** Declaration of Canvass of Vote and Order for 2016 Primary Election. Registrar of Voters. (All Commission Districts.)

Registrar of Voters Luanne Cutler spoke about the recent primary election. She stated it was a time for recognition because the efforts of hundreds and hundreds of people were required to organize and finalize an election. She reviewed a PowerPoint presentation, which included slides entitled: Fast Facts, Post-Election Activity, VVPAT Audit, Areas Under Review, New Legislation, and What's Next. She introduced her staff, Cate Salim, Equipment and Supply manager; Heather Carmen, Trainer; Sara Warr, Absent Ballot Coordinator; Deanna Spikula, Assistant Registrar of Voters; Jon Brown, Front Office and Correspondence Manager; Brian Takemoto, Technology Senior Business Systems Analyst, and she thanked them for their hard work and dedication. She presented a video about the polling process.

David Watts-Vial, Legal Counsel, stated the canvass was performed to comply with Nevada Revised Statute (NRS) 293.387, which indicated once the returns from all precincts and districts were received, the Board of County Commissioners were required to convene and canvass the returns. He said the canvass must be completed on or before the sixth working day following an election. He explained a canvass was a review of the election results by the Board of County Commissioners: wherein any errors within the election results were officially documented and the official election results were declared. He stated in order to properly complete the canvass, the Board was required to note separately any clerical errors that were discovered and document the changes resulting from the discovery. Subsequently the results would be declared representative of the true vote that was cast.

Mr. Watts-Vial asked Ms. Cutler whether the Registrar of Voters Office had the chance to review the election results and Ms. Cutler answered yes they did. Mr. Watts-Vial asked if there were any errors noted within the election results and Ms. Cutler answered no. Mr. Watts-Vial asked if there were any clerical errors that were discovered after the canvass of the results and Ms. Cutler explained there were not any clerical errors after the canvass. She stated there were some small clerical errors that were corrected prior to the canvass, but none to report after the canvass. Mr. Watts-Vial asked if there was a need for any changes to the vote and Ms. Cutler answered no.

Mr. Watts-Vial stated the answers Ms. Cutler provided were sufficient to declare the results of the election.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 5 be approved.

**16-0495**      **AGENDA ITEM 7** Introduction of new Washoe County Employees.

John Slaughter, County Manager, asked the following employees to introduce themselves to the Board:

Shawnette Andries	Health/Community Health Services
Michael Crawford	Health/Air Quality Management
Heather Dreiling	Sheriff's Office
Beau Duc	Community Services Department
Lori DuPriest	Medical Examiner's Office
Coi Greener	Assessor's Office
Fawna Gregory	Treasurer's Office
Henry Jonathan	Sheriff's Office
Donald LaQue	Recorder's Office
Vanessa Madera	Comptroller
Julie Orvald	Assessor's Office
Christopher Peterson	Environmental Health Services
Tamara Pierce	District Attorney
Koelyn Rollison	Assessor's Office
Shawn Ruedy	Board of County Commissioners
Ashley Taylor	District Attorney
Sandra Vasquez	Social Services
Kelly Verling	Health/Community Health Services
Martin Williams	Comptroller

There was no public comment or action taken on this item.

**16-0496**      **AGENDA ITEM 8** Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses.

John Slaughter, County Manager, recognized the following employees for successful completion of the Excellence in Public Service Certificate Programs administered by the Human Resources Department:

**Essentials of Support Staff**  
Julie Munoz, Assessors

**Promote Yourself! Mini Certificate Program**

Leslie Mondragon, Library

Randy Rice, Juvenile Services not present

There was no public comment or action taken on this item.

**AGENDA ITEM 9 PROCLAMATIONS**

**16-0497      9A Proclamation – May 10, 2016 is Sheriff Maddie Day.**

Commissioner Hartung read and presented the Proclamation to Madeline “Maddie” Grace Watkins.

Sheriff Chuck Allen spoke about Maddie’s day as acting Sheriff.

Maddie’s father, Tim Watkins, thanked the Sheriff’s Office.

Lieutenant Wendy Leonard stated the staff of Marine 9 made a special badge for Maddie. She presented the badge to Maddie.

There was no public comment on the Proclamation listed above.

On motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that Agenda Item 9A be approved.

**16-0498      9B Proclamation – Faith Forum Proclamation commending Rajan Zed.**

Chair Jung read and presented the Proclamation to Rajan Zed and others.

Rajan Zed said he was the producer of the Faith Forum column and he noted the 283rd column was recently published in the Reno Gazette-Journal (RGJ). He thanked the Board for their support. He introduced the other religious leaders from the community: Dr. Steve Bond (Christian Church), Dr. Sherif A. Elfass (Muslim), Reverend Matthew T. Fisher (Buddhist), Rabbi ElizaBeth Webb Beyer (Jewish), and Ryan J. Earl (The Church of Jesus Christ of Latter-Day Saints).

There was no public comment on the Proclamation listed above.

On motion by Commissioner Jung, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that Agenda Item 9B be approved.

**16-0499      9C Proclamation – Support of the EcoStudents Program at High Desert Montessori Charter School.**

Commissioner Berkbigler read and presented the Proclamation to Principle, Tammie Stockton.

Ms. Stockton thanked the Board for the Proclamation. She stated the High Desert Montessori Charter School (HDMCS) was formulated 14 years ago starting with 40 students and now the school had more than 450 students. She said the students ranged in age from infants and toddlers through 9th grade. She noted the school was located near Oddie and Silverada Boulevards. She explained that Montessori education had been around for more than 100 years and most Montessori schools were private. She indicated HDMCS was formulated to provide access to a Montessori education in an at-risk neighborhood. She said they were proud of the EcoStudents Project, which started approximately two years ago during a sustainability fair at the school. She stated staff wanted the school and building to be Leadership and Energy Environmental Design (LEED) certified and she had been working with professionals in the field to ensure that happened. She emphasized the amount of support the school had including from Sustainable Nevada. She thanked the Board and the supporters for everything they had done for the school.

Jeneane Harter, Executive Director of Sustainable Nevada, stated Sustainable Nevada was a Reno-based non-profit organization and their mission was to help schools design, develop and implement eco-literacy programs. She said they had been working closely with HDMCS to achieve the LEED certification for the campus. She thanked the Board for acknowledging the program and said she looked forward to working with other schools in the County to implement this program.

There was no public comment on the Proclamation listed above.

On motion by Commissioner Berkbigler, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 9C be approved.

#### DONATIONS

**16-0500**     **10A** Accept [\$10,604] in donation for the District Attorney's Office Child Advocacy Center equipment, improvements, and operational needs from the Builder's Association of Northern Nevada [\$10,000] and Tiffanie Story [\$604] and authorize Comptroller to make appropriate budget amendments. District Attorney. (All Commission Districts).

District Attorney Chris Hicks spoke about the importance of the Child Advocacy Center (CAC). He said the center revolutionized the way children were protected by social services and law enforcement. He stated the Builders Association of Northern Nevada (BANN) toured the CAC and immediately adopted the center. He thanked Tiffanie Story for her donation and support.

**16-0501**      **10B** Accept cash donations in the amount of [\$3,951.52] for the period of April 1, 2016 through May 31, 2016 and direct the Comptroller's Office to make the appropriate budget adjustments. Social Services. (All Commission Districts.)

**16-0502**      **10C** Accept a donation [\$187,425.00] from Friends of Washoe County Library, with no County match required, for restricted use towards the operational needs of Sierra View Library located at the Reno Town Mall, 4001 S. Virginia Street, Reno, Nevada; and, if approved, direct the Comptroller's Office to make the necessary budget amendments. Community Services. (Commission District 2.)

Dan Erwine, President of Friends of the Washoe County Library, said they were very pleased to be able to donate this money to the wonderful folks at the Washoe County Library.

**16-0503**      **10D** Accept cash donations in the amount of [\$1,642] for the period March 1, 2016 – May 31, 2016 and direct the Comptroller to make the appropriate budget amendments. Senior Services. (All Commission Districts.)

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Berkbigler, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Items 10A to 10D be accepted.

**CONSENT ITEMS 11A THROUGH 11C4**

**16-0504**      **11A** Approve a 60-day extension of existing Collective Bargaining Agreements beyond the current June 30, 2016 expiration date to August 29, 2016 as it affects NRS 288. Human Resources. (All Commission Districts.)

**16-0505**      **11B1** Approve updated Community Support Policy 2016. (All Commission Districts.)

**16-0506**      **11B2** Approve grant awards for FY 2016-2017 for Silver State Fair Housing Council (SSFHC) [in the amount of \$10,000;] Artown [in the amount of \$25,000;] and Reno-Tahoe Open Foundation [in the amount of \$10,000,] approve Resolutions necessary for same; and direct Comptroller's Office to make the appropriate budget adjustments. (All Commission Districts.)

- 16-0507**      **11C1** Approve a Renewal of Lease Agreement for Joe Mitchell Community Center between Washoe County and the Boys and Girls Club of Truckee Meadows retroactive to June 1, 2016 and through May 31, 2021, to continue year-round youth services at the Joe Mitchell Community Center located in Lemmon Valley; and if approved, authorize the Community Services Director to execute the Renewal of Lease Agreement. (Commission District 5.)
- 16-0508**      **11C2** Approve an Interlocal Agreement between Washoe County, the City of Reno, and the City of Sparks for reimbursement to the City of Reno [\$9,200.00] for Washoe County's share of professional consulting services for a Pretreatment Local Limits Evaluation of the Truckee Meadows Water Reclamation Facility and the South Truckee Meadows Water Reclamation Facility. (Commission District 2.)
- 16-0509**      **11C3** Approve a Sublease Agreement between Washoe County, Roter Investments L.P., and the Friends of Washoe County Library from July 1, 2016 through June 30, 2021 to sublease a portion of the Sierra View Library space, located at 4001 South Virginia Street [at no cost]. (Commission District 2.)
- 16-0510**      **11C4** Possible action to adopt the Business Impact Statement for the Regional License and Permit Platform with a finding, based on staff's recommendation, that the proposed NRS 354.790 Regional Technology Fee does not impose a direct and significant economic burden on a business; nor does the proposed fee directly restrict the formation, operation or expansion of a business; and, set the public hearing for possible adoption of the proposed Regional Technology Fee for June 28, 2016. The fee would apply to customers using the new online Regional License and Permit Platform being created for the purpose of expediting and enhancing access to the county's licensing and permitting processes, including business licenses and building permits. The proposed fee in any case would be a minimum of \$1 and otherwise would apply (1) to all business licenses at the time of license application and for each license renewal as follows: \$2.75 for annual licenses, \$2 for quarterly licenses; and (2) to all other permits including permit renewals (includes building, engineering, planning, and utility permits) as follows: 4% of the total permit cost to include permit renewal. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Consent Agenda Items 11A through 11C4 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 11A through 11C4 are attached hereto and made a part of the minutes thereof.

**16-0511** **AGENDA ITEM 6** Approval of minutes for the Board of County Commissioner's concurrent meeting of May 2, 2016, special meeting of May 3, 2016 and regular meetings of May 10, 2016 and May 17, 2016.

On motion by Commissioner Berkgigler, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 6 be approved.

**16-0512** **AGENDA ITEM 12** Introduction and first reading of an ordinance (1) amending Ordinance No. 1000 in order to change the boundaries of District No. 24 (Groundwater Remediation); (2) providing for a notice of a public hearing and other matters relating thereto, and (3) setting the public hearing for the second reading and possible adoption on July 12, 2016; AND Hold the first reading of an ordinance imposing a fee on the parcels of land in Washoe County, Nevada District No. 24 (Groundwater Remediation) to pay the costs of developing and carrying out a plan for remediation; (2) providing for a notice of a public hearing and other matters relating thereto, and (3) setting the public hearing for the second reading and possible adoption on July 12, 2016. Community Services. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Nancy Parent, County Clerk, read the titles for Bill Nos. 1764 and 1765.

On the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

Bill Nos. 1764 and 1765 were introduced by Commissioner Berkgigler, and legal notice for final action of adoption was directed.

**16-0513** **AGENDA ITEM 13** Introduction and first reading of an ordinance amending Chapter 100 of the Washoe County Code by (1) adding thereto a provision decreasing fees for various building permits, including general building permits, other inspection and permit fees, and plan review fees, (2) adding a new category of fees for projects with a value [in excess of \$10,000,000.00,] (3) increasing the fee for the renewal of all permits other than building permits to 100% of the original permit cost, and (4) providing other matters necessarily connected therewith and pertaining thereto; and set the public hearing for second reading and possible adoption to be held on July 12, 2016. Community Services. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Nancy Parent, County Clerk, read the title for Bill No. 1766.

There was no public comment on this item.

Bill No. 1766 was introduced by Commissioner Jung, and legal notice for final action of adoption was directed.

**16-0514**      **AGENDA ITEM 14** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

There was no Closed Session.

**16-0515**      **AGENDA ITEM 15** Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

**16-0516**      **AGENDA ITEM 16** Announcements/Reports.

Chair Jung stated it was National Selfie Day and she asked the Commissioners to take a group selfie.

Commissioner Lucey stated 48 percent of votes came from early voting and he wanted staff to get information about offering more locations for early voting since it was so popular. He thanked the staff at the South Valley's Library who stayed late for his Community Advisory Board meeting. He stated Kevin Schiller, Assistant County Manager, was able to secure a free senior golf day in conjunction with the Barracuda Golf Tournament and any person 60 years and older was qualified to participate.

Commissioner Hartung stated Judge Terry Graham wanted to purchase a Lucas 2 Chest Compression Machine to be used in Wadsworth. He requested staff to provide Judge Graham with the details.

Chair Jung asked staff to address the need for all the Registrar of Voters staff to be located under one roof. She stated she liked the idea of saying a prayer at each Board meeting and she thought it should rotate between the religious faiths.

There was no public comment or action taken on this item.

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12:10 p.m. There being no further business to discuss, the meeting was adjourned without objection.

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KITTY K. JUNG, Chair  
Washoe County Commissioner

ATTEST:

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NANCY PARENT, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Doni Gassaway, Deputy County Clerk*

Pending Board Approval